



Cabinet

Date: 17 November 2014
Time: 7.00 pm
Venue: Council Chamber
District Council Offices, Queen Victoria Road, High Wycombe Bucks

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For further information, please contact Catherine Mackenzie 01494 421206, committeeservices@wycombe.gov.uk

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. MINUTES

To confirm the Minutes of the meeting of the special Cabinet held on 20 October 2014 (attached).

3. DECLARATIONS OF INTEREST

To receive any disclosure of disclosable pecuniary interests by Members relating to items on the agenda. If any Member is uncertain as to whether an interest should be disclosed, he or she is asked if possible to contact the District Solicitor prior to the meeting.

Members are reminded that if they are declaring an interest, they should state the nature of that interest whether or not they are required to withdraw from the meeting.

Special Cabinet Minutes

Date: 20 October 2014

Time: 6.30 - 7.58 pm

PRESENT: Councillor R J Scott (Executive Leader of the Council - in the Chair)

Councillor Mrs J A Adey	- Cabinet Member for Community
Councillor M A Foster	- Cabinet Member for Finance
Councillor A R Green	- Cabinet Member for Economic Development & Regeneration
Councillor M Hussain JP	- Cabinet Member for HR, ICT & Customer Services
Councillor N B Marshall	- Cabinet Member for Planning and Sustainability
Councillor H L McCarthy	- Deputy Leader and Cabinet Member for Strategy
Councillor Mrs J E Teesdale	- Cabinet Member for Environment

By Invitation

Councillor I Bates	- Leader of the Labour Group
Councillor Mrs L M Clarke OBE	- Chairman of the Council
Councillor R Gaffney	- Chairman of the Improvement & Review Commission
Councillor M E Knight	- Leader of the East Wycombe Independent Group
Councillor B R Pollock JP	- Leader of the Liberal Democrat Group
Councillor P R Turner	- Deputy Cabinet Member for Finance

Also present: Councillors Z Ahmed, M C Appleyard, D H G Barnes, R B Colomb, R Farmer, Mrs J D Langley, Mrs W J Mallen, I L McEnnis, B E Pearce, J A Savage, D A C Shakespeare OBE, A Slater, T Snaith, D M Watson, Ms J D Wassell and Ms K S Wood

At the commencement of the meeting, the Chairman announced that the meeting was being filmed by a member of the public, in accordance with the Council Standing Orders

46 APOLOGIES FOR ABSENCE

There were no apologies for absence.

47 MINUTES

It was noted that in the attendance section, the minutes had stated the incorrect position for Councillor Paul Turner and it was agreed that his position be amended to read Deputy Cabinet Member for Finance.

Also, Members requested that the paragraph reference under minute 31 (i) be amended to read paragraph 44.

RESOLVED: That subject to the amendments above, the Minutes of the meeting of the special Cabinet held on 22 September 2014 be approved as a true record and signed by the Chairman.

48 DECLARATIONS OF INTEREST

There were no declarations of interest.

49 CONSIDERATION OF THE PETITION RECEIVED - SAVE COBBLES FARM. STOP THE M40 JUNCTION 3A PLANS.

Cabinet were asked to consider a petition which had been presented to Council in July 2014. The petition to save Cobbles Farm raised a number of issues relating to the potential for a major business development and motorway junction between High Wycombe and Flackwell Heath. The petition which contained and contained 1,617 signatories had been validated against the Council's Petition Scheme and referred to Cabinet for consideration.

In accordance with Standing Orders, Councillor Miss Wood had been invited to Cabinet to present and speak to the petition that she had previously presented to Council. Whilst referring to the petition, Councillor Miss Wood emphasised the detrimental impact that potential development could have on Cobbles Farm and the surrounding area. Councillor Miss Wood urged Members to consider other options for the proposed junction.

The Cabinet Member for Planning and Sustainability had provided a response to the petition which was included in the report. Members considered the petition and agreed that the impact on Cobbles Farm of potential development should be taken into account in future detailed assessments of options for the area.

The following decision was made as the Cabinet was required to consider the petition under the Council's Petition Scheme.

RESOLVED: That the impact on Cobbles Farm of a potential new motorway junction ('Junction 3A') and business development be taken into account in any more detailed assessment of options that may be taken forward for this area.

50 RESERVE SITES AND PROGRESSING THE LOCAL PLAN

The Leader of the Council explained that the decision Cabinet were being asked to make was extremely difficult and that Cabinet were under no illusion as to the strength of local concern. He emphasised that tough decisions on the reserve sites had to be taken to get the best planning outcomes locally and for the wider interests of the District.

The Cabinet Member for Planning and Sustainability gave a comprehensive introduction to the report before Cabinet and the processes being undertaken.

Cabinet approval was sought to release the five reserve sites for development to contribute towards the Council's 5 year housing land supply and so that detailed planning of these sites could be taken forward with public involvement. Members recalled that the five potential options in relation to the "reserve sites" were included in the Council's adopted Core Strategy. It was noted that the sites had been reserved for future development for over 25 years. The Core Strategy indicates that the sites would be brought forward for development when needed.

Members noted that, because of the changes to the way the planning system operates nationally, notably since the introduction of the National Planning Policy Framework and the Localism Act, the development sites were now needed and hence the release of the sites was required.

The Cabinet Member for Planning and Sustainability confirmed that options to defer decisions in relation to the reserve sites were likely to result in planning applications from developers coming forward on the sites anyway. Therefore it was felt that a proactive approach to release the sites including preparation of development briefs and community involvement would ensure greater control was maintained by the Council over the development of the sites.

The report highlighted that due to the strength of public interest and concerns, the detailed planning of the reserve sites would be taken forward with the involvement of specific liaison groups to consider the wider infrastructure implications.

Cabinet also noted that the Local Plan Task and Finish Group had considered the draft report at their meeting held on 1 October 2014, and the recommendations from their meeting had been presented to Cabinet as appendix 5 of the report. The Chairman of the Task and Finish Group briefly addressed the meeting, presenting a summary of the recommendations to Members.

During consideration of this item, the Leader of the Council allowed non- Cabinet Members to speak for a maximum of 1 minute, and many Members expressed their opinions with regard to the proposals. Many concerns were raised in relation to the reserve sites including surrounding infrastructure, traffic congestion and flooding. Various questions were raised by other Members present in relation to the proposed sites, to which the Cabinet Member responded.

All Cabinet Members present empathised with the concerns raised and explained the pressing need for the decision on the reserve sites to ensure the best outcome for local people and the District.

Cabinet considered the report before it and responded to the questions raised. After a detailed discussion Cabinet was minded to release the five reserve sites for development.

The following decisions were made as Option 5 (release of the five reserve sites, paragraphs 64-66 of the report) had been recommended to assist in delivering housing to contribute towards the Council's rolling five year housing land supply, because of the over-riding importance of ensuring as much local control as possible on the future development of those sites and because the sites had been reserved

for development for many years. In order to respond to the strength of public interest and concerns, the decision would be taken forward with the involvement of specific liaison groups, one for each site, together with a High Wycombe roundtable (paragraph 72 of the report) to consider the town wide infrastructure implications. Infrastructure issues in relation to the Slate Meadow site would be considered at the site liaison group.

RESOLVED: That (i) having considered the recommendations of the Local Plan Task and Finish Group meeting of 1st October 2014, the recommendation at Appendix 5 be agreed; and

(ii) having in mind the issues set out in Appendices 3 and 4 of the report, the reserve sites (Abbey Barn North, Abbey Barn South, Gomm Valley and Ashwells, Slate Meadow, and Terriers Farm as shown in the Plans in Appendix 2 of the report) be released for development to contribute towards the Council's 5 year housing land supply , and the detailed planning of these sites be taken forward with public involvement.

Chairman

The following officers were in attendance at the meeting:

Karen Satterford	- Chief Executive
Ian Hunt	- Democratic Services Manager
Catherine MacKenzie	- Principal Democratic Services Officer
Ian Manktelow	- Team Leader Planning Policy
Ian Westgate	- Corporate Director

Agenda Item 4.

2014/15 SERVICE PERFORMANCE: Q1 (April – June) + Q2 (July – September)

Cabinet Member: Councillor Richard Scott

Wards Affected: All

Officer contact: Andy Foreman Ext: 3981
Email: andy.foreman@wycombe.gov.uk

PROPOSED DECISION

That:

- (i) the performance of the measures identified by Cabinet for performance focus through 2014/15 be noted; and
- (ii) the summary of the year to date outturns (April – September) for service performance be received.

(Full information for all of our performance measures, and trend graphs for performance focus measures, are available on request from Andy Foreman in the Policy team, using the contact details above)

Reason for Decision

To review the performance position as at 30 September 2014 to ensure that the Council is performing at the appropriate level.

Corporate Implications

1. Corporate business planning and monitoring is conducive to the discharge of the Council's various functions and is therefore authorised by Section 111 of the Local Government Act 1972.
2. Quarterly monitoring of performance enables the identification of areas of under-performance and action to be taken on these in 'real time' as appropriate, so that there are no surprises at year end.
3. The quarterly monitoring of the quality of the data also ensures that it is fit for purpose for decision making and complies with the dimensions of good data quality as set out by the Audit Commission and embedded within the Council's performance management framework and data quality policy.

Sustainable Community Strategy/Council Priorities – Implications






4. Performance measures represent additional 'achievement' indicators that link to and support the aims and objectives of the Sustainable Community Strategy and the Council's Priorities (as set out in the Corporate Plan).

Consultation

5. Service performance will be considered by the Chair and Vice Chair of the Audit Committee and Improvement and Review Commission (18 November 2014).

Measures for Performance Focus

(The symbols below relate to Year to Date performance, as at 30 September 2014)

n/a	Wycombe Sports Centre: number of users (CS001a)	<p>So far this year we have seen 207,222 users of Wycombe Sports Centre.</p> <p>It should be noted that the figures for June are estimated (average of April and May) as they were not supplied to us by Parkwood prior to the handover to PfP. Other accounting issues have also arisen as a result of the change of operator and these are being addressed.</p> <p>In line with the new contract, 2014/15 figures will be used as a baseline to ascertain usage, meaning targets will not be set this year.</p>
	Museum: number of visits / usages (CS002)	<p>So far this year we have recorded 17,540 visits in person to the museum and a further 10,590 hits to the museum website. This is broadly comparable to performance last year for the same period.</p>
  	WDC and CDC: Waste: % recycled and composted (NI192, BV082ai & BV082bi)	<p>The Joint Waste Team have provided Q1 data and <i>provisional</i> Q2 data as there is a lead in time with BCC to fully process and cross check data.</p> <p>The Joint Waste Collection Committee agreed that the figures for waste and recycling will be reported <u>jointly for WDC and CDC</u> reflecting the joint contract and partnership. The joint recycling and composting figures for WDC and CDC for the first half of 2014/15 are as follows;</p> <p>% recycled and composted = 56.5% (target = 56%)</p> <p>% recycled = 24.6% (target = 31%)</p> <p>% composted = 31.9% (target = 25%)</p> <p><i>Note: percentages calculated using tonnage of waste</i></p>
	Homelessness: number of people prevented from becoming homeless (ES009 & ES010)	<p>So far this year we have prevented 180 people from becoming homeless (target = 150).</p> <p>This figure comprises those helped through WDC advice (ES009) combined with the homelessness prevention fund (ES010). WDC advice accounts for 158 people from this figure meaning we have seen lower than anticipated numbers assisted through the homelessness prevention fund (exactly half of the figure from the same period last year). This is mostly due to availability issues within the private rented sector.</p>



Number of people in TA
(ES006)

As of the end of September we had 80 people in TA.

Whilst not exceeding target (and lower than the recent peak of 91 in September 2012) we have seen a slight but steady increase in the number of people in TA, the previous three quarters were as follows;

December 2013 = 60 people

March 2014 = 64 people

June 2014 = 66 people



Sickness absence
(BV012)

The average sickness absence as at the end of September stood at 6 days.

This is slightly higher than in March (5.1 days, the best outturn we have ever had) but compares very favourably with the national average of 7.6 days and public sector average of 8.7 days (according to the CIPD 2013 national absence management survey) and is significantly lower than our recent high of 10.4 days in December 2007).



CSC: calls answered in 20secs
(HR002)

So far this year the CSC has answered 130,497 of the 136,736 calls we received (87,682 within 20 seconds).

In April and May of this year, the CSC fell marginally below target for call answered in 20 seconds and average face to face wait times. Equally, during this period, total calls answered and percentage of calls abandoned exceeded targets.

Call volumes for Revs and Bens for April and May were actually higher than expected for this period and additional calls were generated by the introduction of the Individual Electoral Registration scheme. At the same time the Council was concluding the procurement process for the CSC & ICT service. Northgate reported to us that a number of posts were being held vacant during April and May pending the outcome of the procurement process in order that their future resourcing decisions could take account of the Council's procurement decision. Although the contract does not specify the numbers of officers to be employed, Northgate report the numbers of full time equivalent officers employed, again, on a monthly basis.

As a result of the under-performance against these KPIs, the Client Manager met with Northgate and the Revenues & Benefits Manager in June to review the root cause of higher call volumes. Since June this year Northgate have consistently met or exceeded contractual performance indicators for calls answered in 20 seconds and average face to face waiting times have been exceeded since July .

During April to June customer satisfaction ratings remained high, with;

- 87.7% Very Satisfied

-
- 7.7% Somewhat satisfied
 - 1.9% Neither satisfied nor dissatisfied
 - 0.4% Somewhat dissatisfied
 - 0.8% Very dissatisfied

In addition to their service obligations, since August Northgate have been supporting the transition to the new service provider which is impacting on their resources available for operational activity.



Major planning applications
(NI157a)

So far this year ***we have determined 81% of major planning applications within 13 weeks*** (17 out of 21 completed applications, target = 60%).



QVR: energy usage (gas, electricity and water)
(PS007i, PS008i & PS009i)

Energy use for the first half of 2014/15 at QVR is as follows;

Gas = 182,122 Kwh (target = 230,361 Kwh)

Electricity = 465,282 Kwh (target = 488,054 Kwh)

Water = 1,429 M³ (target = 1,157 m³)

Gas use is very much dependent on outside temperatures, and usage is therefore difficult to predict (for example, thanks to a long, warm summer we used a very small amount of gas in Q2 compared to the same period last year, well below the agreed target).

However, the installation of a new BMS earlier in the year has helped to better regulate the use of gas for heating (the overall temperature across QVR has also been reduced which has had a further positive impact).

It is also important to note the relative cost of gas compared to electricity when assessing energy usage (so far this year gas has cost us £7,164 whereas electricity bills have totalled £49,608).

Water usage has increased above our target by 272m³ (cost £350). Two water leaks have been found and repaired which will be contributing factors for this increase.

It is anticipated that further savings will be made regarding energy usage as we move further into QVR14.

Other Key Exceptions and Issues

Complaints

We experienced a higher number of complaints in Q2 compared to Q1, mostly due to the rollout of ANPR across the district (78 complaints in Q1 and 111 complaints in Q2 of which 26 related to ANPR).

Land Charge Searches

Due to a large increase in demand, which coincided with the European Parliamentary Elections, for the first time for a number of years a slight delay was experienced for a short period of time in the processing of land charge searches (Q1 = 78% within 10 working days).

Joint Waste Customer Service – Calls Answered Within 20 Seconds

The Joint Waste Team received 43,361 calls in the first six months of the year, a fall of almost 20,000 calls from the same time last year (63,543). 44% of calls were answered within 20 seconds, a rise from 31% last year but below the target of 65%. There have been a number of staffing issues but measures have been put in place to address these and improve performance.

Housing Benefit / Council Tax Benefit Processing Times

We experienced a high level of incoming work, which coupled with staff sickness during the first few months of the year impacted upon turnaround times for new claims and changes (YTD new claims = 22.9 days, changes = 13.7 days).

Incoming work remains high and despite needing to catch up with work from Q1 we saw an improvement in Q2 and a better performance outturn is expected for the second half of the year.

Section 78 Planning Appeals

Up to the end of September a much higher than expected number of planning appeals were allowed by the Planning inspectorate (9 out of 22 = 40.9%).

One of these was a gypsy site in the green belt, and the majority of the others were 'infill housing' proposals, which the Council determined would harm the character of the area.




Although not explicit in the decision letters it is likely that the Government push to provide more housing is having an impact on how Inspectors are balancing such decisions.

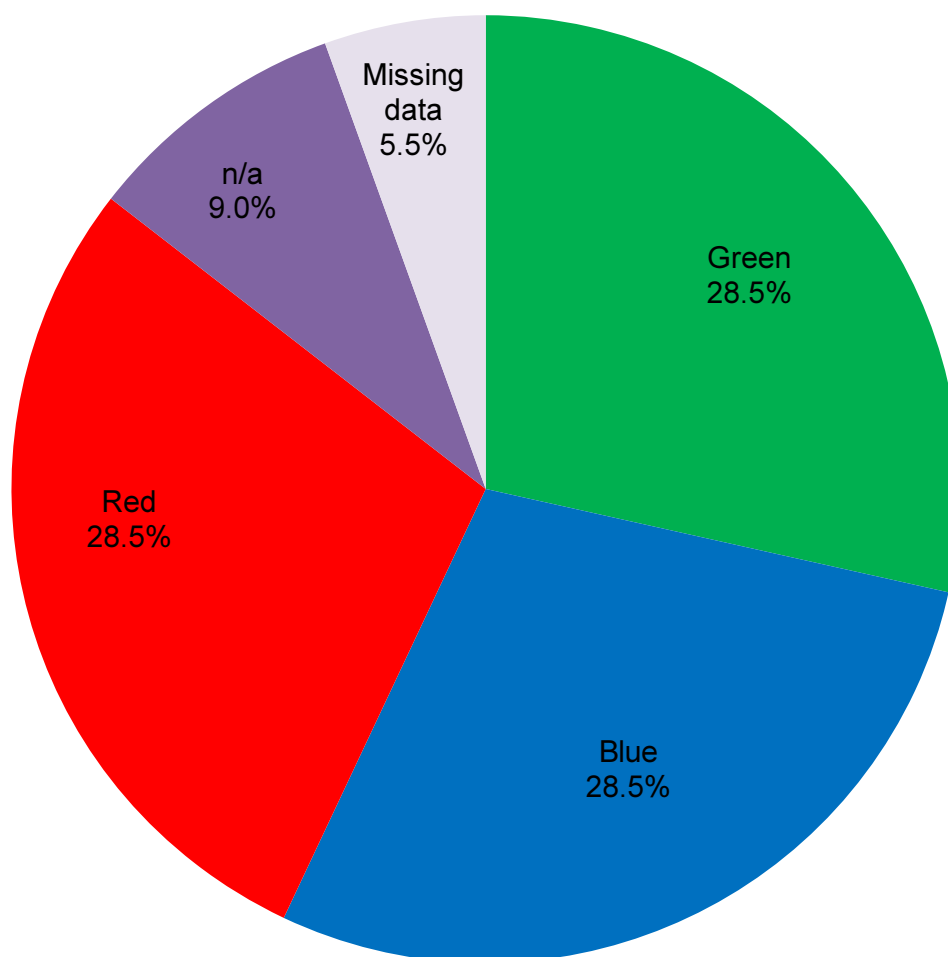
Sports Centre Energy Usage

The new Sports Centre Management contract with PfP commenced in July. We have very little influence over energy use in the sports centres and have not been able to obtain energy use data for the first two quarters of the year. Energy use figures will be supplied from Q3 onwards.

Year to Date (Q1+Q2) Performance Overview

The Council's performance position for the 56 corporately reported performance measures (as at 30 September 2014) is summarised below.

	16 measures (28.5%) exceeded target by more than 5%* (25% at this point last year)
	16 measures (28.5%) have achieved or are within +/- 5% of target (27% at this point last year)
	16 measures (28.5%) are more than 5% away from target (27% at this point last year)
n/a	5 measures (9%) do not have a target (7% at this point last year)
-	3 measures (5.5%) are missing data (14% at this point last year)**
<p>* The tolerance setting that we use to generates the 'alerts' is set to +/- 5% of target. ** The missing data is for the Sports Centre energy use measures (see key exceptions and issues).</p>	



Note 1: Any key issues over and above the measures that Cabinet have chosen for performance focus are mentioned on page 10 of this report. **Note 2:** Full information for all of our performance measures, and trend graphs for performance focus measures, are available on request from Andy Foreman in the Policy Team (contact details at the start of this item).

Agenda Item 5.

BUDGET MONITORING REPORT TO 30TH SEPTEMBER 2014 (MONTH 6)

Cabinet Member: Councillor Mel Foster

Wards Affected: ALL

Officer contact: Steve Richardson Ext: 3322
Email: steve_richardson@wycombe.gov.uk

PROPOSED DECISION

That Cabinet consider the current budgetary position at the end of September 2014, recognise the actions already taken and support the further management actions proposed to ensure that the budget is achieved.

Reason for Decision

The Cabinet approves a budget each year within the context of a Medium Term Financial Strategy to achieve the Council's priorities. Regular monitoring reports are submitted to Cabinet for review during the financial year, with management actions highlighted to ensure that Cabinet can assess whether any further action is required.

Corporate Implications

1. The financial implications are set out in the detailed report at Appendix 5A to 5D
2. Under the Local Government Act 2003, the Chief Financial Officer is required to report on the robustness of the budget. This monitoring report is part of the Council's financial framework which supports this wider responsibility.
3. The main budgetary risks to the Council have been reviewed as part of this report.

Executive Summary

4. This report sets out the position for all Revenue Accounts, Repairs and Renewals spending, Major Projects spending and the position on Section 106 and Community Infrastructure Levy (CIL) monies for the nine months of 2014/15. Cabinet is also asked to consider the Actions set out in this item and whether any further action may be required.
5. The appendices attached to this report are as reported to SMB.

General Fund position (Appendix 5A)

6. The report sets out the budgetary position at the end of September 2014 and identifies the key issues and actions being taken by officers. The financial position as presented has been reported to SMB.
7. At month 6 there is a variance of £2,499k underspend (see Variance YTD column) but budget holders are forecasting an underspend of £591k by the end of the year (see Budget Outturn Variance column). The projected underspend includes an unallocated balance of £306k from the Contingency Fund and £275k of recurring savings which have been removed from service budgets during 2014/15 and transferred into the Contingency Fund (Finance Portfolio).

Repairs and Renewals (Appendix 5B)

8. The current position on Repairs and Renewals expenditure is showing an underspend against profiled budget of £101k. It is currently projected that there will be a underspend of £91k by 31st March 2015 against the original budget.

Major Projects Programme (Appendix 5C)

9. At the end of September 2014 a total of £8.40m had been spent against the budget of £29.628m, further details can be found at appendix 5B.

Section 106 and CIL monies (Appendix 5D)

10. Details of s106 and CIL income and expenditure can be found at appendix 5D.

Sustainable Community Strategy / Council Priorities - Implications

11. This report supports delivery of all the Council's Priorities.

Background Papers

Held in Financial Services.

FINANCIAL MONITORING FOR PERIOD 6 2014/15

Introduction

The overall budgetary position for the Council is set out below. In addition to the usual year to date position, this report includes a year end forecast for each service provided by the budget holder.

General Fund 2014/15 (see General Fund Position summary page 3)

At month 6 there is a variance of £2,499k underspend (see Variance YTD column), budget holders are forecasting an underspend of £591k by the end of the year (see Budget Outturn Variance column). The projected underspend includes the unallocated funds held within the Contingency Fund (Finance Portfolio) of £306k plus £275k confirmed recurring budget savings. The projected year end underspends across the other service areas therefore amount to £10k. The forecasted surplus does not take account of any service restructuring costs e.g. redundancies.

General Fund Position Appendix 5A

Budgets have been split into controllable and non-controllable budgets. Forecasts for controllable budgets have been provided by services and a variance has been calculated against the controllable budget.

Non-controllable budgets relate to overhead costs, depreciation and Repairs & Renewals budgets. While these are monitored centrally, they cannot be controlled by individual budget holders and have been separated from the current analysis.

A general fund summary showing the individual portfolios and the above mentioned variances is shown after budgetary risks.

Repairs & Renewals Expenditure Appendix 5B

At period 6, £327k has been spent on R&R against a YTD budget of £428k. It is forecasted there will be an underspend of £101k by the end of the year.

Major Projects Appendix 5C

Detailed figures for Major Projects are shown at Appendix 5C. At the end of September 2014 a total of £8.4m has been spent.

CIL Appendix 5D

The latest position and information on the implementation steps and timetables for all projects to be funded from S106 and CIL for the current financial year is shown at appendix 5D .

Budgetary Risks - Projections

The chart below outlines other key budgetary risks and prospects for 2014/15. Details on these are provided within the portfolio summaries below. It should be noted that savings transferred to the contingency are not included below. No provision has been made for redundancy costs.

RED - Adverse variance \geq £20k with stable / declining prospect

	Income Expenditure	Recurring	Non Recurring
		£	£
Homelessness salaries	Expenditure		50,000
Waste avoidable financial pressures	Expenditure		45,000
Easton Street Car Park	Income		50,000
Parking Income	Income	32,000	293,000
Planning CIL Salaries	Expenditure		42,000
Council Tax and Housing Benefits salaries	Expenditure		77,000
Sub-total		32,000	557,000

AMBER - Adverse variance < £20k with stable / improving prospects

	Income Expenditure	Recurring	Non Recurring
		£	£
Food Safety Backlog of Inspections	Income		18,000
SKIDZ grant	Expenditure		15,000
Legal Salaries			17,000
Golf Centre income	Income		17,000
Sub-total		0	67,000

GREEN - Better than budget

	Income Expenditure	Recurring	Non Recurring
		£	£
Land charges income	Income		28,000
Building Control Salary Savings	Expenditure		21,000
Recycling Credits	Income	81,000	
Projects & Development	Expenditure		22,000
Estates income	Income		100,000
CCTV income	Income		36,000
Daws Hill Receipt	Income		20,000
Planning Development	Income	50,000	104,000
Parks & Environment	Expenditure		12,000
Tourism, Excl. Redundancy Costs	Expenditure		88,000
Temporary Accommodation Repairs	Expenditure		44,000
Mobile Home Site	Income		25,000
HB Overpayments	Income		66,000
Queen Victoria Road	Expenditure		35,000
Sub-total		131,000	566,000

There is not yet sufficient information to give them a reliable estimate in the forecast outturns for the following opportunities and threats:

THREATS

- Land Charges - final settlement is likely to exceed £102k provision and further compensation from government is not certain.

GENERAL FUND POSITION SUMMARY

Brackets indicate income or a favourable variance

Non-Controllable	Cabinet Portfolio	Analysis	Full Year Budget	Controllable Budget FY	Controllable Budget YTD	Actual inc. Commitments	Variance YTD	Previous Quarter Forecast Outturn	Controllable Forecast Outturn	Budget Outturn Variance
£'000		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
1,576	Leader	Expenditure	4,684	3,108	1,552	1,636	84	3,358	3,422	314
(1,051)		Income	(1,372)	(321)	(160)	(514)	(354)	(606)	(669)	(348)
525		Net Expenditure	3,312	2,787	1,392	1,122	(270)	2,752	2,753	(34)
1,479	Economic Development and Regeneration	Expenditure	3,464	1,985	1,138	950	(188)	1,931	2,029	44
(1,647)		Income	(6,182)	(4,535)	(2,238)	(2,536)	(298)	(4,634)	(4,641)	(106)
(168)		Net Expenditure	(2,718)	(2,550)	(1,100)	(1,586)	(486)	(2,703)	(2,612)	(62)
4,540	Community, Housing and Big Society	Expenditure	11,118	6,578	3,118	2,787	(331)	5,915	5,957	(621)
(972)		Income	(3,219)	(2,247)	(968)	(767)	201	(1,795)	(1,819)	428
3,568		Net Expenditure	7,899	4,331	2,150	2,020	(130)	4,120	4,138	(193)
1,749	Environment	Expenditure	10,199	8,450	4,017	1,339	(163)	8,281	8,435	(15)
(68)		Income	(4,623)	(4,555)	(2,209)	(1,465)	744	(4,456)	(4,195)	360
1,681		Net Expenditure	5,576	3,895	1,808	(126)	581	3,825	4,240	345
1,489	Planning & Sustainability	Expenditure	4,581	3,092	1,502	1,448	(54)	2,996	3,146	54
0		Income	(1,910)	(1,910)	(986)	(1,276)	(290)	(2,068)	(2,109)	(199)
1,489		Net Expenditure	2,671	1,182	516	172	(344)	928	1,037	(145)
1,545	HR, ICT & Customer Services	Expenditure	6,083	4,538	2,372	2,185	(187)	4,450	4,551	13
(5,811)		Income	(5,811)	0	0	(26)	(15)	(9)	5	5
(4,266)		Net Expenditure	272	4,538	2,372	2,159	(202)	4,441	4,556	18
1,791	Finance	Expenditure	53,478	51,687	24,695	23,748	(947)	51,436	51,356	(331)
(1,029)		Income	(51,448)	(50,419)	(25,112)	(25,813)	(701)	(50,627)	(50,608)	(189)
762		Net Expenditure	2,030	1,268	(417)	(2,065)	(1,648)	809	748	(520)
14,169	GENERAL FUND TOTAL	Expenditure	93,607	79,438	38,394	34,093	(1,786)	78,367	78,896	(542)
(10,578)		Income	(74,565)	(63,987)	(31,673)	(32,397)	(713)	(64,195)	(64,036)	(49)
3,591		Net Expenditure	19,042	15,451	6,721	1,696	(2,499)	14,172	14,860	(591)

Portfolio Summaries

Commentary on Leader Portfolio Variances

Brackets indicate income or a favourable variance

Non-Controllable	Cabinet Portfolio	Analysis	Full Year Budget	Controllable Budget FY	Controllable Budget YTD	Actual inc. Commitments	Variance YTD	Previous Quarter Forecast Outturn	Controllable Forecast Outturn	Budget Outturn Variance
£'000		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
1,576	Leader	Expenditure	4,684	3,108	1,552	1,636	84	3,358	3,422	314
(1,051)		Income	(1,372)	(321)	(160)	(514)	(354)	(606)	(669)	(348)
525		Net Expenditure	3,312	2,787	1,392	1,122	(270)	2,752	2,753	(34)

Legal

This service is predicting a £17k overspend at year end. This is due to the unusual volume of staff turnover and the requirement for locums in the first half of the year due to high workloads.

Members Expenses

Members underspent in 11/12, 12/13 and 13/14. Recurring savings of £31k have been transferred to the Contingency fund as reported last quarter. At month 6 spending is still under budget by £10k but this is predicted to decrease to £3k by year end.

Land Charges

A creditor provision of £102k was brought forward into 14/15 to pay for personal search fee refunds (arising from retrospective changes required by Government as a result of litigation proceedings). Some settlements have been agreed. CLG previously awarded local authorities grant funding to meet the cost of refunds. Wycombe received £34k. The LGA are lobbying government for funding to meet the higher level of refunds/costs faced by local authorities. The position is likely to change once settlement is reached as interest and legal fees will also have to be paid in addition to the fees being refunded. On the income side, income is currently £33k ahead of the estimate at month 6 and it is predicted that there will be an extra £28k at year end as compared to £19k reported last quarter.

Elections

Early payment was received for the new Individual Electoral Registration scheme (IER) and for the recent European election. This makes the service look in credit at present however during the year there will be expenditure to match this income and the service is predicting it will be in balance at the year end when the final grant is received.

Corporate Management

New Burdens Grant income of £24k was brought forward from 2013/14. £16k has been received in 14/15. This has not yet been spent and therefore this service is showing an underspend however the prediction is that all headings will be on target by year end.

Democratic Core

Last quarter Democratic Core was predicting an underspend of £23k. Since then a council motion has requested scrutiny work and standards training for members at a cost of £10k, therefore only £13k of budget has been transferred to contingency as a recurring saving.

Total recurring savings within the portfolio of £46k have been transferred to contingency. The prediction is now close to the revised budget.

Commentary on Economic Development and Regeneration Portfolio Variances

Brackets indicate income or a favourable variance

Non-Controllable	Cabinet Portfolio	Analysis	Full Year Budget	Controllable Budget FY	Controllable Budget YTD	Actual inc. Commitments	Variance YTD	Previous Quarter Forecast Outturn	Controllable Forecast Outturn	Budget Outturn Variance
£'000		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
1,479	Economic Development and Regeneration	Expenditure	3,464	1,985	1,138	950	(188)	1,931	2,029	44
(1,647)		Income	(6,182)	(4,535)	(2,238)	(2,536)	(298)	(4,634)	(4,641)	(106)
(168)		Net Expenditure	(2,718)	(2,550)	(1,100)	(1,586)	(486)	(2,703)	(2,612)	(62)

Wycombe Heights Golf Centre

The 13/14 accounts have now been received from the managing agents at the golf centre. Based on these the predicted income for the year is now expected to be £17k less than the original budget.

Wycombe Swan

The anticipated saving of £71k due to the operator subsidy being less than when the estimate was set has now been moved into the contingency fund.

General Estates

Income is showing a surplus of £302k at month 6, at year end it is projected to be £100k better than estimate as compared to £71k last quarter but again primarily because income from 13/14 for the Dovecot car park (Sainsburys) is now expected to be received. The current underspend of £66k on expenditure includes salaries and repairs budgets but it is expected these will be required by year end.

Queen Victoria Road

Last quarter a saving of £47k was predicted, the recurring element for business rates (£14k) has been transferred to the Contingency fund. There is a saving on both expenditure and income at present. The expenditure is primarily repairs (R & R - see appendix H), the external income figure is not so certain and it is now predicted that by year end the overspend against the revised budget will be £12k.

Total recurring savings within the portfolio of £85k have been transferred to the contingency fund.

Commentary on Community, Housing and Big Society Portfolio Variances

Brackets indicate income or a favourable variance

Non-Controllable	Cabinet Portfolio	Analysis	Full Year Budget	Controllable Budget FY	Controllable Budget YTD	Actual inc. Commitments	Variance YTD	Previous Quarter Forecast Outturn	Controllable Forecast Outturn	Budget Outturn Variance
£'000		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
4,540	Community, Housing and Big Society	Expenditure	11,118	6,578	3,118	2,787	(331)	5,915	5,957	(621)
(972)		Income	(3,219)	(2,247)	(968)	(767)	201	(1,795)	(1,819)	428
3,568		Net Expenditure	7,899	4,331	2,150	2,020	(130)	4,120	4,138	(193)

Sports Centres

Working budgets have been reduced by £25k to reflect the reduction in management fee of the athletics track as reported last quarter. Budgets have been realigned following the commencement of the new contract. It is anticipated that in this first part year of operation there will be a £25k deficit across all centres.

Parks & Environment

£12k savings are forecast by year end resulting from salaries (£7k), utilities (£5k), as compared to £49k savings reported last quarter across various supplies and services. The saving of £18k from footway sweeping has been transferred to contingency.

Projects and Development

£9k savings are expected from a staff vacancy which is expected to be appointed to by the end of October. This figure was £26k last quarter the difference being that the cost of the new Project officer are not known at this time. There are also £13k expenditure savings in promotion of events and other expenditure lines.

Assistance to Voluntary Bodies

A £15k overspend has been forecast following the Cabinet Member decision to award £15k to SKIDZ. This overspend will be offset by savings elsewhere within the department.

Community Safety

£50k salary saving is forecast as the result of double counting the salary of a post currently funded by the Home Office, this has been transferred to contingency. Unbudgeted expenditure relating to the Prevent Programme reduces controllable expenditure forecast to underspend by £28k. This will be fully reclaimed from the Home Office and accounts towards the £32k income surplus.

Tourist Information Centres

Cabinet has recently approved the rationalisation of Marlow and Princes Risborough TICs into town libraries. £96k relocation costs will be funded from Transformation Fund. Princes Risborough relocation will be completed this financial year and should realise approximately 3 months savings from its current rental lease. Marlow is not due to be completed until 2015/16. The current underspend forecast of £88k, including £59k on salaries as reported last quarter, does not yet take into account redundancy costs which will be funded from within the service.

CCTV

At month 6 CCTV is £97k under budget but this is mainly a profiling issue on the income. By year end this underspend is predicted to reduce to £36k. Further saving opportunities are under review by the budget holder.

Total recurring savings within the portfolio of £140k have been transferred to the contingency fund.

Temporary Accommodation (Saunderton Lodge, WDC Licensed Properties and Bed & Breakfast)

Temporary accommodation is showing an underspend of £123k at present (£100k last quarter) however this is due to a £130k creditor provision which was brought forward from 13/14 which has not yet been paid and slow spending of the budget. By year end it is expected the service will be showing a £44k underspend as not all of this provision is expected to be required.

Improvement Grants

This service is showing an overspend at present but this is a timing issue - government grant has not yet been received. By year end Improvement Grants are expected to be broadly on budget.

Homelessness

The YTD overspend is £43k, by year end this is predicted to increase to £60k. Primarily this is a salaries issue. This is an increase of £35k on the last quarter due to 2 staff not leaving when it was thought that they would do. Savings on other headings (choice based lettings and other expenditure) are predicted to cut this overspend.

Mobile Home

Although this service is £28k under budget at month 6, this is expected to reduce to £25k at year end. Income from sales and rent is better than expected.

Commentary on Environment Portfolio Variances

Brackets indicate income or a favourable variance

Non-Controllable	Cabinet Portfolio	Analysis	Full Year Budget	Controllable Budget FY	Controllable Budget YTD	Actual inc. Commitments	Variance YTD	Previous Quarter Forecast Outturn	Controllable Forecast Outturn	Budget Outturn Variance
£'000		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
1,749	Environment	Expenditure	10,199	8,450	4,017	1,339	(163)	8,281	8,435	(15)
(68)		Income	(4,623)	(4,555)	(2,209)	(1,465)	744	(4,456)	(4,195)	360
1,681		Net Expenditure	5,576	3,895	1,808	(126)	581	3,825	4,240	345

Off-Street Parking

Off-Street Parking is projecting a £381k deficit at Q2, compared to a £165k deficit at the end of the first quarter. Daily parking charges are projecting a £192k deficit due to a number of issues affecting car parks across the district. Railway Place car park suffered a loss of power for two weeks, Easton Street car park was closed for 8 weeks and extra downtime during the installation of ANPR has resulted in a total loss approximately £160k income. The remaining £32k follows a long term downward trend in parking income. Standard Charges are forecasting a deficit of £183k following a reduction in income.

Environmental Health

£20k transformation savings for salaries will be achieved by year end. Two contracts are currently being let for dog waste and for pest and dog control which will contribute approximately £8k towards the £40k transformation savings objective from November. There is a pressure of £18k in Food Safety as the backlog of work is cleared following the recent food standards report (this is a temporary issue). This budget is expected to be under continuing pressure in future years as the numbers of inspections needed has increased. This is a nationwide trend.

Joint Waste Client & contract (including Flood Prevention and Engineering Services)

Grants totalling £15k to date have been paid to residents following the flooding last year. This will be fully recouped from DEFRA.

Client side costs for the joint waste contract are currently forecast to be £38k under budget, which includes the impact of the 2013/14 Avoided Financial Pressures shortfall of £86k. This has been offset by improved recycling credits income and projected AFP for the current year. Further income is expected from Chiltern District Council in respect of its early roll-out of the joint waste contract. Chiltern DC have yet to supply information for client side income or expenditure and accounts for the large YTD variances.

Contract side expenditure is forecast to be on budget and takes into account increased household numbers and variable costs associated with Marlow Bypass cleansing.

Commentary on Planning & Sustainability Portfolio Variances

Brackets indicate income or a favourable variance

Non-Controllable	Cabinet Portfolio	Analysis	Full Year Budget	Controllable Budget FY	Controllable Budget YTD	Actual inc. Commitments	Variance YTD	Previous Quarter Forecast Outturn	Controllable Forecast Outturn	Budget Outturn Variance
£'000		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
1,489	Planning & Sustainability	Expenditure	4,581	3,092	1,502	1,448	(54)	2,996	3,146	54
0		Income	(1,910)	(1,910)	(986)	(1,276)	(290)	(2,068)	(2,109)	(199)
1,489		Net Expenditure	2,671	1,182	516	172	(344)	928	1,037	(145)

Planning Policy

The one-off receipt of £20k for Daws Hill appeal costs are recognised but is offset by an overspend on salaries due to maternity cover.

Community Infrastructure Levy

CIL is projecting a deficit of £45k. This has improved since last quarter by £25k due to monies received from the development of the new sports centre. This is made up of a £42k pressure on salaries against cash limit. When CIL was implemented SMB agreed an increase in cash limit but the Head of Service at that time thought it was not necessary as income would cover staff costs but it has since proved not to be the case. There is a shortfall of £3k on income.

Development Management Applications & Advice

Development Management is projecting an underspend of £162k as compared to £298k for the previous quarter. The proposal to create extra posts has now been firmed up with SMB approval and £120k has been included within the outturn for salaries which will be covered by the additional income and is the difference between that reported last quarter and what is being reported for month 6. There is a 20% increase in fee income compared to last year (surplus of £104k), with the trend set to continue. Pre-application advice for major applications is forecasting a £50k surplus.

Building Control

Building Control is projecting an underspend of £21k which is a £10k increase from last quarter. This is due to two new staff starting later than was originally thought. Fees from domestic alterations have increased and are projecting a £22k surplus. This has offset income deficits elsewhere within Building Control (most notably £10k deficit for non-domestic applications).

Commentary on HR, ICT and Customer Services

Brackets indicate income or a favourable variance

Non-Controllable	Cabinet Portfolio	Analysis	Full Year Budget	Controllable Budget FY	Controllable Budget YTD	Actual inc. Commitments	Variance YTD	Previous Quarter Forecast Outturn	Controllable Forecast Outturn	Budget Outturn Variance
£'000		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
1,545	HR, ICT & Customer Services	Expenditure	6,083	4,538	2,372	2,185	(187)	4,450	4,551	13
(5,811)		Income	(5,811)	0	0	(26)	(15)	(9)	5	5
(4,266)		Net Expenditure	272	4,538	2,372	2,159	(202)	4,441	4,556	18

HR, ICT and Internal Shared Services Business Units

The Business Units are showing an overall overspend of £18k at present, which is on salaries. Efforts to minimise this overspend are currently underway.

Commentary on Finance Portfolio Variances

Brackets indicate income or a favourable variance

Non-Controllable	Cabinet Portfolio	Analysis	Full Year Budget	Controllable Budget FY	Controllable Budget YTD	Actual inc. Commitments	Variance YTD	Previous Quarter Forecast Outturn	Controllable Forecast Outturn	Budget Outturn Variance
£'000		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
1,791	Finance	Expenditure	53,478	51,687	24,695	23,748	(947)	51,436	51,356	(331)
(1,029)		Income	(51,448)	(50,419)	(25,112)	(25,813)	(701)	(50,627)	(50,608)	(189)
762		Net Expenditure	2,030	1,268	(417)	(2,065)	(1,648)	809	748	(520)

Council Tax

At month 6 Council tax is showing an overspend of £63k, mainly due to a forecast overspend of salaries £44k, following a re-allocation of cost on Housing Benefits. See below.

Housing Benefits

The Housing benefits are showing an underspend of £8k by the year end. This is due to an expected increase in HB overpayment credits £66k but is offset by overspends in salaries (£33k) and other costs (£33k). The rent allowances are expected to decrease by £1,064k and the grant income is expected to decrease by the same amount.

Contingency Fund

£130k has been committed so far. The remainder is unallocated at present but budget savings of £275k have been moved into the fund and £96k is being assessed by the budget holders - see appendix E.

REPAIRS AND RENEWALS 2014/15

	DESCRIPTION	Original Full Year Budget	Budget YTD	Actual inc committ ments	Variance YTD	Forecast Outturn	
		£'000	£'000	£'000	£'000	£'000	
CCBB01	WYCOMBE SPORTS CENTRE	90,000	45,000	11,000	34,000	30,000	The budget comprises £20k - ductwork cleaning, £20k - glazing repairs and £50k - contingency for works under the new operating contract. Give the centre is closing in 12 months time it is our intention to only complete essential repairs. To date £11k has been approved for air conditioning repairs/replacements.
CCBB04	RISBOROUGH SPRINGS	40,000	20,000	70,943	(50,943)	75,500	Budget boiler replacement £30k and shower improvements £10k. Boilers are completed actual spend £64.5k (including provision of temporary boilers. Showers in progress actual £11000.
CCBB06	HIGGINSON PARK - PREMISES	75,000	37,500	1,800	35,700	35,000	Bunker wall works still to be done - £15k £50k contingency for repairs following new operator contract. £18k approved to date for air conditioning repairs/replacement.
CCBE01	PARKS AND ENVIRONMENT (SPORT)	10,000	0	0	0	0	This budget is no longer required.
CCCB01	GUILDHALL	10,000	0	0	0	0	Estates have asked that we hold off the re-decoration works until next year as the future use of the Guildhall is uncertain.
CCCC01	WYCOMBE SWAN	97,000	48,500	62,517	(14,017)	73,000	This is for the roof replacement on the Town Hall. Works are currently in progress but is not expected to be completed until spring 2015. The funding for the roof is sufficient but additional funds are required for necessary repairs to the clock tower of circa £20k.
CDKB03	EASTON ST. M.S.C.P.	233,000	116,500	165,790	(49,290)	260,000	This project is now complete. Funding of the overspend will come from the underspending elsewhere, see total forecast outturn.
CDKB04	WYCOMBE SWAN M.S.C.P.	40,000	20,000	0	20,000	40,000	Completion of waterproofing the decks and ramps.
CDKB10	CAR PARK OPERATIONS	26,000	13,000	10,560	2,440	26,000	Annual Lifecare plan costs
CFDB01	MOBILE HOME SITE	0		4,228	(4,228)	1,238	Miscoding - to be reallocated
CGDB01	QUEEN VICTORIA RD OFFICES	255,000	127,500	0	127,500	255,000	This has now be reallocated to the QVR 14 budget.
	TOTAL	876,000	428,000	326,838	101,162	795,738	

MAJOR PROJECTS PROGRAMME 2014/15

PORTFOLIO	Future Years and unreleased budget	Released Budget	2014 - 2015 Budget	YTD expenditure (inc. commitments)	Projected spend in 2014/15	Variance Actual to date against released
	£,000s	£,000s	£,000s	£,000s	£,000s	£,000s
LEADER	0	42,870	23,664	5,604	23,664	(18,060)
ECONOMIC DEVP & REGENERATION	0	3,566	2,646	1,501	2,649	(1,145)
HR, ICT & CUSTOMER SERVICES	634	274	274	115	274	(159)
PLANNING AND SUSTAINABILITY	600	686	686	78	686	(608)
ENVIRONMENT	0	410	410	382	410	(28)
COMMUNITY	7,212	1,099	1,948	720	1,867	(1,228)
	8,446	48,905	29,628	8,400	29,550	(21,228)

LEADER

DESCRIPTION	Budget Not Yet Released	Total Released Budget	2014/15 Budget	YTD expenditure (inc. commitments)	Projected spend in 2014/15	Variance Actual to date against released	COMMENTS
	£,000s	£,000s	£,000s	£,000s	£,000s	£,000s	
Handy X Hub Main Contract	0	35,914	20,202	5,531	20,202	(14,671)	Contract now let for construction. The reported expenditure includes the first 4 contract payment to WDL. The current projected outturn remain within budget and the scheme is on programme.
Handy X Hub Non Contract Costs (inc contingency)	0	4,842	1,809	63	1,809	(1,746)	Expenditure to date relates to fees. A large part of this budget covers Section 106 / CIL costs which will be paid in instalments over a number of financial years. The budget also includes the cost of demolition and utilities not covered within the main contract. Current projected outturn is within budget.
Little Marlow Running Track and Synthetic Turf Pitch	0	218	218	10	218	(208)	The outstanding accrual at the end of June has since been paid to the Contractor. Final retention payments are not yet due for payment. Most of the Compensation Events have been agreed and paid. Final costs relating to the Electricity connection are to be finalised once the works by SSE have been completed. There is a projected underspend against budget of £100k on the STP, which will be offset by a projected overspend on the LMRT of a similar sum due to higher expenditure on legal fees and additional costs arising from the use of a temporary generator for power as a result of delays on the electric connection.
QVR14 - Capital Works	0	1,435	1,435	0	1,435	(1,435)	The NHS has signed the lease and works are due to begin. £1,170k will be funded from capital receipts and £255k funded from QVR repairs and renewals budget
Broadband	0	461	0	0	0	0	Scheme approved on 22nd September 2014 by Cabinet. Project lead is BCC, kick off meeting not yet taken place.
	0	42,870	23,664	5,604	23,664	(18,060)	

ECONOMIC DEVELOPMENT & REGENERATION

	Budget Not Yet Released	Total Released Budget	2014/15 Budget	YTD expenditure (inc. commitments)	Projected spend in 2014/15	Variance Actual to date against released	COMMENTS
	£,000s	£,000s	£,000s	£,000s	£,000s	£,000s	
Hughenden Quarter (formerly Compar Scheme)	0	2,122	2,122	1,251	2,122	(871)	Tenders for the Spine Road have now been received and are currently being evaluated. The budget was released by Cabinet and an award is expected by the 31st October 2014.
Acquisition of 6-8 Frogmoor and 9-10 Church Street, High Wycombe	0	70	70	9	70	(61)	6-8 Frogmoor works now completed and the unit has been let. Works still to be completed on 9-10 Church Street.
HQ District Energy Network	0	670	0	0	0	0	Budget approved by Cabinet 22nd September 2014.
Wycombe Swan refurbishment	0	454	454	238	454	(216)	Phase 2 works commenced in August 2014 and are almost complete
Frogmoor (inc Chiltern Shopping Centre Pop Up's)	0	250	0	0	0	0	Budget approved by Cabinet 22nd September 2014.
	0	3,566	2,646	1,501	2,649	(1,145)	

HR, ICT & CUSTOMER SERVICES

	Budget Not Yet Released	Total Released Budget	2014/15 Budget	YTD expenditure (inc. commitments)	Projected spend in 2014/15	Variance Actual to date against released	COMMENTS
DESCRIPTION	£,000s	£,000s	£,000s	£,000s	£,000s	£,000s	
Rolling ICT Cap Prog	634	274	274	115	274	(159)	Updated spending profile is currently being progressed following the award of the new contract to Capita.
	634	274	274	115	274	(159)	

PLANNING AND SUSTAINABILITY

	Budget Not Yet Released	Total Released Budget	2014/15 Budget	YTD expenditure (inc. commitments)	Projected spend in 2014/15	Variance Actual to date against released	COMMENTS
DESCRIPTION	£,000s	£,000s	£,000s	£,000s	£,000s	£,000s	
HWTC Masterplan - Phase 1	600	600	600	78	600	(522)	Project is subject to re-tender
Public Realm HWTC	0	60	60	0	60	(60)	Budget approved by Cabinet 22nd September 2014.
Improvements to Public Realm	0	26	26	0	26	(26)	Funded from LABGI
	600	686	686	78	686	(608)	

ENVIRONMENT

DESCRIPTION	Budget Not Yet Released	Total Released Budget	2014/15 Budget	YTD expenditure (inc. commitments)	Projected spend in 2014/15	Variance Actual to date against released	COMMENTS
	£,000s	£,000s	£,000s	£,000s	£,000s	£,000s	
Automatic Number Plate Recognition	0	410	410	382	410	(28)	Installation of equipment has now been completed. Inspection of car parks and full sign off to be completed by January 2015
	0	410	410	382	410	(28)	

COMMUNITY

DESCRIPTION	Budget Not Yet Released	Total Released Budget	2014/15 Budget	YTD expenditure (inc. commitments)	Projected spend in 2014/15	Variance Actual to date against released	COMMENTS
	£,000s	£,000s	£,000s	£,000s	£,000s	£,000s	
Access to Buildings	100	47	47	0	47	(47)	£47k of the budget has now been allocated to the works needed at the Museum.
Facilities for Young People	775	27	145	16	145	(129)	Expenditure to date relates to minor maintenance work. 2014/15 play site locations currently under consideration
Museum Feasibility Work	0	88	88	4	88	(84)	
Risborough Springs extension	1,150	33	50	4	50	(46)	Discussions are taking place with the new Leisure Operator shortly to assess the viability of taking this scheme forward.
Wycombe Marsh Community Centre	0	67	67	0	67	(67)	Remaining funding to come from S106. The scheme is now complete.
Desborough Recreation Ground Changing Rooms	0	379	379	369	427	(10)	Funded from S106. There have been delays due to water connections but project should be completed by the end of the year.
Affordable Housing / Land Purchase - S106	1,787	0	0	0	0	0	Budget has not been released - report due to Cabinet
Renovation Grants	3,400	458	1,172	327	1,043	(845)	39 completions have been made to date with a further 57 commitments made.
	7,212	1,099	1,948	720	1,867	(1,228)	

DEVELOPER CONTRIBUTIONS QUARTERLY MONITORING REPORT

Quarter 2 2014/15

This note sets out the details of s106 agreements signed, contributions received, held and spent during Quarter 2 of 2014/15. The report also outlines the value of CIL Liability Notices and CIL Demand Notices issued and the amount of CIL funding received in Q2.

Table 1.1 - Summary

		Notes
S106 Quarter 2 Receipts	127,066	See Table 1.2
S106 Quarter 2 Spend	45,234	See Table 1.3
Value of S106 Agreements Signed	87,811	See Table 1.4
S106 Balance at End of Quarter	6,943,324	See Table 1.5
S106 Funds Committed	5,530,310	See Table 1.5
Value of CIL Liability Notices issued	941,420	See Table 1.6
Value of Quarter 2 CIL receipts	342,196	See Table 1.7
CIL Q2 Spend	35,000	See Table 1.8

Table 1.2 - Quarter 2 – S106 Receipts

Planning Ref	Site Address	Obligation Type	£ Received
11/07900/FUL	Grafton Street, High Wycombe	Open Space	54,290
		Indoor Sport	13,880
		Police	2,916
11/0741/FUL	Springbank House, High Street, Lane End	Open Space	54,575
		Police	1,405
		Total	127,066
		Year to date total	309,944

Table 1.3 – S106 Spend up to the end of Q2 2014/15

Service Area	Approved 2014/15 S106 spend £s	Q1 Spend £s	Q2 Spend £s
Transport and Public Realm	1,929,000	43,400	23,585
Green Infrastructure/Open Space	287,000	207,343	21,649
Indoor Sport and Community Facilities	568,000	62,189	
Affordable Housing	-		
TOTAL	2,784,000	312,932	45,234

In Q2 funds have been spent on:

- Detailed design work and preparation for commencement of works at Pauls Row/St. Mary's Street, High Wycombe
- Design and feasibility work for Frogmoor improvements
- Desborough Recreation Ground changing rooms
- Footpath improvements at Tom Burts Hill

Table 1.4 – Value of new S106 agreements signed

Date Signed	Planning Reference	Development	Contribution type	Amount
26-Sep-14	14/05743/FUL	Land at Essex Works, Finings Road, Lane End	Affordable Housing	£87,811

On 1 November 2012 the CIL Charging Schedule was formally introduced, which has curtailed the signing of new S106 Agreements for most new developments.

Table 1.5 – Funds held by contribution type as at 30/9/2014

Contribution type	Amount £s	Committed (through Cabinet Decisions)
Transport	2,469,600	2,134,000
Open Space	1,075,880	421,314
Community Halls	577,085	496,000
Indoor Sport	439,176	408,000
Environment	390,800	185,000
Fire	20,159	20,159
Police	35,837	35,837
Public Art	50,000	50,000
Affordable Housing	1,884,787	1,780,000
Total	6,943,324	5,530,310

Table 1.6 – Value of CIL Liability Notices issued in Quarter 2

No. of Liability Notices Issued	Value £
16	941,420
Year to date total	1,488,447

A Liability Notice is issued to liable parties at the grant of planning permission. Funds are not due until a development commences, when a Demand Notice is issued. Some of these permissions may never be implemented for a variety of reasons

Table 1.7 – Value of CIL funds received in Q2 2014/15

Planning Ref	Site Address	Amount £
12/05899/FUL	29 Marlow Road High Wycombe	5,264
13/05986/FUL	103 Wycombe Road Marlow	18,368
13/06199/VCDN	The Stables Harvest Hill Hedsor	1,290
12/05827/FUL	Next, Cressex Island, High Wycombe	201,120
12/05444/FUL	51 Wycombe Lane, Wooburn Green	37,035
12/07891/FUL	274 Amersham Road Hazlemere	19,125
13/06776/FUL	1 George Road Stokenchurch	11,194
13/05719/FUL	33-35 Eastern Dene Hazlemere	11,250
14/05312/FUL	St. Benedicts & St. Albans, Parmoor Lane, Frieth	9,825
13/05971/FUL	Land rear of 28 Wellington Avenue, Princes Risborough	27,726
Total		342,196
Year to date Total		523,935

All CIL monitoring data is held in the Obligation Tracker which includes useful custom reports that officers have generated. Go to www.obligationtracker.com and log in using obs_tracker@wycombe.gov.uk and password Wycombe101. Go to Obligation Monitor < Custom Reports to view reports.

Table 1.8 - CIL Spend up to end of Q2 2014/15

Service Area	Approved 2014/15 S106 spend £s	Q1 Spend £s	Q2 Spend £s
Transport and Public Realm	175,000		
Green Infrastructure/Open Space	35,000		35,000
Indoor Sport and Community Facilities	65,000	15,000	
Education (BCC)	84,000		
TOTAL	359,000	15,000	35,000

In Q2 CIL funds have been spent on the completion of river bank works at Desborough Recreation Ground

Table 1.9 - CIL funds transferred to Parish Councils from funds collected from between April to Sept 2014

Parish/ Town Council	Amount £s
Chepping Wycombe	5,044.05
Ellesborough	254.70
Hambleden	4,300.31
Hazlemere	4,556.25
Marlow	6,692.69
Princes Risborough	4,451.18
Stokenchurch	4,379.06
Wooburn & Bourne End	5,555.25
Total	35,233.49

Table 1.10 - Status of on-going projects to be funded or part funded from developer funding

Scheme	Funding approved	Lead	Project outcomes	Progress
Transport and Public Realm				
High Wycombe Town Centre Masterplan	600,000	BCC/WDC	<p>A key element of the High Wycombe Town Centre Masterplan is the reshaping of the town highway network with the construction of an alternative route around the town centre being the main element of this.</p> <p>In light of likely budget requirements for implementation of Westbourne Street link these funds are to be committed to that project.</p> <p>In parallel work to acquire the land for the gas works link roads progressing.</p>	<p>On-going design issues being dealt with</p> <p>WDC to lead on redendering of the scheme. Scheduled for start on site in Q4</p>
Frogmoor	150,000	BCC/WDC	<p>Enable new uses in the public open space, greening and tree planting, short term parking and measures to improve connection with Bull Lane and Queens Square.</p>	<p>Preliminary design and initial consultation completed. Detailed design and tendering in Q3 and start on site scheduled in Q4</p>
Daws Hill Travel Link	600,000	BCC	<p>Contribution to funding shortfall for Daws Hill Area Travel Link. The Link is part of the Southern Quadrant Transport Strategy. It aims to provide a high frequency bus service to reduce car dependency and reduce traffic impact on the highway network.</p>	<p>BCC Cabinet Member decision made on preferred route - next steps to be advised by BCC.</p>
High Wycombe to Bourne End shared pedestrian and cycle work	92,000	BCC	<p>BCC and WDC have a strategic aspiration for a dedicated (mostly off-road) cycle/pedestrian route linking Bourne End and High Wycombe. The Bourne End to Wooburn section is an important first step in the overall scheme and the funds will enable land acquisition to proceed to enable the implementation of this first section.</p>	<p>Bridalway Creation Order being brought to BCC Rights of Way Committee</p> <p>Detailed design due to get underway in Q4 on the section from Wooburn to Bourne End</p>
Bus Service Report	25,000	BCC	<p>Scheme provides financial support for bus route Service 35 from Flackwell Heath to High Wycombe. Ensures regular service to the Kingsmead Road area of Wycombe which would otherwise not be served and improved frequency for Flackwell Heath (every 30 minutes rather than one hourly via service 36).</p>	<p>Revenue support is paid to bus operator Carousel Buses through out the year</p>
Passenger Transport Improvements	50,000	BCC	<p>This funding delivers small capital schemes to improve public transport infrastructure across High Wycombe. This includes bus priority measures and real time passenger information, which are essential to assist in the punctual and efficient operation of local bus services and support the aims of the Bus Punctuality Improvement Partnership (BPIP) and patronage growth initiatives.</p>	<p>Shortlist of measures to be agreed in Q3 and design, programming and requisition</p> <p>Implementation due in Q4</p>
Smarter choices	30,000	BCC	<p>Funding is to deliver targeted promotions to support the Smarter Choices initiative, which aims to encourage walking, cycling, public transport and car-sharing. Promoting alternative methods of transport it is a crucial part of helping Wycombe's transport network cope with growth.</p>	<p>Promotion on-going throughout the year</p>
Traffic calming measures in Widmer End	50,000	BCC	<p>The priority for the Parish Council and local residents is the establishment of a safe way for pedestrians to cross and vehicle speed reduction measures at the junction of Cryers Hill Lane with North Road & Grange Road.</p>	<p>Detailed design have commenced on a scheme to introduce two narrowings on North Road near the junction with Cryers Hill Lane. The intention of the narrowings is to reduce the vehicle speeds in both directions on the approach to the junction, then consideration to providing a zebra crossing located on the eastern side of the cross roads of North Road and Cryers Lane can be considered at a later date, if speed counts prove that current vehicular speeds have been reduced to the required minimum average speed.</p>
Wycombe Road to Marlow Bottom shared cycle/footway	300,000	BCC	<p>The scheme is to implement the next stage of the Marlow cycle network connecting the town to Marlow Bottom by constructing a shared use cycleway/footway from Wycombe Road (Bobmore Lane area) to Marlow Bottom (Willow Bank area).</p>	<p>A revised design is being progressed as a result of comments from the town council. Works due to start on site in Q4</p>
Spittal Street, Marlow public realm improvement scheme	40,000	WDC/MTC	<p>This joint project being led by Marlow Town Council with support from BCC, WDC and local businesses aims to implement a number of measures to improve an important pedestrian and highway route in Marlow town centre – measures may include footpath improvements, re-enforcement of informal crossings through block paving, street lighting improvements and the reduction of non-essential street signage and furniture.</p>	<p>Preliminary designs and initial costings undertaken. Detailed designs being to be undertaken through Q4 and other funding identified.</p>
Alter configuration of Cressex Road/Cressex Link - feasibility and initial design	100,000	BCC	<p>This project is part of the Southern Quadrant Transport Strategy (SQTS). To accommodate future increased traffic volumes, the SQTS proposes that the existing signalised junction is remodelled, to improve access to the Cressex Island area for all traffic, including public transport. It aims to provide more direct traffic routes for light vehicles, by permitting left turns from Cressex Road into Coronation Road and from Cressex Road into the Cressex Link, thereby reducing traffic at other junctions.</p>	<p>Feasibility and preliminary design to be commenced in Q3</p>

Scheme	Funding approved	Lead	Project outcomes	Progress
Transport and Public Realm				
Implementation of High Wycombe Town Centre Public Realm Action Plan	75,000	BCC	This funding will be used to complete a backlog of maintenance works in the historic town centre whilst agreeing future maintenance service level with Bucks CC. Street signage, bins and guard rails will be reduced.	List of works to be put forward in Q3 and carried out in Q4
Green Infrastructure/Open Space				
Improvements to the banks of the River Wye at Desborough Recreation Ground	70,000	WDC	Bank re-alignment in both east and west streams of the River Wye; removal of concrete embankment of river; and planting to improve the appearance of the river and provide improved habitat for invertebrates and fish. The river has been identified as a biodiversity opportunity area and its enhancement is a key project in the Bucks Green Infrastructure strategy. This will enhance the attractiveness of the recreation ground, an important open space in Desborough.	Works completed
Tree planting in the west of High Wycombe including the Pastures	20,000	WDC	Tree planting will be implemented using environmental improvement contributions secured from recent developments in the area – assisting in the greening of the area, increased habitat opportunities, improving air quality and reducing storm water runoff.	Locations being identified including consultation with local Members to take place. Planting to be implemented through Q3 to Q4
Tree planting in Marlow	5,000	WDC	Some limited tree planting will be undertaken in Marlow after consultation with the Town Council and County Council on exact locations.	Locations being identified including consultation with local Members to take place. Planting to be implemented through Q3 to Q4
Totteridge Recreation Ground	18,000	WDC	Project is at its initial stages and a Project Initiation Document (PID) is currently being developed. Options include a standalone community facility, an extension to the sports pavilion with capabilities to be used as a community facility, improved football changing rooms, a synthetic turf pitch and improved access to the site.	Scheme under review as lack of local interest in taking control of a completed building
Upgrade of play equipment at Hazlemere Recreation Ground	10,000	HPC	Installation of outdoor gym equipment at Hazlemere Recreation Ground	Works completed
Indoor sport and community facilities				
Replacement of Wycombe Sports Centre	400,000	WDC	Indoor sport contributions over the last number of years will be directed at the new Wycombe Sports Centre which is due to get underway in the 14/15 financial year.	Works underway
Extension to Risborough Springs Sports Centre	135,000	WDC	Contributions collected from developments in Princes Risborough will be directed at a new extension to the existing Risborough Springs Sports Centre (subject to planning permission) to provide extra health and fitness suites – a need identified in the Council's Sports Facility Strategy and through local consultation.	Scheme under review with new operators
Feasibility and design study for improvements and enlargements to the Risborough Springs Sports Centre	8,000	Risb Springs Trustees	Contributions collected from developments in Princes Risborough will be directed at a new extension to the existing Risborough Springs Sports Centre (subject to planning permission) to provide extra health and fitness suites – a need identified in the Council's Sports Facility Strategy and through local consultation.	Feasibility and design work undertaken
Fit out of Belfield House Community Centre	50,000	WDC	To provide a building fit-out in order that it can be leased to Action 4 Children to operate as a facility for community use	Works due to get underway and complete through Q3 to Q4
Pastures Church - Feasibility and design work	15,000	Heart Project	Transformation of Pasture Church into full scale community building	Feasibility and design work undertaken
Education				
New school place provision	84,000	BCC	CIL funds will be used to part fund new school provision in the district which is necessary as a result in population rises of school age children over the last number of years, partly as a result of housing growth – potential projects to be implemented next year include extensions to Disraeli, Castlefield and Sir William Ramsay schools.	Works underway at Disraeli and Castlefield schools and other feasibility and design works underway for other schools

Agenda Item 6.

STRATEGIC BUDGET & MAJOR PROJECTS PROGRAMME

Cabinet Member: Councillor Mel Foster

Wards Affected: All

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Email: steve_richardson@wycombe.gov.uk

PROPOSED RECOMMENDATION TO COUNCIL

That the updated Major Projects Programme and funding bids (2014/15 – 2018/19) set out at appendix 5A and exempt appendix 5B of the report be approved and that a Policy for the use and operation of the Regeneration Fund be brought back to Cabinet / Council for approval prior to the use of any funds.

PROPOSED DECISION

That:

- (i) the updated financial projection for the Councils General Fund Revenue Account set out in Appendix C until 2020/21, key assumptions and forward budgetary planning implications be noted;
- (ii) the final decision on whether to join a business rates pooling arrangement from 2015/16 with all other Buckinghamshire Districts, Bucks Fire and Rescue and Bucks County Council be delegated to the Head of Finance and Commercial, the Monitoring Officer, the Leader and Cabinet Member for Finance; and
- (iii) the release of £25,000 from the Business Rates Equalisation Fund to enable financial due diligence to be carried out on Business Rates pooling and support the assessment of the appeals provision for 2014/15 be approved.

Reason for Decision

Under the Council's Constitution and Budget Strategy, the Council reviews and sets a balanced budget each year in line with corporate priorities.

Corporate Implications

1. The detailed financial implications are set out within this report.

Executive Summary

2. A review of the Council's Major Projects Programme (MPP) has identified potential new schemes totalling £8.426m which support the Council's Corporate Priorities and provide further opportunity to develop income generation to help deliver a balanced revenue budget within the timeframe of the Medium Term Financial Plan (MTFP).
3. This report provides an update on the financial projection for the Council's General Fund Revenue Account to 2020/21, together with the key assumptions for Cabinet to approve.

4. The context for the current budget round and our medium to longer term budget prospects remain very uncertain. This report sets out the key issues that are expected to impact on our future budget position, updates the medium term financial plan and outlines the key risks and opportunities. Cabinet is asked to note the key issues raised in the report.

Sustainable Community Strategy/Council Priorities - Implications

5. The Council's budget forms a core part of the Council's ability to deliver its priorities and contribute towards the Community Strategy.

Background and Issues

6. The Council approved its current Medium Term Financial Plan (MTFP) in April 2014. This plan identified that in the short term the Council would be able to deliver a balanced budget (subject to delivery of its Transformation Programme), but substantial savings would be needed from 2017/18. The MTFP also identified potential opportunities for future savings and income growth which could address a significant part of the projected shortfall to 2019/20.
7. In the last Local Government Finance Settlement, provisional figures for 2015/16 were provided for each authority. Beyond 2015/16 the funding position for local government remains uncertain and subject to significant risk. It is anticipated that the December Local Finance Settlement will only confirm grant figures for 2015/16. Any future announcements beyond this are not expected until after the next General Election in May 2015, when the government will publish its Comprehensive Spending Review. Individual authority announcements are unlikely to be available until December 2015
8. Recent announcements by the main political parties have indicated that there will be future spending reductions, in the order of £25bn, which is the current estimated structural deficit. It would also seem likely that spending for the NHS and Pensions (largest part of the Welfare budget) will continue to be protected. Local Government is therefore anticipating further sharp reductions in 2016/17 and 2017/18

Business Rates Retention

9. In April 2013 the funding arrangements for Business Rates were localised, resulting in a risk sharing arrangement with Central Government on a 50:50 basis. For both 2013/14 and 2014/15 consideration was given to the creation of a Business Rates pool for Buckinghamshire Authorities to try and retain potential revenue locally which could be shared by the Bucks Authorities. Further analysis identified that the financial risks outweighed any likelihood of revenue retention, largely due to the issue of outstanding rating appeals and the lack of any clear accounting rules (e.g. appeals provisions).
10. Work is commencing again to consider the viability of a Business Rates Pool for some of the Buckinghamshire Authorities. An initial expression of interest was made in October to the CLG by (BCC, AVDC and WDC) the Bucks Authorities to create a single business rates pool from 2015/16. If the modelling work does not support the financial viability of a pooling arrangement the application will be withdrawn. It should also be noted that if any individual authority does not wish to proceed the proposed pool would not proceed.

11. It is proposed that the final decision on whether to proceed is delegated to the Leader, Cabinet Member for Finance and Head of Finance and Commercial, Monitoring Officer once all of the modelling work has been completed. It should be noted that due to the manner in which the business rates system operates, there is an inherent risk and volatility within the system, e.g. appeals which will require modelling to demonstrate a realistic margin of error in the forecasted future yield for the Council to be confident to proceed as part of a Bucks pool. As part of the Councils management of the budget, a separate Equalisation Fund was created to help manage the potential volatility that might arise within any financial year, should actual net business rates yield fall below the government baseline. In order to carry out both due diligence on the business rates base and make an assessment of the appeals provision for completing the NNDR1 2015/16 and the 2014/15 appeals provision a sum of £25,000 is needed to appoint external specialists to carry out valuation modelling of the NNDR base.

Detailed Report

Major Projects Programme – Appendices 5B – 5C

12. The MPP was last formally reviewed and updated in November 2013. This has now been updated to reflect investment and funding decisions since this time together with a more up to date cash flow profile. The overall funding implications are set out within the detailed report and summarised at Appendix 5A.
13. A summary of the new proposed scheme bids is set out at exempt Appendix 5B, together with further scheme details. Cabinet is asked to review these bids. If these new schemes were approved the total MPP would increase by £8.426m. The additional funding for these schemes can be met from within existing and projected future resources. The Council's current funding for the Major Projects Programme will be largely committed until 2018/19, pending generation of new funding streams.

Major Projects Programme Funding Assumptions and Issues

Borrowing

14. The Council holds a variable rate loan with the PWLB for £5m which is being scheduled to be repaid in December 2014.

Capital Receipts

15. The Council has a number of planned disposals in the pipeline which will deliver substantial capital receipts. Where the planned disposals have reached an advanced stage these have been built into the available funding for the programme (£17.6m). Other planned disposals which are less certain have been excluded.
16. The Council received £1.1m in April 2014 as part of its share of Preserved Right to Buy receipts under the terms of the transfer agreement with Red Kite Community Housing. Based on current activity levels, it is anticipated that a further £3.0m will be generated in 2014/15 (due to be paid in April 2015). No further receipts have been anticipated beyond this period.

17. The Council also has the potential to access a further £22m through the Housing Stock Transfer via a VAT Indemnity. This funding will only be released once the Qualifying Works have been substantially completed and will become available gradually as the risk of repayment to HMRC expires. It is currently anticipated that the earliest that funding may start to become available will be 2020.

Disabled Facilities Grant

18. Currently the Council receives a directly allocated grant from CLG to help fund the cost of providing Disabled Facility Grants. In recent years this has averaged circa £450k per annum. From April 2015 this grant will no longer be paid directly to District Councils, although they will continue to be responsible for the provision of this mandatory service. The funding will now be paid to BCC as part of the Better Care Fund grant. Discussion are still taking place with BCC about this grant (together with the other districts) to try and secure the transfer of this funding. The MPP assumes that this funding stream will continue to be available.

General Fund – Medium Term Financial Plan – Appendices 5A

19. The Council’s current Medium Term Financial Plan indicates that a balanced budget could be achieved until 2016/17, subject to delivery of the Council’s Transformation Programme and government grant assumptions being confirmed through the local government finance settlement. This projection also assumed part use of New Homes Bonus funding, with £600k in 2013/14, increasing by £200k pa until 2016/17 when it reaches £1.2m and remaining at that level thereafter. Table 1.1 below compares at headline level the updated forecast with the previous forecast in April 2014. The updated forecast takes account of the latest information available and also reflects some of the key investment programmes that the Council has approved in the current year.

Table 1.1 Updated Medium Term Financial Projection (Indicative)

Forecast	2015/16 £'000s	2016/17 £'000s	2017/18 £'000s	2018/19 £'000s	2019/20 £'000s	2020/21 £'000s
April 2014	(14)	312	806	1,413	2,054	2,490
October 2014	(93)	(509)	(16)	748	844	1,442

* The current projection should be treated with caution, as the basis of the forecast is only based on 1 years provisional settlement figures. The Finance Settlement which is expected to be announced on the 17th December is expected to only provide a settlement in respect of 2015/16.

Key Changes and Assumptions since April 2014

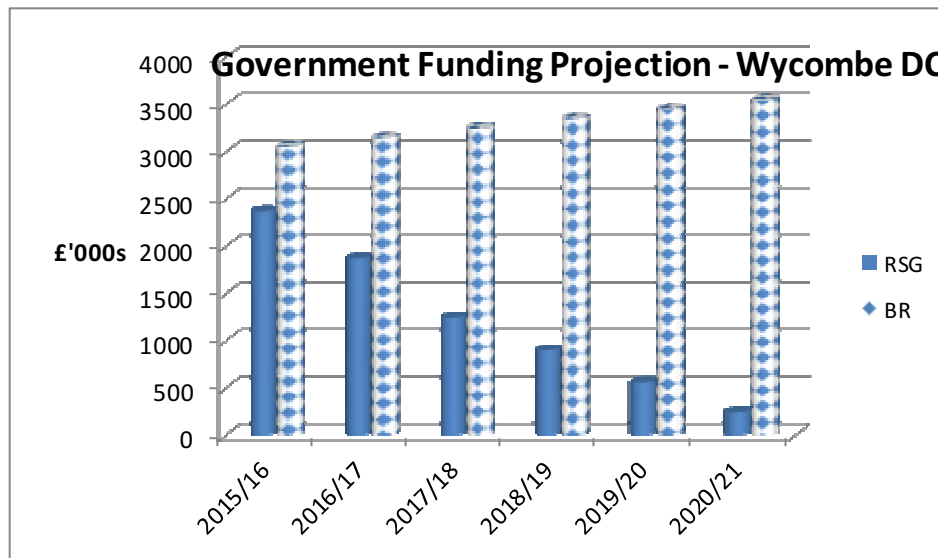
20. The medium term position has improved since the April 2014 forecast, reflecting additional revenue, new transformation savings and procurement savings together with reduced inflation proofing. These savings have been partly offset by the loss of the Avoided Financial Pressures funding from BCC for Waste Collection, following notice by BCC that they will terminate the shared funding agreement after 3 years (originally 30 years), resulting in a loss of income of (£238k per annum) from 2016/17.

21. The forecast does not take account of any of the potential new revenue streams that would be generated by the proposed schemes being proposed as part of the MPP (see exempt Appendix 5B). The projected government grant (RSG and Business Rates) has not been updated since April 2014. The plan continues to be reliant on an element of the New Homes Bonus Funding, reaching a peak of £1.2m per annum by 2016/17.

Government Funding Projections

Sentiment in Local Government circles continues to anticipate deeper cuts beyond 2015/16, with some suggesting that by 2020 Revenue Support Grant may even have disappeared for many authorities. The planning horizon of central government continues to be short term with the uncertainty of a General Election in 2015.

The graph below shows the current MTFP forecast on future grant settlement for Wycombe. This forecast has not been revised since April 2014.



By 2021/22 it has been assumed that Revenue Support Grant will no longer be paid to the Council. No changes have been made within the forecast to take account of any gains or losses on business rates which might arise under Business Rates Retention. It is currently the policy that if the Council makes a loss that this would be funded from the Business Rates Equalisation Fund. In the event of a surplus, proposals would be made to Cabinet at the time of the final budget setting decision (February).

Transformation Savings Profile

22. When the Strategic Budget was updated in March 2013, future savings were profiled based on the plans provided by services on the delivery of their programmes. Since this time there has been slippage on some of these programmes and some changes to other planned savings which are summarised in Table 1.2 overleaf:

Table 1.2 – Latest Transformation Savings October 2014

	2015/16 £000's	2016/17 £'000s	2017/18 £000's	Total Change £'000s
March MTFP Profile				
- Car Parking	201	0	0	201
- Museum	0	78	0	78
- CCTV	50	50	0	100
- Tourism	90	90	0	180
- Housing	0	50	0	50
- Housing Benefits	30	0	0	30
- Woodland Rangers	26	4	10	40
- Environmental Health	10	0	0	10
-				
Total Movements				
Profile October 2014	407	272	10	1,020

Other Key Assumptions

23. The latest financial projection takes account of the following key assumptions:

- Salary Inflation is assumed at 1.2% in 2015/16 and thereafter at 2%.
- Provision has also been made for additional employer national insurance contributions from 2016/17 reflecting the introduction of the Universal Pension scheme and ending of the contracted out arrangements for public bodies. The cost of this change has been estimated at £195k pa.
- Contract Inflation has been based on existing contract terms with CPI inflation assumed at 2.5% in 2014/15. Savings have now been fully built into the projection for the CSC/ICT contract following the award to Capita (previously used 'Affordability Limits'. The full transition costs of £348k have been included in 2015/16.
- New transformation savings of £180k have been included following approval of the changes to the Area Offices.
- A total of £188k recurring revenue savings from 2014/15 have been included within this projection, following an in year review of current budgets.
- Following approval of the planned Crematorium in Aylesbury, the forecast now allows for a projected new revenue stream (worst case) from 2017/18 of £239k per annum, which is this authorities projected share.
- No increase in Council Tax has been assumed for 2015/16. An increase of 1.99% has been assumed in 2016/17 onwards. **The current Referendum limit is 2% and should this remain at this level, then in effect this would mean**

that unless a public vote can be secured, then there is no scope to increase Council Tax income from 2016/17 onwards as this has already been allowed for within the forecast. The Council Tax base projection has been increased from 300 to 600 Band D equivalents in 2015/16 and by 400 in the following 3 years and then 600 in each of the final two years. An allowance of £180k has been made in 2015/16 for a Council Tax Adjustment figure on the basis of £2m surplus being re-distributed from the Collection Fund balance. This is a one-off distribution.

- Council Tax Freeze grant for 2015/16 at 1% has been built into the projection in line with the government announcement last December. The grant is then rolled into Revenue Support Grant baseline and has been taken into account in these future forecasts from 2016/17.

Budget Sensitivity: Understanding Budget Risks and Opportunities

24. The MTFP includes a series of assumptions, each carrying a degree of risk in terms of certainty and impact. There are also opportunities which may improve the financial position over this period. At exempt Appendix 5D the key risks and opportunities are set out, together with a projection of their probability and potential impact on the MTFP forecast.
25. The MTFP indicates that a balanced budget may be achievable in the short term 2015/16 to 2017/18, on the basis of current assumptions. The risks to this outweigh the current opportunities that are being explored. From 2017/18 the budget gap is projected to widen significantly and will continue to increase due to continued reductions in grant funding and cost inflation outstripping below inflation growth in all areas of income, including Council Tax (1.99% assumed growth from 2016/17).
26. The Council has continued to make good progress on reducing the size and time horizon of the budget deficit, with a reduction of £1.048m since April 2014 and potential additional revenue streams identified at exempt Appendix 5B.

Conclusions

27. The MPP attached at Appendix 5A reflects all recent changes and approvals made since April 2014 and the necessary funding that is projected to be available to meet this. Additional scheme bids are set out for consideration within the exempt Appendix 5B, together with projected revenue benefits.
28. This report sets out the key financial issues, risks and opportunities in the context of the Council Medium Term financial planning horizon (Appendix 5C & exempt Appendix 5D).

Next Steps

29. The revenue estimates will be presented to Cabinet on the 9th February 2015 and will include details of the final Finance Settlement. This will be accompanied with a report from the Budget Task and Finish Group.

Background Papers

Held in Finance and Commercial Services.

EXISTING MAJOR PROJECTS PROGRAMME - 16TH NOVEMBER 2014

	2014/15	2015/16	2016/17	2017/18	2018/19	Total
PORTFOLIO	£,000s	£,000s	£,000s	£,000s	£,000s	£,000s
LEADER	23,664	17,259	1,092	855	0	42,870
ECONOMIC DEVP & REGENERATION	2,896	670	0	0	0	3,566
HR, ICT & CUSTOMER SERVICES	458	225	225	0	0	908
PLANNING AND SUSTAINABILITY	686	600	0	0	0	1,286
ENVIRONMENT	410	0	0	0	0	410
COMMUNITY	2,389	3,932	995	995	0	8,311
TOTAL PROGRAMME	30,503	22,686	2,312	1,850	0	57,351

LEADER

		2014/15	2015/16	2016/17	2017/18	2018/19	Total
DESCRIPTION		£,000s	£,000s	£,000s	£,000s	£,000s	£,000s
EDBC70	Handy X Hub Main Contract	20,202	15,712	0	0	0	35,914
EDBC68	Little Marlow Running Track / STP	218	0	0	0	0	218
EDBC69	Handy X Hub Non Contract Costs (inc Contingenc	1,809	1,547	631	855	0	4,842
EDBC74	QVR14 - Capital Works	1,435	0	0	0	0	1,435
NO CODE	Broadband	0	0	461	0	0	461
	Total Programme	23,664	17,259	1,092	855	0	42,870

ECONOMIC DEVP & REGENERATION

		2014/15	2015/16	2016/17	2017/18	2018/19	Total
		£,000s	£,000s	£,000s	£,000s	£,000s	£,000s
EDBC39	Compair Scheme	2,122	0	0	0	0	2,122
EDBC77	Acquisition of 6-8 Frogmoor & 9-10 Church St	70	0	0	0	0	70
ECCB75	Wycombe Swan refurbishment	454	0	0	0	0	454
NO CODE	Frogmoor (inc Chiltern Shopping Centre Pop Up's)	250	0	0	0	0	250
NO CODE	HQ District Energy Network	0	670	0	0	0	670
	Total Programme	2,896	670	0	0	0	3,566

HR, ICT & CUSTOMER SERVICES

		2014/15	2015/16	2016/17	2017/18	2018/19	Total
	DESCRIPTION	£,000s	£,000s	£,000s	£,000s	£,000s	£,000s
EHAA06	Rolling ICT Cap Prog	458	225	225	0	0	908
	Total Programme	458	225	225	0	0	908

PLANNING AND SUSTAINABILITY

		2014/15	2015/16	2016/17	2017/18	2018/19	Total
	DESCRIPTION						
		£,000s	£,000s	£,000s	£,000s	£,000s	£,000s
EDBC57	HWTC Masterplan - Phase 1	600	600	0	0	0	1,200
EDBC56	Improvements to Public Realm	26	0	0	0	0	26
NO CODE	Public Realm HWTC	60	0	0	0	0	60
	Total Programme	686	600	0	0	0	1,286

ENVIRONMENT

		2014/15	2015/16	2016/17	2017/18	2018/19	Total
	DESCRIPTION						
		£,000s	£,000s	£,000s	£,000s	£,000s	£,000s
EDBB72	Automatic Number Plate Recognition	410	0	0	0	0	410
	Total Programme	410	0	0	0	0	410

COMMUNITY

		2014/15	2015/16	2016/17	2017/18	2018/19	Total
	DESCRIPTION	£,000s	£,000s	£,000s	£,000s	£,000s	£,000s
EGBB04	Access to Buildings	147	0	0	0	0	147
ECBD19	Facilities for Young People*	367	145	145	145	0	802
EDBC66	Museum Feasibility Work	88	0	0	0	0	88
EDBC76	Risborough Springs extension	33	1,150	0	0	0	1,183
??????	Wycombe Marsh Community Centre	67	0	0	0	0	67
EDBC73	Desborough Recreation Ground Changing Rooms	379	0	0	0	0	379
NO CODE	Affordable Housing / Land Purchase - Section 106	0	1,787	0	0	0	1,787
EFBB03	Renovation Grants	1,308	850	850	850	0	3,858
	Total Programme	2,389	3,932	995	995	0	8,311

Forecasted Funding Statement	2014/15	2015/16	2016/17	2017/18	2018/19	Total
DESCRIPTION	£,000s	£,000s	£,000s	£,000s	£,000s	£,000s
Capital Receipts	28,278	12,144	0	0	0	40,422
Disabled Facility Grants	450	450	450	450	0	1,800
Section 106 Contributions	761	1,932	0	0	0	2,693
New LEP Borrowing	0	1,000	0	0	0	1,000
Transformation Fund - Museum	145	0	0	0	0	145
Revenue Development Reserve	2,000	6,490	1,401	1,400	0	11,291
Total Funding	31,634	22,016	1,851	1,850	0	57,351

Agenda Item 6. Appendix.B

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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	Year	Line	2015/16	2016/2017	2017/2018	2018/19	2019/20	2020/21
			£000's	£000's	£000's	£000's	£000's	£000's
Analysis of Movements								
Funding Requirement brought forward		1	15,430	14,845	14,088	14,283	15,036	15,166
Base Budget			15,430	14,845	14,088	14,283	15,036	15,166
Cost Inflation Added to Base Budget								
Inflation on Salaries		2	148	250	254	260	265	270
Employer National Insurance (Unified Pension)		3	0	195	0	0	0	0
Other Business Unit Inflation		4	15	16	16	16	16	17
Contract Renewals/Continuation		5	122	(191)	181	208	205	210
Business Rates (NNDR)		6	19	23	24	24	25	26
Utility Inflation Proofing		7	(64)	42	44	46	49	51
Other Inflation Proofing - End Services		8	51	52	52	53	54	54
Inflation Proofing Added to Base Budget			291	386	571	608	614	627
Income Inflation Deducted from Base Budget								
Car Parks		9	0	0	0	0	0	0
Estates		10	(43)	(44)	(44)	406	(40)	(41)
Land Charges		11	0	0	0	0	0	0
Development Control & Building Control Fees		12	0	0	0	0	0	0
Waste / Recycling - Credits & AFP		13	(119)	76	(24)	(25)	(26)	(27)
Other Fees and Charges		14	(24)	(24)	(25)	(25)	(26)	(26)
Inflation Proofing Deducted from Base Budget			(188)	8	(93)	355	(92)	(94)
Major Schemes Income Growth								
Leisure Management Contract		15	(59)	(83)	(230)	(175)	(150)	(38)
Non Operational Assets - Rental Income		16	0	(738)	0	0	0	0
Other Movements								
Community Infrastructure Levy		17	(15)	0	0	0	0	0
CSC Funding for Waste CSC - Stop Use of Reserve		18	35	0	0	0	0	0
District Council Elections		19	120	(120)	0	0	120	(120)
Housing Needs Survey / Market Appraisal		20	0	0	70	(70)	0	0
Reduced Contingency Provision		21	(30)	0	0	0	0	0
Additional Resources Legal Services / Project Assistant - Fix		22	0	(65)	0	0	0	0
LMRT Management Fee Provision		23	(25)	0	0	0	0	0
Members Expenses & Democratic Core Adjustments		24	(44)	0	0	0	0	0
QVR Business Rates		25	(14)	0	0	0	0	0
Community Supplies and Services		26	(47)	0	0	0	0	0
BU ICT Supplies and Services		27	(8)	0	0	0	0	0
Community Safety Salaries Adjustment		28	(50)	0	0	0	0	0
Private Sector Housing Condition Survey		29	0	70	(70)	0	0	70
Welfare / CTS Changes								
HB Administration Grant / Universal Credit		30	9	120	210	24	(361)	0
Council Tax Support Administration Grant		31	13	12	11	11	0	0
Council Tax Support - New Burdens Grant		32	85	0	0	0	0	0
Efficiency Savings Not Included Above								
Wycombe Swan Subsidy		33	(102)	(25)	(25)	0	0	0
QVR14 Rental Income - Minimum		34	(50)	(50)	0	0	0	100
QVR14 Rental Income - Service Charge and Business Rates		34	(102)	0	0	0	0	102
Joint Crematorium Income		35	0	0	(239)	0	0	0
Transformation Savings		36	(407)	(272)	(10)	0	0	0
Total Non-inflation Movements			(691)	(1,151)	(283)	(210)	(391)	115
FUNDING REQUIREMENT			14,845	14,088	14,283	15,036	15,166	15,814
External Funding								
Council Tax Income		37	8,296	8,513	8,736	8,963	9,224	9,492
Council Tax Adjustment Figure		38	180	0	0	0	0	0
Freeze Grant 2014/15		39	93	0	0	0	0	0
Freeze Grant 2015/16		39	93	0	0	0	0	0
Payment to Parish Council's		40	(150)	(135)	(122)	(116)	(110)	(105)
Business Rates - Retained Local Share (Net of Tariff)		41	3,062	3,154	3,248	3,346	3,446	3,550
Revenue Support Grant		42	2,364	1,866	1,237	895	561	236
New Homes Bonus Payment		43	1,000	1,200	1,200	1,200	1,200	1,200
Total External Funding			14,938	14,597	14,299	14,288	14,321	14,372
Funding Shortfall / (Surplus)			(93)	(509)	(16)	748	844	1,442

Agenda Item 6. Appendix.D

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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Agenda Item 7.

REFERRAL FROM THE HIGH WYCOMBE TOWN COMMITTEE - ADOPTION OF WORDING TO IDENTIFY PROJECTS IN RECEIPT OF FUNDING FROM THE HIGH WYCOMBE TOWN COMMITTEE COMMUNITY SUPPORT GRANT

Chairman of the Committee: Councillor T Green

Wards affected: All High Wycombe Town unparished wards

PROPOSED RECOMMENDATION FROM HIGH WYCOMBE TOWN COMMITTEE

That:

- (i) organisations in receipt of a High Wycombe Town Committee Community Support Grant be requested to use the following preferred wording on publicity materials to acknowledge receipt of the funding: "Funded (or part funded) by the High Wycombe Town Committee of Wycombe District Council"; and
- (ii) a half-yearly information sheet be issued to the High Wycombe Town Committee listing the grants awarded.

Reason for Decision

To enable identification of those projects which have been funded by the High Wycombe Town Committee Community Support Grant, and for organisations in receipt of such funding to acknowledge High Wycombe Town Committee on their publicity literature and materials.

Corporate Implications

1. The High Wycombe Town Committee is an integral part of Wycombe District Council, which already has its own corporate and statutory identity. The use of the proposed wording is considered to be the way forward to avoid any legal, identity and branding implications for the Council corporately.

Executive Summary

2. The High Wycombe Town Committee Support Grant provides one-off grants to organisations in High Wycombe to support community projects. One of the conditions of the grant is that the applicant must acknowledge High Wycombe Town Committee on their literature if a grant is awarded. At present there is no logo or agreed form of words for this acknowledgement.
3. At the High Wycombe Town Committee on 10 June 2014, Members resolved that subject to there being no legal issues preventing the matter, the proposal to adopt a form of wording and/or logo to identify projects in receipt of funding from the High Wycombe Town Committee Community Support Grant be supported in principle. It was also agreed that an informal working group be established, comprising Councillors Green, Snaith, K Ahmed and Pearce, the District Solicitor, and Communications, to take forward the proposal.

Background and Issues

4. The informal working group met on 5 August 2014 and the meeting was attended by Councillors Green and K Ahmed, the District Solicitor, and the Corporate Communications Team Leader.
5. The working group noted that when the decision was taken to make provision for Community Support Grants, the criteria required recipients to acknowledge High Wycombe Town Committee on their literature but no guidance had been given as to how this should be achieved. The working group discussed the possibility of using a logo, but concerns were raised about setting a precedent and diluting the Council's existing brand. The working group was also mindful that the High Wycombe Town Committee is part of Wycombe District Council, which already has its own corporate and statutory identity, and noted comments of the District Solicitor and Communications representative to this effect. It was therefore agreed that a logo should not be used, and that a prescribed form of wording should be used instead.
6. In discussing the form of wording to be adopted, the working group acknowledged that a variety of size of organisations received grants so there would be varying levels of ability to produce publicity materials to promote the receipt of the grant. Some organisations may not have the space on their publicity materials to be able to use the full text. As a result, the working group agreed that some flexibility and discretion would need to be utilised.
7. The working group agreed to recommend that the following preferred wording should be used: "Funded (or part funded) by the High Wycombe Town Committee of Wycombe District Council."
8. In addition, the working group felt it would be helpful to members of the High Wycombe Town Committee if a half-yearly information sheet was issued to them listing the grants that had been awarded.
9. At its meeting held on 16 September 2014, the High Wycombe Town Committee considered and supported the recommendations of the Community Support Grant informal working group, and agreed to recommend it on to Cabinet for approval.

Options

10. Cabinet is invited to agree the wording recommended by the informal working group and endorsed by the High Wycombe Town Committee or if desired to amend the proposed wording.

Conclusions

11. That Cabinet consider the proposed recommendations.

Next Steps

12. That the preferred wording be used on publicity materials to acknowledge receipt of the funding from the High Wycombe Town Committee Community Support Grant.

Background Papers

High Wycombe Town Committee report 16 September 2014.

High Wycombe Town Committee report 10 June 2014.

INFORMATION SHEET

To receive the following Information Sheet circulated since the last meeting:

04/2014: Complaints, Comments, Compliments – Information and Improvements: Quarter 1 (April - June 2014)

FILE ON ACTIONS TAKEN UNDER DELEGATED POWERS

SUPPLEMENTARY ITEMS (IF ANY)

URGENT ITEMS (IF ANY)

Notification for Press and Public

Notification of Items expected to be taken in exempt session, as required by access to information requirements.

The meeting will be asked to resolve that the Press and Public be excluded from the meeting during consideration of the following items as they contain exempt information as defined in Regulation 4(2)(b) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, more particularly as follows:-

Item 6 Strategic Funding Update Appendices B & D

Item 12 Grange Farm

Item 13 Proposed Property Acquisition

Item 14 Station Approach, Marlow

Item 15 Proposed Development of Land at Holmers Farm

Information relating to the financial or business affairs of any particular person (including the authority holding that information) (Paragraph 3, Part 1 of Schedule 12A, Local Government Act 1972)

[The need to maintain the exemption outweighs the public interest in disclosure, because disclosure could prejudice the Council's position in any future tender process or negotiations]

Item 16 File on Action taken under Exempt Delegated Powers

Economic Development & Regeneration Sheet Nos: EDR/51/14 – EDR/62/14

Finance Sheet No: F/1/2014

Information relating to the financial or business affairs of any particular person (including the authority holding that information) (Paragraph 3, Part 1 of Schedule 12A, Local Government Act 1972)

[The need to maintain the exemption outweighs the public interest in disclosure, because disclosure could prejudice the Council's position in any future tender process or negotiations]

Agenda Item 12.

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Agenda Item 12. Appendix A

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Agenda Item 13.

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Agenda Item 14.

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FILE ON EXEMPT ACTIONS TAKEN UNDER DELEGATED AUTHORITY

EXEMPT SUPPLEMENTARY ITEMS (IF ANY)

EXEMPT URGENT ITEMS (IF ANY)