

**Publication  
Date  
31 December  
2019**

**CHILTERN DISTRICT COUNCIL**

**MINUTES of the CABINET  
held on 10 DECEMBER 2019**

**PRESENT** Councillors I Darby - Leader  
M Stannard - Deputy Leader  
C Jones  
P Martin  
E Walsh  
F Wilson

**APOLOGIES FOR ABSENCE** were received from Councillor J Rush

**ALSO IN ATTENDANCE:** Councillor P Jones

**43 MINUTES**

The minutes of the Cabinet held on 15 October 2019 were approved and signed by the Chairman as a correct record.

**44 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**45 28-DAY NOTICE**

The Cabinet received a report attaching the draft 28-Day Notice which provided a forward look at the Agenda for the next meetings of the Cabinet on 7 January and 3 March 2020.

**RESOLVED –**

**That the 28-Day Notice be noted.**

**46 CURRENT ISSUES**

**(i) Councillor L Walsh -**

Councillor L Walsh reported that the social prescribing initiative had commenced. A networking and information event was held in October which

brought together health service providers and the voluntary community sector to increase awareness of the opportunities social prescribing offered. Social Prescribing Link workers were now connecting patients into community groups and statutory services for practical and emotional support and taking responsibility for ensuring patients felt comfortable attending classes. The benefits of social prescribing included improved residents' health as well as reduced GP wait times.

Councillor Walsh advised that there would be a 'Make Every Contact Count' training session held on 30 January 2020 from 1 to 2 pm at the Council Offices. The training offers practical advice on how to have opportunistic conversations and develop skills to encourage people to make positive steps towards a healthy lifestyle change.

#### **47 CDC PERFORMANCE REPORT - Q2 2018-19**

Cabinet received a report which outlined the annual performance of the Council services against pre-agreed performance indicators and service objectives for Quarter 2 of 2019-20. Cabinet was advised that the figure was now available for Corporate PI CdCL2, total participation in physical activities delivered through the GLL community engagement plan (by period) and this was 2,395 which was on target. Further, Cabinet noted that assisted collections of waste and recycling had now been on target for three consecutive months.

Cabinet commended officers for their efforts at a time when staff were dealing with an increased workload during the transition to the new unitary authority.

#### **RESOLVED**

**That the performance reports be noted.**

#### **48 EXTENSION OF GREAT MISSENDEN CEMETERY**

The Cabinet considered a report which outlined a proposal to use additional council owned land at Great Missenden cemetery, currently an open grass field, as additional areas for burials and interment of cremated remains.

The Council has an obligation to provide spaces for burials. The burial space at the existing cemetery is nearing capacity. Without providing additional burial spaces, the current annual income of approximately £20,000 from the existing

cemetery will cease. Due to the location of the adjacent land, it does not have any real alternative use other than as grazing land.

## **RESOLVED**

**That the plans (attached as Appendix 1 to the report) for the extension to the Great Missenden cemetery, and the requested capital funding be approved, and the Head of Environment be authorised to progress the project to its conclusion.**

### **49 REVIEW OF REMAINING RECYCLING CENTRES**

The Cabinet considered a report which detailed a comprehensive review undertaken of the remaining recycling centres in Prestwood, Great Missenden and Little Chalfont.

In collaboration with local Councillors, Parish Councils and residents, Officers completed actions requested by Cabinet to record evidence of usage at the three sites and to educate local residents on the benefits of the kerbside collection service, including the policy to collect extra recycling and/or collection of larger flattened cardboard boxes at the kerbside.

The review found that the three sites acted as a convenient outlet for a small number of local residents but they were not necessary for residents to recycle their paper and cardboard. Residents have access to the kerbside household service and were aware they could present additional recycling on collection day.

Further, the review found that the centres were continually plagued with misuse, including bins being broken, non-recyclable waste being deposited, fly-tipping and businesses using the sites to dispose of their trade waste. This continuous misuse presents an ongoing cost for the Council, which is disproportionate to the benefit of convenience offered to a small number of local residents.

Cabinet thanked officers for their work on the project and noted the closure date being set after the busy Christmas recycling period.

## **RESOLVED**

**To undertake the closure of the remaining recycling centres from 7 January 2020.**

### **50 CHILTERN LIFESTYLE CENTRE - PARKING OPTIONS**

The Cabinet considered a report which detailed recommendations to support the car parking provision during the construction of the Chiltern Lifestyle Centre (CLC). The report aimed to ensure that parking supply continues to meet demand during the construction stages of the new CLC and that any loss of space does not have a detrimental impact on the town or the opening of the new centre.

Cabinet noted that the car park at King George V House was open to the public so that the disabled bays could be used and signage had now been installed in the car park.

## **RESOLVED**

- 1. To agree the car parking strategy provided in this report to support the CLC during the construction phases.**
- 2. Amend the Off Street Parking Places Order (OSPPO) to enable King George V House (KGVH) car park to be available to the public.  
Operations recommended as follows:**
  - a. Implement disabled bays allowing blue badge holders to park for up to three hours.**
  - b. Charging period Mon to Friday 07.30-18:00.**
  - c. Tariffs, as per the current Civic Centre car park (aka Library car park), which are:**
    - 30 minutes free**
    - Up to 1 hour £0.70**
    - Up to 2 hours £1.40**
    - Up to 3 hours £2.00**
  - d. Maximum stay three hours, same as the Civic Centre car park.**
  - e. Flexibility to segregate a section of the car park for permit holders only where there is a need to do so and that the Head of Environment be authorised in consultation with the**

**relevant Portfolio Holder to make the changes where appropriate. Permit holders being customers with a permit specifically for KGVH car park; Tenants etc.**

- 3. That the Head of Environment be authorised to publish the statutory Notice of proposed Amendment to the Off Street Parking Places Order.**
- 4. That, if no valid objections are received in response to publication of the Notice of proposed Amendment the Director of Services in consultation with the relevant Portfolio Holder be authorised to make and publicise the Amendment Order. In addition, the Director of Services be authorised in agreement with the relevant Portfolio Holder to agree the implementation date for introducing charges on the car park.**
- 5. That if valid objections are received in response to publication of the Notice of proposed Amendment, the Director of Services be authorised to deal with any such objections after consultation with the Portfolio Holder and to make and publicise the necessary Amendment Order with or without modifications as considered appropriate. In addition, the Director of Services be authorised in agreement with the relevant Portfolio Holder to agree the implementation date for introducing charges on the car park.**

## **51 CHILTERN LIFESTYLE CENTRE UPDATE - COMMUNITY LIAISON GROUP**

The Cabinet considered a report on the establishment and proposed terms of reference for the Chiltern Lifestyle Centre Community Liaison Group. The establishment of the group would enable communication between stakeholders, community representatives, the contractor and the Council during the development of the Chiltern Lifestyle Centre. Cabinet recognised the importance of working closely with the community, particularly immediate neighbours of the site and potential users of the CLC.

### **RESOLVED**

- 1. To agree to establish the Chiltern Lifestyle Centre Community Liaison Group and appoint representatives.**

2. **Agree the meeting frequency and Terms of Reference of the group.**

## **52 APPOINTING BUCKINGHAMSHIRE LOTTERY EXTERNAL LOTTERY MANAGER**

Cabinet considered a report on waiving the Council's Contract Procedure Rules to appoint Gatherwell as the External Lottery Manager for the new Buckinghamshire Lottery.

### **RESOVLED:**

1. **That Contract Procedure Rules be waived to appoint Gatherwell Ltd. as external lottery manager for Buckinghamshire Lottery.**
2. **That Chiltern District Council enters into a contract with Gatherwell Ltd. which will transfer on 1 April 2020 to Buckinghamshire Council under Regulation 4 of the Local Government (Structural Changes) (Transitional Arrangements) No.2 Regulations 2008.**

## **53 MINUTES OF JOINT EXECUTIVE COMMITTEES**

### **RESOLVED**

**That the following notes from Joint Executive Committees be noted:**

1. **Chiltern, South Bucks and Wycombe Joint Waste Collection Committee – 7 November 2019.**

## **54 EXCLUSION OF THE PUBLIC**

### **RESOLVED –**

**That under section 100 (A) (4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following item(s) of business on the grounds that they involved the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.**

*Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)*

**55 CHILTERN LIFESTYLE CENTRE UPDATE AND CONNECTED ISSUES TO BUSINESS CASE**

Cabinet considered a report which detailed progress on the Chiltern Lifestyle Centre, proposals to agree entering to Heads of Terms/Lease arrangements with a private nursery operator to enable future occupation of the nursery space in the Chiltern Lifestyle Centre, changes to the Public Works Loan Board interest rate and proposals to agree funding for outreach youth activity. This would allow a private nursery operator to lease accommodation in the Chiltern Lifestyle Centre and address the risk of increased anti-social behaviour for young people during and following the development of the Chiltern Lifestyle Centre.

Cabinet supported increased outreach activity to encourage youngsters to become more involved in positive activities and take advantage of the new facilities.

**RESOLVED**

- 1. To delegate to the Head of Healthy Communities in consultation with the Head of Legal and Democratic Services to agree heads of terms and lease to enable a private nursery operator to occupy the nursery within the Chiltern Lifestyle Centre**
- 2. To award a ring fenced grant of £60,000 to Amersham Town Council for the provision of outreach youth activity to be delivered by Chiltern Youth Club, the funding to be drawn from underspend in Healthy Communities**

**56 CABINET REPORTS FROM POLICY ADVISORY GROUPS:**

**RESOLVED**

**That the notes from the Environment PAG held on 14 November be noted.**

**The meeting ended at 5.01 pm**