

## CHILTERN DISTRICT COUNCIL

### MINUTES of the Meeting of the SERVICES OVERVIEW COMMITTEE held on **26 NOVEMBER 2019**

**PRESENT:** Councillor J Burton - Chairman  
" N Varley - Vice Chairman

Councillors: D Bray  
E Culverhouse  
M Flys  
P Jones  
S Patel  
C Rouse

**APOLOGIES FOR ABSENCE** were received from Councillors M Titterington and L Smith

**ALSO IN ATTENDANCE:** Councillors I Darby, C Jones and E Walsh

#### 116 MINUTES

The minutes of the Services Overview Committee held on 19 September 2019 were approved and signed by the Chairman as a correct record.

#### 117 DECLARATIONS OF INTEREST

There were no declarations of interest.

#### 118 28 DAY NOTICE

The Committee received the 28 day notice of executive decisions to be made by Cabinet on 10 December 2019.

#### **RESOLVED**

**That the 28 Day Notice be noted.**

#### 119 CDC PERFORMANCE REPORT - Q2 2019-20

The Committee received a report which outlined the annual performance of the Council services against pre-agreed performance indicators (PIs) and service objectives for Quarter 2 of 2019-20. Members were advised that since publication of the report the figure had been provided for Corporate PI CdCL2

- total participation in physical activities delivered through the GLL community engagement plan (by period) and this was 2,395 which was on target. Further, the Committee noted that assisted waste collections had now been on target for three consecutive months.

## **RESOLVED**

**That the performance reports be noted.**

### **120 REVIEW OF REMAINING RECYCLING CENTRES**

The Committee considered a report which detailed the review of the three remaining recycling centres in Prestwood, Great Missenden and Little Chalfont undertaken by officers in collaboration with local councillors, parish councils and residents.

Members were advised of the range of activities undertaken to promote the kerbside collection service to residents as well as the ongoing issues with fly tipping at these sites. The Committee commended the officers involved in this project for the large amount of time and effort put in to support residents and understand the reasons behind residents' usage of these centres which included not being aware of the kerbside collection service. It was noted that communications to promote alternative methods to the recycling centres to residents would continue. The recommendation was that these centres be closed from 7 January 2020 following the busy Christmas recycling period.

The Committee raised concern around the remaining textile recycling centres in the district and the associated misuse of these. It was confirmed that these would all be removed by the end of 2019.

#### **RESOLVED to recommend to Cabinet**

**To undertake the closure of the remaining three recycling centres from 7 January 2020.**

### **121 CHILTERN LIFESTYLE CENTRE - PARKING OPTIONS**

The Committee received a report which provided Members with recommendations to support car parking provision during the construction of the Chiltern Lifestyle Centre (CLC). The purpose of the report was to ensure that parking supply continued to meet demand during the construction stages of the new CLC and that any loss of space did not have a detrimental impact on the Town or the opening of the new centre.

Members were advised of the proposed strategy as detailed in the report which include amending the Off Street Parking Places Order (OSPPO) and involved enabling King George V House (KGVH) car park to be available to the public on a short stay basis with disabled bays also being made available.

The Parking Manager reported that the recommendations noted in the report would allow the Council to react quickly to areas of pressure as and when they were identified and advised there were surplus car park spaces in the Amersham Multi-Storey car park. The report had been considered by the Environment PAG who supported the recommendations.

The Committee noted that communications would be key to ensure people knew where to find parking when they arrived at the former site of the library car park. Temporary signage was in place with further signage due to be installed shortly. As hoardings were put up around the site there would also be clear directions on the hoardings so that people knew where to find parking. Tenants', staff, and key stakeholders had been kept informed and messages had been shared through social media.

The use of KGVH car park would be closely monitored and there was an option of requesting some members of staff use the multi-storey car park should there be heavy demand during the construction period.

#### **RESOLVED to recommend that Cabinet**

1. Agree the strategy provided in the report to support the CLC during the construction phases.
2. Amend the Off Street Parking Places Order (OSPPO) to enable King George V House (KGVH) car park to be available to the public. Operations recommended as follows:
  - a. Implement disabled bays allowing blue badge holders to park for up to three hours.
  - b. Charging period Mon to Friday 07.30-18:00.
  - c. Tariffs, as per the current Civic Centre car park (aka Library car park), which are:
    - 30 minutes free
    - Up to 1 hour £0.70
    - Up to 2 hour £1.40
    - Up to 3 hour £2.00
  - d. Maximum stay three hours, same as the Civic Centre car park.
  - e. Flexibility to segregate a section of the car park for permit holders only where there is a need to do so and

that the Head of Environment be authorised in consultation with the relevant Portfolio Holder to make the changes where appropriate. Permit holders being customers with a permit specifically for KGVH car park; Tenants etc.

3. That subject to Cabinet agreeing the recommendations the Head of Environment be authorised to publish the statutory Notice of proposed Amendment to the Off Street Parking Places Order.
4. That, if no valid objections are received in response to publication of the Notice of proposed Amendment the Director of Services in consultation with the relevant Portfolio Holder be authorised to make and publicise the Amendment Order. In addition, the Director of Services be authorised in agreement with the relevant Portfolio Holder to agree the implementation date for introducing charges on the car park.
5. That if valid objections are received in response to publication of the Notice of proposed Amendment, the Director of Services be authorised to deal with any such objections after consultation with the Portfolio Holder and to make and publicise the necessary Amendment Order with or without modifications as considered appropriate. In addition, the Director of Services be authorised in agreement with the relevant Portfolio Holder to agree the implementation date for introducing charges on the car park.

## **122 CHILTERN DIAL A RIDE REPORT**

Members considered a report on the granting of an award to Chilterns Dial a Ride for the purchase of a new vehicle. This would enable accessible transport options to vulnerable persons.

Chilterns Dial a Ride submitted a large grant application for a replacement vehicle, but due to the demand for the large grants and the need to provide investment in facilities that would benefit children and young people opportunities to develop play this became ineligible.

Following the previous meeting of the Services Overview Committee officers carried out further research and feedback from users and talk back showed that the Dial a Ride service was extremely useful. There had been previous concern that the service was more expensive than taxis however very few taxis are suitable for disabled passengers, particularly those who are frail and unable to use ramps or steps and require a hoist. Further, taxis would not help passengers to and from the car to their front door as Dial a Ride does. It was

further clarified that membership was an annual fee of £20, not £30 per month as members had previously been concerned about. As noted in the report, the Committee acknowledged that Dial a Ride costs were lower than taxi charges.

Through its own fundraising Dial a Ride had raised £17k toward the total cost of the new vehicle and had also been awarded a separate £10k grant.

**RESOLVED to recommend to Council**

That following Cabinet consideration on 15 October 2019, a grant of £39,378 be awarded to Chiltern Dial a Ride for the purchase of a new vehicle.

**123 APPOINTING BUCKINGHAMSHIRE LOTTERY EXTERNAL LOTTERY MANAGER**

The Committee considered a report which sought Cabinet consideration on the waiving of standing order procedures to appoint Gatherwell as the external lottery manager for the new Buckinghamshire lottery. This would enable the appointment of Gatherwell Ltd to the ELM for the new Buckinghamshire Lottery which will be operating from 1<sup>st</sup> April 2020.

It was reported that Gatherwell met the needs of the Councils in Buckinghamshire and provided the website platform and support for a good transparent administration of the lottery. Around eighty other local authorities used Gatherwell and any existing direct debits in place would transfer. Members noted that many good causes had already been supported and a number of prizes were won regularly by those who play.

**RESOLVED to recommend to Cabinet**

1. That Standing orders be waived to appoint Gatherwell Ltd as external lottery manager for Buckinghamshire Lottery.
2. That Chiltern District Council enters into a contract with Gatherwell Ltd which will transfer on 1<sup>st</sup> April 2020 to Buckinghamshire Council under Regulation 4 of the Local Government (Structural Changes) (Transitional Arrangements) No. 2 Regulations 2008.

**124 CHILTERN LIFESTYLE CENTRE UPDATE - CHILTERN LIFESTYLE CENTRE COMMUNITY LIAISON GROUP**

The Committee considered and noted the establishment and proposed terms of reference for the Chiltern Lifestyle Centre Community Liaison Group following which it was

**RESOLVED to RECOMMEND to Cabinet**

1. To agree to establish the Chiltern Lifestyle Centre Community Liaison Group and appoint representatives.
2. To agree the meeting frequency and terms of reference of the group.

**125 EXCLUSION OF THE PUBLIC (IF REQUIRED)**

**RESOLVED –**

**That under section 100 (A) (4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following item(s) of business on the grounds that they involved the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.**

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)

**126 CHILTERN LIFESTYLE CENTRE UPDATE**

Members received a report which advised on progress with the Chiltern Lifestyle Centre; on proposals to agree entering into Heads of Terms/Lease arrangements with a private nursery operator to enable future occupation of the nursery space in the Chiltern Lifestyle Centre; to advise members on changes to the Public Works Loan Board and to advise on proposals to agree funding for outreach youth activity.

The business case remained positive despite changes to the Public Works Loan Board interest rates and it was confirmed that SLM had been appointed as the leisure operator. Work was anticipated to begin on improvements at Chesham and Chalfont leisure centres in May 2020. Managers of the existing sites had been made aware of the new operator and staff TUPE arrangements were under discussion.

Heads of Terms had been agreed with the Community Association and Library to allow legal agreements to be entered into following completion of the Chiltern Lifestyle Centre and the Committee agreed with the recommendation to Cabinet that delegated authority be provided to the Head of Healthy Communities in consultation with the Head of Legal and Democratic Services to enter in to Heads of Terms and lease arrangements with a private nursery operator.

With the Chiltern Lifestyle Centre development containing a community hall, meeting rooms and activity spaces, the needs of the youth club would change and be less reliant on a physical building to one of delivering outreach activity.

Forward funding Amersham Town Council to employ professional staff to connect with young people who may be congregating in other areas in Amersham would support young people to learn a range of new skills. Amersham Town Council were still to make a decision, although it was clarified that it would not be for the Town Council to source the staff but the youth club itself. The Committee agreed that the funding would be beneficial to local young people and promote positive activities.

**RESOLVED to recommend to Cabinet**

1. To delegate to the Head of Healthy Communities in consultation with the Head of Legal and Democratic Services to agree heads of terms and lease to enable a private nursery operator to occupy the nursery within the Chiltern Lifestyle Centre.
2. To award a ring fenced grant of £60,000 to Amersham Town Council for the provision of outreach youth activity to be delivered by Chiltern Youth Club, the funding to be drawn from underspend in Healthy Communities.

**The meeting ended at 7.15 pm**