



Buckinghamshire Council Cabinet/Leader forward plan

The local authorities (executive arrangements) (meetings and access to information) (England) regulations 2012

This is a notice of an intention to make a key decision on behalf of Buckinghamshire Council (regulation 9) and an intention to meet in private to consider those items marked as 'private reports' (regulation 5).

A further notice (the 'agenda') will be published no less than five working days before the date of the decision meeting and will be available via the [Buckinghamshire Council website](https://www.buckinghamshire.gov.uk).

All reports will be open unless specified otherwise.

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
Cabinet 13 September 2021				
Community Board Annual Report To review the Community Board Annual Report		Councillor Steve Bowles Wendy Morgan-Brown		30/7/21

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p>Extension to the role of the Virtual School Head To include financial arrangements</p>		<p>Councillor Anita Cranmer Richard Nash</p>		20/7/21
<p>Vale of Aylesbury Local Plan This report will propose to Council the adoption of the Vale of Aylesbury Local Plan.</p>	<p>Aston Clinton & Bierton; Aylesbury East; Aylesbury North; Aylesbury North West; Aylesbury South East; Aylesbury South West; Aylesbury West; Bernwood; Buckingham East; Buckingham West; Great Brickhill; Grendon Underwood; Ivinghoe; Stone & Waddesdon; Wendover, Halton & Stoke Mandeville; Wing; Winslow</p>	<p>Councillor Gareth Williams Darran Eggleton</p>		30/7/21

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Cabinet 28 September 2021				
<p>Customer First ‘Customer’ is a key priority for Members and Customer First is the proposed new Customer Experience framework. Customer First sets out specific behaviours and expectations around customer service which applies to both our employees and customers.</p>		<p>Councillor John Chilver Sarah Murphy-Brookman</p>		<p>20/7/21</p>
<p>Devolution Update and Community Asset Transfers Devolution update and review of Community Asset Transfers</p>		<p>Councillor Steve Bowles Claire Hawkes</p>		<p>19/1/21</p>

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<p>Director of Public Health Annual Report 2021 Each year the Director of Public Health produces an annual report on the health of the population. This year the annual report focuses on domestic violence and abuse. This report covers some key areas including how to recognise signs of domestic abuse and where to get help, who may be at greater risk of experiencing domestic abuse and when, including research on warning signs leading up to domestic homicides. It also covers what is known about interventions that contribute to reducing the risk and harms of domestic abuse and the need for more work to focus on preventing perpetrators from committing domestic abuse. The report makes recommendations based on our local situation for a range of partners in Buckinghamshire to implement. Cabinet is requested to note the Director of Public Health Annual Report and endorse the recommendations within it.</p>		<p>Councillor Angela Macpherson</p> <p>Dr Jane O'Grady</p>		21/5/21
<p>Oxford-Cambridge Arc Vision proposal response Buckinghamshire Council's formal endorsement of The Buckinghamshire Growth Board's draft response to government's consultation on the Oxford to Cambridge Arc Spatial Framework Vision.</p>		<p>Councillor Martin Tett</p> <p>Lisa Michelson</p>		26/8/21

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<p>Statement of Community Involvement The Statement of Community Involvement (SCI) is a document that we must produce and keep up to date to ensure effective community involvement at all stages in the planning process. It sets out how anyone who lives, works, plays or carries out business in the Buckinghamshire Council area can be involved in local planning decisions and the preparation of planning documents.</p>		Councillor Gareth Williams Darran Eggleton		28/4/21
<p>Support to the Provider Market as a result of COVID-19 COVID-19 has created a number of challenges in the care market, including rising costs around staffing and PPE; a changing profile of clients for bed-based care, with clients presenting with more complexity; and disruption to the self-funder market. A specific request has been received to provide financial support during the COVID-19 crisis. This paper requests Cabinet review and consider the recommendations as outlined in the confidential report.</p>		Councillor Angela Macpherson Tracey Ironmonger	Part exempt <i>(para 3)</i>	18/6/21
<p>Wycombe Air Park Grant of lease</p>	Chiltern Villages	Councillor John Chilver John Reed	Part exempt <i>(para 3)</i>	26/8/21

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Cabinet 19 October 2021				
Buckinghamshire Safeguarding Adults Board (BSAB) Annual Report Annual report		Councillor Angela Macpherson Joanne Stephenson		12/7/21
Buckinghamshire Safeguarding Children Partnership (BSCP) Annual Report Annual report		Councillor Anita Cranmer Richard Nash		12/7/21
Youth Justice Strategic Plan Annual report		Councillor Anita Cranmer Richard Nash		12/7/21
Cabinet 9 November 2021				
Children's Social Care Improvement Plan Progress Update Quarterly Update		Councillor Anita Cranmer Richard Nash		30/6/21
Domestic Abuse Strategy To agree the new Domestic Abuse Strategy		Councillor Steve Bowles Claire Hawkes		26/8/21
Q2 Budget Monitoring Report 2021-22 Quarterly report		Councillor John Chilver Richard Ambrose		20/7/21

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Q2 Performance Report 2021-22 Quarterly report		Councillor John Chilver Matthew Everitt		20/7/21
Cabinet 7 December 2021				
Voluntary Sector Grant Review Cabinet to review and agree final recommendations		Councillor Steve Bowles Claire Hawkes		18/8/21
Cabinet 4 January 2022				
Council Tax Base 2022-23 To set Buckinghamshire Council's Council Tax Base for the following financial year		Councillor Martin Tett Richard Ambrose		20/7/21
Draft Budget and Capital Programme Including budget consultation analysis		Councillor Martin Tett Richard Ambrose		20/7/21
Fees and Charges 2022-23 To agree fees and charges for the forthcoming financial year		Councillor Martin Tett Richard Ambrose		20/7/21

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
September 2020 Leader Decisions				
A355 Amersham Road, Beaconsfield Layby Prohibition of Motor Vehicles To prevent the fly tipping of hazardous materials on two laybys located on A355 Amersham Road, Beaconsfield	Beaconsfield	Councillor Steve Broadbent Ricky Collymore		2/11/20
A40 Oxford Road / Wycombe Speed Reduction A40 Oxford Road / Wycombe Speed Reduction from 60mph to 50mph	West Wycombe	Councillor Steve Broadbent Bestman Agu		20/7/21
A41 PPTC Bus Lane Relocation Statutory Consultation Bus Lane relocation on the A41 Bicester Road as part of the A41 PPTC scheme.	Aylesbury North West; Stone & Waddesdon	Councillor Steve Broadbent Vanessa Silva		14/5/21
Adoption of the Hollands Farm Development Brief Hollands Farm (BE2) is an allocation in the Wycombe District Local Plan. This development brief sets out the Council's preferred approach to development of the allocation and will guide decisions on planning applications there.	The Wooburns, Bourne End & Hedsor	Councillor Gareth Williams Rosie Brake		20/7/21
Agreement of expenditure of Section 31 Grant Funding To agree spending of Section 31 Grant funds as allocated by the Department for Transport		Councillor Steve Broadbent Suzanne Winkels		21/5/21

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<p>Amendment to Charges for Adult Social Care Services 21/22 To approve the amendments to charges for adult social care services for the year 2021-22</p>		<p>Councillor Angela Macpherson Tracey Ironmonger</p>		26/8/21
<p>Assets of Community Value Policy To agree the Assets of Community Value Policy</p>		<p>Councillor Steve Bowles Katie McDonald</p>		30/7/21
<p>Aston Clinton - Traffic Calming Vertical traffic calming and speed limit reduction</p>	Aston Clinton & Bierton	<p>Councillor Steve Broadbent Zunara Aslam</p>		19/3/20
<p>Biodiversity Net Gain Scheme in Buckinghamshire Next steps towards implementation of a biodiversity net gain scheme in Buckinghamshire</p>		<p>Councillor Peter Strachan David Sutherland</p>		5/10/20
<p>Buckinghamshire Council Coat of Arms Design and registration of a new coat of arms for Buckinghamshire Council</p>		<p>Councillor Martin Tett Roger Goodes</p>		20/7/21
<p>Budget Adjustments to the Approved Capital Programme To approve changes to the Approved Capital Programme</p>		<p>Councillor John Chilver Sue Palmer</p>		14/9/20

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p>Business Case for the recommissioning of The Vines (respite service for Children and Young People) To agree the Business Case for the recommissioning of The Vines - a six bedded unit providing residential short breaks to disabled young people aged 11 – 19 years old with behaviours that challenge which is due for renewal on 1st April 2022. This is for a 2 year contract with one year extension.</p>		Councillor Anita Cranmer Tracey Ironmonger	Part exempt <i>(para 3)</i>	18/8/21
<p>Childcare Sufficiency Assessment Report annually to elected members on how the duty to secure sufficient childcare is being met. The report will be made available and accessible to childcare providers and parents.</p>		Councillor Anita Cranmer Richard Nash		26/8/21
<p>Choice and Charging Policies Adult Social Care policies</p>		Councillor Angela Macpherson Tracey Ironmonger		17/9/20
<p>Commissioning of Direct Payment Support Service The following 4 contract will be commissioned to support the Councils Direct Payment Offer.</p>		Councillor Angela Macpherson Lisa Truett	Part exempt <i>(para 3)</i>	3/12/20
<p>Department for Transport “Gear Change” & Local Transport Note 1/20 Briefing on new HMG active travel policies and proposal to adopt Local Transport Note 1/20</p>		Councillor Steve Broadbent Suzanne Winkels		7/5/21

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Devolution Pilots To agree devolution pilot schemes		Councillor Steve Bowles Claire Hawkes		30/6/21

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<p>E-Scooter Trial Extension of End Date Request for agreement to extend the end date of the e-scooter trial until March 2022.</p>	<p>Aston Clinton & Bierton; Aylesbury East; Aylesbury North; Aylesbury North West; Aylesbury South East; Aylesbury South West; Aylesbury West; Booker, Cressex & Castlefield; Downley; Hazlemere; Ryemead & Micklefield; Stone & Waddesdon; Terriers & Amersham Hill; The Risboroughs; Totteridge & Bowerdean; Tylers Green & Loudwater; West Wycombe; Wing</p>	<p>Councillor Steve Broadbent Joan Hancox</p>		<p>30/7/21</p>

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<p>East West Rail Work In Kind (WiK) Prioritisation and Winslow Station Car Park Delivery</p> <p>To agree the proposed WiK Prioritisation schedule, which sets out future priorities for the council for utilising its WiK contribution in relation to EWR and the delivery option for the Winslow Station Car Park.</p>	Winslow	<p>Councillor Steve Broadbent</p> <p>John Reed, Joan Hancox</p>	Part exempt (<i>para 3</i>)	9/8/21
<p>Gerrards Cross Waiting Restrictions</p> <p>Report to be written with recommendations upon the conclusion of a statutory consultation on waiting restrictions proposed in Gerrards Cross.</p>	Gerrards Cross	<p>Councillor Steve Broadbent</p> <p>Ricky Collymore</p>		12/7/21
<p>Heavy Goods Vehicle Restrictions, Ivinghoe Area</p> <p>A report, with recommendation, to be written regarding the results and responses received during the Statutory Consultation on a proposed HGV restriction in and around the Ivinghoe area.</p>	Aston Clinton & Bierton; Ivinghoe; Wing	<p>Councillor Steve Broadbent</p> <p>Ricky Collymore</p>		18/6/21

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p>High Wycombe Transport Strategy Consultation Request for agreement to conduct public consultation on the draft High Wycombe Transport Strategy once it has been agreed by Wycombe Members.</p>	<p>Booker, Cressex & Castlefield; Downley; Hazlemere; Ryemead & Micklefield; Terriers & Amersham Hill; Totteridge & Bowerdean; Tylers Green & Loudwater; West Wycombe</p>	<p>Councillor Steve Broadbent Suzanne Winkels</p>		<p>14/5/21</p>
<p>Highway Safety Inspection Policy Update to the existing Highway Safety Inspection Policy</p>		<p>Councillor Steve Broadbent Keith Carpenter</p>		<p>30/6/21</p>
<p>Highways Development Management commuted sums Highways Development Management last updated our commuted sums in 2006, this is a proposal to update these not only in line with inflation but to use a slightly different format.</p>		<p>Councillor Steve Broadbent Lee Steadman</p>		<p>15/10/20</p>

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<p>Household Waste Collection Policy Document South Bucks Area To make minor changes to waste collection policies in the south of Buckinghamshire to harmonise the service delivered.</p>		<p>Councillor Peter Strachan Martin Dickman</p>		20/7/21
<p>Interim Tree Risk Management Strategy Approval of an interim tree risk management strategy with respect to trees that Buckinghamshire Council manages</p>		<p>Councillor Peter Strachan David Sutherland</p>		5/10/20
<p>Lacey Green Waiting Restrictions A report, with recommendation, to be written regarding the results and responses received during the Statutory Consultation on waiting restriction proposals in Lacey Green.</p>	Ridgeway West	<p>Councillor Steve Broadbent Ricky Collymore</p>		18/6/21
<p>Mobile Homes Sites - Fit & Proper Persons Policy Item to require decision to approve and publish a Determination and Fee Policy following legislative changes relating to Fit & Proper assessment of persons operating Mobile Homes Sites</p>		<p>Councillor Nick Naylor Jacqui Bromilow</p>		9/8/21
<p>Prohibition of Motor Vehicles - Stocklake and Broughton Lane, Bierton To formalise the new carriageway layout at Stocklake and Broughton Lane, Bierton. The carriageways have been realigned and now has sections where motor vehicles are physically unable to access. The proposed Traffic Regulation Order will formalise the restrictions on motor vehicle movement.</p>	Aston Clinton & Bierton	<p>Councillor Steve Broadbent Ricky Collymore</p>		2/11/20

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p>Provider Sustainability The purpose of this report is to consider the Council's response to market changes.</p>		<p>Councillor Angela Macpherson</p> <p>Tracey Ironmonger</p>	Part exempt <i>(para 3)</i>	30/7/21
<p>Saunderton Vale Waiting Restrictions A report, with recommendation, to be written regarding the results and responses received during the Statutory Consultation on waiting restriction proposals around the Saunderton Train Station, High Wycombe.</p>	Ridgeway West	<p>Councillor Steve Broadbent</p> <p>Ricky Collymore</p>		18/6/21
<p>Town & Parish Charter To agree the Town and Parish Charter</p>		<p>Councillor Steve Bowles</p> <p>Kate Walker</p>		15/10/20
<p>Tree Planting Programme - Year 1 Sites To agree the progression of sites for the first year of the tree planting programme</p>		<p>Councillor Peter Strachan</p> <p>Edward Barlow</p>	Part exempt <i>(para 3)</i>	14/5/21
<p>Support to the Provider Market To seek approval for support to ensure the care market continues to be able to respond to the needs of Buckinghamshire residents.</p>		<p>Councillor Angela Macpherson</p> <p>Tracey Ironmonger</p>	Part exempt <i>(para 3)</i>	6/4/21
<p>Wendover Cycleway Improvements Progression of Wendover Cycleways Improvements project to construction following public consultation on 3 cycleway improvement options</p>	Wendover, Halton & Stoke Mandeville	<p>Councillor Steve Broadbent</p> <p>Ben Fletcher</p>		14/5/21

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October 2021 Leader Decisions				
High Wycombe Junction Protection Restrictions Report on a Statutory Consultation proposing waiting restrictions in the High Wycombe area. A recommendation will be made in the report after taking the responses received into account	Abbey; Booker, Cressex & Castlefield	Councillor Steve Broadbent Ricky Collymore		26/8/21
December 2021 Leader Decisions				
Better Lives Strategy 2022-2025 The strategy for adult social care in Buckinghamshire		Councillor Angela Macpherson Clare Capjon		26/8/21

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<p>Steeple Claydon school The governing board of the school have launched a consultation with their local community on a proposal that they change the way they manage the Early Years provision in the school. If agreed the proposal would mean that a qualified teacher would lead the provision. Currently as allowed under Department for Education regulations the provision is overseen by a committee of school staff and governors. The initial consultation runs until 17 September. If there is support for the proposal the school would then publish a statutory notice giving people four weeks to comment on, support or object to the proposal. If agreed the school's age range would change from 4-11 years of age to 2-11.</p>	<p>Grendon Underwood</p>	<p>Councillor Anita Cranmer Andrew Tusting</p>		<p>30/6/21</p>

Individual Leader decisions (in consultation with the Cabinet Member) are not discussed at meetings – a report is presented to the Cabinet Member and the Leader will decide whether to sign the decision.

If you have any questions about the matters contained in this forward plan, please get in touch with the contact officer. If you have any views that you would like the cabinet member to consider please inform the democratic services team in good time ahead of the decision deadline date. This can be done by telephone 01296 382343 or email democracy@buckinghamshire.gov.uk. You can view decisions to be made and decisions taken on the council's website.

The council's definition of a 'key decision' can be seen in part 1 of the council's [constitution](#).

Each item considered will have a report; appendices will be included (as appropriate). Regulation 9(1g) allows that other documents relevant to the item may be submitted to the decision maker. Subject to prohibition or restriction on their disclosure, this information will be published on the website usually five working days before the date of the meeting. Paper copies may be requested using the contact details below.

*The public can be excluded for an item of business on the grounds that it involves the likely disclosure of exempt (private) information as defined in part I of schedule 12a of the Local Government Act 1972. The relevant paragraph numbers and descriptions are as follows:

Paragraph 1 - Information relating to any individual

Paragraph 2 - Information which is likely to reveal the identity of an individual

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Paragraph 4 - Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority

Paragraph 5 - Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings

Paragraph 6 - Information which reveals that the authority proposes:

(a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or

(b) to make an order or direction under any enactment

Paragraph 7 - Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

Part II of schedule 12a of the Local Government Act 1972 requires that information falling into paragraphs 1 - 7 above is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Nothing in the regulations authorises or requires a local authority to disclose to the public or make available for public inspection any document or part of a document if, in the opinion of the proper officer, that document or part of a document contains or may contain confidential information. Should you wish to make any representations in relation to any of the items being considered in private, you can do so – in writing – using the contact details below.

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