

## **CHILTERN DISTRICT COUNCIL**

### **MINUTES** of the Meeting of the **LICENSING COMMITTEE (CDC)** held on **17 JULY 2017**

**PRESENT:** Councillor J J Rush - Chairman

Councillors: E A Culverhouse  
M Flys  
G K Harris  
M J Harrold  
M Harker  
P M Jones  
C M Jones  
E A Walsh  
F S Wilson

**APOLOGIES FOR ABSENCE** were received from Councillors C J Jackson, R J Jones, D J Lacey, C J Rouse and N I Varley

**ALSO IN ATTENDANCE:** Councillors P J Hudson and S A Patel

### **3 MINUTES**

The Minutes of the meeting held on 30 March 2017 and 16 May 2017, copies of which had been previously circulated, were agreed by the Committee and signed by the Chairman as a correct record.

### **4 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **5 LICENSING ACT 2003 POLICY REVIEW 2017 CONSULTATION OUTCOME**

The Chairman requested that agenda item 6 be considered first and the Committee agreed.

The Committee were asked to review the consultation and make minor amendments as necessary to the proposed policy before recommending adoption by Full Council. The consultation had produced 3 responses; one from the British Beer & Pub Association (see appendix) and two from Councillors that were concerned about neighbour notification. With regard to possible wording in the policy relating to neighbour notification, examples

were shown in appendix 3 from South Bucks District Council and Bracknell Forest.

The arrangements for advertising licensing applications were discussed. The applicant was responsible for advertising in the local paper but it was acknowledged that this would now be reaching a smaller number of people and alternatives were considered. It was confirmed that Town and Parish Council's would be notified by e-mail if an application was made in their area. Officers always check that a notice is displayed on the premises and could look at a map on the internet before going out to assist them in deciding which neighbours need to be notified by letter. Any additional notifications could be posted at this time. All applications would be accessible on the website in the same way that planning applications were made available.

Members were particularly concerned that they should be informed if there was likely to be a controversial licensing application in their area. It was also considered that residents needed more help in making an effective objection against an application and not all were able to access the advice on the website.

It was agreed that the Bracknell Forest wording was clearer and more comprehensive but with the addition of wording from the South Bucks statement to include notification to District Councillors.

#### **RECOMMENDED:**

- 1. To add a Neighbour Notification Policy, wording to be agreed by the Head of Healthy Communities in consultation with the Chairman of the Licensing Committee.**
- 2. That Full Council adopt the final draft Statement of Licensing Policy 2017 on 17 October 2017.**

*Note 1: Councillor P Hudson left the meeting at 7.05 pm.*

## **6 HACKNEY CARRIAGE & PRIVATE HIRE LICENSING POLICY**

A further consultation had been carried out with the trade regarding the proposal for Hackney Carriage door stickers and alternative options as requested by the Committee at its meeting on 14 December 2016. The Committee were shown proposed stickers in different sizes and styles. The trade had agreed that stickers were acceptable for Private Hire vehicles that had to be pre-booked but did not find any of the stickers acceptable for

Hackney Carriages, although a QR code inside the vehicle that could be scanned for information was acceptable. It had already been agreed to remove the Police logo.

It was asked whether the requirement for door stickers was new and it was advised that it had been in place for some time but not enforced. It was considered understandable that the stickers on doors could damage the vehicle.

**RECOMMENDED:**

- 1. That Option E; the Use of QR Code on internal plate and no door sticker for Hackney Carriages.**
- 2. To agree the new Oval design for the Private Hire door sticker.**
- 3. That the revised Hackney Carriage and Private Hire policy be adopted by Full Council.**

Note 2: Councillor E Culverhouse left the meeting at 7.15 pm and Councillor S Patel left the meeting at 7.25 pm.

**7 EXCLUSION OF THE PUBLIC (IF REQUIRED)**

**RESOLVED –**

**That under section 100 (A) (4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following item(s) of business on the grounds that they involved the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.**

*Note: The relevant paragraph number from Part 1 of Schedule 12A is indicated at the end of the Minute heading.*

**The meeting ended at 7.43 pm**