

REVIEW OF TERMS OF REFERENCE / IMPROVEMENT & REVIEW PROTOCOL

**Officer contact: Ian Hunt (Democratic Services Manager) DDI: 01494 421208
EXT: 3208**

ian.hunt@wycombe.gov.uk

Wards affected: ALL

As part of the wider review of the Council's Constitution, each Committee is being invited to review its terms of reference.

The Commission's terms of reference i.e. The Improvement & Review Protocol as featured in the Council's Constitution is enclosed and Members are invited to review and agree the contents.

This will feed back into the wider review, which will be reported in its entirety for consideration to the Regulatory and Appeals Committee early in the New Year.

Officers have looked at the current Terms of Reference / Protocol but are not suggesting any changes given that a review and refresh of the protocol was carried out by the Commission and endorsed by the Regulatory & Appeals Committee and Full Council back in January and February of this year. It is felt that no further changes / updates are currently required.