

Pension Fund Board Forward Plan

Updated	7-Oct-15
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23 October 2015, COMT Boardroom, 1pm		Aylesbury, County Hall	
Agenda Item		Author	Cyclical Item?
Apologies / Declarations of interest / Minutes		Chairman	Every meeting
Buckinghamshire Pension Board Terms of Reference		Julie Edwards	Annually
Minutes of Pension Fund Committee (03/08/2015 & 23/09/2015)		Pension Fund Committee Chairman	Every meeting
Pension Fund Annual Report 2014/15		Cheryl Platts	Annually
Employer's Newsletter September 2015		Cheryl Platts	Every meeting
CIPFA Pensions Administration Benchmarking		Sam Price	Annually
Administration performance statistics		Julie Edwards	Every meeting
Training Needs Analysis		Julie Edwards	Annually
Forward Plan		Julie Edwards	Every meeting
Exclusion of Press and Public			
Minutes of Pension Fund Committee (03/08/2015 & 23/09/2015)		Pension Fund Committee Chairman	Every meeting
Actuarial Overview and Update		Graeme Muir, Barnett Waddingham	
Date of next meeting / AOB		--	

16 March 2016, COMT Boardroom, 10am		Aylesbury, County Hall	
Agenda Item		Author	Cyclical Item?
Apologies / Declarations of interest / Minutes		Chairman	Every meeting
Minutes of Pension Fund Committee (25/11/2015 & February 2016)		Pension Fund Committee Chairman	Every meeting
Employer's Newsletter December 2015		Cheryl Platts	Every meeting
Scheme member and employer communications		Cheryl Platts	Annually
Compliance of Scheme Employers		Julie Edwards	Annually
Internal Dispute Resolution Procedure		Sam Price	Annually
Administration performance statistics		Chris Thompson	Every meeting
Risk Register		Julie Edwards	Annually
Forward Plan		Julie Edwards	Every meeting
Exclusion of Press and Public			
Minutes of Pension Fund Committee (25/11/2015 & February 2016)		Pension Fund Committee Chairman	Every meeting
Fund Managers Presentation		TBC	Annually
Date of next meeting / AOB		--	

July 2016		Aylesbury, County Hall	
Agenda Item		Author	Cyclical Item?
Apologies / Declarations of interest / Minutes		Chairman	Every meeting

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Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
Employer's Newsletter June 2016	Cheryl Platts	Every meeting
Review of Pension Fund Board Policies	Julie Edwards	Annually
Annual Review of Pension Board	Julie Edwards	Annually
Governance Policy Statement & Governance Compliance Statement	Mark Preston	Annually
Administration performance statistics	Chris Thompson	Every meeting
Forward Plan	Julie Edwards	Every meeting
Exclusion of Press and Public		
Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
Date of next meeting / AOB	--	