

SUBJECT:	Service Plan 2019-20
REPORT OF:	Clerk to the Chilterns Crematorium Joint Committee – Bob Smith
RESPONSIBLE OFFICER	Head of Environment – Chris Marchant
REPORT AUTHOR	Superintendent and Registrar – Charles Howlett
WARD/S AFFECTED	All

1. Purpose of Report

1.1 To give an update on the service plan for 2018-19 and consider the proposed plan for 2019-20.

RECOMMENDATION

1. That the Crematorium Service Plan for 2019–2020 attached to this report as Appendix 1 is approved.

2. Content of Report

2.1 The service plan for the Crematorium has been updated for 2018-2019 and is attached to this report as **Appendix 1**.

3. Consultation

3.1 CDC service departments have been consulted about relevant proposals in which they will be involved.

4. Corporate Implications

4.1 A service plan is important to ensure the Joint Committee's key functions and objectives are met, including keeping its buildings, equipment and facilities in good condition, maintaining a high standard of service, keeping up with new developments and bringing about improvements.

Background Papers:	None
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