

MINUTES of the Meeting of the
CHILTERN CREMATORIUM JOINT COMMITTEE
held on **18 DECEMBER 2014**
at **CHILTERN DISTRICT COUNCIL** at **10.00 am**

PRESENT:

Councillor A Green Wycombe District Council - Chairman

Councillors: H Mordue Aylesbury Vale District Council
 P E C Martin Chiltern District Council
 H McCarthy Wycombe District Council

APOLOGIES FOR ABSENCE were received from Councillors B Roberts (Aylesbury Vale District Council) and G K Harris (Chiltern District Council).

12 MINUTES OF PREVIOUS MEETING

The Minutes of the meeting of the Joint Committee held on 6 August 2014 were agreed and signed by the Chairman as a correct record.

13 DECLARATIONS OF INTEREST

There were no declarations of interest.

14 EXCLUSION OF THE PUBLIC

RESOLVED –

That under Section 100(A)(4) of the Local Government Act 1972 the Public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

Note: the relevant paragraph number and description is indicated under the Minute heading.

15 AYLESBURY CREMATORIUM PROJECT UPDATE REPORT

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)

The Joint Committee received a report providing an update on the project to purchase land, build and operate a new crematorium at Berton near Aylesbury.

Members discussed the key risks, project plan, planning consent, financial position and business case associated with the project. The business case confirmed that building a new crematorium was financially affordable and would have financial benefits over and above operating a single crematorium.

The project would support the objective to maintain and enhance the provision of high quality crematoria services to the constituents of Buckinghamshire.

The Joint Committee endorsed the proposal for a dedicated project manager / client agent to support the project and suggested that recruitment for the position be dealt with expeditiously as the project was approaching the stage of tendering and then construction.

RESOLVED –

- 1. That the report and previous decisions made be noted.**
- 2. That the payment for the ALUTS contribution and Section 278 works be made to Buckinghamshire County Council to enable the highway closure consultation to commence.**
- 3. That the option to purchase land at Bierton, Aylesbury be exercised.**
- 4. That the procurement for utility providers, including relocating services, be carried out, and that orders to be placed as soon as the option agreement is exercised.**
- 5. That the procurement for enabling works be carried out, and that the order be placed.**
- 6. That the proposal for a dedicated project manager / client agent is supported.**

16 DATE AND TIME OF NEXT MEETING

The following meeting dates were agreed:

Monday 16 February, 2pm (CDC)

Monday 9 March, 10.30am (CDC)

The meeting ended at 11.19 am