

Chilterns Crematorium Joint Committee

Thursday, 4th February, 2016 at 2.00 pm

Cabinet Room, King George V House, King George V Road, Amersham

A G E N D A

- 1 Evacuation Procedures
- 2 Minutes (*Pages 5 - 6*)
To sign the Minutes of the meeting held on 27 November 2015.
- 3 Apologies for Absence
- 4 Declarations of Interest
- 5 Annual Learning Convention (*Pages 7 - 8*)
- 6 Liaison Meeting (*Pages 9 - 10*)
- 7 Complaints and Compliments 2015 (*Pages 11 - 14*)
Appendix: Analysis of Questionnaire Results 2015 (Pages 15 - 16)
- 8 Service Plan 2016/17 (*Pages 17 - 18*)
Appendix: Service Plan (Pages 19 - 22)
- 9 Revenue Budget (*Pages 23 - 26*)
Appendix: Revenue Budget (Pages 27 - 28)
- 10 Medium Term Financial Strategy (*Pages 29 - 32*)
- 11 Fees & Charges (*Pages 33 - 34*)
Appendix: Table of Fees and Charges (1 April 2016) (Pages 35 - 40)

- 12 Capital Programme (*Pages 41 - 42*)
Appendix: Capital Programme (Pages 43 - 44)
- 13 Date and Time of Next Meeting
Members are asked to agree a date for the next meeting.
- 14 Exclusion of the Public
To resolve that under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item(s) of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act
- 15 Aylesbury Crematorium Project Update Report (*Pages 45 - 48*)
Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Appendix: Risk Register (Pages 49 - 52)

Note: All Reports will be updated orally at the meeting if appropriate and may be supplemented by additional reports at the Chairman's discretion.

Membership: Chilterns Crematorium Joint Committee

Councillor Angela Macpherson	Aylesbury Vale District Council
Councillor Howard Mordue (Vice-Chairman)	Aylesbury Vale District Council
Councillor Peter Martin	Chiltern District Council
Councillor Michael Smith (Chairman)	Chiltern District Council
Councillor Mrs Julia Adey	Wycombe District Council
Councillor Dominic Barnes	Wycombe District Council

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This Agenda should be considered as a Notice – under Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 – of an intention to meet in private to consider any items listed on the Agenda under Private Reports. The reason for the item being considered in private, that being the relevant paragraph number and description from Schedule 12A of the Local Government Act 1972 is detailed on this Agenda. Representations received (if any) regarding the items being considered in private (together with any response) are also detailed on this Agenda.