

**MINUTES** of the Meeting of the  
**CHILTERN CREMATORIUM JOINT COMMITTEE**  
held on **27 NOVEMBER 2015**  
at **CHILTERN DISTRICT COUNCIL** at **2PM**

**PRESENT:**

Councillor	M R Smith	Chiltern District Council	- Chairman
“	H Mordue	Aylesbury Vale District Council	- Vice-Chairman

Councillors:	P E C Martin	Chiltern District Council
	J Adey	Wycombe District Council
	D Barnes	Wycombe District Council

**APOLOGIES FOR ABSENCE** were received from Councillor A Macpherson (Aylesbury Vale District Council).

**9 MINUTES**

The Minutes of the meeting held on 25 June 2015 were agreed and signed by the Chairman as a correct record.

**10 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**11 UPDATE ON REVIEW OF MEMORIALS**

Members noted that the changeover from rose bed memorials to shrubberies was taking place more quickly than originally envisaged and was due to be substantially completed by summer 2016. The new shrubbery memorials had been particularly well received.

Members considered the proposal to introduce an additional stone memorial into the garden of remembrance. The proposed above ground memorial vault was in keeping with the existing memorial scheme in place. It was noted that there was sufficient space in the garden of remembrance to accommodate the proposed memorial taking into account its potential popularity. There was no limit on the number of occasions a family could renew a memorial lease.

Whilst reviewing the proposed terms and conditions for the new memorial plaques it was suggested that they be amended to clarify that the renewal invitation letter would be sent to the applicant's last known address.

**RESOLVED –**

- 1. That the Sanctum 2000 above ground memorial vault be introduced into the garden of remembrance.**
- 2. That the suggested fees and terms and conditions, including the amendment detailed above, be approved.**

## 12 AUDIO VISUAL TRIBUTE SYSTEM

Due to the increased demand of audio visual tributes a Wesleymedia music system had been installed to replace the mobile unit. Since the installation the number of requests to use the system had increased significantly. Wesleymedia make a charge to the crematorium for its use and the current fees and charges were no longer appropriate. As such, Members were asked to agree the proposed new fees and charges. It was noted that the proposed fees and charges provided for a small surplus to enable the crematorium to recover the cost of installation.

### **RESOLVED –**

**That the proposed fees and charges, as detailed in the report, for use of the audio visual tribute system be approved.**

## 13 DATE AND TIME OF NEXT MEETING

Thursday 4 February 2016, 2pm (Chiltern District Council)

## 14 EXCLUSION OF THE PUBLIC

### **RESOLVED –**

**That under Section 100(A)(4) of the Local Government Act 1972 the Public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.**

*Note: the relevant paragraph number and description is indicated under the Minute heading.*

## 15 AYLESBURY CREMATORIUM PROJECT UPDATE

*Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)*

The Committee received a report providing a progress update on the new Aylesbury Crematorium. Following a discussion Members requested that further legal advice be sought in relation to risk number six. Risk numbers seven and eleven would be reviewed for possible duplication.

### **RESOLVED –**

**That the report be noted.**

**The meeting ended at 3.03 pm**