

## Swan Awards 2006

### Timetable

<b>Date</b>	<b>Action</b>
October 21	Application forms, criteria etc to be sent to schools (incl. 2005 summaries). Schools will be asked to provide five possible visit dates between mid-January and mid-March 2006 along with their entries
December 20	Closing date for entries
Early January	Organisation of visits and assembling of information about schools
	A moderation panel comprising officers from School Improvement, the Chairman and OSC support officer will consider the entries. Strengths and weaknesses will be identified and supporting information will be passed to the members visiting the schools to help them identify issues to look out for
Mid January to 17 March 2006	School visits (two members to each school, visits open to all members, no member to visit a school at which they are a governor). Members to provide reports to the moderation panel
31 March	Moderation and initial decisions
26 April	Final decisions on Awards by OSC
Early May	Schools notified of the decision
16 June	Presentation ceremony