

| Recommendation | BCC Cabinet / Partner Agency Response including proposed action | Responsible Cabinet Member (for BCC recs) | Senior Responsible Officer Owner | Action by date | 6 Month Progress Update |
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| | <p>Resourcing requirements will be informed by the outcomes of the return on investment analysis. The committee should note that since the inquiry took place, the Transport Strategy service has appointed an interim Senior Transport Strategy Officer to manage Sustainable Travel services including School Travel Planning, and arrangements are in place to advertise for a replacement permanent School Travel Planning Advisor.</p> <p>Alternative sources of funding may need to be explored if an increase in budget is identified or alternative low cost options within existing budgets.</p> | | | April 2018 | |
| <p>2: That the Council develops and adopts a policy which clarifies its position on encouraging sustainable travel and the mitigation of transport impacts in relation to the expansion of current and development of new schools.</p> <p>Agreed: Yes</p> | <p>A specific set of policies in relation to the Council's consideration of development proposals are being drawn up (Development Management Policies). Generally these seek to ensure that developments encourage travel by sustainable modes and mitigate their own transport impact. The draft will be modified to make reference that these policies also apply to the Council's own development.</p> | Councillor Mark Shaw | Joan Hancox | Oct 2017 | <p>The Council published a new Development Management Policy for Consultation in August 2017: https://democracy.buckscc.gov.uk/documents/s100439/BCC%20Development%20Management%20Policy%20-%20CONSULTATION%20DRAFT.pdf</p> <p>This document sets out our general approach to how we consider the impacts of new developments, including the expansion of schools, and establishing 'first principles'</p> |

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| | | | | | <p>by which developers should engage with us. It also proposes minimum thresholds at which we would expect travel plans to be produced. For use class D1 (which is where schools are), the thresholds are as per the DfT Guidance, which is as follows:</p> <ul style="list-style-type: none"> - 500-1000sqm = Transport Statement and Travel Plan Statement - 1000sqm+ = Transport Assessment and Travel Plan Statement <p>For travel planning, this document refers to the Sustainable Travel Plan Guidance that we are looking to revise. Further work is required to update this guidance but not yet started.</p> |
| <p>3: That the Council adopts an holistic approach to the planning of new and expanding schools, including factoring infrastructure provision and mitigation measures to reduce car use in costings.</p> <p>Agreed: Yes</p> | <p>There are initial meetings with planners and highways to discuss the proposed development(s). Consideration is given to the infrastructure requirement and sustainable (travel) measures in relation to the development and their impact on the highway network. From this, plans are drawn up and costings prepared which form part of the business case and potential subsequent planning application. These are reported to ABS as part of the business case process.</p> | <p>Councillor Mike Appleyard</p> | <p>Paula Campbell-Balcombe</p> | <p>April 2017</p> | <p>Monthly meetings set up with planners to discuss forthcoming proposal to ensure transport matters are discussed from outset and factored into proposals. Early pre application meetings being undertaken to discuss projects. Schools informed at outset of the need to ensure travel plans are up to date.</p> <p>Education Site Requirements for S106 amended to ensure that Developers bear the cost of all infrastructure requirements associated with new schools.</p> |

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| <p>4: That the Council addresses 'unsafe routes' to school for example through the Integrated Transport project, to ensure:</p> <p>4a Prioritisation for regular/appropriate maintenance of routes to school where vegetation overgrowth jeopardises safety of the route.</p> <p>4b An equal focus on the assessment of primary schools routes.</p> <p>4c A return on investment analysis for routes where the assessment's recommendation is for 'engineering' options to deliver a safe route to school.</p> <p>Agreed: Yes within existing resources</p> | <p>Under the Integrated Transport Project a review will be undertaken to:</p> <ul style="list-style-type: none"> • Devise / amend existing protocols to include removal of overgrown vegetation on routes to school; • Provide an equal focus on primary school routes taking account of the different statutory entitlement groups; • Transport & Admissions to undertake a return on investment analysis for new highway engineering on safe routes to a school. • Additional resources would be required to implement this recommendation. The review will need to consider low cost alternatives or what could be achieved with existing budgets. | <p>Councillor Mark Shaw</p> | <p>Phil Dyson Lucy Fenton</p> | <p>November 2017</p> | <p>3 routes have been confirmed as requiring vegetation clearance. Once the work has been completed and confirmed back to BCC, the routes will be reassessed and deemed whether they are now safe or not. If the routes are deemed safe then the route will be reclassified work will start on the home2school transport changes.</p> <p>Business as usual continues for;</p> <p>4a Where routes have been identified which are unsafe as a result of vegetation overgrowth, maintenance of the route has been arranged through the Transport for Bucks clearance programme and the safety of routes is then reviewed and where appropriate reclassified as safe to walk</p> <p>4b All routes are assessed and prioritised based on the level of potential saving we believe could be achieved, this will include both primary and secondary routes</p> <p>4c Where routes have been identified which would require capital works to be classified as safe to walk, a full cost analysis is carried out and a decision taken on the basis of this evidence on whether the works should be commissioned</p> |

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| <p>5: That the Council develops and delivers a publicity campaign aimed at all schools, stakeholders and Parent and Parent Teacher Associations to highlight:</p> <ul style="list-style-type: none"> • The role and responsibility of schools in promoting active travel for the school journey; • The wider value and benefits to schools of active travel planning work e.g. higher educational attainment, links to other curriculum areas, Ofsted and health benefits; and • The resources available to schools on schooltravelplanning.com and the value of the annual conference. <p>Agreed: yes within existing resources</p> | <p>A minimum campaign can be delivered to all schools, stakeholders and Parent and Parent Teacher Associations in line with the recommendation using existing resources. In addition, work to improve and integrate website links between 'schooltravelplanning.com; https://schoolsweb.buckscc.gov.uk (the dedicated website for BCC schools) and bucks.gov.uk for school travel resources as well as those promoting physical activity can be accommodated within 17/18 work programme.</p> <p>Wider engagement, particularly with secondary schools would require additional resources. The return on investment work will seek to develop a robust business case for such investment. Potential alternative options which could be accommodated within existing budgets will also be investigated.</p> | Councillor Mark Shaw | Joan Hancox | <p>Sept 2017</p> <p>April 2018</p> | <p>Work to deliver a campaign to all schools has not been delivered. Current resources are being used to continue support to primary schools</p> <p>An invitation was sent to all schools on the benefits of attending the School Travel Conference. This conference was attended by 30 primary schools and 2 secondary schools and included a presentation on health benefits, links to PE and LEAP</p> <p>A Junior Road Safety Officer Fun Day has also been run for primary schools and 150 pupils from 36 schools attended</p> <p>Work has commenced on integrating web resources – the new graduate officer has received web training,</p> <p>No work has yet started on exploring alternative options within existing budgets.</p> |
| <p>6: That the Council raises the profile of sustainable travel planning amongst schools by ensuring STP activity is included regularly on the agenda of the Head Teacher Liaison Group,</p> | <ul style="list-style-type: none"> • Sustainable Travel items to be included for future Head Teacher Liaison Group and BASH Meetings. • The Transport Strategy team and Education team to | Councillor Mike Appleyard | Education Officer to be confirmed | Nov 2017 | <p>Senior Leader Officer in Transport Strategy is working with Education team to include items on the Head Teacher meetings; Item on the agenda for Primary Executive (Heads) Board on 7th December. Agenda. Engagement with BASH has been postponed until further work on</p> |

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| <p>BASH and any other school liaison meetings.</p> <p>Agreed: Yes</p> | <p>develop joint working to ensure recommendation is implemented.</p> | | | | <p>how we might engage with secondary schools is clarified. We will be attending Primary School Business Managers Seminars on 28/30 Nov. Additional communications are being made via school bulletins.</p> |
| <p>7: That a Member briefing session is held on the Member advocacy role in working with schools on School Travel Plans and promoting sustainable travel for the school journey. This should include:</p> <ul style="list-style-type: none"> • Information on the self help toolkits for schools and how they can be used; • How the Council can help support schools; • Providing the tools and information to deal with complaints and challenges; • How Members can help schools address issues and identify solutions in their community leader role. <p>Agreed : Yes</p> | <p>The Transport Strategy team will devise a member briefing with accompanying literature (info pack) on school travel, focusing in particular on how members can best act as advocates. This will include signposting to resources as outlined in 5; case studies on how the Council and Members themselves can support; national and local context of successful work in the field of sustainable travel. We will include our partners too.</p> <p>We will investigate using existing BCC procedures to respond to complaints and challenges, and if necessary, bring in additional protocols.</p> <p>In addition to the Member briefing session and pack, we investigate how best to provide succinct regular information to members for example which schools are participating in walk to school or delivering Bikeability.</p> <p>On the wider role of Members helping schools to address issues and identify</p> | <p>Councillor Mark Shaw</p> | <p>Joan Hancox</p> | <p>Sept 2017</p> | <p>Work will commence on this work stream in December and was delayed due to the recruitment issues as described in 1.</p> <p>Members were able to discuss school travel plans with officers at the New Members Market Place in the summer.</p> |

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| | solutions as part of their community leader role – this needs to be incorporated into the wider Member training. | | | | |