



**DEMOCRATIC AND ELECTORAL SERVICES**

Dealt with by: Democratic Services                      Switchboard:                      01895 837200  
Your Ref:    Fax:    01895 837277  
My Ref:    e-mail:                                      democraticservices@southbucks.gov.uk  
Date:                      18 September 2017                      Direct Line:                                      01895 837225/837227

Dear Councillor

**RESOURCES POLICY ADVISORY GROUP (SBDC)**

The next meeting of the Resources Policy Advisory Group (SBDC) will be held as follows:

DATE:            **TUESDAY, 26TH SEPTEMBER, 2017**  
TIME:            **6.00 PM**  
VENUE:           **ROOM 6, CAPSWOOD, OXFORD ROAD, DENHAM**

**Please note that this meeting is not open to the public.**

Only apologies for absence received prior to the meeting will be recorded.

Yours faithfully

Jim Burness

**Director of Resources**

To: The Resources Policy Advisory Group (SBDC)

T Egleton  
S Chhokar  
D Dhillon  
B Gibbs  
P Hogan  
R Sangster



## Declarations of Interest

Any Member attending the meeting is reminded of the requirement to declare if he/she has a personal interest in any item of business, as defined in the Code of Conduct. If that interest is a prejudicial interest as defined in the Code the Member should also withdraw from the meeting.

## **A G E N D A**

- |   | (Pages)            |
|---|--------------------|
| <b>1. Apologies for Absence</b>   |                    |
| To receive any apologies for absence.   |                    |
| <b>2. Minutes</b>   |                    |
| To receive the minutes of the meeting held on 15 June 2017.   | <b>(5 - 12)</b>    |
| <b>A. REPORTS LIKELY TO LEAD TO PORTFOLIO HOLDER DECISION</b>   |                    |
| None  |                    |
| <i>B. REPORTS LIKELY TO LEAD TO PORTFOLIO HOLDER RECOMMENDATION TO CABINET</i>  |                    |
| <b>3. Discretionary Business Rate Relief</b>  | <b>(13 - 16)</b>   |
| <i>Appendix A: South Bucks Discretionary Business Rates Scheme Policy 2017</i>  | <b>(17 - 34)</b>   |
| <b>4. Affordable Housing Action Plan</b>  | <b>(35 - 42)</b>   |
| <i>Appendix 1: Affordable Housing Action Plan</i>   | <b>(43 - 46)</b>   |
| <i>Appendix 2: NPV Property Acquisition</i>   | <b>(47 - 48)</b>   |
| <i>C. REPORTS FOR INFORMATION / DISCUSSION</i>  |                    |
| <b>5. Gerrards Cross Station Road Multistorey Car Park Project Update</b>   | <b>(To Follow)</b> |
| <b>6. Treasury Management report - Quarter 1 2017 - 18</b>  | <b>(49 - 52)</b>   |
| <b>7. Any other business</b>  |                    |
| To consider any other business the Chairman decides is urgent.  |                    |
| <b>8. Exempt Information</b>  |                    |
| "That under Section 100(A)(4) of the Local Government Act 1972 following item of business is not for publication to the press or public on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act." |                    |

REPORTS LIKELY TO LEAD TO PORTFOLIO HOLDER  
RECOMMENDATION TO CABINET

- |     |  |                  |
|-----|--|------------------|
| 9.  | <b>Application for Discretionary Rate Relief</b>                             | <b>(53 - 56)</b> |
|     | <i>Appendix 1</i>  | <b>(57 - 80)</b> |
| 10. | <b>Capswood Offices</b>  | <b>(81 - 84)</b> |
| 11. | <b>Emergency Housing Units for Temporary Accommodation - Bath Road Depot</b> | <b>(85 - 94)</b> |
|     | <i>Appendix 1: Income estimates</i>  | <b>(95 - 98)</b> |

The next meeting of the PAG is due to take place on Thursday, 7 December 2017