

## RESOURCES POLICY ADVISORY GROUP

### Meeting - 11 December 2014

Present: Mr D Smith, Mr Anthony, Mr Harding and Mr Kelly

Apologies for absence: Mr Chhokar

#### 15. MINUTES

The minutes of the meeting of the Policy Advisory Group (PAG) held on 11 September 2014 were received.

Arising from the minutes-

Minute 14 – Bath Road Depot

A sum of money had been allocated to cover the costs of pre-letting works. It was requested that the Head of Environment to circulate how much money of that money had been spent to date.

#### 16. PORTFOLIO BUDGETS 2015/16

The PAG considered a report seeking approval for the draft revenue budget and fees and charges schedule for 2015/16 for the Resources Portfolio.

The report outlined the context of the overall financial position facing the Council and confirmed that in light of the uncertain external funding position for the Council, the Cabinet has decided that that there would be no discretionary growth allowed in the draft budgets.

The PAG were advised of the main risks areas to the 2015/16 budget for the Portfolio as set out in paragraph 6.7 of the report.

The PAG requested that a breakdown of Business Support - Third Party Payments on page 30 of the report be shown in future. The budget shown for Bath Road Depo was also questioned regarding whether it reflected recent decisions of the Portfolio Holder.

The PAG advised the Portfolio Holder to approve the 2015/16 revenue budget of £4,345,000 and the 2015/16 fees and charges for submission to Cabinet.

Having considered the advice of the PAG, the Portfolio Holder has **APPROVED** for submission to the Cabinet:

- 1) The 2015/16 revenue budget of £4,345,000
- 2) The 2015/16 fees and charges

#### 17. PLANT MAINTENANCE CONTRACT TENDER

The PAG received a report on the joint plant maintenance contract tender.

The report explained the procurement process which was to be carried out jointly with Chiltern District Council for a joint plant maintenance contract.

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The contract would be for an initial period of 4 years with two possible extensions, at the Councils' discretion, each of 2 years, making an overall potential of 8 years.

The PAG were advised that separate specifications were being prepared for each council based on their particular requirements but with common terms and conditions of contract.

An Evaluation Panel will evaluate the tenders and propose which supplier should be granted the contract. The evaluation list will be brought back to the PAG for noting.

Having considered the comments of the PAG the Portfolio Holder has **AGREED** to **RECOMMEND** to Cabinet to delegate authority to the Head of Environment and the Director of Services, in consultation with the Portfolio Holder for Resources, following the evaluation stage, to which supplier the contract be awarded.

### 18. EXEMPT INFORMATION

"That under Section 100(A)(4) of the Local Government Act 1972 the following item of business is not for publication to the press or public on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act."

### 19. STATION ROAD CAR PARK

(para 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information))

The PAG received a report on Station Road car park in Gerrards Cross.

The report had already been subject to consideration by the Environment PAG held on 3 December 2014 who had endorsed the recommendation set out in the report.

RESOLVED that the contents of the report be noted; and

Having considered the comments of the PAG, the Portfolio Holder has **AGREED** to **RECOMMEND** to Cabinet that

(a) The licence for the pedestrian access to Tesco be continued for a further rolling annual period and

(b) To delegate authority to the Director of Services, in consultation with the Portfolio Holder for Resources, to make any minor amendments to the licence.

The meeting terminated at 6.58 pm