

# Decision details

## Sundry Debtor Write Offs under £1,000 - January 2020

**Decision Maker:** Corporate Finance Manager

**Decision status:** For Determination

**Is Key decision?:** No

**Is subject to call in?:** No

### **Purpose:**

Full details of the write-offs for the accounts are confidential as they pertain to information relating to individuals. The reasons for write-offs are included in the Confidential Write Off Schedules that were considered by the Corporate Finance Manager in granting approval for the decision to be taken. The write offs relate to Trade Waste (6), Parking Permit (4), Communities hire (1) and Garden Waste (1) where all options to collect the debt and to trace the debtors have been exhausted.

### **Decision:**

To write off 12 accounts totalling £1,680.71 against the appropriate bad debt provision, in accordance with standing orders.

### **Reasons for the decision:**

The Corporate Finance Manager is authorized to write off individual debts that are less than £1,000.

### **Alternative options considered:**

To not write off the debts. However, continued recovery action is unlikely to result in payment of these debts.

### **Interests and Nature of Interests Declared:**

None.

**Publication date:** 17/02/2020

**Date of decision:** 17/02/2020