

Executive Decisions Made by Officers

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) Regulations 2012 place new requirements on local authorities relating to executive decisions. That is decisions made by the Cabinet, individual Portfolio Holders, Sub Committee or Joint Committees. This also includes executive decisions made by officers under delegated authority.

In order to comply with these new requirements officers must ensure that as soon after an officer has made an executive decision, including those made under delegated authority, that this form is completed and sent to: chiefexecs@chiltern.gov.uk

In order to comply with the Regulation 13, Democratic Services will publish a written statement based on the information provided in the following form:

1. Date the decision was made: 2 March 2015

2. Executive summary of the Decision:

The Director of Resources has decided to award the following Insurance contracts for the period 1 April 2015 to 31st March 2020.

Lot 1 Property Insurances	JLT / Travelers
Lot 2 Liability Insurances	JLT / Travelers / Chubb
Lot 3 Motor Insurances	JLT / Travelers
Lot 4 Engineering Insurances	Zurich

3. Decision: *Please provide details of what has been agreed*

As above.

4. Reasons for the decision: *Please detail how the decision was arrived at*

The successful tenders submitted the most economically advantageous bids for the relevant contract lots.

5. Details of any alternative options considered and rejected by the officer when making the decision: *Please detail other alternative options that were considered and rejected*

Two tenders were received for this contract.

The JLT bid was evaluated as being the most economically advantageous based on the criteria and the evaluation methodology contained within Section 9 – ‘Tender Evaluation’ included as part of the tender documents issued to participants on 2nd December 2014 for Lots 1,2 & 3. And

The Zurich bid was evaluated as being the most economically advantageous based on the criteria and the evaluation methodology contained within Section 9 – ‘Tender Evaluation’ included as part of the tender documents issued to participants on 2nd December 2014 for Lot 4

6. (a) Details of any conflict of interests declared by any executive Member who was consulted regarding the decision:

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Were any interests declared by the Member(s)?
No conflicts of interest were declared

(b) Note of dispensation: *A note of dispensation may be granted by the Head of Paid Service in relation to Members' conflicts of interest. Please provide details below.*

N/A

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