



South West Chilterns Community Board – Covid19 Recovery Group – Meeting Notes

Date/Time: Wednesday 11 November at 1600hrs via MS Teams

1. Present

Cllr Suzanne Brown - Chair

Cllr David Johncock – Vice Chair

Cllr Alex Collingwood

Cllr Dominic Barnes

Cllr Graham Peart

Cllr Valerie Brownridge – Marlow Bottom Parish Council

Helen Mee – The Clare Foundation

Paul Bolton – MMDF

Lorna Sokolowski – British Red Cross

Lucy Hays – British Red Cross

Liz Lorente – Transition Towns Marlow

Hilary Martin – Marlow Town Council

Mark Hartley – The Jam Theatre

Kath Gill – Lane End Players

Ceri Nicholson – Lane End Players

Makyla Devlin – South West Chilterns Community Board Coordinator –
Buckinghamshire

2. Apologies

None Received

3. Notes and actions from previous meeting

Action	Holder	Timescale
Lane End Youth Club – funding of £240 to replenish time expired tuck shop stock in readiness to reopen asap – agreed at Board meeting to fund – FUNDING AGREED	Coordinator to arrange payment	Complete
One Can Trust – recommendation to match fund the purchase of 10 x tables for the sorting and distribution of food. Joint funding with Beaconsfield and Chepping Wye CB. £587.50 – FUNDING AGREED	Coordinator to arrange payment	Complete
Jam Theatre – outside activities in line with Government guidelines in CB area	Hilary Martin. Further information to follow. Suggest Jam Theatre attend next working group meeting	Ongoing/Further detail to follow

4. Mark Hartley – Jam Theatre

- Looking to put on a Chiltern Show aimed at primary school age children.
- Themes for the show are being looked into and being written by a professional writer.
- Plan is to engage with young people in various ways including providing arts and crafts activities as well as a show.
- Arts and crafts would be workshops consisting of a couple of hours either morning or afternoon with an aim to produce an item to take home.
- The planned venue is William Borlase School in Marlow.
- The school has marquees available which would lend themselves for the running of workshops and activities and providing a means to help lift the spirits of younger people.
- The intention is to make the classes accessible to as many people as possible.

- With regards to the show, the intention is to make the show available on live streaming which could be shown in hospitals and care home facilities.
- Approx costs per day for the running of a workshop for the attendance of an art person (expert) is £175 per day.
- Looking at the dates following the 18th December 2020, the weekend of 19/20 December and then the time between Christmas and the New Year as this can be a time of deflation for individuals following the hyped Christmas activity.
- Workshop sessions would work within Government guidelines and outside of the current lockdown period, the marquees can accommodate 15-20 children in each workshop session provided.
- Those children accessing free school meals could be subsidised and this would involve engagement with local schools. (Hilary Martin offered assistance to facilitate this)

From Helen Mee – the Tony and Sheila Williams Foundation based in Beaconsfield are looking at achieving better outcomes for children in care and those on the edges of care and they may be interested in looking at a project along these lines. Their 1st project is looking at care leavers – those leaving care and moving into independent living.

5. Helen Mee – The Clare Foundation

- Still have Kradles and smart phones available
- There have only been a small number of additional referrals since previous report
- During the second lockdown, the referrals have dried up
- The pilot has however identified that a smart phone is not the device of choice for video calls and likely that future requests will be moving toward the use of tablets.
- Actively looking for more referrals to continue with the project and evaluate the usage of devices, tablets and Kradles
- Good news, Suzanne Brown has volunteered to become a trainer for equipment installs and user support which will be great addition to this project.

6. Kath Gill and Ceri Nicholson – Lane End Players

- Lane End Players have 50+ members
- Based at the village hall in the heart of Lane End village
- Will be celebrating their 50th birthday in 2022
- Performances are inclusive of both adults and younger generation
- With the pandemic, have not been active in terms of performances
- Looking at a way of engaging with the Community during such challenging and difficult times for individuals by producing an outdoor, single performance event of a nativity play
- The event would span various acting areas around the Church in the village

- This would be a free event.
- The proposed date is December 20 with a plan of an audience of up to 200 people (obvious compliant to Government restrictions)
- The aim is to restore some community spirit that has been lacking during the lock down periods and prolonged coronavirus and assist with mental health and social isolation etc.
- The Church in Lane End is usually packed by the community for its very popular Christingle event.
- The plan is to have 15 adult actors in 4 staged areas around the Church to enact the production of an outside nativity play.
- All music will be pre-recorded and played back through loudspeakers
- A Covid19 full risk assessment is being produced and working to confirm to all legal and health and safety requirements.
- The costs would be £1350 to cover the outside event. No monies will be taken by the Players, this is purely event costs (breakdown of costs as below)

ITEM

Set £330.00 Stable, Bedouin Tent, Inn Gate etc.

Costumes £300.00 15 Roles x £20 per role

Technical £250.00

Health and Safety / Security £240.00

Festoon Lighting to light pathways £200.00

10 Hi Vis Jackets £40.00

Hall Hire £90.00 Audio recording, Rehearsals 3 x £30

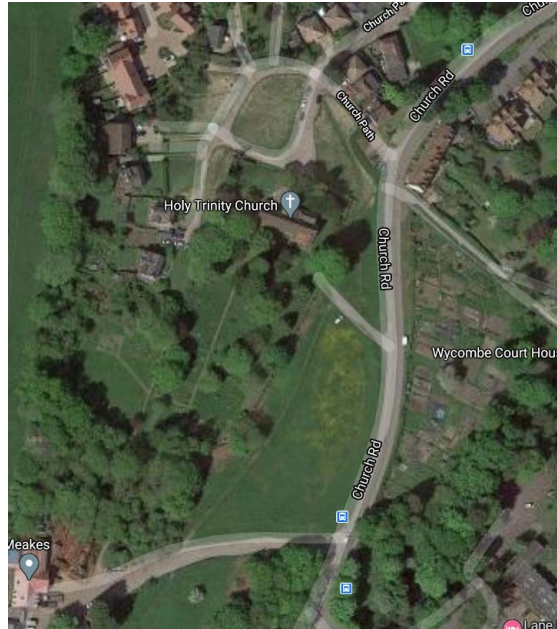
Printing and Publicity £100.00 Zero Charge tickets and posters/flyers

Props £40.00

Christingle Expenses (covered by Holy Trinity Church) £0.00

Total £1,350.00

Note: All labour / services provided free of charge by Lane End Players & community



Parking along the road to Meakes. I will ask permission to park on their yard.

Meet point for people to congregate (socially distanced). Narrator to collect everyone. No lighting necessary and people bring their own torches. Atmosphere. [Area 1 Walk following Arrows.](#)

1. **Area 2**. Needs light and sound. Approx 75m from church vestry, back door.
2. **Area 3**. Needs light and sound. Approx 20m from church vestry, back door.
3. **Area 4**. Needs light and sound. Angel on hill, audience at bottom looking up. Approx. 30m from front of church.
4. Walk past table outside church entrance with Christingles to collect.
5. **Area 5**. Finish here. Final performance at stable. Needs light and sound. Approx. 30m from Peter Rose's house.

7. Lane End Men's Football Club – no representative – email received from Lane End Parish Council

Reasons for applying.....With the absence of a men's football team in the village, and discovering there was considerable interest, we have created the Lane End 2020 Men's Team.

The Football Team will hopefully bring the community together by welcoming men of all ages and abilities to gather for training, and participate in matches in the Bucks and Berks FA league. It will also provide much support to the social club, hopefully gaining regular users and possibly other social and fundraising events.

As the club is starting from scratch, we require training equipment and kits, as well as the necessary affiliation fees. It would be a great boost to receive some help from the Lane End Parish Council, to get the club off the ground and encourage more people to participate".

- Team Manager is Wesley Hunt
- This would remain at a team for men initially but, with additional help there could be scope for a women's football team set up in the future.
- Affiliation fees would be £30
- The creation of a football team would be a local effort to assist with mental health and social isolation within the Lane End Community falling in line with board objectives.
- The football club would be supporting the social club with any of their activities to fundraise and engage with the local community.
- Intention is to hold a memorial football match on Boxing day 2020 subject to government guidelines.
- Once established, would like to hold memorable football matches, Dad's v kid's game.



The Team and the local football pitch

From Helen Mee – Wycombe Wanderers Football Club have a charitable foundation that look to fund or match fund applications of this kind. Worth suggesting football club make a connection there for possible match funding

8. Seed1

- During the first lockdown, Seed1 produced fresh fruit and vegetable boxes that were then distributed to primary and secondary schools in the area to those children who currently receive free school meal vouchers.
- The demand has continued during the second lockdown and the boxes are still required for those who have been identified.

- Currently, 95 boxes are required to fulfil the needs and this amount is very likely to increase.
- During the first lockdown, 25 boxes were required which rose to 50.
- There are in excess of 300 families that have school meals vouchers in the areas of Chiltern Villages, Marlow Bottom and Marlow.
- Further engagement to be made with other schools to ascertain needs (list of all schools in the SWC CB area made available by Buckinghamshire Council).

Action – Cllr Collingwood to engage support of other Councillors to ensure that other schools are given the opportunity to join the scheme across the board area – ACTION Cllr Collingwood

- Request that this board support an application to fund £4000 through the Councillor Crisis Fund. Details of application to be sent to all Members of the Board for consideration within 48hr (deadline 0900 hrs Friday 13 November)

(this has been agreed and forwarded for payment following the deadline)

9. Open Discussion

British Red Cross – introduced themselves and gave a brief overview. Welcomed the opportunity of being part of the working group. They are working within the Voluntary and Community Sector Emergency Partnership. (these meetings are also attended by Buckinghamshire Council). The Red Cross have a hardship fund and also a support line which operates between 1000hrs and 1800 hrs daily. Delighted to be giving a presentation at the full South West Chilterns Community Board Meeting on November 24.

Clare Foundation – have been so impressed with foodbanks that have stepped up once again and would like to support further. £50k for food banks has been released and looking at different projects where that money can make a difference through the foodbanks.

One Can Trust – a thank you for the funding support from the South West Chilterns Community Board in respect of match funding the cost of 10 x tables which are valuable to assist with the food preparation and distribution.

10. Actions and next steps

Action	Holder	Timescale
The Jam Theatre	Coordinator to contact Mark Hartley for further detail on costs breakdown.	Before full Community Board meeting for feedback and possible recommendation,
Lane End Players - £1350 to put on an outdoor nativity play, single event	Coordinator to contact Lane End Parish Council in respect of possible match funding. Recommendation - that SWC CB partial fund and look to match funding through Parish.	Feedback following consultation with Parish Council.
Lane End Football Club - £930.94 for training equipment	Coordinator to contact Lane End Parish Council in respect of possible match funding and suggest contact also made with Wycombe Wanderers Football Club and Sport England and possible crown funding. Look to discuss once again when in receipt of further information. Recommendation - that SWC CB partial fund and look to match funding through Parish.	Feedback following consultation with Parish Council.
Seed1 - £4000 to continue providing and distributing the fresh food and veg boxes (95) to vulnerable children who receive school meal vouchers via school distribution up to and	Coordinator to complete the request for funding through the Councillor Crisis Fund avenue that has reopened during 2 nd period of lockdown and forward for payment subject to 48hr circulation	Complete (<i>update following deadline of 13/11/2020 – application processed for payment by Coordinator</i>)

including 18 December 2020 (end of term)	to all board members.	
Liaise with other Councillors to ensure all schools are given the opportunity to join the scheme.	Cllr Alex Collingwood	For the next working group meeting (date tbc)

11. Date of next meeting

- Wednesday 16 December @ 1600hrs via MS Teams

