

SUBJECT	<i>Joint Overview and Scrutiny Terms of Reference</i>
REPORT OF	<i>Chief Executive, Bob Smith</i>
RESPONSIBLE OFFICER	<i>Director of Resources, Jim Burness</i>
REPORT AUTHOR	<i>Charlie Griffin 01494 732011; charlie.griffin@chiltern.gov.uk</i>
WARD/S AFFECTED	<i>Not ward specific</i>

1. Purpose of Report

At the Chiltern and South Bucks Full Council meetings held on 15 May and 16 May 2018 respectively, members agreed to establish a Joint Overview and Scrutiny Committee with responsibility for discharging overview and scrutiny functions in relation to the Chiltern and South Bucks Joint Committee. Members of the Joint Overview and Scrutiny Committee are asked to note the Committee's terms of reference and procedure rules.

RECOMMENDATION:

- That members note the Joint Overview and Scrutiny Committee Terms of Reference and Procedure Rules at appendices 1 and 2 respectively.**

2. Reasons for Recommendations

To ensure that members are aware of the agreed terms of reference and procedure rules.

3. Content of Report

Members at the Chiltern and South Bucks Full Council meetings held on 15 May and 16 May 2018 respectively agreed that a Joint Overview and Scrutiny Committee (JOSC) be established as part of the joint working arrangements between the Councils. The purpose of the Joint Overview and Scrutiny Committee is to scrutinise and make recommendations on decisions taken, and functions discharged, by the Chiltern and South Bucks Joint Committee. All other functions will continue to be scrutinised under each Councils' existing overview and scrutiny arrangements.

Following consultation with the Councils' respective Governance and Electoral Arrangements Committees, Members agreed that the JOSC membership comprise of 5 members from each Council, with a quorum of 4, comprising of 2 members from each Council. The agreed terms of reference and procedure rules are attached in full at appendices 1 and 2 for noting.

4. Consultation

Not applicable

7. Corporate Implications

- Financial - there are no financial implications arising directly from this report
- Legal - none specific
- Risks issues - none specific
- Equalities – none specific

8. Links to Council Policy Objectives

There are no direct links to the policy objectives, but an effective decision-making process accords with best practice and good governance generally.

Background Papers:	Minutes of the Chiltern District Council meeting 15 May 2018 https://isa.chiltern.gov.uk/democracy/ieListDocuments.aspx?CId=232&MId=3423&Ver=4 Minutes of the South Bucks District Council meeting 16 May 2018 http://sbdc-spider2.southbucks.gov.uk/democracy/ieListDocuments.aspx?CId=127&MId=2598&Ver=4
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