

SOUTH BUCKS DISTRICT COUNCIL

Executive Decisions Made by Officers

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) Regulations 2012 place new requirements on local authorities relating to executive decisions. That is decisions made by the Cabinet, individual Portfolio Holders, Sub Committee or Joint Committees. This also includes executive decisions made by officers under delegated authority.

In order to comply with these new requirements officers must ensure that as soon after an officer has made an executive decision, including those made under delegated authority, that this form is completed and sent to democraticservices@southbucks.gov.uk or democraticservices@chiltern.gov.uk for publication on the Council's website in accordance with the Regulations.

In order to comply with the Regulation 13, Democratic Services will publish a written statement based on the information provided in the following form:

1. Name and role of officer:

Martin Holt - Head of Healthy Communities

2. Date of decision:

28 March 2019

3. Summary of the decision: *Please provide details of what has been agreed*

1. On 6 July 2018, it was agreed in consultation with the Portfolio Holder for Healthy Communities the Head of Healthy Communities shall allocate £300,000 of section 106 funding to enable a contingency budget to address the identified risks associated with the discharge of planning conditions for the Bath Road Depot site.
2. On 6 July 2018, the Head of Healthy Communities also agreed to spend any expenditure from the contingency budget of £300,000 for the Bath Road Depot site project in consultation with the Portfolio Holder of Healthy Communities.
3. On 14 February 2019, the Head of Healthy Communities in consultation with the Portfolio Holder for Healthy Communities agreed at the Bath Road Project Board to spend £146,906.97 of the £300,000 contingency budget on the provisional sums set out as identified risks in the project.
4. On 28 March 2019, the Head of Healthy Communities in consultation with the Portfolio Holder for Healthy Communities agreed at the Bath Road Project Board to spend £28,000 of the £300,000 contingency budget on the provisional sums set out as identified risks in the project.

4. Reasons for the decision: *Please detail how the decision was arrived at*

Cabinet 7th November 2017 agreed to progress the development of temporary accommodation on the Bath Road Depot, subject to planning approval and the agreement of the business case by the Head of Healthy Communities in consultation with the Portfolio Holders for Healthy Communities and Resources.

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In consultation with the Portfolio Holders for Healthy Communities and Resources, and following consideration of the business case and planning approval and on the advice of the Project Board, for the Bath Road Deposit site, on 6 July 2018 it was agreed to progress the delivery of temporary accommodation on site. To address identified risks during the construction it was considered necessary for there to be a contingency budget for this project.

5. **When making the decision did the officer take into account information from a report?**
Yes No If yes please attach, as this must be made available on the website as background papers. Please note this does not apply to exempt information

Report to Project Board on 28 March 2019 for the Bath Road Depot site is exempt under paragraph 3.

6. **Details of any alternative options considered and rejected by the officer when making the decision: *Please detail other alternative options that were considered (even if rejected)***

There are no alternative options that could be considered as the budget for the project has been drawn down and monies are required for the contingency/provisional items.

7. (a) **Details of any conflict of interests declared by any Executive Member who was consulted regarding the decision:**

Were any interests declared by the Member(s)? No

If yes, who?

Type of interest (1):

Nature of interest (1):

Type of interest (2):

Nature of interest (2):

- (b) **Note of dispensation: *A note of dispensation may be granted by the Head of Paid Service in relation to Members' conflicts of interest. Please provide details below.***

Does this notice contain any exempt information? Yes (if yes, select reasons below) No

- 1. Identifies individuals (names, addresses, contact information etc.)
- 2. Likely to reveal the identity of an individual
- 3. Financial or business affairs of any person or organisation
- 4. Consultations or negotiations in connection with any labour relations
- 5. Legal professional privilege that could be used in legal proceedings
- 6. Any enactment (prosecution) to a person or organisation
- 7. Any action taken to do with prevention/investigation/prosecution of crime

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