

Appendix 2 – Proposed hackney carriage and private hire licence fees

Driver licence fees – hackney carriage, private hire and dual

Driver licences are usually granted for 3 years, but may be granted for a shorter duration in certain circumstances. Application costs include safeguarding and disability awareness training and the enhanced Disclosure and Barring Service (DBS) check.

Following the Enhanced DBS check Applicants are required to sign up to the DBS updater service and pay the DBS directly for this service. Applicants are required to pay suppliers directly for required tests and documents including cabology, knowledge tests, English language tests and medicals.

- New private hire driver licence - £320.00
- New hackney carriage driver licence - £320.00
- New dual private hire/hackney carriage driver licence - £320.00
- Renewal driver licence (all types) - £320.00
- Extension of licence (visa) - £53.00
- Initial Enhanced Disclosure and Barring Service check - £55.00 (included in licence fee)
- Admin charge for change of details - £22.00
- Replacement identity badge - £42.00
- Replacement paperwork - £14.00
- DBS check and administration charge - £55.00

Vehicle licence fees – private hire

Vehicle licences only run for 1 year and the vehicle must pass a mechanical inspection before the licence is issued. Applicants are required to pay suppliers directly for required tests including vehicle inspections.

- New private hire vehicle licence - £195.00
- Renewal private hire vehicle licence - £171.00
- Vehicle transfer - £64.00
- Insurance vehicle/change of vehicle - £51.00
- Non-attendance of a booked vehicle inspection - £75
- Mot/compliance test at Pembroke Road testing centre £56.00
- Vehicle retest at Pembroke Road testing centre if failed (not tested within statutory free retest period) - £26.00
- Admin charge for change of details - £18.00
- Replacement internal licence - £18.00
- Replacement plate - £24.00
- Replacement plate, holder and door stickers - £33.00
- Replacement paperwork - £18.00

Vehicle licence fees – hackney carriage

Vehicle licences only run for 1 year and the vehicle must pass a mechanical inspection before the licence is issued. Applicants are required to pay suppliers directly for required tests including vehicle inspections

- New hackney carriage vehicle licence - £188.00
- Renewal hackney carriage vehicle licence - £164.00
- Vehicle transfer - £64.00
- Insurance vehicle/change of vehicle - £51.00
- Non-attendance of a booked vehicle inspection - £75.00
- Mot/compliance test at Pembroke Road testing centre - £56.00
- Vehicle retest at Pembroke Road testing centre if failed (not tested within statutory free retest period) - £26.00
- Admin charge for change of details - £18.00
- Replacement internal licence - £18.00
- Replacement plate - £24.00
- Replacement paperwork - £18.00

Operator licence fees

If you run a private hire firm, you need an operator licence. Operator licences are usually granted for 5 years. In exceptional circumstances the Council may grant a 1 year operator licence at its discretion, but this will not normally be the case.

5 year licence

- Owner operator licence (1 vehicle) - £297.00
- Operator licence (under 10 vehicles) - £571.00
- Operator licence (under 50 vehicles) - £940.00
- Operator licence (more than 50 vehicles) - £1,469.00

1 year licence

- Owner operator licence (1 vehicle) - £241.00
- Operator licence (under 10 vehicles) - £316.00
- Operator licence (under 50 vehicles) - £354.00
- Operator licence (more than 50 vehicles) - £392.00

Operators who increase the number of vehicles during the course of a licence and exceed their existing fee bracket level will be required to pay the difference between the two fee brackets for the remainder of the existing licence period.

- Variation of licence - £55.00
- Replacement licence - £18.00
- Replacement paperwork - £18.00