

Record of an officer making an executive decision



SUNDRY DEBTOR WRITE OFF (DECEMBER 2018)

(a) Decision(s)

To write off 49 debts totalling £11,564.46 against the appropriate bad debt provision, in accordance with standing orders.

Full details on the write-offs for the accounts are confidential as they pertain to information relating to individuals. The reasons for write-offs are that the persons are deceased and it is not possible to recover the funds from estates.

(b) Reason(s) For Decision(s)

The approval of the Director with responsibility for Finance is required to write off debts less than £1,000.

(c) Alternative Option(s) Considered

Continued recovery action is unlikely to result in payment of these debts.

(d) Conflicts of Interest/Dispensation(s)

None.

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