



Schools Forum minutes

Minutes of the meeting of the Schools Forum held on Tuesday 12 October 2021 in MS Teams Meeting, commencing at 1.30 pm and concluding at Time Not Specified.

Members present

Ms J Cochrane, Ms P Coppins, Ms S Cromie, Ms J Freeman, Mr D Hood, Mr K Patrick, Mrs D Rutley, Mr S Sneesby, Mrs E Stewart, Ms K Tamlyn, Cllr J Ward, Ms J Watson, Ms S Bayliss, Ms C Beevers, Mr H Beveridge, Mrs G Bull, Mr J Carter, Ms J Divers, Mr G Drawmer, Ms S Fahey, Ms C Glasgow, Mr M Holdsworth, Mr S James, Ms N Lovegrove, Ms H Slinn, Ms F Smalley, Ms S Stephens and MsE Williams

Agenda Item

1 Election of Chairman & Vice Chairman

Ms K Tamlyn opened the meeting and asked for nominations for the election of Chairman. Mr K Patrick was nominated. The forum was asked to vote on the nominee.

RESOLVED: The forum APPOINTED Mr K Patrick as the Chairman.

Mr K Patrick as the new Chairman asked for nominations for the Vice- Chairman. Ms K Tamlyn was nominated and the forum took a vote.

RESOLVED: The forum APPOINTED Ms K Tamlyn as the Vice- Chairman

2 Apologies & Membership of Sub-Committees

Apologies were received from:

Mr B Taylor- Chiltern Wood School
Ms J Antrobus- Newton School
Mr A Gillespie- Burnham Grammar School
Ms J Male- Alfriston School
Cllr A Cranmer- Cabinet Member for Education

Election of sub-groups- The chairmen of the subgroups were agreed as follows:

Contingency Group: Meet once yearly.

David Hood (Chairman)

Remainder of membership remained as previously.

SFFG- meet prior to each School Forum (SF) meeting:

Kathryn Tamlyn- Chairman

Steven Sneesby- Vice Chairman

Remainder of membership remained as previously.

Maintained Schools Sub-committee (De-Delegation)- Annual meeting.

Janice Freeman (Chairman).

Remainder of membership remained as previously.

The DSG Spending Review Group-

Simon James- (Chairman)

Remainder of membership remained as previously.

A date was confirmed for the next meeting of 10 November 2021.

RESOLVED: The forum APPOINTED the Chairman of the sub-groups.

3 Declarations of Interest

There were none.

4 Minutes of the Previous Meeting

The minutes of the meeting held on 29 June 2021 were **AGREED** as an accurate record.

The actions from the meeting held on 29 June 2021 were reviewed and **AGREED** as completed or carried forward as below.

Action	Deadline	To be Completed By
To confirm PEB were happy to be included in letter to MP	ASAP	Mr S James

5 SFFG Update

Ms K Tamlyn- Chairman of the Schools Forum Funding Group gave an overview of the SFFG meeting. The action notes were appended to the minutes.

6 Schools Forum constitution and Membership

Ms E Williams, Head of Finance (Children's Services)- Buckinghamshire Council gave an overview of the report provided.

Recommendations:

- a) To agree the draft constitution for Schools Forum.
- b) To seek representatives from the Maintained Junior School, Maintained PRU and Primary Academy sector in line with the current constitution.

Resolved:

- a) Schools Forum **AGREED** the draft constitution for Schools Forum.
- b) To **SEEK** representatives from the Maintained Junior School, Maintained PRU and Primary Academy sector in line with the current constitution.

Action	Deadline	To be Completed By
To make amendments to the constitution	ASAP	Ms C Beevers

7 DfE Consultation- "Fair school funding for all: completing our reforms to the National Funding Formula"

Ms E Williams, Head of Finance (Children's Services)- Buckinghamshire Council gave an overview of the report provided.

Recommendation:

Schools Forum is asked to note the response submitted to the DfE consultation Fair school funding for all: completing our reforms to the National Funding Formula.

Resolved:

Schools Forum **NOTED** the response submitted to the DfE consultation Fair school funding for all: completing our reforms to the National Funding Formula.

8 Revenue Budget Monitoring

Ms E Williams, Head of Finance (Children's Services)- Buckinghamshire Council gave an overview of the report provided.

Bucks Local Offer information on personal budgets:

<https://familyinfo.buckinghamshire.gov.uk/send/money-and-benefits/benefits-parents-carers-and-young-people-send/personal-budgets/>

The Special Educational Needs (Personal Budgets) Regulations 2014 provide some of the detail wanted:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/251860/Consultation on draft 0 to 25 Special Educational Needs SEN - personal budgets regulations.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/251860/Consultation_on_draft_0_to_25_Special_Educational_Needs_SEN_-_personal_budgets_regulations.pdf)

Recommendation:

Schools Forum is asked to note the revenue budget monitoring forecast at the end of September.

Resolved:

Schools Forum **NOTED** the revenue budget monitoring forecast at the end of September and requested that links to the Local Offer information on Personal Budgets and the regulations be circulated with the minutes.

9 National Funding Formula and Operational Guidance 2022-23

Ms E Williams, Head of Finance (Children's Services)- Buckinghamshire Council gave an overview of the report provided.

Recommendations:

- a) To note the information contained in this report.
- b) To agree the principles to be applied for the 2022-23 local funding formula.
- c) To agree any consultation to take place over the autumn term for the potential to move funding between Blocks.
- d) To note that the local funding formula for 2022-23 will be brought back to Schools Forum for consideration in December.

Resolved:

- a) Schools Forum **NOTED** the information contained in this report.
- b) Schools Forum **AGREED** the principles to be applied for the 2022-23 local funding formula.
- c) Schools Forum **AGREED** that no consultation would be required to take place with schools over the autumn term.
- d) Schools Forum **NOTED** that the local funding formula for 2022-23 will be brought back to Schools Forum for consideration in December.

Action	Deadline	To be Completed By
To confirm where the mobility data in the NFF is obtained from as to when the arrival was. Further exploration needed at Local authority level.	ASAP	Mr J Carter

10 De-Delegation 2022-23

Ms E Williams, Head of Finance (Children's Services)- Buckinghamshire Council gave an overview of the report provided.

Recommendations:

To continue with the arrangements agreed last year, that the details of any de-delegation proposals for 2022-23 be considered at a meeting of the maintained schools subcommittee with recommendations to be brought back to Schools Forum for final decisions.

Resolved:

Schools Forum resolved that the details of any de-delegation proposals for 2022-23 be considered at a meeting of the maintained schools subcommittee with recommendations to be brought back to Schools Forum in December for final decisions.

11 DSG Management Plan

Ms E Williams, Head of Finance (Children's Services)- Buckinghamshire Council gave an overview of the report provided.

Recommendations:

Schools Forum is asked to note the areas of priority for further development agreed by the DSG Spending Review Group.

Resolved:

Schools Forum **NOTED** the areas of priority for further development agreed by the DSG Spending Review Group.

12 Update from Local Authority

There were no updates from the Local Authority.

13 AOB

There were no items for AOB.

14 Date of Next Meeting

07 December 2021- 1.30pm

MS Teams Meeting.