

# Audit and Governance Committee action log

Last updated: 14 January 2022

No.	Action required	Lead	Date raised	Due date	Action taken	Date resolved (grey when resolved)	Status
1	<b>2019/ 20 District Audit Fees Update</b> Richard Ambrose to report back to committee the outcome of the discussions with the Public Sector Audit Appointment (PSAA) in relation to the 2019/20 district audit fee increases.	Richard Ambrose	24-Mar-21	24-Nov-21	<b>Update 28-Jul:</b> Public Sector Audit Appointment (PSAA) had now confirmed fees relating to the former Buckinghamshire County Council (BCC) but had not yet confirmed the fees in relation to the four legacy district councils. The Section 151 Officer was awaiting PSAA to review the reasons for disputing the fees, and would be contacted by the PSAA in due course. <b>Update 29-Sep:</b> PSAA had made contact and set out a process for the council. The PSAA were speaking to the audit company in question - there was no specific timeline on a PSAA response. <b>Update 30-Nov:</b> A resolution had finally been reached with the external auditors for the 2019/20 District Audit fees that had seen a £69K reduction in the audit fee	30-Nov-21	Closed
2	<b>Business Continuity Management</b> That target completion dates to be provided for the BCPs being undertaken in the Communities and PG&S areas	Maggie Gibb	30-Nov-21	28-Feb-22			Ongoing
3	<b>Farnham Park Sports Fields Charity Annual Report and Financial Statements 2020/21</b> that a verbal update to provided to a future meeting on the outcomes of the outstanding audit work	Richard Ambrose	30-Nov-21	31-Mar-22			Ongoing
4	<b>2022/23 Internal Audit Plan</b> Councillors be invited to submit areas which might benefit from internal review, when the plan is being put together	Maggie Gibb	30-Nov-21	28-Feb-22			Ongoing
5							

No.	Action required	Lead	Date raised	Due date	Action taken	Date resolved (grey when resolved)	Status
6							
7							

**Audit and Governance Committee completed actions**

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No.	Action required	Contact officer	Date raised	Due date	Date resolved (grey when resolved)	Status
	<p>OUTCOME OF INSPECTION FROM THE INVESTIGATORY POWERS COMMISSIONER'S OFFICE (IPCO)</p> <p>That Officers be asked to implement the additional recommendations from the IPCO report.</p> <p>That an update on the use of the RIPA powers generally by the Council be reported to the Committee in March 2021</p>	Nick Graham Service Director Legal and Democratic Services	27-Jan-21	27/07/21 24/03/21	29-Sep-21	Completed
	<p>TREASURY MANAGEMENT STRATEGY</p> <p>To make the proposed amendments and recirculate the amended strategy to committee members for approval prior to full council.</p>	Richard Ambrose Service Director – Corporate Finance (S151)	Richard Ambrose	24-Mar-21	28-Jul-21	Completed
	<p>UPDATE ON SIGNING OF LEGACY ACCOUNTS</p> <p>To receive an update on fees from enrst and young</p>	Andrew Brittain Ernst & Young	27-Jan-21	24-Mar-21	24-Mar-21	Completed
	<p>FARNHAM PARK SPORTS FIELD CHARITY ANNUAL REPORT AND FINANCIAL STATEMENTS 2019/20</p> <p>Service Director – Corporate Finance be requested to inform the relevant Cabinet Member(s) of the Committee's concerns regarding the financial viability of the Charity.</p> <p>That a report on the Charity's financial viability, as discussed at the meeting, be submitted to the next <del>Council meeting in January 2021</del></p>	Richard Ambrose Service Director – Corporate Finance (S151)	18-Nov-20	24-Mar-21	24-Mar-21	Completed
2	<p><b>Council action plan</b></p> <p>Iain Murray to update on process against the planned actions on the council action plan, to the June or July <del>meeting of the Audit &amp; Governance Committee</del></p>	Richard Ambrose	24-Mar-21	28-Jul-21	28-Jul-21	Completed