

Pension Fund Board

Title:	Scheme member and employer communications
Date:	Friday 20 March 2020
Author:	Mark Preston, Head of Finance – Pensions, Investments & Projects
Contact officer:	Claire Lewis-Smith, 01296 383424
Local members affected:	N/A

For press enquiries concerning this report, please contact the media office on 01296 382444

Summary

To present a summary of Buckinghamshire Pension Fund (BPF) employee and employer communications delivered in 2019/20

Recommendation

The Board are asked to NOTE the contents of this report and comment as appropriate.

Supporting information to include the following if a decision is being requested:

As the administering authority for the BPF, the Pensions and Investments Team keep Scheme members updated on changes to the LGPS by various means and update the [BCC Pensions website](#) with relevant information.

Generic employee communication materials are created by the LGPC's Communications Working Group (CWG). This working group consists of 20 communication professionals from LGPS funds in England and Wales, who meet on a quarterly basis to develop items of communication for scheme members in the LGPS. The work of the CWG is summarised online at <http://lgpsregs.org/bulletinsetc/cwgminutes.php>

The Fund's main means of keeping Employers updated is via our [quarterly employer newsletters](#) as well as the Employer section of our website. We also host Employer training sessions and where necessary, we issue ad hoc emails on time-sensitive items e.g. Scheme Advisory Board consultations.

Our Employer Liaison Officers supplement our general Employer training and communications by providing a one-to-one advisory service on request, or when deemed necessary by either the Fund or the Employer.

Resource implications

N/A

Legal implications

N/A

Other implications/issues

N/A

Feedback from consultation, Local Area Forums and Local Member views (if relevant)

N/A

Background Papers

Local Government Pension Scheme Regulations 2013

<http://www.lgpsregs.org/schemeregs/lgpsregs2013/timeline.php#r61>

Appendix 1 – Communications Plan 2019/20
