

(This Annexe contains notes made at the Staff Meeting on 11 June and at the meetings for parents on 12 June)

**MEETING FOR STAFF OF KING'S WOOD INFANT AND JUNIOR SCHOOLS
REGARDING PROPOSALS FOR REORGANISATION OF THE TWO SCHOOLS**

Date: Monday 11 June 2001

Venue: King's Wood Junior School

Present: Mrs F Alexander, Chairman of Governors, King's Wood Infant School
Mr D Sparks, Chairman of Governors, King's Wood Junior School
35 members of staff from the two schools
Representatives of the Teachers Professional Associations (NUT and NASUWT)

In attendance: Miss L Chatterley, Mr R Gibbard, Mr D Ayres

Issues raised

- ◆ The timing of the proposals, particularly with relation to the implementation of the Post-Ofsted Action Plan for the Infant School. (a distraction, taking staff's eye off the ball, staff have no time to think about amalgamation)
- ◆ The major drivers for the amalgamation – are the proposals being put forward just because the Infant School is in Special Measures?
- ◆ Assurances about future staffing and staffing levels.
- ◆ The procedures to be followed in regard to the appointment of new staff (headteacher, deputy headteachers, teaching staff, non teaching staff).
- ◆ Timing of the processes in respect to staffing.
- ◆ Decision making about staffing levels (who decides and when).
- ◆ The establishment of the temporary governing body.
- ◆ Future proposals for the SEN Department and the likelihood of extending the Department to cover Key Stage 2.
- ◆ School capacities and the reason why the capacity of the Infant School has been changed.
- ◆ Assessment of the suitability of either site (views of heads and governors, visit of architects, nature of recommendation)
- ◆ Communication and availability of information to staff.

- ◆ Timing of implementation of redundancy processes if both schools are to close and a new school is to be established.
- ◆ Staff on temporary contracts (LEA policy, employment rights)
- ◆ Funding of remodelling works and management of cash flows from Capital Receipt upon disposal of one of the sites.
- ◆ Management and organisation of the school in order to support younger children.
- ◆ Advantages and disadvantages of combined schools.

MEETING FOR PARENTS OF KING'S WOOD INFANT AND JUNIOR SCHOOLS REGARDING PROPOSALS FOR REORGANISATION OF THE TWO SCHOOLS

Date: Tuesday 12 June 2001 (2.00pm)

Venue: King's Wood Junior School

Present: Mrs F Alexander, Chairman of Governors, King's Wood Infant School
Mr D Sparks, Chairman of Governors, King's Wood Junior School
31 parents

In attendance: Mr R Gibbard, Mr D Ayres

Issues raised

- ◆ The assessment of the Infant School is being in Special Measures. How does this work, will it end if and when the school amalgamate and will there be further follow-up from HMI and Ofsted?
- ◆ Additional pressure placed on teachers and other staff at the schools because of the amalgamation.
- ◆ The future of the Language Department and will the Language Department extend to deal for Key Stage 2 pupils?
- ◆ Controlled supervision and safety of children in playgrounds, particularly to do with the mixing of younger children and older children.
- ◆ The staff's attitude/response to the proposals.
- ◆ The LEA's policy of offering only temporary contracts to new staff when the school is under review.
- ◆ Arrangements for the future employment and retention of staff.
- ◆ Arrangements for the appointment of the new headteacher and deputy headteacher.
- ◆ The continued operation of admission arrangements and the extent to which there will be any change.
- ◆ The choice of site.

- ◆ Management of the site while building is occurring in order to reduce disruption to children.
- ◆ Funding of building conversions and the use of money released from the disposal of the site.
- ◆ Future projections and the match of these projections with school capacities.
- ◆ The provision of specialist facilities in the new school.
- ◆ The standard of upgrading and refurbishment and whether it will apply to the new parts of the new school or to the existing parts of the new school.
- ◆ The nature of provision for pre-schoolers.

MEETING FOR PARENTS OF KING'S WOOD INFANT AND JUNIOR SCHOOLS REGARDING PROPOSALS FOR REORGANISATION OF THE TWO SCHOOLS

Date: Tuesday 12 June 2001 (7.00pm)

Venue: King's Wood Junior School

Present: Mrs F Alexander, Chairman of Governors, King's Wood Infant School
Mr D Sparks, Chairman of Governors, King's Wood Junior School
7 parents

In attendance: Mr R Gibbard, Mr D Ayres

Issues raised

- ◆ The views of the headteachers and the staff
- ◆ The benefits that might be gained by amalgamating the school to combined status
- ◆ The reduction and parental choice if parents have only a combined school to choose
- ◆ Issues relating to the management of a split site
- ◆ An indication of the level of expenditure on remodelling and refurbishing the school
- ◆ The method through which the County Council recycles resources released as a result of school closure and disposal of the site
- ◆ The criteria for the choice of a site for the new school
- ◆ Arrangements for the appointment of the new headteacher and deputy headteacher
- ◆ Arrangements for the future employment and retention of staff
- ◆ Advantages and disadvantages of small schools and large schools
- ◆ The future for the schools if the reorganisation proposals do not go ahead.