

Record of an officer making an executive decision



The Director with responsibility for Finance has taken the following decision on 1 March, 2019

SUNDRY DEBTOR WRITE OFFS UNDER £1,000 (FEBRUARY 2019)

(a) Decision(s)

To write off 7 debts totalling £3,112.07 against the appropriate bad debt provision, in accordance with standing orders.

Full details of the write-offs are confidential as they pertain to information relating to individuals. The reasons for write-offs include that the persons cannot be traced, deceased (no assets in estate), detained at HMP, or that it is uneconomical to recover the debts.

(b) Reason(s) For Decision(s)

The approval of the Director with responsibility for Finance is required to write off debts less than £1,000.

(c) Alternative Option(s) Considered

Continued recovery action is unlikely to result in payment of these debts.

(d) Conflicts of Interest/Dispensation(s)

There are none.

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