

APPENDIX

URGENT AND MINOR AMENDMENTS TO THE CONSTITUTION

1 APRIL 2020 TO 15 NOVEMBER 2020

Section of the Constitution	Proposed Change	Reason	Date approved by Monitoring Officer/Published
Glossary (NB not part of the Constitution)	Correct typing error within Definition of Clear Days	To ensure correct information and example given to residents.	
Part A	Include general statement relating to temporary operation and interpretation of the Constitution under emergency Covid Regulations	To ensure notice of temporary changes in interpretation and operation	
Part C Section 1 Para 1.1 and Section 3 Para 3.3 Part H Section 1 Para 1.18(e)	Clarifications to responsibility for appointing councillors to outside bodies dealing with executive functions rests with the Cabinet/Leader	To ensure full scope of responsibility is clear	
Part D Section 4 Para 4.1	Reference to scrap metal licences removed from Licensing Committee Terms of Reference	This is an executive function and legally rests with officers. Removal will reflect legislative requirements.	
Part H Section 3 Para 3.9	Correct typographical error relating to paragraph reference	To ensure correct reference and readability.	

Part I Section 2 Para 2.14	Clarify extent of powers in relation to licensing in Scheme of Delegation	Ensure no confusion and examples of powers are clear.	
Part I Section 2 Para 2.21	Clarify powers in relation to sub-delegations	To clarify and ensure sub-delegations are made to those staff who represent the nearest practicable point of delivery to the service user as per constitutional requirements.	
Part I Section 2 Para 2.22	Clarify publication of executive delegated decisions only is required under the Officer scheme of delegation	To properly reflect legislation	
Part I Section 3	Update designation of Returning Officer as resolved by Council 21 October 2020	To give effect to Council resolution	
Part I Section 3	Update designation of Deputy Returning Officer	To remove incorrect designation and ensure up to date information available.	
Part J	Remove – whole part relates to interim arrangements which are no longer operable or superseded by Regulations	To remove inoperable Part.	
	Introduce version control index and summary	To ensure full record of changes to the Constitution is easily accessible and referenced	