



Wycombe green space contract re-tender

Purpose

Update report to High Wycombe Town Committee on the contract re-tender for the ground's maintenance contract for the Wycombe area.

For information

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Date: November 2021

Background

The existing grounds maintenance contract for the Wycombe area commenced in January 2013 initially for 5 years with a two-year extension to December 2019. The contract is managed within Neighbourhood Services and the main contract manager is Andy Sherwood.

The contract was awarded to Quadron Services Ltd who subsequently became Idverde.

The contract is based on an 'output' specification with the contractor responsible for maintaining green spaces to a certain standard rather than using a frequency-based approach. The green spaces contract includes the following services;

- 1) Grass cutting, litter clearance, and maintenance of horticultural features in parks and open spaces;
- 2) Sports pitch maintenance and hire, including changing room and toilet management;
- 3) Grave digging;
- 4) Allotment management.

As a reminder the routine works on the 4 main sites for High Wycombe Town Committee are Booker, Shelley (QE2), Totteridge and All Saints plus Allotments.

The original intention as approved by Wycombe District Council in March 2019 was to re-tender the contract to run from 2020-2024 with an option to extend for 4 years

However, with the formation of the new Unitary authority it was decided to "roll" the existing contract on for a further 2 years to December 2021.

New Contract

The formation of a new unitary authority in April 2020 has brought with it potential opportunities for future alignment of services across the previous four district areas and there may also be options for integration with some ex-county council functions in the future.

The Council has now procured an initial three-year term contract for the Wycombe area, with the new contract starting from 1st January 2022 to 31st December 2024, with options of two separate extension periods of 12 months each, with a break clause between the initial term and the extensions. This will allow future opportunities to be explored to potentially re-let a much larger green spaces contract across the county and rationalise provision with the existing ex Chiltern & South Bucks grounds contract due to expire in 2024.

The contract has been awarded to Idverde the current incumbent contractor

The tendered price for the total service including High Wycombe Town Facilities is £923,425 per year. An allowance will need to be made in the budget for the repair and maintenance of the changing rooms and toilet blocks, this part of the service having been removed from

the specification, and transferred to the council's in-house FM team and is not included in the routine grounds costs below.

Allotments

Cost for allotments includes the office administration fee

	Existing Contract	New Contract
Allotment Management	-£500.00	£4,946.89
Hicks Farm	£485.00	£1,816.52
Hughenden	£205.00	£883.99
Hardenwaye	£582.00	£967.80
Lime Avenue	£639.00	£1,607.33
Queensway	£1,367.00	£3,673.50
Desborough Castle	£709.00	£3,066.00
Castlefield	£2,784.00	£409.61
Back Lane	£654.00	£1,195.27
Green Hill	£1,187.00	£4,317.86
	£8,112.00	£22,884.77

Rec Grounds Local

Routine maintenance of the 3 recreation grounds including routine inspections and monthly inspections of play equipment

Booker Rec	£31,887.00	£30,597.00
	£4,818.00	£1,707.00
Shelley Rec (QEII)	£14,663.00	£15,114.00
	£4,818.00	£1,707.00
Totteridge Rec	£38,229.00	£25,663.00
	£4,818.00	£1,707.00
	£99,233.00	£76,495.00

All Saints Closed Churchyard

All Saints Closed Church	£4,425.00	£7,542.00
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Cemeteries

Costs cover routine Grounds maintenance only - Please note Burial costs are not shown on this table and will be included in a separate detailed report on burial fees and charges which will be presented to the HWTC at the January 2022 meeting.

High Wycombe Cemetery	£69,717.00	£71,047.00
Penn Road Cemetery	£0.00	£20,345.00
		£91,392.00