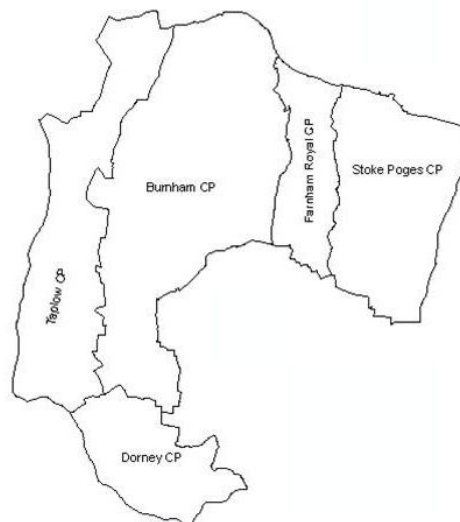


## **BEECHES LOCAL AREA FORUM**

<b>DATE:</b>	18 November 2009
<b>TIME:</b>	7.00 pm
<b>LOCATION:</b>	Burnham Conference Centre, Burnham Football Club, Wymers Wood Road, Burnham SL1 8JG



### **AGENDA**

Item		Page No
<b>1</b>	<b>Apologies for Absence / Changes in Membership</b>	
<b>2</b>	<b>Declarations of Interest</b> To declare any personal or prejudicial interests	
<b>3</b>	<b>Confirmation of Vice Chairman</b> To confirm the appointment of the Vice Chairman, who will be a District Councillor. This item was carried forward from the meeting on 12 August 2009.	
<b>4</b>	<b>Action Notes</b> To confirm the notes of the meeting held on 12 August 2009.	<b>1 - 6</b>
<b>5</b>	<b>Question Time</b> There will be a 20 minute period for public questions. Members of the public are encouraged to submit their questions in advance of the meeting to facilitate a full answer on the day of the meeting. Questions sent in advance will be dealt with first, followed by verbal questions. Please contact Stephen Young on 01296 387543 or email: <a href="mailto:spyoung@buckscc.gov.uk">spyoung@buckscc.gov.uk</a> to submit your question.	
<b>6</b>	<b>Petitions</b>	
<b>7</b>	<b>Statutory and Voluntary Group Participation</b> To discuss and agree extended membership of the Beeches Local Area Forum.	<b>7 - 10</b>
<b>8</b>	<b>Beeches Local Area Forum Voting Rights</b> To discuss and confirm voting arrangements for the Beeches Local Area Forum.	<b>11 - 14</b>

<b>9</b>	<b>Road Safety</b> A presentation by Sue Brown, Team Leader, Casualty Reduction, BCC	
<b>10</b>	<b>Local Transportation Plan (LTP3)</b> A Presentation by Ed Gurney, Transport Policy Officer, Transport for Buckinghamshire.	<b>15 - 18</b>
<b>11</b>	<b>Delegated Budget Local Priorities</b> To receive a report for decision on options for expenditure, within the 2009/2010 financial year.	<b>19 - 20</b>
<b>12</b>	<b>Positive Activities for Young People (PAYP)</b> Report from Stephen Young, Locality Services Area Co-ordinator	<b>21 - 24</b>
<b>13</b>	<b>Date of Next and Future Meetings</b> To be Agreed.  Suggestions for agenda items should be sent to Stephen Young, Locality Services Area Co-ordinator.	

## Members

Democratic Services Contact : Maureen Keyworth, Tel 01296 383603, Email  
mkeyworth@buckscc.gov.uk  
Please contact me if you have any special requirements e.g. hearing loop

Agencies : Buckinghamshire County Council, South Bucks District Council, Burnham Parish Council, Dorney Parish Council, Farnham Royal Parish Council, Stoke Poges Parish Council, Taplow Parish Council

**ACTION NOTES**

<b>MEETING:</b>	<b>Beeches Local Area Forum</b>
<b>DATE:</b>	<b>12 August 2009 Time Not Specified to Time Not Specified</b>
<b>LOCATION</b>	<b>Burnham Conference Centre, Burnham Football Club, Wymers Wood Road, Burnham SL1 8JG</b>

<b>Present:</b>	Trevor Egleton, Marie Hammon (Burnham Parish Council) and Lin Hazell
<b>In Attendance:</b>	Karen Adamson, Samantha Dilks, Chris Furness, Chris Schwier, Jim Stevens, Rachael Winfield and Stephen Young
<b>Apologies:</b>	See below.

<b>Item</b>	<b>ISSUES RAISED</b>
<b>1</b>	<p><b>CONFIRMATION OF CHAIRMAN</b></p> <p>Trevor Egleton was confirmed as Chairman for the ensuing year.</p>
<b>2</b>	<p><b>APPOINTMENT OF VICE CHAIRMAN</b></p> <p>It was agreed that a Vice Chairman would not be appointed until the next meeting.</p>
<b>3</b>	<p><b>APOLOGIES FOR ABSENCE / CHANGES IN MEMBERSHIP</b></p> <p>It was noted that most of the Parish Councils had elected not to attend the meeting until the result of discussions between the County and District Councils regarding how Local Area Forums would go forward.</p> <p>Apologies were received from Dev Dhillon, Shorne Tilbey and Sue Imbriano.</p>
<b>4</b>	<p><b>DECLARATIONS OF INTEREST</b></p> <p>None.</p>
<b>5</b>	<p><b>ACTION NOTES</b></p> <p>The Notes of the meeting held on 18 February 2009 were confirmed as a correct record.</p> <p>Matters arising from the notes:</p> <p>With regard to questions raised by David Merrick relating to allocations of budgets to the LAF to be split by roads/area, Jim Stevens circulated a paper giving his response (attached as appendix 1). The paper set out the capital and revenue budget which Highways and Transportation will be using. Jim stated that not all of the allocated budget is devolved. This is because of the need to take a strategic approach to the allocation of the budget in certain areas in order to achieve the wider objectives and targets relating to issues such as casualty reduction and highway asset renewals. The Report also listed the schemes approved for the Beeches area for 2009/10.</p> <p>Chris Furness stated that at the last Full Meeting of the District Council, Sue Brown, Team Leader Road Safety &amp; Casualty Reduction, gave a presentation on casualty reduction which was well received by members. South Bucks has the highest level of road casualties not including</p>

motorway collisions, because of the amount of through traffic in the district. Chris said the District Council is concerned about the casualty figures and suggested that more partnership working was needed to alleviate the issues.

Jim Stevens agreed to contact Sue Brown and invite her to a meeting of the LAF to discuss the problems. He stated that the majority of the work on road safety is intelligence led, alongside the work of the Thames Valley Safer Roads Panel. The Chairman stated that the Police and Fire and Rescue Services have worked hard on this issue and have worked alongside Adult Social Care in their surgeries.

Members agreed that they would like to have more information regarding casualty hotspots in the Beeches area, but were informed that hotspots are not necessarily where the collisions have taken place. The NAG is also working in partnership with local organisations as a result of the Community Speedwatch programme. Lin Hazell stated that Hogfair Road and Lent Rise Lane are problem areas in relation to excessive speeding and hoped that these issues could be resolved through the work of the NAG.

Marie Hammon from Burnham Parish Council raised a particular issue in relation to the footway outside the Esso Garage in Burnham. Vehicles are constantly parking on the footway and concern was expressed that this may cause accidents. Bollards cannot be put in because the kerb is dropped for the full length of the footway. Members noted that if the footway is blocked on a regular basis it constitutes highway obstruction. However, even though fines have been issued, the problem is continuing. Chris Schwier agreed to look into painting white lines along the footway.

**ACTION: Chris Schwier**

With regard to the report, members were asked to email Jim Stevens direct with any comments or suggestions they may have.

**6 LOCAL AREA WORKING REPORT**

Members received the report of the Local Area Co-ordinator which sought agreement from the Forum for the Terms of Reference and Constitution.

If members wish, the name of the Local Area Forum can be changed

Membership of the forum consists of County, District and Parish Councils, with nominated representatives from each of the Parish Councils. Parish Clerks can be the nominated representative if a PC so wishes.

The Forum will need to consider and agree the wider membership, with the possibility of including the Police, PCT, 'Think Burnham' and the Fire Authority. Others suggested were Shirley Shaw, Health and Samantha Dilks, Youth Worker. It was agreed that a list of possible partnership agencies should be drawn up and presented at the next meeting for consideration.

**ACTION: Stephen Young**

Members were also asked to consider whether the partnership agencies should be members or guests at the meetings and this information can be included in the Terms of Reference

Discussion also took place regarding whether all District Councillors would be members of the LAF or whether it would only be nominated Councillors. It was agreed to seek further clarification on this issue.

**ACTION: Maureen Keyworth**

*Addendum: subsequent to the meeting clarification on this issue was sought. It was noted that all District Councillors are automatically members of the LAF. However, if they wished they could nominate a smaller number to represent all the Local District Councillors.*

It was suggested that if members wish to have a quorum for the meeting, it could be set at 25% of the membership or a minimum number. Further clarification would also be sought with regard to voting.

Stephen Young informed members that the Local Area Plan would determine local priorities for the LAF, who will be able to influence how services are delivered in their areas.

**Members noted:**

- i) **the purpose of the Local Area Forums (LAF)**
- ii) **the proposed constitution for The Beeches Local Area Froum**

**Members agreed:**

- i) **that elected members of Buckinghamshire County Council, South Bucks District council and nominated representatives from the Parishes of Burnham, Dorney, Farnham Royal, Stoke Poges and Taplow meet at a fully constituted Local Area Forum (LAF) provisionally titled 'The Beeches'**
- ii) **that the title of the Forum (The Beeches) could be changed if it was considered necessary**
- iii) **the proposed constitution for The Beeches Local Area Forum, subject to amendments and updates discussed at this meeting.**

**7 LOCAL AREA FORUM BUDGETS**

Members received the report of the Area Co-ordinator, the purpose of which was to set out the arrangements for the allocation of the funding devolved to Local Area Forums (LAFs) in 2009-10.

The County Council is looking to devolve decision making to a more local level and Services will need to think about what budget or services they can devolve.

Currently there are four separate amounts which have been devolved to LAFs:

1.	Transportation local improvements	£57,500
2.	Positive Activities for Young People	£5,000
3.	'Early Years' grant	£5,000
4.	Local Priorities Budget	£8,000

For 2009/10 the funding for items 1 and 3 has already been committed and the allocation for Transportation local improvements budget was allocated to appropriate schemes across the District by the same process that had been used with the South Bucks Joint Local Committee.

The deadline for applications for Positive Activities for Young People is the end of September 2009, after which the money will revert back to the central budget. Members noted that flyers have already been sent out asking for suggestions. Officers were keen to encourage applications and provide the opportunity to help support projects through local partnerships, such as the NAG and 'Think Burnham'. Those interested were asked to contact Stephen Young, who would provide the application forms.

Applications are also being sought for the Local Priorities Budget, which needs to be spent in the current financial year.

Members were asked to consider what to do with the allocated funding for the next financial year, which will be informed by the priorities which will be set. Although footpaths and speed indicator devices were suggested, Jim Stevens encouraged members to allocate funding to items other than transportation and highways. However, road safety and speeding were considered to be priority issues. Jim suggested that the Thames Valley Safer Roads Partnership could do a presentation in village halls with an update on enforcement and education which could address speeding issues. Young people could also be included through the work of the Youth Officer.

Stephen Young suggested that, whilst not dismissing transportation issues, he hoped that the object of the LAF would be to look at social and community issues, and also encourage projects that address several areas of concern at once, which provided added value and promote joint working partnerships.

It was suggested that the Local Priorities Budget should be used to resolve local issues and Lin Hazell informed the Forum that she had received a request from Farnham Royal Parish Council for a street lamp at the beginning of the cinder track at the end of Church Lane.

Karen Adamson stated that the County Council gives money for well being events, which have proved to be very successful, ranging from bell ringers to adult social care. The Intergen programme in Aylesbury Vale has been successful in bringing young and older people together. Providing computers to teach IT skills to older people was also suggested.

Funding could also be used to support volunteer groups to encourage more people to volunteer to work with local projects which could be overseen by the LAF.

It was agreed that Stephen Young would produce a short briefing note on the suggestions made and circulate it to members asking for further ideas.

**ACTION: Stephen Young**

Stephen suggested that the District Council may be able to identify local priorities which would fit into work already being undertaken at the District Council, which may provide areas for joint working.

**Beeches LAF noted the arrangements for its devolved budgets as described in the report.**

**8a Highways/Transport Delegated Budget (2010/11)**

Members received the report of the Head of Transport for Buckinghamshire, the purpose of which was to guide members through the process of submitting bids for highways/transport schemes. The report also describes the criteria that will be used to evaluate all bids received.

Rather than divide up the budget between each of the District areas, the process used was to look at needs based on road length, car traffic volume, HGV traffic volume and net customer satisfaction data in each LAF area. As a result of this Beeches LAF will receive £23,819 for 2010/11.

In December 2007 the County Council entered into a pilot scheme for participatory budgeting, to help with the selection and prioritisation of projects, whilst ensuring bids have been developed with a local emphasis. The guidance for this process was attached to the report.

All submissions for bids for 2010/11 should be sent to Chris Schwier by the end of November 2009. Chris will then work with colleagues to assess and prioritise the schemes which will be presented at the January meeting

In answer to a member's question regarding the amount of delegated budget received by Aylesbury Vale, it was noted that there are eight LAFs in Aylesbury Vale, whereas there are only four in each of the other Districts. It was also noted that no customer satisfaction data has been received over the last two years and this scored against the South Bucks LAFs.

Members noted that based on discussions regarding the lack of budget in the south of the County it was agreed that the budget, as a 'one off' for 2010/11, would be topped up to the same level of budget as that for 2009/10.

It was noted that all LAF members can bid for funding and a letter of invitation will be sent out shortly.

**ACTION: Chris Schwier**

The Forum was asked to note that paragraph d) under the Criteria for Scheme bids should read as follows:

*"Individual scheme bids must **not** exceed the LAF/LCP budget allocation unless part funding arrangements are agreed."*

Lin Hazell expressed concern about the state of the footpath at Hogfair Lane as well as the pavement. She considered that it would be a good idea to go out with the Local Area Technicians in order to pinpoint areas of issue.

**The Forum noted the following:**

- **The process for submitting projects for possible funding in 2010/11 through the highways/transport delegated budget.**
- **The delegated budget for highways/transport projects in Beeches area for 2010/11 will be £23,819 and that a revised cost ceiling will be issued to take account of increasing the overall allocation to the South Bucks area to £125,000 for 2010/11.**
- **Participatory Budgeting will be included as part of the process.**
- **Members of the Beeches LAF are invited to submit bids for schemes to the Transport Localities Team Leader (Chris Schwier, based at Amersham Area Office) by the 30 November 2009.**
- **All bids received will be evaluated and costed by Transport for Buckinghamshire and a full report presented to the Beeches LAF in January/February 2010 to enable the LAF to decide which schemes should be implemented in 2010/11.**

**8b 'We're Working on It' Project - 2009/10**

Members received the report of the Head of Transport for Buckinghamshire, the purpose of which was to inform members about the principles of the 'We're Working on It' project, funding and the type of work that can be carried out locally through this project and how LAF members can influence the work carried out.

The Forum was informed that this was the second year of this project and it would continue for at least another year. The budget for 2008/09 was £3.25 million and this has increased by a further £0.95million this financial year (2009/10).

The three elements of the project continue to be:

- Plane and Patch
- White Lining

	<ul style="list-style-type: none"> <li>Local Community gangs, who now carry out work monthly instead of every eight weeks.</li> </ul> <p>It was agreed that Local Members will go out with Local Area Technicians to look at areas of issue.</p> <p>The Forum was informed that Rob Anderson has taken over from Martin Keneally and is responsible for the area west of the A355. Members will be informed once Rob has taken up his post.</p> <p>It was noted that whilst residents are pleased at the amount of patching which has been done, concern was expressed that at Dorney, there was no forewarning that the roads were going to be closed. Members were assured that there will be advance warning when the gangs begin their work next year.</p> <p>Jim Stevens said that the contractor, who is now working with Transport for Buckinghamshire, is providing better quality planing and patching. Currently officers are seeing a 25% efficiency saving compared to the previous contractor. The savings will be put back into highways work, particularly in respect of new custom built vehicles to carry out the work. The length of contract was discussed and it was noted that having such a long period of time allows the private sector to make long term investments, thus providing cheaper resources.</p> <p>Members were informed that the current technology allows officers to know where every vehicle is at any given time. Operatives work on a Personal Digital Assistant (PDA) which will take pictures of each site before and after completion of work. The pictures will not be available on the website yet, but Chris Schwier agreed to ask when this might happen.</p> <p><b>Beeches Local Area Forum noted:</b></p> <ul style="list-style-type: none"> <li>The principles of the 'We're Working On It' project.</li> <li>The 2009/10 programme timescales.</li> <li>That members are invited to identify suitable works to be considered for the Local Community gangs as part of the project during 2009/10 and liaise with the County Council Local Member and Local Area Technician on the specific details.</li> <li>That members will be encouraged to identify priorities for the plane and patch gangs later this financial year to assist the County Council Local Member and Local Area Technician determine the works programme for 2010/11.</li> </ul> <p><b>Adult Social Care</b></p> <p>Karen Adamson informed members that a surgery was held in May at which several referrals were taken up, including occupational therapy equipment to support a person needing help getting into the shower.</p>
9	<p><b>QUESTION TIME</b></p> <p>There were no questions.</p>
10	<p><b>PETITIONS</b></p> <p>There were no petitions.</p>
11	<p><b>DATE OF NEXT AND FUTURE MEETINGS</b></p> <p>It was agreed that the next meeting of the LAF would be held in November and subsequent to the meeting the following date was agreed:</p> <p>Wednesday 4 November 2009 at 7.00pm in the Chiltern Room, Burnham Conference Centre.</p>



## Beeches Local Area Forum

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<b>Title:</b>	<b>Statutory and Voluntary Group Participation</b>
<b>Date:</b>	18 November 2009
<b>Author:</b>	Stephen Young, Locality Services Area Coordinator
<b>Contact officer:</b>	Stephen Young, Locality Services Area Coordinator Tel: 01296 387543
<b>Electoral divisions affected:</b>	Burnham, Dorney, Farnham Royal, Stoke Poges, Taplow

### **LAF Membership**

The Beeches LAF is an informal joint forum of the County Council, District Council and Parish Councils. Automatic membership consists of local area County Councillors, District Councillors and Parish Council representatives.

The County Council is also keen that LAFs encourage participation from other organisations - statutory or voluntary which have the interests of the local area at heart and the LAF is encouraged to and may invite other bodies or individuals into membership either in an advisory capacity or as full members.

The County Council has offered some guidance on the operation of LAFs but has left it up to each LAF to determine its own detailed operating arrangements (e.g. frequency of meetings, voting and membership).

No other LAFs in Buckinghamshire presently have voting members outside of County, District and Parish councils, although outside organisations are represented.

### **Role of the LAF**

In determining the makeup of membership it is important to consider the role of the LAF and its membership. They will identify the key local priorities for the area, drawing upon Parish Plans, County and District Strategies, the Local Area Agreement as well as the local knowledge of the LAF members.

These priorities will help shape the issues that the LAF focuses upon and also enable the LAF to act as a consultation forum for the County Council and other bodies. This will aid strategic



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policy development and local service delivery that meets the needs current and future of the local area.

The LAF will also take decisions on matters including any funding delegated from the County Council, District Council, Parish Councils and other organisations.

### **Decision Taking**

It is expected that decisions will be reached by common agreement amongst the LAF membership. Decision-making by voting will be the rare and last resort.

The LAF will need to be clear in that membership implies participation in reaching consensual agreement and it will need to be clear where formal voting rights are extended.

The LAF will determine its own voting arrangements in this respect and may extend voting rights to representatives of other regularly attending bodies if it chooses.

### **Officer Involvement**

Regular officer support for the meetings will be provided by the County Council's Area Coordinator and Lead Area Officer, supported by a representative of the County Council's Democratic Services, who will provide secretarial support to the Partnership and constitutional advice.

It is anticipated that other officers from the County, District and Parish Councils will only attend where requested by the LAF; to present reports or in support of particular agenda items.

County and District Officers attend in an advisory capacity only. In the case of Parish Clerks they are able to participate as full members when formally nominated and attending as representing their respective Parish Council.

### **Statutory and Voluntary Group Participation**

Statutory and Voluntary organisations can by definition represent an area as a whole e.g. Police or VCA, or a particular community or parish e.g. NAGs or Youth Club. Either can be invited as nonvoting participants or as voting members

Initial Potential Statutory and Voluntary Groups for Consideration for Beeches LAF Membership

- Thames Valley Police – Have already given a commitment to participate in LAFs if asked
- Bucks Fire and Rescue
- Burnham Health Promotion Trust
- Burnham NAG
- Stoke Poges and Wexham NAG
- Think Burnham
- Bucks Community Action – Likely to merge with VCA in 2010
- Chiltern and South Bucks VCA – Likely to merge with BCA in 2010
- Bucks Sports Partnership
- Bucks CC Olympic Coordinator (Officer Capacity)
- Groundwork Thames Valley
- Dorney Youth Club
- Dorney Lakes Warden
- Burnham Youth Centre
- Burnham Community Association
- Burnham Grammar School
- Burnham Upper School
- St Nicholas School Taplow

- Stoke Poges Youth Clubs
- Hitcham and Taplow Society
- Taplow Choirs
- Burnham Access Group
- Burnham Resources Centre
- Burnham High Street Traders Association
- The Well@Lent Rise

If formal membership is extended to local community groups, the LAF may need to consider balancing representation so that the LAF is not perceived to be unduly weighted in favour of one parish over another.

To ensure that it can be effective the LAF may also consider having a core membership that is representational of a range of community interests.

The LAF may also consider whether to have formal representation by young people outside of youth services

If membership is not extended to smaller specialised community groups and individuals that exist in each community the LAF may consider compiling a database of these to consider inviting them to attend and participate as appropriate for specific topics, or to attend workshops/conferences the LAF convenes outside the normal cycle of meetings. This includes Setting up a working group to examine a particular issue or to undertake the practical implementation of a project to which appropriate and relevant community groups can be invited to participate



# Beeches Local Area Forum

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<b>Title:</b>	<b>Voting Rights</b>
<b>Date:</b>	18 November 2009
<b>Author:</b>	Stephen Young, Locality Services Area Coordinator
<b>Contact officer:</b>	Stephen Young, Locality Services Area Coordinator Tel: 01296 387543
<b>Electoral divisions affected:</b>	Burnham, Dorney, Farnham Royal, Stoke Poges, Taplow

The Beeches LAF need to determine voting arrangements where decisions need to be taken. The overriding principle is that wherever possible, decision-making at LAFs should be by consensus i.e. reaching an agreement without the need to vote. This will not require everyone to fully support everything within a motion/decision but that everyone does agree it can go forward in spite of reservations that some individuals may have.

In practice, the more established LAFs are rarely voting. When voting takes place, it's usually a sort of straw poll to test out opinion at a large meeting where not everyone can speak rather than being a formal vote.

If the LAF insists on formal voting, the following are options that are used in different LAFs across the County that Beeches LAF members can take into consideration when reaching a decision on its own arrangements.

## OPTIONS

### 1. "Model" constitution

Vote for each formal member of the LAF i.e.:

- All County and District Councillors for the Local Community Area.
- One representative per parish. (Typically the parish rep will be a parish councillor but could be the parish clerk.)

Plus



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- Anyone one else that the LAF chooses to invite into membership e.g. community or residents groups. Council policy (Full Council July 2008) is to encourage LAFs to engage as widely as possible although membership by any such groups is at the LAF's discretion.

In Beeches that would mean:

- 3 County Councillors
- 15 District Councillors (2 vote as County Cllrs) - unlikely all would attend, but possible.
- 1 vote per parish Council i.e. 5 votes

So if all attended from this list above, this would mean a maximum of 21 votes assuming not parish representative was a district councillor.

Additional organisations e.g. Police or NAGs could be invited as non voting participants or as voting members

No LAFs presently have voting members outside of County, District and Parish councils, although outside organisations are represented.

## **2. Buckingham; Haddenham and Long Crendon; High Wycombe, Wendover and Winslow LAFs**

All work on the basis of one vote per parish or town council. This is also the approach that is being favoured at the Missendens LAF.

**3. “Electoral college” approach** - this is favoured by **Chesham Town Council** and was also proposed at the first meeting of the LAF on Sept 16<sup>th</sup> by Chris Howell (Chartridge PC). It acknowledges the population size of Chesham town whilst ensuring that the parishes cannot be overwhelmed at the LAF by the town presence.

- 5 votes to rural parishes (i.e. one vote each)
- 5 votes to be allocated to Chesham Town – to be distributed by the CTC e.g. shared with the ChAP
- 4 County Councillors
- 12 District Councils (but 2 vote as County Cllrs) – it is unlikely that all would attend but possible.

So if all attended from this list above, this would mean a maximum of 24 votes.

Plus

- Anyone one else that the LAF chooses to invite into membership e.g. community or residents groups. Council policy (Full Council July 2008) is to encourage LAFs to engage as widely as possible although membership by any such groups is at the LAF's discretion.

**SW Chilterns, Princes Risborough, Chepping Wye, Greater Aylesbury and Gt Brickhill, Wing & Ivinghoe LAFs** use versions of this approach – i.e. the number of votes per parish/town council determined by the relative population sizes of the parishes.

## **4. Amersham**

One vote per organisation rather than one vote per County/District councillor.

- 1 vote per parish

- 1 vote for Town Council
- 1 vote for District Council
- 1 vote for BCC (not Chairman) plus chairman's casting vote in case of deadlock

### **Other comments**

- With regard to County and District councillors, a twin or triple hatter only gets one vote; therefore a parish might choose to appoint someone other than a district/county councillor as their representative.
- Where a councillor is both a County and District councillor, they are expected to exercise the vote as a County Councillor. Likewise, a district councillor who is a district and parish councillor is expected to exercise the vote as a District Councillor.
- With respect to County Council decisions, the LAF decision is advisory with the final decision resting with the appropriate Head of Service. A Head of Service decision not to follow the LAF's advice would require a report back to the LAF/LCP.
- To avoid any confusion if a formal vote is ever be required, it will be important that each voting organisation nominates a named person(s) and substitute(s) who can cast their vote.





## Beeches Local Area Forum

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<b>Title:</b>	<b>Local Transport Plan 3 Briefing Note</b>
<b>Date:</b>	18 November 2009
<b>Author:</b>	Ed Gurney, Transport Policy Officer
<b>Contact officer:</b>	Ed Gurney, Transport Policy Officer 01296 387192
<b>Electoral divisions affected:</b>	All

As the LTP3 project moves forward, Transport for Buckinghamshire need to engage with local stakeholders and members to clarify a number of issues. At this stage we want to send you a pack of information and ask you to:

- Ensure that the objectives set for LTP3 meet your needs
- Confirm that the Problems and Issues listed are accurate
- As you, at local parish level, to help prioritise strategic options
- To ask local parishes to feed back on the Have Your Say Pages of the Buckinghamshire County Council website.

### Local Transport Plan

A Local Transport Plan is a transport planning document, required by Government, which sets out the Local Authority's Transport policies, strategies and priorities over the coming years.

Although previous LTPs have set out 5 year programmes this third LTP will set out the priorities and strategies covering the 15 years up to 2026, which is in line with the local planning framework

The emerging LTP will be based on evidence derived from a range of sources. It will need to describe how the County will incorporate national and regional transport agendas while focusing on local issues to create a plan for Buckinghamshire

### The Process for Developing LTP3

LTP3 has to be approved and in operation by 1 April 2011. A project has been set up to ensure that the objectives are agreed and the plan is developed, consulted and written taking into account all the local issues and concerns as well as the national and regional agendas



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To ensure that local people are able to properly contribute we are starting the engagement process at an early stage starting with the Transportation Symposia events in July, October and November. For the purpose of transport planning nine transport areas have been developed from the 19 locality areas. All 19 areas will receive a presentation and be able to contribute to the transport planning process

The results of this engagement will help inform the content of Local Transport Plan and help prioritise the initiatives.

### **LTP3 Objectives**

The Government priorities are broadly similar to previous LTPs but have been adjusted to bring them in line with the requirement to **Develop a Sustainable Transport System (DaSTS)**. The priorities are now:

- 1 Reduce Carbon Emissions
- 2 Support Economic Growth
- 3 Promote Equality of Opportunity
- 4 Contribute to Better Safety Security and Health
- 5 Improve Quality of Life and Healthy Natural Environment

### **Issues and Problems**

Using a combination of previous consultation responses, transport modelling data and census data we have compiled a list of those specific issues and problems that have been identified in each of the Local Transport Areas. It is intended to build on these to inform the development of local transport strategies to help tackle some of these local issues and problems.

Whilst we will not be directly consulting with you regarding issues and problems we will be asking whether we have missed anything from our analysis of existing information.

### **Option Prioritisation**

At this stage of our consultation process we are asking you as stakeholders to help us prioritise the strategic options. This will help us to put into context your local issues and problems.

### **The role of Local Area Forums and Community Engagement Areas**

The main focus of this process is to gather views on how best to prioritise the options available in your area. This gives you the opportunity to guide future spending and help progress the most important schemes for your area.

We will be asking you to circulate this information both within the forum but also to disseminate this information to your local Parishes to gain their views. We will not be holding specific meetings with Parishes therefore your help is vital to enable all views to be gathered.

### **Development of the LTP3 options over the next 18 months**

Having worked with you to prioritise the options at this stage a full consultation will be taking place in the summer of next year (2010) which will show the preferred package of options that meet your local needs and meet the technical appraisal undertaken internally.

Following this current engagement, we will be in contact with you again with feedback through the next appropriate LAF events and then we will engage with you during the Full Public consultation.

Feedback from these early phases of consultation will be available on our website in the new year (details to follow).

We would like to thank you, in advance, for your comments, help and support with this major task.

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Main contact: **Ed Gurney**, Transport Policy Officer, Transport for Buckinghamshire, 10th Floor County Hall, Walton Street, Aylesbury, HP20 1UY, Tel No. 01296 387192, email. [egurney@buckscc.gov.uk](mailto:egurney@buckscc.gov.uk)



# Beeches Local Area Forum

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<b>Title:</b>	<b>Delegated Budget – Local Priorities</b>
<b>Date:</b>	18 November 2009
<b>Author:</b>	Stephen Young, Locality Services Area Coordinator
<b>Contact officer:</b>	Stephen Young, Locality Services Area Coordinator Tel: 01296 387543
<b>Electoral divisions affected:</b>	Burnham, Dorney, Farnham Royal, Stoke Poges, Taplow

## 1. Summary

- 1.1 This report provides details of a proposal from Burnham NAG which is submitted for approval for funding from The Beeches Local Area Forum (LAF) Local Priorities Budget of £8,000 for 2009/10.

The recommended proposal is:

Burnham NAG – Stomp Road Footpath Fencing                      £2,112

Should this proposal be approved the remaining balance of local priorities funding to be allocated for expenditure during the financial year 2009/10 is £5,888

## 2. Local Priorities budget

- 2.1 The Beeches LAF has £8,000 available to it to support the delivery of local community priorities identified by the Beeches LAF through the creation of a Local Area Plan. As the Beeches LAF has not yet undergone the Local Area planning process, proposals for 2009/10 can be assessed against local priorities taken from parish or town plans, the Service Excellence event or any other appropriate local form of priority determination.

## 3. Local Priorities Funding Conditions

- 3.1 Any recommendations for funding of proposals are made subject to the following conditions:
- That the funding can only be used for the purposes described in this report
  - Evidence of expenditure and completion of the project must be provided
  - The support of the Beeches Local Area Forum must be acknowledged by the recipient in all relevant publicity
  - That the organisation makes itself available for monitoring purposes
  - The funding must be used during the financial year 2009/10



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#### **4. Burnham NAG – Stomp Road Footpath Fencing**

- 4.1 Burnham Neighbourhood Action Group (NAG) is part of the Thames Valley Police Neighbourhood Policing initiative. Working alongside the local Police team the NAG's membership includes representatives from official agencies including the Parish, District and County Councils and Housing Associations as well as local residents representing many of the organisations around the village.
- 4.2 When the NAG was set up two years ago, a public meeting was held and three priorities for action were agreed;
- Anti Social Behaviour;
  - Vulnerable Youths
  - CCTV
- 4.3 The NAG's role is to concentrate on these priorities and to carry out regular Environmental Visual Audits (EVA's) to review the condition of all parts of Burnham. As a result the NAG is working with the Parish and County Councils, Burnham Upper School and the Well@Lentrise on a project to open up the footpath along Stomp Road adjoining the Upper School boundary
- 4.4 The footpath is one of the two main routes to Burnham Upper School from the village centre and the north
- The footpath is overgrown, narrow and in places impassable and the fence broken
  - It requires people to cross to the other side of Stomp Road to access the park-side footpath on a blind bend
  - It is not complete to the school gate
  - The school internal palisade fence is incomplete
  - The hedge is full of litter
- Carrying out improvements to this route will improve access and route security, remove local environmental blight and contribute towards safer routes to schools
- 4.5 The NAG is seeking funding to complete the palisade fencing element of the project. After which the NAG intend with the assistance of volunteers to clear the outer fence, vegetation and litter and secure funding for the footpath to be completed
- 4.6 A total of 20 fence panels 2 metres in height are required costing £3513.50 or approximately £176 per panel. The NAG has secured pledges for 8 of these panels from community sponsors and is seeking £2,112 from the local priorities funding to purchase the remaining 12 panels

#### **5. Recommendation**

- 5.1 This proposal has been considered by Rebecca Carley, Locality Service Manager, and Stephen Young, Locality Services Area Coordinator, who recommend the proposal for funding
- 5.2 That the members of The Beeches Local Area Forum agree funding of £2,112 from its Local Priorities Budget for 2009/10 for the, subject to the conditions in 3; above

# Beeches Local Area Forum

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**Title:** Positive Activities for Young People (PAYP)  
**Applications for Funding**

**Date:** 18 November 2009

**Author:** Stephen Young, Locality Services Area Coordinator

**Contact officer:** Stephen Young, Locality Services Area Coordinator  
Tel: 01296 387543

**Electoral divisions affected:** Burnham, Dorney, Farnham Royal, Stoke Poges, Taplow

## 1. Summary

1.1 This report relates to four applications which were received for funding from the devolved budget of £5,000 for Positive Activities for Young People (PAYP) in the Beeches LAF area for 2009/10

1.2 The projects are:

Burnham Youth Club	£500.00
Sound Studio	£1,709.50
South Bucks District Council	£300.00
Mapis Model Agency	£1,200.00
<hr/>	
Total	£3,709.50

There remains a balance of £1,290.50 for the financial year 2009/2010 which will be used by Youth Services for other positive activities in the Beeches Local Area in 2009/2010

1.3 The applications were evaluated in accordance with the set criteria for PAYP and recommended for approval for funding by Christine Cooper, Resource Manager, Community and Youth Engagement and Sarah Wood, Senior Practitioner, Community and Youth Engagement for South Buckinghamshire.

1.4 With the exception of the Mapis Modelling application, the Chairman for The Beeches Local Area forum subsequently agreed to the commissioning of the projects to enable them to be implemented prior to the November Beeches LAF meeting.



INVESTOR IN PEOPLE



- 1.5 Members of The Beeches Local Area Forum are requested to note the details of the projects approved by the LAF Chairman for commissioning and to agree the funding of £1,200 for the Mapis Modelling Fashion Course
- 2. Positive Activities' for Young People (PAYP)**
- 2.1 PAYP funding is received by Buckinghamshire County Council as a direct grant with specific criteria required for applicants to meet. This funding totals £95,000 and has been allocated equitably to each of the 19 designated local areas. This means that £5,000 is available for The Beeches LAF for 2009/10
- 2.2 The funding must be used to engage young people (age 13-19) in positive activities and young people must be consulted on any planned activity. The funding can be for activities and events, including staffing or small items of equipment necessary to enable the event to take place or as a contribution towards an ongoing programme. Potential activities can include sports, arts and cultural events; community events; trips, leisure and recreational activities. They can also include courses and residential to help young people raise their life chances, e.g., raising self-esteem and awareness on issues such as drugs, sexual health, gang and knife crime.
- 2.3 The availability of the PAYP funding is then promoted within the local area. The County Council's Youth Services, who also promote the availability of funding, receive and assess all applications for eligibility and then make recommendations to the LAF. Ineligible applications will not go forward to the LAF for consideration.
- 2.4 Advised by the Youth service, the LAF will also when necessary prioritise schemes where funding applied for exceeds available funding.
- 2.5 In the event that no eligible applications are received for a local area, or the forum does not allocate all of the available funding, the LAF's allocation will be returned to the Youth Service and used for other positive youth activities within the local area.
- 2.6 Normally applications will be considered for approval by the Local Area Forum, who can also influence their commissioning and prioritisation as part of the delivery of a Local Area Plan.
- 2.7 A Local Area Plan for The Beeches has yet to be developed and PAYP funding applications for 2009/10 had to be submitted by the end of September 2009 in order for projects to be commissioned and delivered within the financial year. Four applications were received and evaluated on this basis. Three required implementation before the next appropriate meeting of the Beeches LAF and in accordance with guidelines previously agreed with the Head of Service and Locality Services Manager, the Chairman of the LAF was consulted on the recommendations for approval for 2009/10 funding. As the three applications met the criteria and did not exceed the available funding they were approved for commissioning
- 2.8 Details and a recommendation on the fourth application from The Mapis Modelling Agency to provide a Fashion Course have been provided in this report for members to consider
- 2.8 As part of the process of developing a Local Area Plan for the Beeches LAF area, members will have the opportunity to influence and consider a further programme of PAYP for 2010/11.



### **3. Eligible Applications 2009/2010**

#### **3.1 Burnham Youth Centre – Halloween Street Dance Activity**

Following consultation with young people in the community, Burnham Youth Centre applied for funding to carry out Street Dance workshops and a performance at Burnham Youth Centre. This is timed to provide an opportunity for young people to celebrate Halloween. The activity will also encourage and divert young people away from anti social behaviour that can occur at this time. The proposal supports the Burnham Neighbourhood Action Group (NAG) priority of providing diversionary activities to reduce anti social behaviour in young people

3.1.1 The total cost of the event is £1,200 to enable 15 young people to have six 2 hour street dance workshop sessions and the provision of a performance for 30 young people over a 3 hour period

3.1.2 Burnham Youth Club applied for £500, approximately 40% of the cost of the performance. Additional funding was secured from the Rotary Club to support the provision of the activity

#### **3.2 Sound Studio – Switched On, Music Project and Live Music Event**

In response to feedback from young people for increased access to music and for a CD/showcase opportunity, The South Buckinghamshire youth team have approached Sound Studio to develop 'Switched On' an 8 week partnership project covering the district of South Buckinghamshire.

3.2.1 The project is aimed at responding to young people's interest in live music, developing their skills and abilities. Venues in Burnham, Taplow and Farnham Royal will be used to carry out the Beeches Local Area elements of the project.

3.2.2 The project is intended to encourage and foster unity between young people in South Buckinghamshire's communities. It will involve young people from different backgrounds working together to produce a CD and give a live performance to showcase their work.

3.2.3 The total cost of the Beeches element of the project is £1,880.45 for musical tutors, equipment, travel, CD production and event staging costs. The funding applied for is £1709.50; with the balance being covered from within Sound Studios own resources. 26 young people from the Beeches Local Area are each expected to participate in up to 30 hours of activity.

#### **3.3 S.B.D.C - Autumn Half Term Multi Sports Week**

South Buckinghamshire District Council applied for £300 as a contribution towards the provision of a programme of half term multi sports activities. The total cost of the project is £900 with the balance anticipated being covered by contributions of £300 from Burnham Health Promotion Trust and £300 from the Police.

3.3.1 The project enabled the provision of diversionary and healthy lifestyle activities for young people utilising the facilities at Burnham Upper School for up to 30 young people for 7 hours per day from Monday 26<sup>th</sup> to Friday 30<sup>th</sup> October between 9am and 6pm.

#### **3.4 Mapis Modelling Agency – Fashion Course for Young Women**

Fashion Courses cover a range of subjects including self esteem, personal presentation skills, posture, image, fitness training and nutrition. Young people at Burnham Youth Centre expressed a positive interest in having access to workshops related to this activity.

3.4.1 Based at Burnham Youth Club the course will accommodate up to 12 girls over 20 hours. The amount applied for to run the course is £2,000; The project has been evaluated and approved by the Youth and Community Resources Manager and Senior Practitioner who recommend that the project receives £1,200 as a contribution towards its delivery

3.4.2 **Recommendation**

That the members of The Beeches Local Area Forum approve Positive Activities for Young People funding of £1,200 towards the Maxis Modelling Agency, fashion course for young women

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Background Papers

[Copies of the applications and Senior Practitioners evaluation recommendations may be viewed on the night of the meeting on 18th November 2009]