

Record of an officer making an executive decision



Name of officer and title	Teresa Lane, Assistant Director, Commercial Property and Regeneration.
Subject matter:	Award of Repairs & Maintenance (Mechanical & Electrical) Contract
Date of decision:	22 December 2017
Decision:	Following the recommendation from the tender Evaluation panel, and consultation with Cllr Steve Bowles and Andrew Small, the contract be awarded to Salisbury FM. Ltd.
Reasons for decision:	<p>An OJEU Tender process was carried out in accordance with all legislation and best practice guidance. Salisbury FM submitted the most economically advantageous tender (MEAT) to the council and scored an impressive 76.22% score in the evaluation. The second best tender scored 53.40%</p> <p>In accordance with the council's Contract Procedure Rules, I confirm that adequate budgetary provision is included in the draft budget for 2018/19, and that Salisbury FM have been subjected to, and passed financial checks undertaken by AVDC Finance.</p>
Alternative options considered	None – This was a full OJEU tender process.
Any conflict of interest declared by a Cabinet Member who is consulted and any dispensations granted to them:	None
Contact officer	Teresa Lane, Assistant Director, Commercial Property and Regeneration, tlane@aylesburyvaledc.gov.uk