

CHILTERN DISTRICT COUNCIL

MINUTES of the Annual Meeting of the CHILTERN DISTRICT COUNCIL

held on **15 MAY 2019**

PRESENT: Councillor G Harris - Chairman of the Council
M Harker - Vice-Chairman of the Council

Councillors:	D Bray	Councillors:	D Phillips
	J Burton		N Rose
	I Darby		C Rouse
	M Flys		J Rush
	C Ford		P Shepherd
	A Garth		L Smith
	J Gladwin		M Smith
	M Harrold		M Stannard
	C Jackson		M Titterington
	C Jones		D Varley
	P Jones		N Varley
	R J Jones		H Wallace
	J MacBean		E Walsh
	P Martin		J Waters
	V Martin		C Wertheim
	S Patel		F Wilson

APOLOGIES FOR ABSENCE were received from Councillors A Bacon, E Culverhouse, P Hudson, M Shaw and N Southworth

1 ELECTION OF CHAIRMAN

The acting Chairman, Councillor N Shepherd, having thanked Members for their support over the past two years, requested nominations for the office of Chairman of the Council for the year 2019/20.

Councillor I Darby proposed Councillor G Harris as Chairman of the Council for 2019/20, and Councillor J MacBean seconded the nomination. There being no other nominations it was

RESOLVED:

That Councillor G Harris be elected Chairman of the Council for 2019/20.

Councillor Harris was then invested with the Chairman's Badge of Office, made and signed the Declaration of Acceptance to Office, and thanked Council for his election.

Councillor G Harris in the Chair

2 APPOINTMENT OF VICE-CHAIRMAN

The Chairman invited nominations for the office of Vice-Chairman of the Council for the year 2019/20.

Councillor H Wallace proposed the appointment of Councillor M Harker OBE as Vice-Chairman of the Council for 2019/20, which was seconded by Councillor J MacBean. There being no other nominations it was

RESOLVED:

That Councillor M Harker OBE be appointed Vice-Chairman of the Council for 2019/20.

The Vice-Chairman was then invested with her Badge of Office, made and signed the Declaration of Acceptance of Office, and thanked Council for her appointment.

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 ELECTION OF THE CABINET LEADER

The Chairman requested nominations for the office of Cabinet Leader for the year 2019/20.

Councillor M Stannard proposed Councillor I Darby as Cabinet Leader for 2019/20, and Councillor J Waters seconded the nomination. There being no other nominations it was

RESOLVED:

That Councillor I Darby be elected Leader of the Cabinet for 2019/20.

The Cabinet Leader thanked Members for their ongoing support and emphasised the importance of continuing to deliver excellent services to residents and working together with colleagues across the existing Buckinghamshire Councils to transition to a new Buckinghamshire Council which should provide, at least the same level of service residents had come to

expect. Projects underway would continue to progress, this included the Chiltern Lifestyle Centre, procurement of a new joint waste contract and the Customer Experience Strategy.

Further, the Cabinet Leader advised Members that there would be implications for staff throughout the transition period, many of whom would be heavily involved in preparation work for the new authority and Members were reminded to remain thoughtful of this and ensure all staff continued to feel valued.

5 APPOINTMENT OF CABINET MEMBERS

The Cabinet Leader reported the following changes to Cabinet Members and Portfolio functions. Councillor C Jones would replace Councillor M Smith as the Portfolio Holder for Environment. Councillor J Rush would replace Councillor F Wilson as the Portfolio Holder for Customer Services, with Councillor Wilson taking on a new portfolio which focussed on the transition to the new authority.

The Cabinet Leader confirmed the appointments of Cabinet Members, as detailed below:

Leader (Councillor I Darby)
Support Services (Deputy Leader) (Councillor M Stannard)
Environment (Councillor C Jones)
Planning and Economic Development (Councillor P Martin)
Customer Services (Councillor J Rush)
Healthy Communities (Councillor L Walsh)
Unitary Transition (Councillor F Wilson)

RESOLVED

That the allocation of Cabinet functions and appointments be noted.

6 ESTABLISHMENT OF COMMITTEES, ALLOCATION OF SEATS TO POLITICAL GROUPS AND APPOINTMENTS TO COMMITTEES, OUTSIDE BODIES AND INFORMAL MEETINGS

It was proposed by Councillor J MacBean, seconded by Councillor D Phillips and

RESOLVED:

1. That the establishment of the following Committees be agreed;

Committee	Number of Members
Audit & Standards	9
Services Overview	15
Resources Overview	15
Appeals & Complaints	11
Governance & Electoral Arrangements	11
Licensing	15
Planning	13
Joint Staffing	6, plus 6 South Bucks District Council Members
Joint Overview & Scrutiny	6, plus 6 South Bucks District Council Members

2. That the Council's political balance be noted, as detailed below;

	Places	Conservative			Lib Dems		
		Proposed	Ent.	Round	Seats	Seats	2
					38	2	
					%	%	5.00%
Placed	Proposed	Ent.	Round	Proposed	Ent.	Round	
Appeals and Complaints	11	10	10.45	10	1	0.55	1
Audit and Standards	9	8	8.55	8	1	0.45	1
Governance and Electoral Arrangements	11	10	10.45	10	1	0.55	1
Licensing	15	14	14.25	14	1	0.75	1
Resources Overview	15	14	14.25	14	1	0.75	1
Services Overview	15	14	14.25	14	1	0.75	1
Planning	13	12	12.35	12	1	0.65	1
Joint Staffing	6	5	5.70	5	1	0.30	1
Joint Overview	5	4	4.75	4	1	0.25	1
TOTALS	100	91	95.00	91	9	5.00	9

3. That the appointment of Councillors to Committees detailed below be agreed;

APPOINTMENT OF EXTERNAL MEMBERS PANEL	
M Harker OBE	Con
A Bacon	LD
Council Chairman: G Harris	Con
Leader: I Darby	Con
Conservative Group Chairman: H Wallace	Con
Lib Dem Group Leader: P Jones	LD

APPEALS & COMPLAINTS COMMITTEE (11)	
S Patel	Con
E Culverhouse	Con
J MacBean	Con
D Varley	Con
J Gladwin	Con
N Shepherd	Con
P Martin	Con
J Burton	Con
J Wertheim	Con
J Cook	Con
A Bacon	LD

AUDIT & STANDARDS COMMITTEE (9)	
J Gladwin	Con
D Phillips	Con
J Wertheim	Con
N Varley	Con
C Jackson	Con
C Ford	Con
R Jones	Con
V Martin	Con
A Bacon	LD

GOVERNANCE & ELECTORAL ARRANGEMENTS COMMITTEE (11)	
D Varley	Con
D Bray	Con
M Stannard	Con
I Darby	Con
M Shaw	Con
J Waters	Con
J Burton	Con
N Rose	Con
H Wallace	Con
L Walsh	Con
P Jones	LD

LICENSING (15)	
C Jackson	Con
N Southworth	Con
M Flys	Con
M Harrold	Con
M Harker OBE	Con
N Shepherd	Con
R Jones	Con
C Jones	Con
C Rouse	Con
N Varley	Con
F Wilson	Con
J Waters	Con
H Wallace	Con
J Rush	Con
P Jones	LD

JOINT STAFFING COMMITTEE (6 CDC MEMBERS)	
Leader: I Darby	Con
1 Cabinet Member: M Stannard	Con
D Phillips	Con
C Jones	Con
M Smith	Con
P Jones	LD

PLANNING COMMITTEE (13)	
Chairman: D Phillips	Con
Vice-Chairman: M Titterington	Con
J Rush	Con
S Patel	Con
N Rose	Con
J Gladwin	Con
J MacBean	Con
J Wertheim	Con
C Jones	Con
M Harrold	Con
J Burton	Con
J Waters	Con
P Jones	LD

JOINT COMMITTEE (6 + 6 SBDC Members)	
I Darby	Con
C Jones	Con
M Stannard	Con
P Martin	Con
L Walsh	Con
F Wilson	Con
J Rush (Reserve)	Con

OVERVIEW COMMITTEE: SERVICES (15)	
J Burton	Con
N Varley	Con
M Titterington	Con
S Patel	Con
N Shepherd	Con
M Shaw	Con
C Jackson	Con
E Culverhouse	Con
C Rouse	Con
L Smith BEM	Con
D Bray	Con
P Hudson	Con
M Flys	Con
J Cook	Con
P Jones	LD

OVERVIEW COMMITTEE: RESOURCES (15)	
N Rose	Con
V Martin	Con
M Harrold	Con
C Ford	Con
J Gladwin	Con
J Wertheim	Con
D Phillips	Con
A Garth	Con
R Jones	Con
D Varley	Con
J MacBean	Con
N Southworth	Con
J Waters	Con
M Smith	Con
A Bacon	LD

JOINT OVERVIEW AND SCRUTINY COMMITTEE (5 CDC MEMBERS)	
V Martin	Con
C Rouse	Con
N Varley	Con
J Waters	Con
A Bacon	LD
<i>Plus 5 SBDC Members (see SBDC appointments)</i>	

POLICY ADVISORY GROUP: SUPPORT SERVICES
Chairman: C Ford
Portfolio Holder: M Stannard
J Gladwin
N Rose
J Wertheim
R Jones
A Bacon
S Patel

POLICY ADVISORY GROUP: PLANNING AND ECONOMIC DEVELOPMENT
Chairman: D Bray
Portfolio Holder: P Martin
J Burton
A Garth
D Phillips
J Rush
D Varley
P Jones

POLICY ADVISORY GROUP: ENVIRONMENT
Chairman: M Smith
Portfolio Holder: C Jones
M Flys
J MacBean
J Waters
J Cook

V Martin
N Shepherd

POLICY ADVISORY GROUP: HEALTHY COMMUNITIES
Chairman: C Rouse
Portfolio Holder: L Walsh
N Southworth
N Shepherd
C Jackson
G Harris
M Harker OBE
E Culverhouse

POLICY ADVISORY GROUP: CUSTOMER SERVICES
Chairman: J Cook
Portfolio Holder: J Rush
M Harker OBE
L Smith BEM
M Shaw
M Harrold
N Varley
F Wilson

Informal Meeting / Group	Membership 2019-20
HS2 Members' Steering Group	Rose (Chairman)
	Martin, Vanessa
	Gladwin
	Martin, Peter
	Shepherd
	Smith, Linda
	Jones, Peter
	Varley, Diana
	<i>Plus SBDC Members (see SBDC appointments)</i>
HS2 Information Group	Phillips
	Gladwin
	Rose

Corporate Asset Management Group	
<i>Support Services Cabinet Member</i>	Stannard
<i>Environment Cabinet Member</i>	Jones, Caroline (Chairman)
<i>EPAG Chairman</i>	Smith, Mike
<i>SSPAG Chairman</i>	Ford
<i>PEDPAG Chairman</i>	Bray
<i>HCPAG Chairman</i>	Rouse
<i>CSPAG Chairman</i>	Cook
Affordable Housing Member Working Group	Bray (Chairman)
	Walsh
	Gladwin
	Harris
	Jones, Peter
	Martin, Peter
	Phillips
	Stannard
Leisure Needs Members Working Group	Harker
	Harris
	Gladwin
	Jones, Robert
	Rouse
	Smith, Mike
	Stannard (Chairman)
	Walsh
Joint Planning Policy Member Reference Group	Martin, Peter
	Garth
	Phillips
	Burton
	Jones, Peter
	Darby
	<i>Plus SBDC Members (see SBDC appointments)</i>
Customer Experience Programme Member Working Group	Rush
	Cook
	MacBean
	Wilson

	Shepherd (First Reserve)
	<i>Plus SBDC Members (see SBDC appointments)</i>

- 4. That the appointment of Councillors to Outside Bodies relating to Council be agreed as detailed below, and that authority to make changes to appointments during the Municipal Year 2019-20 be delegated to the Chief Executive in consultation with the Leader of the Council.**

Outside Body	Councillors Appointed 2018/19	Representatives required (total)
Active Life Advisory Board (Previously Chiltern and South Bucks Leisure Advisory Board)	Councillor Mimi Harker Councillor Liz Walsh Reserve – Councillor Graham Harris	2 (plus reserve)
Amersham & District Community Association	Councillor Nigel Shepherd Councillor Liz Walsh	2
Amersham Action Group and Amersham Community Vision	Councillor Mimi Harker	1
Amersham Old Town Community Revitalisation Group	Councillor Mark Flys Councillor Mimi Harker	2
Armed Forces Champion	Councillor Mimi Harker	1
Amersham United Charities	Ian Arthurton (external representative)	1
Ashley Green & District Community Association	Councillor Andrew Garth	1
Buckinghamshire and Milton Keynes Natural Environment Partnership	Councillor Jane MacBean	1
Buckinghamshire & Milton Keynes Association of Local Councils	Councillor Isobel Darby	1

Buckinghamshire County Council Health and Adult Social Care Select Committee	Councillor Nigel Shepherd Reserve – Councillor Jane MacBean	2
Buckinghamshire Health and Well Being Board	Councillor Liz Walsh	1
Buckinghamshire Historic Buildings Trust Ltd	Councillor Carl Jackson	1
Buckinghamshire Mind	Councillor Jane MacBean	1
Buckinghamshire County Council Pension Fund Committee	Councillor John Gladwin	
Buckinghamshire Strategic Flood Management Group	Councillor Jane MacBean Reserve - Councillor Jonathan Rush	2
Buckinghamshire Thames Valley Local Enterprise Partnership	Councillor Isobel Darby Reserve - Peter Martin	2
Central Area Growth Board (Oxford - Milton Keynes -Cambridge Corridor)	Councillor Isobel Darby Reserve - Peter Martin	1
Chalfont St Giles Youth Club	Councillor Caroline Rouse	1
Chalfont St Giles Revitalisation Steering Group	Councillor Carl Jackson Reserve - Councillor Des Bray	2
Chalfont St Peter Village Action Group	Councillor Linda Smith	1
Chalfont St Peter Community Centre	Councillor Jonathan Rush	1
Chalfont St Peter Neighbourhood Action Group	Councillor Isobel Darby Councillor Jonathan Rush	2
Chesham & District Community Association	Councillor Jane MacBean	1

Chesham Connect (previously Chesham Action Partnership CHAP)	Councillor Nick Varley	1
Chesham Museum	Councillor Jane MacBean	1
Chesham Over Fifties Positive Action Group	Councillor Jane MacBean	1
Chesham Renaissance Community Interest Company	Councillor Mike Stannard	1
Chesham Youth Club Management Committee	Councillor Jane MacBean	1
Chiltern, South Bucks and Wycombe Joint Waste Collection Committee	Councillor Mike Smith Councillor Caroline Jones	2
Chiltern Citizens' Advice Bureau	Councillor Emily Culverhouse	1
Chiltern & South Bucks Strategic Partnership	Councillor Caroline Jones Councillor Mimi Harker Councillor Jonathan Rush	3
Chilterns Conservation Board	Councillor Nick Rose	1
Chiltern LEADER Local Action Group	Councillor Nick Rose	1
Chiltern Open Air Museum Advisory Council	Councillor Carl Jackson Councillor Linda Smith Councillor Des Bray Councillor Caroline Jones	4
Chiltern Woodlands Project Limited	Councillor John Gladwin	1
Chiltern Youth Activities (Chiltern Youth Centre Management Committee)	Councillor Liz Walsh	1

Chilterns Crematorium Joint Committee	Councillor Caroline Jones Councillor Peter Martin	2
Colne Valley Park Community Interest Company	Councillor Chris Ford	1
Denham Aerodrome Consultative Committee	Councillor Don Phillips	1
District Councils Network Assembly	Councillor Isobel Darby	1
European Structural and Investment Funds (ESIF)	Councillor Peter Martin	1
Great Missenden Parish Revitalisation Group & Community Vision for HP16	Councillor Heather Wallace Councillor John Gladwin	2
Groundwork South Trust Limited	Councillor Chris Ford	1
Healthy Communities Partnership	Councillor Liz Walsh	1
Holmer Green Village Centre	Councillor Mark Titterington	1
Housing Interaction Trust	Councillor Carl Jackson	1
HS2 Joint Project Board (51M)	Councillor Nick Rose	1
Little Chalfont Community Association And The Big Vision for Little Chalfont	Councillor Peter Martin	1
Local Area Forum: Amersham	Councillor Mimi Harker OBE	1
Local Area Forum: Chalfonts	Councillor Linda Smith BEM	1
Local Area Forum: Chesham	Councillor Fred Wilson	1
Local Area Forum: Missenden	Councillor John Gladwin	1

Local Government Association General Assembly	Councillor Isobel Darby	1
Pond Park Community Association	Councillor Nick Southworth	1
South East England Councils (SEEC)	Councillor Isobel Darby	1
Thames Valley Police and Crime Panel	Councillor Emily Culverhouse	1
The Chilterns Dial-a-Ride	Councillor Carl Jackson	1
Way In (Chiltern Youth Matters)	Councillor Peter Hudson Reserve - Councillor Jane MacBean	2
Wycombe Rape Crisis	Councillor Emily Culverhouse	1

7 EXECUTIVE REPORTS TO THE LOCAL AUTHORITY

The Chairman advised that it was a statutory requirement to produce an annual report detailing any urgent executive decisions taken; there had been two urgent decisions taken since the last Annual Council meeting held on 15 May 2018.

RESOLVED:

That the report be noted.

8 COMMITTEE MEETINGS HELD IMMEDIATELY AFTER ANNUAL COUNCIL TO AGREE CHAIRMAN & VICE-CHAIRMAN:

Following the completion of the above formal business, the following Committees met for the purposes of electing Chairmen and Vice Chairmen:-

Audit & Standards Committee
 Governance & Electoral Arrangements Committee
 Licensing Committee
 Planning Committee
 Resources Overview Committee
 Services Overview Committee

The meeting ended at 9.22 pm