



## Pension Fund Board agenda

Date: Wednesday 16 December 2020

Time: 10.00 am

Venue: Virtual meeting via MS Teams

### Membership:

B Black (Scheme employer representative), P Dearden (Scheme member representative), R Ellis (Scheme employer representative) (Vice-Chairman), S Mason (Scheme member representative) (Chairman), J McGovern (Scheme member representative), T Pearce (Scheme member representative), I Thompson (Scheme employer representative) and L Wheaton (Scheme employer representative)

| <b>Agenda Item</b>  | <b>Page No</b>   |
|---|------------------|
| <b>1 Apologies / Declarations of interest</b>   |                  |
| <b>2 Minutes of the Pension Fund Board</b><br>To agree the minutes of the 21 October 2020 Pension Fund Board meeting.     | <b>3 - 8</b>     |
| <b>3 Minutes of Pension Fund Committee</b><br>To note the minutes of the 19 November 2020 Pension Fund Committee meeting. | <b>To Follow</b> |
| <b>4 Administration Performance Statistics</b><br>To be presented by Ms S Price, Assistant Pensions Admin. Manager.       | <b>9 - 14</b>    |
| <b>5 Internal Dispute Resolution Procedure</b><br>To be presented by Ms S Price, Assistant Pensions Admin. Manager.       | <b>15 - 18</b>   |
| <b>6 Breaches of the law</b><br>To be presented by Mrs C Lewis-Smith, Pensions Administration Manager                     | <b>19 - 24</b>   |
| <b>7 Training Opportunities</b><br>To be presented by Mrs C Lewis-Smith, Pensions Administration                          | <b>25 - 26</b>   |

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|-----------|---|------------------|
|           | Manager   |                  |
| <b>8</b>  | <b>Forward Plan</b><br>To be presented by Mrs C Lewis-Smith, Pensions Administration Manager  | <b>27 - 28</b>   |
| <b>9</b>  | <b>Annual Benefits Statements - Administration Year End Update</b><br>To be presented by Ms S Price, Assistant Pensions Admin. Manager.   | <b>29 - 30</b>   |
| <b>10</b> | <b>Exclusion of Press and Public</b><br>To resolve to exclude the press and public as the following item is exempt by virtue of Paragraph 3 of Part 1 of Schedule 12a of the Local Government Act 1972 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information). |                  |
| <b>11</b> | <b>Annual Benefits Statements - Confidential Appendix</b><br>To be presented by Ms S Price, Assistant Pensions Admin. Manager.  | <b>31 - 32</b>   |
| <b>12</b> | <b>Confidential minutes of Pension Fund Board</b><br>To agree the confidential minutes of the 21 October 2020 Pension Fund Board meeting.   | <b>33 - 36</b>   |
| <b>13</b> | <b>Confidential minutes of Pension Fund Committee</b><br>To note the confidential minutes of the 19 November 2020 Pension Fund Committee meeting.   | <b>To Follow</b> |
| <b>14</b> | <b>Pension Fund Performance</b><br>To be presented by Julie Edwards, Head of Pensions.  | <b>37 - 98</b>   |
| <b>15</b> | <b>Date of next meeting / AOB</b><br>17 March 2021, 10am. Venue to be confirmed.  |                  |

If you would like to attend a meeting, but need extra help to do so, for example because of a disability, please contact us as early as possible, so that we can try to put the right support in place.

For further information please contact: Anne-Marie Kenward on 01296 382236, email [democracy@buckinghamshire.gov.uk](mailto:democracy@buckinghamshire.gov.uk).