

**Schedule of Fees and Charges applicable from 1 April 2024**

<b>Index</b>	<b>Page</b>
Environmental Health Services	2
Housing Enforcement / HMO	3
Registration Services	4
Coroner Service	6
Trading Standards	6
Planning Service	9
Waste Services	19
Cemeteries & Crematoria	22
Licensing	33
Culture, Sports & Leisure	39
Transport Services	46
Highways	48
Definitive Map	50
Land Charges	51
Legal & Democratic	55
Car Parking - Off-street	56
Car Parking - On-street	59
Car Parking - Season tickets	60
Special Expenses	62
Farnham Park	64
Adult Social Care	67
HR	68
ICT & Finance	70
Adult Learning and Education	72

## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

Ref	Service	Fees are inclusive of VAT where applicable	
		Current Fees 2023/24	Proposed Fees 2024/25
<b>Environmental Health Services</b>			
<b>EH1</b>	<b>Food Safety</b>		
	Food Export Certificate - Basic	£38	£40
	Food Export Certificate - Enhanced (Where the LA determines additional checks required)	£80	£83
	Food Export Certificate - with site visit	£222	£231
	Condemnation	£169+ officer time & disposal costs (if appropriate)	£176+ officer time & disposal costs (if appropriate)
	Additional Official Control Charges	£150 + officer time	£156 + officer time
	Food Hygiene Rating Scheme re-inspection	£220	£229
	Other Advisory visits and services	£160 + additional whole hours at officer hourly rate	£166 + additional whole hours at officer hourly rate
	Fee for factual statement	£222	£231
	Copies of Statutory notices and other official documents including Export Certificates	£40	£42
	Establishment of a new Primary Authority	Price on application (depending on scope of agreement)	Price on application (depending on scope of agreement)
	Annual fee for continued support of a Primary Authority	Price on application (depending on scope of agreement)	Price on application (depending on scope of agreement)
<b>EH2</b>	<b>Training</b>		
	Level 2 Award in Food Safety e-learning (per candidate)	£31	£32
<b>EH3</b>	<b>Miscellaneous</b>		
	Public health funerals	Cost recovery of funeral/crem charges plus officer time	Cost recovery of funeral/crem charges plus officer time
	Application for loudspeaker in street consent (legacy arrangement)	£44	£44
	Application for consent to unload vehicles before 9.00 9 a.m. on Sunday (legacy arrangement)	£165	£165
	Smoking in the workplace or work vehicle (£25.00 if paid in 15 days)	£50	£50
	Failure to display no smoking signs (£150.00 if paid in 15 days)	£200	£200
<b>EH4</b>	<b>Dog Fouling and Dog Control</b>		
	Dog Fouling Fixed Penalty Notice	£50	£50
	CONTROL OF DOGS - Admin Charge		
	CONTROL OF DOGS - Statutory Fee	£50	£50
	Collection of fees charge (payable direct to kennels).		
	Stray Dog Collection Charge		
	Discretionary Stray dog returned to owner from Kennels		
	Discretionary charge if dog returned to owner not gone to kennel or in transit to kennel		
	CONTROL OF DOGS - Dog has no microchip or incorrect details registered	up to £500 fine	up to £500 fine
	Veterinary fees	Full reimbursement of vet fees	
	Kennelling Fees per day	Full reimbursement of kennel fees	
<b>EH5</b>	<b>Pest Control</b>		
	<b>Charges payable direct to contractor (AVDC/WDS/CDC)</b>		
	Rats	£51/free/£48	Due to be Harmonised at contract Renewal in 2024, via a Separate Key Decision
	Mice	£51/£51/£51	
	Wasps	£48/£48/£48	
	Glis glis	£114/£114/£114	
	Squirrels	£114/£114/£114	
	Cockroaches/ bed bugs	£108/£108/£108	
	Fleas/black ants/cluster flies	£90/£90/£90	
<b>EH6</b>	<b>PRIVATE WATER SUPPLIES</b>		
	Undertake a risk assessment of a Private Water Supply / Distribution system	£500	£500
	Undertake a sampling visit to a Private Water Supply / Distribution system	£100	£100
	Undertake an investigation visit to a Private Water Supply / Distribution system	£100	£100
	Undertake check monitoring analysis of a Private Water Supply / Distribution system	£100	£100
	Undertake Audit monitoring analysis of a Private Water Supply / Distribution system	£500	£500
	Grant authorisation to a Private Water Supply / Distribution system	£100	£100
<b>EH7</b>	<b>Strategic Environment/ Pollution Reduction</b>		
	Contaminated Land:		
	Professional Opinion - Contaminated land enquiries per hour -	Officer time	Officer time
	Copies of plans and information regarding a contaminated land site.	£59 + officer time	£59 + officer time
	NOISE CONTROL - Works in Default	Officer time	Officer time

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		Current Fees 2023/24	Proposed Fees 2024/25
	Charge for provision of witness statements under various Acts of Parliament	£76 + officer time	£76 + officer time
	ENVIRONMENTAL INFORMATION - Enquiries in respect of Land Contamination	£35	£37
	Environmental Information Regulation requests	£46	£49
<b>EH8</b>	<b>Environmental Permitting* These fees are set by DEFRA and renewed in April each year</b>		
	Subsistence Reduced Fee Activity HIGH Risk	£548	£548
	Application Fee - Standard Process	£1,650	£1,650
	Low	£79	£79
	Medium	£158	£158
	High	£237	£237
	Application PVR 1 & 2	£257	£257
	Application Vehicle Refinisher	£362	£362
	Application - Mobile Crusher first and second permits. For additional permits or reduced fees contact Service.	£1,650	£1,650
	Part B Standard Process Transfer	£169	£169
	Part B Standard Process Partial Transfer	£497	£497
	Part B New Operator at low risk Reduced Fee Activity	£78	£78
	Surrender all Part B Activities	£0	£0
	Part B Substantial Change - Standard Process	£1,050	£1,050
	Part B Substantial Change- Standard where substantial change results in new PPC activity	£1,650	£1,650
	Part B Substantial Change- Reduced Fee Activity	£102	£102
	Reduced Fee Activity - Partial Transfer	£47	£47
	QUARTERLY PAYMENT OPTION ALL IPPC - Additional Charge	£0	£0
	Additional fee for operating without a permit - standard process	£1,188	£1,188
	Additional fee for operating without a permit - reduced fee	£71	£71
	Application fee – dry cleaner and PVRI only	£155	£155
	Subsistence – dry cleaner or PVRI only Low	£79	£79
	Subsistence – dry cleaner or PVRI only Medium	£158	£158
	Subsistence – dry cleaner or PVRI only High	£237	£237
	Subsistence PVR I and II combined Low	£113	£113
	Subsistence PVR I and II combined Medium	£226	£226
	Subsistence PVR I and II combined High	£341	£341
	Late payment fee for subsistence fee	£52	£52
	Temporary transfer – first transfer	£53	£53
	Temporary transfer – repeat following enforcement or warning	£53	£53
	A2 Additional fee for operating without a permit	£1,188	£1,188
	A2 Late payment fee	£52	£52
	A2 Variation	£1,368	£1,368
	A2 Substantial Variation (where 9 (2) (a) or 9 (2) (b) of the scheme applies)	£3,363	£3,363
	A2 Transfer	£235	£235
	A2 Partial transfer	£698	£698
	A2 Surrender	£698	£698
<b>EH9</b>	<b>Caravan and Mobile Homes (Previously C/SBDC legacy function)</b>		
	New Site Licence Application Fee	£600	£640
	Annual fee	£330	£350
	Deposit/change of Site Rules	£40	£40
	Transfer/amendment of a Site Licence	£150	£160
<b>Housing Enforcement / HMO</b>			
<b>H1</b>	<b>HMO Licence fees (for properties with 5 bedrooms; for each additional bedroom there will be a fee of £25.)</b>		
	New Proactive application	£870	£930
	New application through enforcement	£1,090	£1,170
	New Proactive application and Landlord Association member	£760	£810
	Proactive application renewal	£550	£590
	Application renewal through enforcement	£1,090	£1,170
	Proactive application renewal Landlord Association member	£440	£470
	Enforcement Charges will be charged on a blended officer hourly rate	£0	£0
<b>Licencing</b>			
<b>H2</b>	<b>Registration Fees - Acupuncturists, Tattooists, EarPiercing &amp; Electrolysis</b>		
	Registration of:- Acupuncturists Tattooists, Ear Piercing and Electrolysis Premises	£220	£229
	Additional Operator at new acupuncture/ear piercing/tattooing/electrolysis business (one operator)	£60	£62
	Additional Operator at existing acupuncture/ear piercing/tattooing/electrolysis business (one operator)	£30	£31
<b>Disabled Facilities Grant</b>			
	15% charge for council managing DFG grant funded improvements		
	Staying put grant charge for officers time up to max grant of £30k per Housing, Grants, construction & regeneration act 1996		
	Fee is not statutory and is charged at discretion of Council		
	Grants over £30k no fee is charged		

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Ref	Service	Current Fees	Proposed Fees
<b>C10</b>	<b>Registration Services</b>		
	<b>Marriages and Civil Partnerships (Pearl fee excl x2 certs)</b>		
	Register Office (statutory fee)	£46.00	£46.00
	<b>John Hampden Room, Disraeli Room &amp; Midsomer Court (Sapphire fee excl x2 certif)</b>		
	Monday - Saturday	£397.00	£421.00
	Sunday & Bank Holidays	£556.00	£589.00
	<b>Registration Offices - fixed times (Emerald fee excl x2 cert)</b>		
	Disraeli Room (Beaconsfield Old Town) - Monday at 10am & 10.45am	£294.00	£312.00
	John Hampden Room (County Hall, Aylesbury) - Tuesday at 10am & 10.45am	£294.00	£312.00
	<b>Registration Offices - fixed times (Topaz fee excl x 2 certs)</b>		
	The Dashwood Room (High Wycombe) - Wednesday at 11am and 12noon NEW	£0.00	£173.00
	<b>Approved Venues (Ruby fee excl x2 cert)</b>		
	Monday - Saturday	£685.00	£712.00
	Sunday and Bank Holidays	£736.00	£765.00
	Ceremonies at an Approved Venue between 5.30pm - 7pm on a Friday or Saturday - in addition to Approved Venue fee	£263.00	£279.00
	Venue licence fee (fee is the same for renewing a licence)	£2,340.00	£2,480.00
	<b>Celebratory ceremonies -</b>		
	<b>Namings, Renewal of Vows</b>		
	<b>Commitment and Civil Partnership Conversion</b>		
	<b>All Approved Venues</b>		
	Monday - Saturday	£386.00	£409.00
	Sunday and Bank Holidays	£530.00	£562.00
	<b>Non-Approved venues (for ceremony and inspection of venue)</b>		
	Monday - Saturday	£515.00	£546.00
	Sunday and Bank Holidays	£665.00	£705.00
	**Inspection Fee (to be added to ceremony fee)	£231.00	£245.00
	Civil Marriage/ Civil Partnership combined with a Celebratory Ceremony	£971.14	£1,029.00
	Converting a Civil Partnership to a Marriage	£46.00	£46.00
	Passport forms for Newly Weds and Civil Partners (Completion of PD2 form)	£25.00	£27.00

## Schedule of Fees and Charges applicable from 1 April 2024

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Ref	Service	Current Fees	Proposed Fees
	<b>Nationality and Citizenship Fees</b>		
	<b>Private Citizenship Ceremonies</b>		
	Monday - Friday	£227.00	£241.00
	Saturday	£319.00	£338.00
	Sunday	£361.00	£383.00
	<b>All Birth, Death, Marriage or Civil Partnership certificates*</b>		
	Standard Statutory Service includes 1 certificate and 2nd class postage*	£11.00	£11.00
	Priority Statutory Service (24 hour) includes 1 certificate and 1st class postage*	£35.00	£35.00
	<b>Religious building, housebound and detained fees</b>		
	Housebound Wedding - Registrar's Attendance	£84.00	£84.00
	Housebound Notice	£47.00	£47.00
	Detained Wedding - Registrar's Attendance	£94.00	£94.00
	Detained Notice	£68.00	£68.00
	Religious Wedding - Registrar's Attendance	£86.00	£86.00
	Certification of a place of meeting for religious worship	£29.00	£29.00
	Registration of a building for the solemnization of marriages between a man and a woman	£123.00	£123.00
	Registration of a building for the solemnization of marriages of same sex couples (previously registered for heterosexual marriage)	£64.00	£64.00
	Registration of a building for the solemnization of marriages of same sex couples (not previously registered for heterosexual marriage)	£123.00	£123.00
	Registration of a building for the solemnization of marriages of a man and a woman (not previously registered for same sex marriage)	£64.00	£64.00
	Joint application for the registration of a building for the marriage of a man and a woman and same sex couples	£123.00	£123.00
	<b>Other fees</b>		
	Ceremony Booking amendment fee	£50.00	£53.00
	Notice booking (converts to statutory fee)	£35.00	£35.00
	Notice booking Home Office Notice (converts to statutory fee)	£47.00	£47.00
	Notice booking amendment	£27.00	£35.00
	Notice booking - non attendance	£35.00	£37.00
	Ceremony cancellation admin charge (non refundable)	£45.00	£53.00
	General Search of SR indexes up to hours	£18.00	£18.00
	Registrar General's Licence Notice	£3.00	£3.00
	Attending a Registrar General's marriage/CP (payable to Registrar)	£2.00	£2.00

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Ref	Service	Current Fees 2023/24	Proposed Fees 2024/25
<b>C4</b>	<b>Coroner Service</b>		
	Request for archived file	£29.00	£31.00
	Request for post mortem report	£7.00	£7.00
	Request for recording of inquest hearing	£13.00	£13.90
	Request for confirmation of a transcript	£29.00	£31.00
<b>C5</b>	<b>Trading Standards</b>		
	<b>Fees for Licensing</b>		
	<b>Petroleum Spirit</b>		
	<b>Petroleum Storage Certificate to keep petroleum spirit of a quantity:</b>	<b>1 Year Licence Fee</b>	
	Not exceeding 2,500 litres	£45.00	ALL TRADING STANDARDS FEES TO BE AGREED IN CONJUNCTION WITH SURREY COUNTY COUNCIL
	Exceeding 2,501 litres but not exceeding 50,000 litres	£61.00	
	Exceeding 50,000 litres	£128.00	
	<b>Environmental Survey Requests</b>		
	Site searches of premises where petroleum has been stored	£103.20	
	<b>Weights and Measures</b>		
	Hourly rate of charge based on average cost of supplying an officer, including the provision of technical and admin support staff and relevant overheads. Where more than one officer is supplied, the charge will be multiplied.	£103.20	
	Charge for 15 Mins	£25.80	
	Charge for 30 Mins	£51.60	
	Charge for 45 Mins	£77.40	
	Out of hours working (subject to staff being available) - 150% to be added to fee and call out charge	Outside 8.00am to 5.00pm Mon to Fri - 150% to be added to fee and call out charge - Bank Holidays - 150% to be added to fee and call out charge. (e.g. £100 fee becomes £250)	
	Certificate of errors - fee for provision of certificate containing results of errors found on testing	£103.20	
	Merchant Shipping Act (hourly rate not applicable). Certification of a weighbridge operator. Charge call-out fee plus:	£103.20	
	Operator fails	£103.20	
	Operator passes	£103.20	
	Supply of replacement certificate (no call-out fee)	£26.40	
	<b>Business Advice and Information Services</b>		
	1st half hour of advice or information to a registered Buckinghamshire business	Free of charge	
	Subsequent chargeable advice or information is charged at the prevailing hourly rate using 15 min units (minimum charge half hr)	£103.20	
	Submission of food or cosmetic samples to the services public analyst	Charged at cost payable to public analyst plus one hours consultancy at the prevailing hourly rate	

## Schedule of Fees and Charges applicable from 1 April 2024

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Ref	Service	Current Fees 2023/24	Proposed Fees 2024/25
	<b>Small Primary Authority Partnership (PAYG) other charges may also apply</b>		
	Easy 123 Partnership, set-up charge free, includes 3 hours of advice for Skills for Work Consumer Rights e-learning	£200.00	
	Easy 123 Partnership renewal fee as Direct PAYG single regulator partnership (other options available)		
	Subsequent chargeable advice or information at the prevailing hourly rate using 15 minute units (minimum charge half hour)	£103.20	
	Prepay Direct Primary Authority Partnership including 16 (was 17) hours of advice or consultation (valid for 12 months)	£1,622.25	
	Prepay Coordinated Primary Authority Partnership Initial set-up fee including 16 (was 17) hours of advice or consultation (valid for 12 months)	£1,770.00	
	Add initial set-up fee for Environmental Health as part of Primary Authority Partnership	£133.00	
	Add initial set-up fee for Surrey Fire & Rescue as part of Primary Authority Partnership	£133.00	
	Prepay Direct renewal fee including 16 hours of advice or consultation (valid for 12 months)	£1,398.00	
	Prepay Coordinated renewal fee including 16 (was 17) hours of advice or consultation (valid for 12 months)	£1,430.00	
	Add renewal fee for Environmental Health as part of Primary Authority Partnership	£66.50	
	Add renewal fee for Surrey Fire & Rescue as part of Primary Authority Partnership	£66.50	
	Should additional hours be required during any year they may be purchased at the prevailing hourly rate	£103.20	
	<b>Pay As You Go (PAYG) other charges may also apply</b>		
	Set up charge for Direct (PAYG) Trading Standards Primary Authority Partnership	£322.00	
	Set-up charge for Coordinated (PAYG) Primary Authority Partnerships	£480.00	
	Set up charge for Single Point of Contact Direct (PAYG) Primary Authority Partnership Plus 1 regulator	£455.00	
	Set up charge for Single Point of Contact Direct (PAYG) Primary Authority Partnership Plus 2 regulator	£588.00	
	Set up charge for Single Point of Contact Direct (PAYG) Primary Authority Partnership Plus 3 regulator	£721.00	
	Set up charge for Single Point of Contact Coordinated (PAYG) Primary Authority Partnership Plus 1 regulator	£613.00	
	Set up charge for Single Point of Contact Coordinated (PAYG) Primary Authority Partnership Plus 2 regulator	£746.00	
	Set up charge for Single Point of Contact Coordinated (PAYG) Primary Authority Partnership Plus 3 regulator	£879.00	
	Renewal charge for Direct (PAYG) Trading Standards Primary Authority Partnership	£108.00	
	Renewal charge for Coordinated (PAYG) Trading Standards Primary Authority Partnership	£140.00	
	Renewal charge for Single point of contact PAYG Direct Primary Authority Partnership plus 1 regulator	£174.40	
	Renewal charge for Single point of contact PAYG Direct Primary Authority Partnership plus 2 regulator	£240.90	
	Renewal charge for Single point of contact PAYG Direct Primary Authority Partnership plus 3 regulator	£307.40	
	Renewal charge for Single point of contact PAYG Coordinated Primary Authority Partnership Plus 1 regulator	£206.50	
	Renewal charge for Single point of contact PAYG Coordinated Primary Authority Partnership Plus 2 regulator	£273.00	
	Renewal charge for Single point of contact PAYG Coordinated Primary Authority Partnership Plus 3 regulator	£339.50	
	Bespoke Primary Authority Partnerships quoted individually to specified services and renewals - Certain bespoke activities may attract VAT - you will be notified if this is the case	£0.00	

## Schedule of Fees and Charges applicable from 1 April 2024

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Ref	Service	Current Fees 2023/24	Proposed Fees 2024/25
	<b>Additional charges applicable to all Primary Authority Partnerships</b>		
	Mileage for the purpose of chargeable advice and Primary Authority inside Buckinghamshire & Surrey boundaries (excluding Environmental Health)	Free of charge	
	Mileage for the purpose of chargeable advice and Primary Authority outside Buckinghamshire & Surrey boundaries and for Environmental Health officers outside of the geographical boundaries of the District or Borough	£0.45ppm	
	Analysis and consultancy as part of business advice and or Primary Authority services	Charged at cost of analysis plus 1 hour	
	<b>Business training</b>		
	1/2 day	£310.00	
	Full day	£620.00	
	Training events e.g. Allergen training per individual delegate	Various, specific to each event	
	e-learning - <a href="http://skillsforwork.bucksandsurreytradingstandards.gov.uk/">http://skillsforwork.bucksandsurreytradingstandards.gov.uk/</a>	Courses individually priced	



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<b>Planning Service</b>				
P1	<b>Find out if planning permission is required?</b>	Email/letter informally confirming if planning permission is required.	£90.00	£94.00
P2	<b>Planning History Check</b>	Email confirming recent planning history of your property	£138.00	£144.00
P3	<b>Pre-Application Advice</b>			
a)	<b>Householder and residential</b>			
	Householder: extensions, outbuildings, etc.	Written advice only	£231.00	£240.00
	New single dwelling	Initial meeting with written advice	£520.00	£541.00
	2 to 9 dwellings (new or converted)	Initial meeting with written advice	£908.00	£944.00
	10 to 24 dwellings	Initial meeting with written response	£1,110.00	£1,154.00
	25 to 199 dwellings	Initial meeting with written response	£2,313.00	£2,406.00
	200+ dwellings	Initial meeting with written response	£4,626.00	£4,811.00
b)	<b>Commercial</b>			
	Up to 100m2	Initial meeting with written response	£555.00	£577.00
	Over 100m2 up to 500m2	Initial meeting with written response	£694.00	£722.00
	Over 500m2 up to 1000m2	Initial meeting with written response	£1,041.00	£1,083.00
	Over 1000m2 to 5000m2	Initial meeting with written response	£1,388.00	£1,444.00
	Over 5000m2	Initial meeting with written response	£2,775.00	£2,886.00
c)	<b>Minerals &amp; Waste Advice</b>			
	Mineral and Land-Fill Energy From Waste Applications		£2,775.00	£2,886.00
	Waste Applications		£1,734.00	£1,803.00
d)	<b>Other</b>			
	All other types of development (e.g. from fences to major infrastructure projects, etc)	Initial meeting with written response	Bespoke based on hourly rates	Bespoke based on hourly rates
P4	<b>Follow-on planning advice</b>			
	After you've been given initial advice, or following a planning decision, you may wish to use our follow-on advice service including PPA	This is a bespoke service intended to close down the last remaining issues of a proposal. If the follow-on advice includes any specialist input (for example, on trees or urban design) the will be included in a quote coordinated by the case officer.	Bespoke based on hourly rates	Bespoke based on hourly rates
P5	<b>Validation advice service</b>			
	a) Advice from a Planning Technician on how to make your planning application valid	Advice via telephone. (Level of service will be dependent on the complexity of your issues).	£29.00	£30.00
	b) Advice from a Planning Technician on how to make your planning application valid	Advice via a face-to-face meeting. (Level of service will be dependent on the complexity of your issues).	£58.00	£60.00
P6	<b>Enforcement/ Compliance</b>			
	a) Was a notice complied with?	Check records and provide details of compliance check and case closure	£289.00	£309.00
	b) Will you withdraw a notice from the register	If Notice has been complied with and breach cannot reoccur withdraw it.	£289.00	£309.00
P7	<b>Highways Development Management</b>			
	Section 278 and 38 Agreements	12% of first 500k THEN 9% of £500k-1.5m THEN 6% of 1.5 to 2m THEN 4% of above 2m (minimum charge of £5,000)	Bespoke	Bespoke
	Section 184 Licence Fees	A Section 184 Agreement (Highways Act 1980) requires a developer to enter into an Agreement with the Highway Authority for the construction or alteration of an access relating to a new development	£2,197.00	£2,351.00
	Retrospective s184 Licence Fees	A Section 184 Agreement (Highways Act 1980) requires a developer to enter into an Agreement with the Highway Authority for the construction or alteration of an access relating to a new development (retrospective)	£2,891.00	£3,093.00
	Road Space Booking	Any works planned within the public highway must have an approved road space booking.	£164.80	£164.80
	Retrospective Road Space Booking	Any works planned within the public highway must have an approved road space booking (retrospective)	£329.60	£329.60

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Ref	Service	Description	Current Fees 2023/24	Proposed Fees 2024/25
<b>a)</b>	<b>Pre-application Advice - Householder and residential</b>			
	Householder: extensions, outbuildings, etc.	Initial meeting with written response	£108.00	£116.00
	New single dwelling	Initial meeting with written response	£108.00	£116.00
	2 to 9 dwellings (new or converted)	Initial meeting with written response	£429.00	£459.00
	10 to 24 dwellings	Initial meeting with written response	£715.00	£765.00
	25 to 199 dwellings	Initial meeting with written response	£1,715.00	£1,835.00
	200+ dwellings	Initial meeting with written response	£5,717.00	£6,117.00
<b>b)</b>	<b>Pre-application Advice - Commercial</b>			
	Up to 100m2	Initial meeting with written response	£215.00	£230.00
	Over 100m2 up to 500m2	Initial meeting with written response	£858.00	£918.00
	Over 500m2 up to 1000m2	Initial meeting with written response	£1,429.00	£1,529.00
	Over 1000m2 to 5000m2	Initial meeting with written response	£2,573.00	£2,753.00
	Over 5000m2	Initial meeting with written response	£5,717.00	£6,117.00
	Highways DM PPA Charges	Hourly rate for Highway Project officers	£125.00	£134.00
<b>P8</b>	<b>§106 Agreements</b>			
	§106 compliance	Check records and provide details of compliance	£289.00	£309.00
	§106 monitoring contributions	Minor developments (less than 10 units) and/or	£1,156.00	£1,237.00
		Major (small) Development (10-100 units) and/or	£2,082.00	£2,228.00
		Major (large) Development (100-250 units) and/or	£2,891.00	£3,093.00
		Exceptional Site (250+ units) and/or 75,000sqm	Bespoke	Bespoke
		Single dwelling unit with a single obligation (such as	£250.00	£268.00
		Burnham Beeches Special Area of Conservation (SAC)	£545.00	£583.00
		On site Open Space provision (additional fee to the overall §106 monitoring contribution based on development size as above.)	£1500 Per phase of open space	£1,605.00 Per phase of open space
		Travel Plan Monitoring Fee (Payable as one sum prior to commencement)	£5,000 (indexed)	£5350.00 (indexed)
		Specialist Monitoring Contributions for Obligations, such as: Biodiversity Net Gain Monitoring Contribution Air Quality Monitoring Contribution Community and Employment Monitoring Contribution SAC Obligations (not covered above) Monitoring Contribution Any others not included above	Bespoke	Bespoke
			Bespoke	Bespoke
<b>P9</b>	<b>Flood Management - Surface Water Drainage Fees</b>			
	3 to 9 dwellings OR 250 to 499m2 Commercial	Written advice		£297.00
		1 hour virtual meeting with written advice		£413.00
		Site visit with written advice		£587.00
	10 to 24 dwellings OR 500 to 999m2 Commercial	Written advice		£369.00
		1 hour virtual meeting with written advice		£430.00
		Site visit with written advice		£521.00
	25 to 199 dwellings OR 1000 to 4999m2 Commercial	Written advice		£616.00
		1 hour virtual meeting with written advice		£692.00
		Site visit with written advice		£844.00
	More than 200 dwellings OR over 5000m2 Commercial	Written advice		£694.00
		1 hour virtual meeting with written advice		£779.00
		Site visit with written advice		£991.00
	<b>Flood Management - Ordinary Watercourse Fees</b>			
	Up to 3 structures/works on 1 watercourse	1 hour virtual meeting with written advice		£248.00
		Site visit with written advice		£499.00
	4-6 structures/works on 1 watercourse	1 hour virtual meeting with written advice		£352.00
		Site visit with written advice		£627.00
	7 or more structures on 1 watercourse	1 hour virtual meeting with written advice		£575.00
		Site visit with written advice		£858.00
	Hydraulic model review	Model specification review		£116/hr
		Model outputs review		£116/hr
	Application for land drainage consent per structure			£50.00

## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

Ref	Service	Description	Current Fees 2023/24	Proposed Fees 2024/25
<b>P10</b>	<b>Planning copying charges</b>			
	Microfiche copy (where planning register held only on microfiche)	For each case, inclusive of decision notice	£14.00	£15.00
	Statutory documents	Planning decision notice, appeal decision, Tree preservation order, etc.	£14.00	£15.00
<b>Statutory fees for Planning Applications as set out in The Town and Country Planning (Fees for Applications,</b>				
<b>SP1</b>	<b>Householder- Works to one dwellinghouse</b>		£206.00	£258.00
	Householder - Works to two or more dwellinghouses		£407.00	£509.00
	Full Planning Permission		£96-£300,000	£120-£405,000
	Outline Planning Permission		£464-£150,000	£578-£202,500
	Permission in Principle		£402 per 0.1ha	£503 per 0.1ha
<b>SP2</b>	<b>Listed Building Consent - Exempt from fees</b>	Exempt from fees	£0.00	£0.00
<b>SP3</b>	<b>Advertisement Consent - Business</b>	Business	£132.00	£165.00
	Advertisement Consent - Other	Other	£462.00	£578.00
<b>SP4</b>	<b>Lawful Development Certificate (Existing)</b>	Fee as shown or relevant full application fee	£234.00	£293.00
	Lawful Development Certificate (Proposed)	50% of full application fee	50% of full application Fee	50% of full application fee
<b>SP5</b>	<b>Certificate of Appropriate Alternative development</b>		£234.00	£293.00
<b>SP6</b>	<b>Approval of Reserved Matters - Full application fee or fee as shown if already paid</b>	Full application fee or fee as shown if already paid	£462.00	£578.00
	An application or deemed application is made or deemed to be made by or on behalf of a club, society or other organisation (including any persons administering a trust) which is not established or conducted for profit and whose objects are the provision of facilities for sport or recreation		£462.00	£578.00
<b>SP7</b>	<b>Removal or variation of condition</b>		£234.00	£293.00
<b>SP8</b>	<b>Approval of condition details</b>	Householder	£34.00	£43.00
		Other	£116.00	£145.00
<b>SP9</b>	<b>Technical Details Consent</b>	Full application fee	Full application fee	Full application fee
<b>SP10</b>	<b>Non-material amendment - Householder</b>	Householder	£34.00	£43.00
	Non-material amendment - Other	Other	£234.00	£293.00
<b>SP11</b>	<b>Application for works to trees covered by a TPO or in a Conservation Area</b>	Exempt from fees	Exempt	Exempt
<b>SP12</b>	<b>Application for Hazardous Substances Consent</b>	Exempt from fees	Exempt	Exempt
<b>SP13</b>	<b>Prior Notification Applications</b>			
	Part 1, Class A - Larger home extensions	Larger home extensions	£96.00	£120.00
	Part 1, Class AA - Enlargement of a dwellinghouse by construction of additional storeys	Enlargement of a dwellinghouse by construction of additional storeys	£96.00	£120.00
	Part 3, Class C - change of use from retail / betting office / pay day loan shop or casino to restaurant or café	change of use from retail / betting office / pay day loan shop or casino to restaurant or café	£96.00	£120.00
	Part 3, Class C - Including building operations associated with the change of use	Including building operations associated with the change of use	£206.00	£258.00
	Part 3, Class J - change of use from retail / betting office or pay day loan shop to assembly and leisure	change of use from retail / betting office or pay day loan shop to assembly and leisure	£96.00	£120.00
	Part 3, Class JA - change of use from retail / financial and professional services/ takeaway / betting office / payday loan shop or launderettes to offices	change of use from retail / financial and professional services/ takeaway / betting office / payday loan shop or launderettes to offices	£96.00	£120.00
	Part 3, Class M - change of use from retail / financial and professional services/ takeaways / specific sui generis uses (betting office, pay day loan shop,	change of use from retail / financial and professional services/ takeaways / specific sui generis uses (betting office, pay day loan shop, laundrette, specified mixed use) to dwellinghouses	£96.00	£120.00
	Part 3, Class M - Including building operations associated with the change of use		£206.00	£258.00
	Part 3, Class MA - change of use of a building and any land within its curtilage from a use falling within Class E (commercial, business and service) of Schedule 2 to the Use Classes Order to a use falling within Class C3 (dwellinghouses)	Including building operations associated with the change of use	100 per dwelling	£125.00 per dwelling
	Part 3, Class N - change of use from specific sui generis uses (amusement arcade, casino) to dwellinghouses	change of use from specific sui generis uses (amusement arcade, casino) to dwellinghouses	£96.00	£120.00
	Part 3, Class N - Including building operations associated with the change of use	Including building operations associated with the change of use	£206.00	£258.00
	Part 3, Class O - change of use from offices to dwellinghouses - change of use from offices to dwellinghouses	change of use from offices to dwellinghouses	£96.00	£120.00
	Part 3, Class P - change of use from storage or distribution centre to dwellinghouses	change of use from storage or distribution centre to dwellinghouses	£96.00	£120.00
	Part 3, Class PA - change of use from light industrial buildings, or land within its curtilage, to dwellinghouses	change of use from light industrial buildings, or land within its curtilage, to dwellinghouses	£96.00	£120.00
	Part 3, Class Q - change of use from agricultural buildings, (with building operations reasonably necessary for the conversion) to dwellinghouses	change of use from agricultural buildings, (with building operations reasonably necessary for the conversion) to dwellinghouses	£96.00	£120.00
	Part 3, Class Q - Including building operations associated with the change of use	Including building operations associated with the change of use	£206.00	£258.00

## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

Ref	Service	Description	Current Fees 2023/24	Proposed Fees 2024/25
	Part 3, Class R - change of use from agricultural buildings to flexible commercial use (shops, financial and professional services, restaurants and cafes, business, storage and distribution, hotels, or assembly and leisure)	change of use from agricultural buildings to flexible commercial use (shops, financial and professional services, restaurants and cafes, business, storage and distribution, hotels, or assembly and leisure)	£96.00	£120.00
	Part 3, Class S - change of use from agricultural buildings to state-funded school or registered nursery	change of use from agricultural buildings to state-funded school or registered nursery	£96.00	£120.00
	Part 3, Class T - change of use from business/hotels/etc,(B1 office, C1 hotels, C2 residential institution, C2a secure residential institution, D2 assembly and leisure) to state-funded school or registered nursery	change of use from business/hotels/etc,(B1 office, C1 hotels, C2 residential institution, C2a secure residential institution, D2 assembly and leisure) to state-funded school or registered nursery	£96.00	£120.00
	Part 4, Class BB - movable structures for historic visitor attractions and listed pubs, restaurants, etc.			£120.00
	Part 4, Class BC - temporary recreational campsites			£120.00
	Part 4, Class CA - provision of a temporary state-funded school on previously vacant commercial land	provision of a temporary state-funded school on previously vacant commercial land	£96.00	£120.00
	Part 4, Class E - temporary use of buildings or land for film-making processes	temporary use of buildings or land for film-making processes	£96.00	£120.00
	Part 6, Class A - works on agricultural land (over 5 hectares in size)	works on agricultural land (over 5 hectares in size)	£96.00	£120.00
	Part 6, Class B - works on agricultural land (between 0.4 and 5 hectares in size)	works on agricultural land (between 0.4 and 5 hectares in size)	£96.00	£120.00
	Part 6, Class E - works on land for forestry	works on land for forestry	£96.00	£120.00
	Part 7, Class C - erection or construction of a click-and-collect facility	erection or construction of a click-and-collect facility	£96.00	£120.00
	Part 7, Class M - The erection, extension or alteration of a university building	The erection, extension or alteration of a university building	£96.00	£120.00
	Part 9, Class D - toll road facilities	toll road facilities	£96.00	£120.00
	Part 11, Class B - building operations associated with demolition of a building	building operations associated with demolition of a building	£96.00	£120.00
	Part 14, Class J - installation or alteration of solar equipment on non-domestic buildings	installation or alteration of solar equipment on non-domestic buildings	£96.00	£120.00
	Part 16, Class A - works for communication development	works for communication development	£462.00	£578.00
	Part 18 Class A - Miscellaneous development under local or private Act of Parliament or Order approved by Houses of Parliament under the Harbours Act 1964	Miscellaneous development under local or private Act of Parliament or Order approved by Houses of Parliament under the Harbours Act 1964	£96.00	£120.00
	Part 19 Class TA - Development by the Crown on a closed defence site			£120.00

## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

Ref	Service	Description	Current Fees 2023/24	Proposed Fees 2024/25
	Part 20, Class ZA - Demolition of buildings (single purpose built detached block of flats or a B1(a), B1(b) or B1(c) office building) and construction of new dwellinghouses in their place	Demolition of buildings (single purpose built detached block of flats or a B1(a), B1(b) or B1(c) office building) and construction of new dwellinghouses in their place	Not more than 50 dwelling houses £334 for each dwelling house. More than 50 dwelling houses £16,525 + £100 for each dwelling house in excess of 50 (max fee £300,000)	Not more than 10 dwelling houses £418 for each dwelling house. At least 10 but no more than 50 £451 for each dwellinghouse. More than 50 dwelling houses £22,309 + £135 for each dwelling house in excess of 50 (max fee £405,000)
	Part 20, Class A - New dwellinghouses on detached blocks of flats	New dwellinghouses on detached blocks of flats	Not more than 50 dwelling houses £334 for each dwelling house. More than 50 dwellinghouses £16,525 + £100 for each dwelling house in excess of 50 (max fee £300,000)	Not more than 10 dwelling houses £418 for each dwelling house. At least 10 but no more than 50 £451 for each dwellinghouse. More than 50 dwelling houses £22,309 + £135 for each dwelling house in excess of 50 (max fee £405,000)
	Part 20, Class AA - New dwellinghouses on detached buildings in commercial or mixed use	New dwellinghouses on detached buildings in commercial or mixed use	Not more than 50 dwelling houses £334 for each dwelling house. More than 50 dwelling houses £16,525 + £100 for each dwelling house in excess of 50 (max fee £300,000)	Not more than 10 dwelling houses £418 for each dwelling house. At least 10 but no more than 50 £451 for each dwellinghouse. More than 50 dwelling houses £22,309 + £135 for each dwelling house in excess of 50 (max fee £405,000)
	Part 20, Class AB - New dwellinghouses on terraced buildings in commercial or mixed use	New dwellinghouses on terraced buildings in commercial or mixed use	Not more than 50 dwellinghouses £334 for each dwellinghouse. More than 50 dwellinghouses £16,525 + £100 for each dwellinghouse in excess of 50 (max fee £300,000)	Not more than 10 dwelling houses £418 for each dwelling house. At least 10 but no more than 50 £451 for each dwellinghouse. More than 50 dwelling houses £22,309 + £135 for each dwelling house in excess of 50 (max fee £405,000)

## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

Ref	Service	Description	Current Fees 2023/24	Proposed Fees 2024/25
	Part 20, Class AC - New dwellinghouses on terraced buildings in use as dwellinghouses	New dwellinghouses on terraced buildings in use as dwellinghouses	Not more than 50 dwelling houses £334 for each dwelling house. More than 50 dwelling houses £16,525 + £100 for each dwelling house in excess of 50 (max fee £300,000)	Not more than 10 dwelling houses £418 for each dwelling house. At least 10 but no more than 50 £451 for each dwellinghouse. More than 50 dwelling houses £22,309 + £135 for each dwelling house in excess of 50 (max fee £496,000)
	Part 20, Class AD - New dwellinghouses on detached buildings in use as dwelling-houses	New dwellinghouses on detached buildings in use as dwelling-houses	Not more than 50 dwelling houses £334 for each dwelling house. More than 50 dwelling houses £16,525 + £100 for each dwelling house in excess of 50 (max fee £300,000)	Not more than 10 dwelling houses £418 for each dwelling house. At least 10 but no more than 50 £451 for each dwellinghouse. More than 50 dwelling houses £22,309 + £135 for each dwelling house in excess of 50 (max fee £496,000)
<b>SP14</b>	<b>Hedgerow removal notice</b>	installation or alteration of solar equipment on non-domestic buildings	Exempt	Exempt
<b>SP15</b>	<b>Notification of proposed works to trees in conservation areas</b>	works for communication development	Exempt	Exempt
<b>SP16</b>	<b>Notification under Circular 14/90</b>	Miscellaneous development under local or private Act of Parliament or Order approved by Houses of Parliament under the Harbours Act 1964	Exempt	Exempt
<b>SP17</b>	<b>Consultations</b>		Exempt	Exempt
<b>SP18</b>	<b>Waste and Mineral Applications - Not more than 15 hectares</b>	Not more than 15 hectares	£234/0.1ha	£316/0.1ha
	<b>Waste and Mineral Applications - More than 15 hectares</b>	More than 15 hectares	£34,934 + £138/0.1ha	£47,161 + £186/0.1ha
	Operations connected with exploratory drilling of oil or natural gas - Not more than 7.5 hectares	Not more than 7.5 hectares	£508/0.1ha	£686/0.1ha
	Operations connected with exploratory drilling of oil or natural gas - More than 7.5 hectares	More than 7.5 hectares	£38,070 + £151/0.1ha	£51,395 + £204/0.1ha
	Operations for the winning and working of oil or natural gas - Not more than 15 hectares	Not more than 15 hectares	£257/0.1ha	£347/0.1ha
	Operations for the winning and working of oil or natural gas - More than 15 hectares	More than 15 hectares	£34,934 + £138/0.1ha	£52,002 + £204/0.1ha
	Other operations - Not coming within the above categories	Not coming within the above categories	£234/0.1ha to maximum of £2,028	£293/0.1ha to maximum of £2,535
	Monitoring of Waste and Mineral Sites		£397.00 per visit	£496.00 per visit on active sites. £165 in any other case

## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

Ref	Service	Description	Current Fees 2023/24	Proposed Fees 2024/25
<b>Building Control</b>				
<b>B1</b>	<b>DOMESTIC FEES- Extensions (not including basements)</b>			
		Extension including controllable conservatories up to 10m sq.- Plan and Inspection	£500.00	£545.00
		Extension including controllable conservatories up to 10m sq.- Building Notice Fee	£600.00	£655.00
		Extension including controllable conservatories 10-40m sq.- Plan and Inspection	£700.00	£765.00
		Extension including controllable conservatories 10-40m sq.- Building Notice Fee	£840.00	£915.00
		Extension including controllable conservatories 40-60m sq.- Plan	£450.00	£435.00
		Extension including controllable conservatories 40-60m sq.- Inspection	£400.00	£490.00
		Extension including controllable conservatories 40-60m sq.- Building Notice Fee	£1,020.00	£1,110.00
		Extension including controllable conservatories 60-100m sq.- Plan	£500.00	£490.00
		Extension including controllable conservatories 60-100m sq.- Inspection	£450.00	£545.00
		Extension including controllable conservatories 60-100m sq. Building Notice Fee	£1,140.00	£1,240.00
		Over 100m sq.	QUOTE	
<b>B2</b>	<b>DOMESTIC FEES- Detached or Attached used solely as domestic garage, carport and/or store</b>			
		Garage/carport/store up to 40m sq. - Plan and Inspection fee	£400.00	£435.00
		Garage/carport/store up to 40m sq. - Building Notice fee	£480.00	£525.00
		Garage/carport/store up to 40m to 100m sq. - Plan and inspection Fee	£480.00	£525.00
		Garage/carport/store up to 40m to 100m sq. - Building Notice fee	£575.00	£630.00
<b>B3</b>	<b>DOMESTIC FEES- Detached buildings (not solely a garage, carport or store) No basement</b>			
		up to 60m sq. Plan	£450.00	£435.00
		up to 60m sq. Inspection	£400.00	£490.00
		up to 60m sq. building Notice Fee	£1,020.00	£1,110.00
		Over 60m sq. and up to 100m sq. Plan	£500.00	£490.00
		Over 60m sq. and up to 100m sq. Inspection	£450.00	£545.00
		Over 60m sq. and up to 100m sq. building Notice Fee	£1,140.00	£1,240.00
<b>B4</b>	<b>Loft Conversions</b>			
		Loft conversion up to 40m sq.- Plan and Inspection fee	£660.00	£720.00
		Loft conversion up to 40m sq.- Building Notice Fee	£790.00	£860.00
		Loft conversion 40-100m sq.- Plan	£450.00	£435.00
		Loft conversion 40-100m sq.- Inspection	£400.00	£490.00
		Loft conversion 40-100m sq.- Building Notice Fee	£1,020.00	£1,110.00
		Over 100m sq.	QUOTE	
<b>B5</b>	<b>Garage Conversion to habitable room/s (not forming self-contained living/unit)</b>			
		Garage Conversion (any size) - Plan and Inspection fee	£450.00	£490.00
		Garage Conversion (any size) - Building Notice Fee	£540.00	£590.00
<b>B6</b>	<b>Controllable electrical work (Not competent persons schemes)</b>			
		Rewire/partial rewire of single home/dwelling Plan and inspection fee	£350.00	£380.00
		Rewire/partial rewire of single home/dwelling Building Notice Fee	£350.00	£380.00
		Any other controllable electrical work Plan and inspection fee	£350.00	£380.00
		Any other controllable electrical work Building Notice Fee	£350.00	£380.00
		Installation of solar panels Plan and inspection Fee	£350.00	£380.00
		Installation of solar panels Building Notice Fee	£350.00	£380.00
<b>B7</b>	<b>Structural and Other Alterations to a Building</b>			
		Estimated cost less than £5,000- Plan and Inspection	£350.00	£380.00
		Estimated cost less than £5,000- Building Notice Fee	£350.00	£380.00
		Estimated cost £5,000-£25,000- Plan and Inspection	£475.00	£520.00
		Estimated cost £5,000- £25,000- Building Notice Fee	£570.00	£620.00
		Estimated cost £25,000-£50,000- Plan and inspection fee	£700.00	£765.00
		Estimated cost £25,000- £50,000- Building Notice Fee	£840.00	£915.00
		Estimated cost £50,000-£100,000- Plan	£400.00	£435.00
		Estimated cost £50,000-£100,000- Inspection	£460.00	£500.00
		Estimated cost £50,000- £100,000- Building Notice Fee	£1,035.00	£1,130.00

## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

Ref	Service	Description	Current Fees 2023/24	Proposed Fees 2024/25
<b>B8</b>	<b>Energy Efficiency Improvements (not Competent Persons Scheme)</b>			
		Windows/Doors- Up to 20 installed- Plan and inspection Fee	£200.00	£220.00
		Windows/Doors- Up to 20 installed- Building Notice Fee	£200.00	£220.00
		Windows/Doors- over 20 installed Plan and inspection Fee	£250.00	£270.00
		Windows/Doors- over 20 installed Building Notice Fee	£250.00	£270.00
		Renovation of a thermal element Plan and inspection Fee	£200.00	£220.00
		Renovation of a thermal element Building Notice Fee	£200.00	£220.00
		New and replacement boiler/heating appliance Plan and inspection Fee	£200.00	£220.00
		New and replacement boiler/heating appliance Building Notice Fee	£200.00	£220.00
<b>B9</b>	<b>New Houses and Flats</b>			
		1 Dwelling- Plan Fee	£400.00	£435.00
		1 Dwelling- Inspection Fee	£465.00	£505.00
		1 Dwelling- Building Notice Fee	£1,038.00	£1,130.00
		2 Dwellings- Plan Fee	£500.00	£545.00
		2 Dwellings-- Inspection Fee	£700.00	£765.00
		2 Dwellings- Building Notice Fee	£1,440.00	£1,570.00
		3 Dwellings-- Plan Fee	£650.00	£710.00
		3 Dwellings-- Inspection Fee	£850.00	£930.00
		3 Dwellings-- Building Notice Fee	£1,800.00	£1,960.00
		4 Dwellings-- Plan Fee	£750.00	£820.00
		4 Dwellings-- Inspection Fee	£1,100.00	£1,200.00
		4 Dwellings-- Building Notice Fee	£2,220.00	£2,420.00
		5 Dwellings-- Plan Fee	£850.00	£930.00
		5 Dwellings-- Inspection Fee	£1,250.00	£1,360.00
		5 Dwellings-- Building Notice Fee	£2,520.00	£2,750.00
		Over 5 Units - QUOTE	QUOTE	QUOTE
<b>B10</b>	<b>Replacement Windows to Non Domestic Building (based on 1 phase)</b>			
		Up to 20 Including New Shop Fronts- Plan & Inspection	£270.00	£295.00
<b>B11</b>	<b>Renovation of Thermal Element to Non Domestic Building</b>			
		Renovation of thermal element- Plan & inspection	£350.00	£380.00
		Renovation of thermal element- Building Notice Fee	£350.00	£350.00
<b>B12</b>	<b>Structural and other Alterations to Non Domestic Buildings</b>			
		less than £5,000- Plan & Inspection fee	£500.00	£545.00
		£5,000 to £25,000- Plan and inspection fee	£650.00	£710.00
		£25,000 to £50,000- Plan and inspection fee	£800.00	£870.00
<b>B13</b>	<b>Other Charges</b>			
		Demolition Notices	Free	Free
		Building Control Property History Search		
		Reopening of old applications less than 3 years since last visit	Free	Free
		Reopening of old applications 3 - 10 years since last visit	£50.00	£50.00
		Reopening of old applications Over 10 years since last visit	£75.00	£75.00





## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

Ref	Service	Description	Current Fees 2023/24	Proposed Fees 2024/25
<b>Street Naming / Numbering</b>				
<b>S1</b>	Numbering / House name change		£106.00	£113.00
	Alias house name addition/change		£106.00	£113.00
<b>S2</b>	<b>Street Naming for New Properties</b>			
	1 property		£211.00	£226.00
	2 – 5 properties		£337.00	£361.00
	6 – 25 properties		£393.00	£421.00
	26 – 75 properties		£674.00	£721.00
	76-100 properties		£943.00	£1,009.00
	100+ properties		TBC with developer	TBC with developer
<b>S3</b>	<b>Additional Costs of Street Naming &amp; Numbering</b>			
	Additional charge where this includes naming of a street		£477.00	£510.00
<b>S4</b>	<b>Rename or renumbering of street where requested by residents</b>			
	1 – 5 properties		£1,167.00	£1,249.00
	6 – 25 properties		£1,484.00	£1,588.00
	26 – 75 properties		£1,866.00	£1,997.00
	76+ properties		£2,571.00	£2,751.00

**Schedule of Fees and Charges applicable from  
1 April 2024**

Fees are inclusive of VAT where applicable

Fees are inclusive of VAT where applicable

Ref	Service	All Buckinghamshire areas			All Buckinghamshire areas		
		North	South	North	South	South	
<b>Waste Services</b>		<b>Current Fees 2023/24</b>			<b>Proposed Fees 2024/25</b>		
<b>W1</b>	<b>REFUSE and RECYCLING Bin Replacements</b>						
	Wheeled Bin and Delivery - 140 Litre		£35.00	£48.00	£37.00		
	Wheeled Bin and Delivery - 180 Litre		£35.00	£48.00	£40.00		
	Wheeled Bin and Delivery - 240 Litre		£35.00	£48.00	£42.00		
	Wheeled Bin and Delivery - 360 Litre		£35.00	£58.00	£55.00		
	Wheeled Bin and Delivery - 660 Litre		not offered	£273.00		£350.00	£292.00
	Wheeled Bin and Delivery - 1100 Litre		not offered	£303.00		£350.00	£325.00
	Recycling Box and Lid - Delivered		not offered	£8.00		not offered	£8.00
	Reusable Bag and Delivery		not offered	£8.00		not offered	£8.00
	Non-reusable sacks for properties without bins		FOC	not offered	FOC		
	Outdoor Food Bin and Delivery		£12.00	£7.00	£12.00		
	Outdoor Food Bin - including Indoor Caddy and Delivery		not offered	£6.00	£17.00		
	Full set standard (140 litre refuse/ 240 recycling bin, food bin, caddy)		£139.00	not offered		£136.00	not offered
	Full set standard (180 litre, 240 recycling, 45 litre box, food bin, caddy)		not offered	£112.00		not offered	£147.00
	Bin Hire for Events				POA		
<b>W2</b>	<b>Contract Services</b>						
	<b>Garden Waste</b>						
	Garden Waste		£55.00		£59.00		
	Green Waste Annual Charge - 2nd Subscription		£55.00		£59.00		
	<b>Street Bins</b>						
	Dog Bin and Installation (Post Mounted)		£364.00	£286.00	£355.00		
	Dog Bin and Installation (Without Post Mount)				£320.00		
	Litter Bin and Installation (Post Mounted)					£146.00	
	Litter Bin and Installation (Topsy)						£352.00
	Litter Bin and Installation (Jubilee)						£642.00
	Litter Bin and Installation (Slim Jubilee)						£570.00
	Dog Bin and Litter Bin Relocation		£150.00	£150.00	£160.00		
	Dog Bin Empty						
	Once a Week		£73.00	£124.00		£78.00	£133.00
	Twice a Week		£138.00			£148.00	not offered
	Hybrid					£114.00	not offered
	Vehicle MOT/compliance test at Pembroke Road testing centre (Taxi only)		£56.00		£65.00		
	Compliance retest at Pembroke Road testing centre (not tested within statutory fr		£26.00		£27.00		
	<b>Bulky Waste</b>						
	Bulky Waste Collection - minimum charge for up to three items		£55.00		£59.00		
	Bulky Waste Collection - 4-6 items		£110.00		£118.00		
	Bulky Waste Collection - 7-9 items		£165.00		£177.00		
	<b>Charges for Management Agents</b>						
	Special Empty of Contaminated Bins - 2 Wheeled (per 240 l bin)			£70.00	£38.00	£100.00	
	Special Empty of Contaminated Bins - 2 Wheeled (per 360 l bin)			£70.00	£51.00	£100.00	
	Special Empty of Contaminated Bins - 4 Wheeled (per bin)			£70.00	£92.00	£100.00	
	Contaminated Site Clearance					£100.00	
	<b>Schedule 2 - Residual Waste</b>						
	Schools and Other Schedule 2 - Bin Rental 140L-240L		not offered	£80.00		not offered	£86.00
	Schools and Other Schedule 2 - Bin Rental 360L		£58.00	£100.00		£1.15 per week	£107.00
	Schools and Other Schedule 2 - Bin Rental 660L		£108.00	£157.00		£2.35 per week	£168.00
	Schools and Other Schedule 2 - Bin Rental 1100L		£125.00	£220.00		£2.90 per week	£235.00
	Schools and Other Schedule 2 - Lift 360L		£8.00	not offered		£7.95	not offered
	Schools and Other Schedule 2 - Lift 660L		£9.00	not offered		£9.55	not offered
	Schools and Other Schedule 2 - Lift 1100L		£10.00	not offered		£10.95	not offered
	Overspill (Side Waste) from a 360 litre bin		£9.00	not offered		£10.25	not offered
	Overspill (Side Waste) from a 660 litre bin		£11.00	not offered		£12.00	not offered
	Overspill (Side Waste) from a 1100 litre bin		£13.00	not offered		£13.75	not offered
	Schools and Other Schedule 2 - Lift 140L-240L		not offered	£4.60		not offered	£5.00
	Schools and Other Schedule 2 - Lift 360L - invoiced customers		£8.10	£5.90		not offered	£6.30
	Schools and Other Schedule 2 - Lift 660L - invoiced customers		£9.50	£5.90		not offered	£6.30
	Schools and Other Schedule 2 - Lift 1100L - invoiced customers		£11.00	£5.90		not offered	£6.30
	<b>Recycling Schedule 2 Charges (per lift)</b>						
	Schools and Other Schedule 2 - Lift 360L		£3.10	not offered		£3.15	not offered
	Schools and Other Schedule 2 - Lift 660L		£4.30	not offered		£4.40	not offered
	Schools and Other Schedule 2 - Lift 1100L		£6.10	not offered		£6.30	not offered
	Overspill (Side Waste) from a 360 litre bin		£3.10	not offered		£4.95	not offered
	Overspill (Side Waste) from a 660 litre bin		£4.30	not offered		£6.45	not offered
	Overspill (Side Waste) from a 1100 litre bin		£6.10	not offered		£9.05	not offered
	Food Bin Empty		£7.20	not offered		£6.00	not offered
	Extra Refuse Sacks ( Roll of 50 sacks)					£62.00	
	Extra Recycling Sacks ( Roll of 50 sacks)					£52.00	

**Schedule of Fees and Charges applicable from  
1 April 2024**

Fees are inclusive of VAT where applicable

Fees are inclusive of VAT where applicable

Ref	Service	All Buckinghamshire areas			All Buckinghamshire areas		
		North	South	North	South	South	
<b>Waste Services</b>		<b>Current Fees 2023/24</b>			<b>Proposed Fees 2024/25</b>		
<b>Other</b>							
<b>Trade Residual Waste Collections</b>							
	360 litre cost per empty (up to 20kg allowance)						£11.60
	360 litre additional cost per empty per kg over 20kg allowance						£0.20
	660 litre cost per empty (up to 50kg allowance)						£14.05
	660 litre additional cost per empty per kg over 50kg allowance						£0.20
	1100 litre cost per empty (up to 80kg allowance)						£17.05
	1100 litre additional cost per empty per kg over 80kg allowance						£0.20
<b>Trade Recycling</b>							
	360 litre cost per empty (up to 15kg allowance)						£6.50
	360 litre additional cost per empty per kg over 15kg allowance						£0.17
	660 litre cost per empty (up to 28kg allowance)						£8.20
	660 litre additional cost per empty per kg over 28kg allowance						£0.17
	1100 litre cost per empty (up to 40kg allowance)						£11.00
	1100 litre additional cost per empty per kg over 40kg allowance						£0.17
<b>Food Waste</b>							
	140 litre cost per empty						£7.50
<b>Trade Residual Waste Collections</b>							
	1,100 litre Hire charge per week (Direct Debit customers)		£3.10	not offered		£3.10	not offered
	660 litre Hire charge per week (Direct Debit)		£2.50	not offered		£2.50	not offered
	360 litre Hire charge per week (Direct Debit)		£1.20	not offered		£1.20	not offered
	1,100 lt Overspill (side waste) (Direct Debit)		£21.00	not offered		£21.00	not offered
	660 lt Overspill (side waste) (Direct Debit)		£18.00	not offered		£18.00	not offered
	360 lt Overspill (side waste) (Direct Debit)		£16.00	not offered		£16.00	not offered
	1,100 litre Hire charge per week (Invoiced customers)		£3.10	not offered		£3.10	not offered
	660 litre Hire charge per week (invoiced customers)		£2.50	not offered		£2.50	not offered
	360 litre Hire charge per week (Invoiced customers)		£1.20	not offered		£1.20	not offered
	1,100 lt Overspill (side waste) (invoiced customers)		£23.00	not offered		£23.00	not offered
	660 lt Overspill (side waste) (invoiced customers)		£20.00	not offered		£20.00	not offered
	360 lt Overspill (side waste) (invoiced customers)		£16.00	not offered		£16.00	not offered
	Waste Sacks (50 sacks)		£110.00	not offered		£110.00	not offered
<b>Trade Recycling</b>							
	Recycling Sacks (50 sacks)		£104.00	not offered		£104.00	not offered
	Food Waste bags Per roll		£6.30	not offered		£6.30	not offered
<b>Other Charges</b>							
	Late payment fee					£25.00	not offered
	Waste Transfer Note					£85.00	not offered
	Bin delivery fee					£10.00	not offered
	On Call Customer Administration Fee					£30.00	not offered
<b>W3</b>	<b>HRC Trade Waste</b>						
	Trade Waste up to 250 Kilos		£67.00			£71.70	
	Trade Waste 251 to 600 Kilos		£120.00			£128.40	
	Trade Waste over 600 Kilos (price per tonne)		£200.00			£214.00	
	Clean mixed recyclables up to 250 Kilos		£50.00			£53.50	
	Clean mixed recyclables 251 to 750 Kilos		£92.00			£98.50	
	Clean mixed recyclables over 750 Kilos (price per tonne)		£123.00			£131.70	
	Garden Waste up to 250 Kilos		£42.00			£45.00	
	Garden Waste 251 to 750 Kilos		£79.00			£84.60	
	Garden Waste over 750 Kilos (price per tonne)		£106.00			£113.50	
	Non-household waste items (as per WAAP) up to 250 Kilos		£90.00			£96.30	
	Non-household waste items (as per WAAP) 251 to 600 Kilos		£215.00			£230.10	
	Non-household waste items (as per WAAP) over 600 Kilos (price per tonne)		£358.00			£383.10	
	Accept Non commercial fridge freezers		£36.00			£38.60	

**Schedule of Fees and Charges applicable from  
1 April 2024**

Fees are inclusive of VAT where applicable

Fees are inclusive of VAT where applicable

Ref	Service	All Buckinghamshire areas			All Buckinghamshire areas		
		North	South	North	South		
<b>Waste Services</b>		Current Fees 2023/24			Proposed Fees 2024/25		
<b>W4</b>	<b>Out of County charges at HRCs</b>						
	<b>Small car</b>						
	Garden	£24.35			£26.10		
	Recyclable	£28.29			£30.30		
	General	£31.52			£33.80		
	<b>Medium car</b>						
	Garden	£55.55			£59.50		
	Recyclable	£64.02			£68.50		
	General	£84.07			£90.00		
	<b>Large car</b>						
	Garden	£105.73			£113.20		
	Recyclable	£122.95			£131.60		
	General	£200.34			£214.40		
	<b>Small van</b>						
	Garden	£105.73			£113.20		
	Recyclable	£122.95			£131.60		
	General	£200.34			£214.40		
	<b>Large van</b>						
	Garden	£158.58			£169.70		
	Recyclable	£184.43			£197.40		
	General	£400.68			£428.80		
<b>W5</b>	<b>Household DIY waste charges</b>						
	<b>Hardcore &amp; Soil per bag</b>						
	Concrete, bricks, rubble, stones & any other building materials	£3.50			£3.80		
	Soil	£3.50			£3.80		
	Ceramic tiles	£3.50			£3.80		
	<b>Bathroom Suites</b>						
	Sink, pedestal, bath panel	£3.50			£3.80		
	Bath & panel, toilet pan or cistern, fitted cabinets	£7.00			£7.50		
	Shower screen or tray, toilet pan & cistern	£14.00			£15.00		
	<b>Kitchens</b>						
	Kitchen sink and taps, tiles (per 25l bag)	£3.50			£3.80		
	Kitchen work top	£10.50			£11.30		
	Kitchen unit (with door) (wall or floor)	£7.00			£7.50		
	<b>Wood</b>						
	Wood from construction/demolition - 2m x 1m	£3.50			£3.80		
	External door	£14.00			£15.00		
	Internal door	£3.50			£3.80		
	Fence/shed panel	£3.50			£3.80		
	<b>Roofing Materials</b>						
	3m length of guttering or drain pipe	£3.50			£3.80		
	Roof felt tiles or sections of roof felt – smaller than 1.5m x1.5m	£3.50			£3.80		
	Roll of roof felt up to 3mx5m	£3.50			£3.80		
	<b>Other</b>						
	Asbestos sheet per 1m x 1m	£4.80			£5.20		
	Plaster/plasterboard per bag	£8.30			£8.90		
	Plasterboard sheet up to 2m x 1m	£9.80			£10.50		
	Car or motorcycle tyre	£5.50			£5.90		

## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

Ref	Service	Current Fees 2023/24	Proposed Fees 2024/25
<b>Cemeteries &amp; Crematoria</b>			
<b>C2</b>	<b>CREMATION -</b>		
	For the cremation of the body of: a foetus born dead before 24 weeks gestation	£0.00	£0.00
	A stillborn child or child/person whose age at time of death was less than 18 years	£0.00	£0.00
	A person whose age at the time of death was 18 years or more	£790.00	£890.00
	(i) cremation only (no use of chapel) (adult fee minus chapel fee)	£320.00	£320.00
	Double cremation single chapel time	£1,110.00	£1,210.00
	Double cremation double chapel time	£1,580.00	£1,780.00
	Double cremation early chapel (Chilterns only)	£990.00	£1,090.00
	(ii) 9.15am or 9.30am chapel time - Chilterns Monday- Friday (adult fee minus £120)	£670.00	£770.00
	Saturday Chapel time fee (1 hour service time)		£1,100.00
	Bierton only (20 minute chapel time). Selected service times		£605.00
	For the cremation of body parts of:- (Fees do not include chapel fee which can be added if required)		
	A stillborn child or child who was cremated at either Crematoria	£0.00	£0.00
	A person (18 year+) who was cremated at either crematoria	£60.00	£65.00
<p>These fees include, where applicable, the Medical Referee's fee, use of the chapel (unless otherwise stated) provisions of recorded music, the temporary storage of the ashes held for 3 months, the dispersal of ashes in the garden of remembrance, provision of a temporary cardboard container for ashes, a certificate of cremation for disposal of cremation ashes or a copy of the entry in the cremation register.</p> <p>Note: Certificates of the Cremation Society and the Cremation Friendly Society will be accepted at the encashable value.</p>			
	Bierton Only - accompany direct cremation - no service, attendance to accompany coffin into the chapel before direct cremation - to be used with Direct Cremation.	£80.00	£85.00
<b>Disposal of Cremation Ashes</b>			
	Storage of ashes (free up to 3 months after cremation date) - per month for all uncollected/dispersed ashes		£20.00
	Dispersal of ashes in Garden of Remembrance when cremation has taken place elsewhere	£43.60	£60.00
	Token keepsake of ashes	£5.00	£6.50
	Additional box - (for ashes to be split)	£5.00	£11.00
<b>Miscellaneous</b>			
	Use of Coffin Waiting for 24 hours or part thereof (includes use of wheeled bier)	£34.90	£37.50
	Use of Wheeled Bier	£10.10	£11.00
	Additional Service Time (subject to chapel availability)	£218.00	£570.00
	Additional Service Time (subject to chapel availability) Saturday service		£780.00
	Chapel Fee (when not included in the cremation fee. The chapel can also be booked for burial or memorial services subject to availability)	£470.00	£570.00
	Chapel Fee for Memorial Service (Saturday mornings)		£780.00
	Energy charge to witness cremation due to service over run		£200.00
	Exceeding chapel time fee		£570.00
	Obitus single image (Halo)	£0.00	£0.00
	Obitus basic slideshow no music 25 images	£45.00	£69.00
	Obitus music tribute 25 images	£70.00	£95.00
	Obitus themed tribute 25 images	£95.00	£120.00

## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

Ref	Service	Current Fees 2023/24	Proposed Fees 2024/25
	Obitus family supplied video/tribute	£25.00	£35.00
	Obitus bespoke tribute	£400.00	£400.00
	Obitus extra single photo	£12.00	£18.00
	Obitus extra tribute photos (for each extra 25)		£35.00
	Obitus extra work charge	£21.00	£35.00
	Obitus live & on demand webcast	£49.00	£65.00
	Obitus webcast (live only at service time)	£33.00	£49.00
	Obitus Tribute download	£10.00	£18.00
	Obitus DVD/USB/Blu-ray/Audio CD copy of service and/or tribute	£55.00	£70.00
	Obitus second copy of service and/or tribute	£28.00	£40.00
	Obitus video book of service and /or tribute	£95.00	£110.00
	Obitus memory box	£130.00	£140.00
	Obitus simple bundle	£159.00	£205.00
	Obitus under 18 - live webstream, single photo & slideshow	£0.00	£0.00
	Obitus under 18 - music slideshow 25 images	£25.00	£26.00
	Obitus under 18 - themed pro tribute 25 images	£50.00	£51.00
	Obitus under 18 live & on demand recording	£0.00	£0.00
	<b>Inscription in the Book of Remembrance</b>		
	Minimum 2 line entry	£53.10	£50.00
	5 Line entry	£97.80	£118.00
	8 Line entry	£156.45	£188.00
	Additional lines, per line	£26.60	£28.00
	<b>Miniature Book of Remembrance</b>		
	Purchase of Book, postage 2 Line entry	£80.70	£95.00
	5 Line entry (book cost included)	£99.80	£117.00
	8 Line entry (book cost included)	£118.80	£139.00
	Additional lines, per line	£7.55	£8.00
	<b>Miniature Book of Remembrance - Additional Inscriptions</b>		
	Minimum 2 Line entry	£14.90	£50.00
	5 Line entry	£37.50	£72.00
	8 Line entry	£60.00	£94.00
	Additional lines, per line	£7.55	£8.00
	<b>Memorial Card</b>		
	Purchase of card, postage 2 Line entry	£34.55	£41.00
	5 Line entry (cost of card included)	£75.45	£63.00
	8 Line entry (cost of card included)	£94.55	£85.00
	Additional lines, per line	£7.55	£8.00
	<b>Memorial Frame</b>		
	2 line entry		£58.00
	5 line entry		£80.00
	8 line entry		£102.00
	Additional lines, per line		£8.00
	<b>Emblems, Badges etc.</b>		
	Floral emblem	£96.45	£115.00
	Regimental badge/crest/shield emblems	£114.00	£135.00
	Illuminated capital letter	£136.50	£160.00
	Full Coat of Arms	£142.70	£170.00

## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

Ref	Service	Current Fees 2023/24	Proposed Fees 2024/25
	<b>Lease for Memorials</b>		
	Small memorial lease 1 year		£30.00
	Small memorial lease 3 years	£90.00	£90.00
	Small memorial lease 5 years	£150.00	£150.00
	Medium memorial lease 1 year		£40.00
	Medium memorial lease 3 years		£120.00
	Medium memorial lease 5 years		£200.00
	Large memorial lease 1 year		£54.00
	Large memorial lease 5 year	£250.00	£270.00
	Large memorial lease 10 year	£500.00	£540.00
	<b>Leather Memorial Plaques</b>		
	Provision and fixing of a leather Memorial Plaque	£81.85	£107.00
	<b>Bench</b>		
	1 plaque on a communal bench	£404.48	£480.00
	Communal bench replacement plaque		£232.00
	existing individual bench new plaque		£167.00
	replacement individual bench teak 4 ft		£725.00
	replacement individual bench teak 5 ft		£1,035.00
	replacement individual bench polywood		£900.00
	<b>Shrubbery</b>		
	Provision and fixing of a new or replacement plaque for an additional inscription	£60.60	£75.00
	Shrubbery bronze plaque		£145.00
	Bug house plaque		£90.00
	<b>Mushrooms</b>		
	Mushroom plaque	£395.90	£470.00
	<b>Bird bath or Sundial</b>		
	1 plaque on birdbath or sundial	£331.23	£380.00
	<b>Barbican</b>		
	50 tablet slim barbican - 1 plaque	£344.40	£380.00
	<b>Butterfly wall</b>		
	butterfly plaque		£240.00
	<b>Garden memorial plaques</b>		
	Children's to the moon and back	£377.45	£450.00
	Children's over the rainbow	£377.45	£450.00
	Children's butterfly	£412.57	£490.00
	Scenic collection	£359.90	£430.00
	Candle	£377.45	£452.00
	Posy	£289.67	£350.00
	<b>Stone Memorial Plaques</b>		
	Provision of a 9" x 12" inscribed granite plaque fixed on a granite base	£504.50	£500.00
	Provision of a 9" x 12" porcelain plaque fixed on a granite base		£640.00
	Provision of a 9" x 18" inscribed granite plaque fixed on a granite base	£685.50	£635.00
	Replacement 9" x 12" inscribed granite plaque	£258.10	£232.00
	Replacement 9" x 12" porcelain plaque		£307.00
	Replacement 9" x 18" inscribed granite plaque	£343.50	£270.00
	Sanctum with up to 100 character inscription		£1,440.00



## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

Ref Service	Current Fees 2023/24	Proposed Fees 2024/25
Sanctum - additional inscription for up to 80 characters		£394.00
replacement plaque for sanctum 2000 100 characters		£272.00
Appleby double heart - one heart inscription	£1,000.70	£1,195.00
Appleby double heart - both hearts inscribed	£1,176.25	£1,400.00
Appleby double heart - additional inscription (not at time of original order)	£299.35	£307.00
Double heart memorial - one heart inscription	£658.35	£756.00
Double heart memorial - both heart inscription	£754.90	£864.00
Double heart additional inscription (not at time of original order)	£289.70	£298.00
Howard book - one page inscription	£491.60	£545.00
Howard book - both pages inscription	£544.25	£605.00
Howard book - additional inscription (not at time of original order)	£241.40	£286.00
Ogee		£505.00
single coppice		£2,055.00
double coppice		£2,335.00
Coppice glass topper - to go over plaque		£165.00
Coppice acrylic glass topper - to go over plaque		£98.00
Monarch vault	£1,059.25	£1,310.00
<b>Additional extras for memorials</b>		
Additional 20 letter inscription	£61.45	£74.00
Hand craft art design per hour	£70.25	£82.00
Dora art work	£105.35	£122.00
porcelain photo image		£98.00
additional proof (after the first two received for stones)		£2.00
<b>Photo plaques for stones</b>		
Oval 3 x 4 cm	£87.80	£107.00
Oval 4 x 6 cm	£105.35	£127.00
Oval 5 x 7 cam	£122.90	£145.00
Oval 6 x 8 cm	£131.70	£154.00
Oval 7 x 9 cm	£140.45	£165.00
Round 5 cm	£87.80	£107.00
Round 6 cm	£92.20	£112.00
Round 7 cm	£96.55	£118.00
Round 8 cm	£100.95	£121.00
Round 9 cm	£105.35	£127.00
Round 10 cm	£109.75	£131.00
Heart 3 x 3 cm	£87.80	£107.00
Heart 6 x6 cm	£122.90	£145.00
Heart 8 x8 cm	£149.25	£174.00
Heart 10 x 10 cm	£184.35	£214.00

## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

Ref Service	Current Fees 2023/24	Proposed Fees 2024/25
<b>Frames to go on top of photo plaques</b>		
Oval plain 5 x 7 cm	£26.35	£29.00
Oval plain 6 x 8 cm	£28.10	£31.00
Oval plain 7 x 9 cm	£29.85	£34.00
Oval ivy leaves 6 x 8 cm	£36.90	£41.00
Oval ivy leaves 7 x 9 cm	£40.40	£46.00
Oval thicker 7 x 9 cm	£40.40	£46.00
Oval patterned 6 x 8 cm	£39.50	£44.00
Oval patterned 7 x 9 cm	£42.15	£47.00
Round plain 6 cm	£26.35	£29.00
Round plain 7 cm	£29.85	£34.00
Round plain 8 cm	£33.35	£38.00
Round plain 10 cm	£42.15	£46.00
Oval stainless steel 6 x 8 cm	£43.90	£49.00
Oval stainless steel 7 x 9 cm	£47.40	£53.00
Oval stainless thicker 7 x 9 cm	£56.20	£62.00
Administration fee for additional work by monumental mason	£100.00	£200.00
Re-gilding	£109.45	£135.00
Replacement flower vase for stone and sanctum	£20.80	£13.00
vase block 4"		£127.00
vase block 6"		£133.00
small postage		£5.00
medium postage		£13.00
<b>Token and keepsakes items</b>		
Scatter tubes:-		
37cm (size 5)	£18.35	£19.00
25cm (size 3)	£13.20	£15.00
22.5cm (size 2)	£11.45	£14.00
13.5cm (size 1)	£8.90	£11.50
12 cm (size 0)		£9.50
Scatter pouch 4000cc	£28.90	£31.00
Scatter pouch 2500cc	£15.20	£19.50
Scatter pouch 600cc	£10.55	£15.00
Scatter pouch 400cc	£8.50	£13.00
Scatter pouch 150cc	£7.65	£11.00
<b>Urns:-</b>		
Spun metal urn	£34.60	£56.00
10.5"	£100.60	£109.00
7.25"	£71.90	£78.00
Decorative urn	£153.00	£163.00
Serenity porcelain urn	£42.60	£50.00
Aluminium urn	£67.00	£71.00
blissing urn		£311.00
simplicity/butterfly urn		£263.00
ceramic sorrento urn		£154.00

## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

Ref	Service	Current Fees 2023/24	Proposed Fees 2024/25
	<b>Caskets</b>		
	Vault ask box	£44.90	£57.00
	woven willow casket 4300cc		£54.00
	woven willow casket painted 4300cc		£89.00
	bamboo ash casket 4500cc		£66.00
	English willow casket 3100cc		£149.00
	fairtrade banana leaf casket		£98.00
	Warwick double casket	£127.40	£163.00
	<b>Baby /Child products</b>		
	Memory bear	£51.70	£53.00
	Memory bear personalised ribbon	£30.25	£30.00
	Baby Grafton	£22.85	£38.50
	Infant child urn		£195.00
	<b>Bio Urns;-</b>		
	Large floral heart	£79.10	£71.50
	Small floral heart	£39.60	£35.00
	Sand ocean urn with footprint	£147.00	£185.00
	Sand ocean with footprint mini		£111.00
	Athena Himalayan rock salt urn	£169.70	£197.00
	Journey earth urn adult	£61.20	£74.00
	Journey earth urn mini	£29.70	£36.00
	Bio degradable urn	£109.00	£114.00
	acorn urn		£113.00
	Augustus water urn		£121.50
	<b>Mini Keepsakes</b>		
	Mini decorative urn	£34.50	£41.00
	3"	£29.20	£36.00
	Hearts (standard plain 3")	£42.20	£41.00
	Hearts	£50.00	£60.00
	Teddy bear hearts	£49.80	£54.00
	Agate memory stone	£111.20	£84.00
	Stand (for hearts)	£14.60	£17.50
	glass bird		£155.00
	glass penguin		£132.00
	<b>Wooden Mini Keepsakes</b>		
	Wooden heart	£47.40	£51.00
	Wooden candle ash holder	£31.80	£35.50
	Engravement for wooden tokens	£27.30	£20.00
	Bamboo plaque small		£35.00

## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

Ref	Service	Current Fees 2023/24	Proposed Fees 2024/25
	<b>Books</b>		
	Love will never die		£14.99
	A mind full of grief		£12.99
	<b>Ash Jewellery:-</b>		
	wings of hope necklace		£312.00
	teardrop rhodium plated necklace		£262.00
	teardrop gold or ruthenium necklace		£287.00
	angelic star rhodium necklace		£236.00
	angelic star gold necklace		£262.00
	heart necklace rhodium		£262.00
	heart necklace gold		£287.00
	ashes necklace		£93.00
	pendant necklace		£125.00
	ash jewellery		£102.00
	pandora ash charm		£112.00
	pandora ash charm extra additional colour		£7.50
	pandora ash charm extra gold metal colour		£23.00
	<b>Ashes into glass Halo collection</b>		
	Halo tribute ring (silver)	£395.00	£395.00
	Halo tribute ring (gold)	£695.00	£695.00
	Halo tribute ring (white gold)	£725.00	£725.00
	Halo heart ring (silver)	£425.00	£425.00
	Halo heart ring (gold)	£725.00	£725.00
	Halo heart ring (white gold)	£775.00	£775.00
	Halo signet ring (silver)	£445.00	£445.00
	Halo signet ring (gold)	£745.00	£745.00
	Halo signet ring (white gold)	£795.00	£795.00
	Halo round pendant (silver)	£395.00	£395.00
	Halo round pendant (gold)	£775.00	£775.00
	Halo round pendant (white gold)	£795.00	£795.00
	Halo heart pendant (silver)	£445.00	£445.00
	Halo heart pendant (gold)	£795.00	£795.00
	Halo heart pendant (white gold)	£825.00	£825.00
	Halo earrings (silver)	£295.00	£295.00
	Halo earring (gold)	£545.00	£545.00
	Halo earring (white gold)	£595.00	£595.00
	Halo cufflinks (silver)	£545.00	£545.00
	Halo cufflink (gold)	£1,095.00	£1,095.00
	Halo cufflink (white gold)	£1,195.00	£1,195.00
	Paperweight	£195.00	£295.00
	<b>Ashes into glass Classic collection</b>		
	Classic tribute ring (silver)	£295.00	£295.00
	Classic tribute ring (gold)	£445.00	£445.00
	Classic tribute ring (white gold)	£475.00	£475.00
	Classic heart ring (silver)	£325.00	£325.00
	Classic heart ring (gold)	£475.00	£475.00
	Classic heart ring (white gold)	£495.00	£495.00
	Classic signet ring (silver)	£345.00	£345.00
	Classic signet ring (gold)	£495.00	£495.00
	Classic signet ring (white gold)	£525.00	£525.00
	Classic round pendant (silver)	£245.00	£245.00
	Classic round pendant (gold)	£475.00	£475.00
	Classic round pendant (white gold)	£495.00	£495.00
	Classic heart pendant (silver)	£295.00	£295.00

## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

Ref	Service	Current Fees 2023/24	Proposed Fees 2024/25
	Classic heart pendant (gold)	£495.00	£495.00
	Classic heart pendant (white gold)	£525.00	£525.00
	Classic earrings (silver)	£195.00	£195.00
	Classic earrings (gold)	£345.00	£345.00
	Classic earrings (white gold)	£395.00	£395.00
	Classic cufflinks (silver)	£395.00	£395.00
	Classic cufflinks (gold)	£795.00	£795.00
	Classic cufflink (white gold)	£845.00	£845.00
	Classic charm bead (silver)	£125.00	£125.00
	Classic charm bead (gold)	£175.00	£175.00
	Classic charm bead (white gold)	£195.00	£195.00
	<i>* NB: where fees are based on pass-through of suppliers' costs, these may be subject to change</i>		
<b>C3</b>	<b>Cemetery</b>		
	Residents Fees (Parkside, Holtspur and Shepherds Lane) - a double fee surcharge is applicable to non residents		
	<b>Burials</b>		
	<b>Earthen Grave</b>		
	All Plots (1 - 2 full burials)	£992.00	£1,061.00
	<b>Woodland Burials</b>		
	Plot (1 - 2 burials)	£992.00	£1,061.00
	Children's Plot	£174.00	£186.00
	Interment fee (no charge for under 18's)	£157.00	£168.00
	<b>Cremation Plots</b>		
	<b>Cremated Remains</b>		
	Plot measuring 2ft x 2 ft	£550.00	£589.00
	<b>Woodland Area</b>		
	Plot (2 interments)	£403.30	£432.00
	Interment fee (no charge for under 18's)	£157.00	£168.00
	Grave Preparation Fees (Cremated Remains)	£246.00	£268.00
	<b>Memorial Permits</b>		
	Flat tablets and Wedges	£115.50	£124.00
	Additional Inscription	£86.10	£92.00
	Small tablets and Wedges 1ft sq or less (Woodland)	£58.90	£63.00
	Headstones (Holtspur/Shepherds Lane)	£185.30	£198.00
	Full size Kerb stones (Holtspur/Shepherds Lane)	£126.40	£135.00
	Small Headstone & Kerb (Children's Sections only - Holtspur)	£187.50	£201.00
	<b>Other Charges</b>		
	Book of Remembrance (per line)	£32.70	£35.00
	1 further interment on existing plot	£348.80	£373.00
	Transfer fee	£86.10	£92.00
	Copy of Deed	£40.30	£43.00
	Interment of Ashes in grave (Holtspur/Shepherds Lane)	£348.80	£373.00
	Tree (Incl planting & aftercare - Holtspur)	£806.60	£863.00
	Research fee - per 4 records		£20.00

## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

Ref	Service	Current Fees 2023/24	Proposed Fees 2024/25
	<b>Memorial Frame (Parkside)</b>		
	2 line entry		£58.00
	5 line entry		£80.00
	8 line entry		£102.00
	Additional lines, per line		£8.00
	<b>Emblems, Badges etc (Parkside)</b>		
	Floral emblem		£115.00
	Regimental badge/crest/shield emblems		£135.00
	Illuminated capital letter		£160.00
	Full Coat of Arms		£170.00
	<b>Memorial Gardens (surcharges applicable to non-residents £123)</b>		
	Centre of lawn (1)	£397.90	£426.00
	Edge of shrubbery AC	£1,144.50	£1,225.00
	Edge of shrubbery SH6	£1,068.20	£1,143.00
	Main Avenue Trees (4)	£2,310.80	£2,473.00
	B 6 G-H (4)	£2,425.30	£2,595.00
	C Section - Standard Rose (4)	£2,256.30	£2,414.00
	E 5 F (2)	£1,144.50	£1,225.00
	G 121-145 Edge of Shrubby	£1,068.20	£1,143.00
	Garden H Section 60 C (4)	£2,201.80	£2,356.00
	Garden H Section 60 D (4)	£2,201.80	£2,356.00
	Garden H Section 92 B (4)	£2,201.80	£2,356.00
	KG Colonnade	£2,774.10	£2,968.00
	L 19 A-B (2)	£2,310.80	£2,473.00
	L230-233, 236, 237-241 (2) & L7C	£1,962.00	£2,099.00
	L234-235 partial view lake/golf course (4)	£3,411.70	£3,651.00
	M Gardens M265-298, M420-440 (2)	£1,962.00	£2,099.00
	M Shrubs M 315 B-E, M 310 A-B, M 309 (4)	£5,444.60	£5,826.00
	M441-459 (2)	£1,068.20	£1,143.00
	NG 2-14	£7,521.00	£8,047.00
	NG 2-14 with stone bench	£8,643.70	£9,249.00
	NR & N	£4,033.00	£4,315.00
	Oak Dell Scattering (1)	£269.20	£288.00
	O1-10 Edge of Shrubby (2)	£1,068.20	£1,143.00
	P204-255 Edge of Shrubby (2)	£1,068.20	£1,143.00
	R54 Gated Garden (6)	£5,504.50	£5,890.00
	R55 Gated Garden (8)	£6,627.20	£7,091.00
	R60-65 Magnolia (4)	£2,659.60	£2,846.00
	R70-R110 Edge of Shrubby (2)	£1,068.20	£1,143.00
	Sum-Ho 31, 32, 34, 35 (2)	£1,962.00	£2,099.00
	JN 61 & 98 (2)	£1,853.00	£1,983.00
	JS 36 & 138 (2)	£1,853.00	£1,983.00
	KC125A (4)	£4,905.00	£5,248.00
	SH4 143A (2)	£1,145.00	£1,225.00
	SH5 1-14 (2)	£1,063.00	£1,137.00
	Bespoke family gardens available, starting from	£7,297.60	£7,808.00

## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

Ref	Service	Current Fees 2023/24	Proposed Fees 2024/25
	<b>Other Fees</b>		
	Interment Fee (no charge for under 18's)	£157.00	£168.00
	Grave Preparation	£179.90	£192.00
	Plaques Staked (Wording over 60 letter £1.10 each)	£196.20	£210.00
	Out of Area fee, applies to plot purchase	£115.50	£124.00
	Out of Area fee, applies to interment fees	£115.50	£124.00
	Plaques Mounted (Wording over 60 letter £1.10 each)	£250.70	£268.00
	Plaque refurbishment	£61.30	£71.00
	Book of Remembrance	£32.70	£35.00
	<b>Memorial Frame</b>		
	2 line entry		£55.00
	5 line entry		£80.00
	8 line entry		£100.00
	Additional lines, per line		£8.00
	<b>Emblems, Badges etc</b>		
	Floral emblem		£108.00
	Regimental badge/crest/shield emblems		£128.00
	Illuminated capital letter		£155.00
	Full Coat of Arms		£160.00
	Transfer ashes to Biodegradable Container	£29.40	£31.00
	Biodegradable Container		POA
	Licence Transfer Fee (Owner Deceased)	£86.10	£92.00
	Licence Reprint (Add Name)	£40.30	£43.00
	Memorial Wall Plaque & Licence 6X2	£158.10	£169.00
	Memorial Wall Plaque & Licence 6X4 Z area	£316.10	£338.00
	Relicence fee each	£348.80	£373.00
	Relicence fee for Scattering Lawn (1)	£130.80	£140.00
	Grave buy back 10% or £150 whichever is greater	£174.40	£187.00
	Memorial Seat - renewable lease	£327.00	£350.00
	Maintenance of Individual Garden	POA	from £60
	Trees for Sale (from)	POA	POA
	Benches	POA	POA
	Plaque on Communal Bench Plaque - 5 year licence	£400.00	£400.00
	Carved lettering	POA	POA
	Stone Benches – straights	POA	POA
	Stone Benches – curved	POA	POA
	Venue for wedding photographs	£52.30	£57.00
	Venue for filming per day from	£599.50	£653.00
	Refreshments (pre-burial)		£45 minimum or £5 per head
	Obitus- Videobook keepsake		From £160
	Research Fee - per 4 records		£20.00
	<b>Memorial Trees</b>		
	Memorial Trees & Shrubs	POA	from £535
	Pink-flowering Hawthorne incl. plaque, in R section	£806.60	£863.00
	Avenue tree, no interments	£1,035.50	£1,108.00

## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

Ref	Service	Current Fees 2023/24	Proposed Fees 2024/25
	<b>(Great Missenden Cemetery)</b>		
	<b>Fees for the Use of the Cemetery for Interments:</b>		
	<b>* a double fee surcharge is applicable to non-residents</b>		
	In the graves for which no exclusive right of burial has been granted		
	i) A stillborn child, or a person whose age at the time of death did not exceed one month *	£0.00	£0.00
	ii) A person whose age at the time of death exceeded one month but did not exceed twelve years *	£126.40	£138.00
	iii) A person whose age at the time of death exceeded eighteen years *	£276.90	£302.00
	iv) for any interment at a depth exceeding six feet for members of the same family in a site and for each foot an additional *	£126.40	£138.00
	In a grave or vault for which an exclusive right of burial has been granted		
	i) A stillborn child, or a person whose age at the time of death did not exceed one month *	£0.00	£0.00
	ii) A person whose age at the time of death exceeded one month but did not exceed twelve years *	£126.40	£138.00
	iii) A person whose age at the time of death exceeded eighteen years *	£276.90	£302.00
	iv) For any interment at a depth exceeding six feet for members of the same family in a site and for each foot an additional *	£126.40	£138.00
	Transfer of ownership of Exclusive Right of Burial	£73.00	£80.00
	<b>Exclusive Rights of Burial in Perpetuity in an Earthen Grave</b>		
	i) One Plot	£472.00	£515.00
	<b>Monuments, Gravestones, Tablets and Monumental Inscriptions</b>		
	For the right to erect:		
	i) A headstone under no circumstances to exceed three feet in height or a foot stone not exceeding one foot in height *	£196.20	£210.00
	ii) A tablet on any grave or vault, or in the Lawn Cemetery, a plaque on a grave *	£196.20	£210.00
	iii) Any inscription after the first on a gravestone, tablet or memorial *	£104.60	£112.00
	Purchase of plot measuring 2ft x 2ft in Old Section of cemetery for burial of cremated remains *	£157.00	£171.00
	Purchase of plot measuring 2ft x 2ft in New Section of cemetery for burial of cremated remains *	£196.00	£214.00
	Burial of Cremated remains *	£126.40	£263.00
	<i>* NB: where fees are based on pass-through of suppliers' costs, these may be subject to change</i>		
	Research fee - per 4 records		£20.00



**Schedule of Fees and Charges applicable from 1 April 2024**

Fees are inclusive of VAT where applicable

<b>LICENSING - IF APPLICABLE FEES WILL CHANGE IN 24/25 ONCE APPROVED BY LICENSING COMMITTEE</b>			
<b>Ref</b>	<b>Service</b>	<b>Current Fees 2023/24</b>	<b>Proposed Fees 2024/25</b>
	<b>Licensing</b>		
<b>L1</b>	<b>Personal Licence - Statutory Fees</b>		
	Personal Licence Application	£37.00	£37.00
	Copy Personal Licence	£10.50	£10.50
	Change of name or address notification for Personal Licence	£10.50	£10.50
<b>L2</b>	<b>Street Trading (fee set by Zone)</b>		
	Consent Daytime (Annual) - Aylesbury area	£6,775.00	£6,775.00
	Consent Evening (Annual) - Aylesbury Area	£4,246.00	£4,246.00
	Consent Wendover (Annual)	£2,121.00	£2,121.00
	Kingsbury Pavement licence application fee (Annual)	£616.00	£616.00
	Kingsbury Pavement licence application fee – annual renewal fee	£616.00	£616.00
	Street Trading Consent: per day or part Monday - Thursday Chiltern and South Bucks area	£33.00	£33.00
	Street Trading Consent: per day or part Friday - Sunday. Chiltern and South Bucks Area	£52.00	£52.00
	Street Trading day time trading hourly rate - Wycombe area	£1.65	£1.65
	Street Trading night time trading hourly rate - Wycombe Area	£2.00	£2.00
	Street Trading Consent: Application Fee. Chiltern and South Bucks Area	£66.00	£66.00
	Street Trading Consent: Application Fee. Wycombe Area	£144.00	£144.00
<b>L3</b>	<b>Scrap Metal</b>		
	Scrap Metal site – new application (3 year licence)	£532.00	£553.00
	Scrap Metal site – renewal (3 year renewal)	£432.00	£449.00
	Scrap Metal Collectors – new application (3 year licence)	£324.00	£337.00
	Scrap Metal Collectors – renewal (3 year licence)	£246.00	£256.00
	Variation of licence type i.e. change from site to collector	£175.00	£182.00
	Variation of licence i.e. name, site address, named site managers	£65.00	£67.00
	Reprint of licence	£35.00	£36.00
	Vehicle window cards	£49.00	£51.00
	Application assistance	£90.00	£94.00
	<b>Hackney Carriage/Private Hire Vehicle Licences</b>		
	One year Hackney Carriage Vehicle Licence Grant	£282.00	£282.00
	One year Hackney Carriage Vehicle Licence Renewal	£243.00	£243.00
	One year Private Hire Vehicle Licence Grant	£275.00	£275.00
	One year Private Hire Vehicle Licence Renewal	£239.00	£239.00
	Replacement internal licence	£18.00	£18.00
	Replacement plate, holder and door stickers	£41.00	£41.00
	Replacement paperwork	£21.00	£21.00
	Transfer of Vehicle (from one owner to another)	£96.00	£96.00
	Insurance vehicle/change of vehicle	£77.00	£77.00
	<b>Operators Licences</b>		
	one vehicle only - one year	£456.00	£456.00
	one vehicle only - five years	£570.00	£570.00
	under 10 vehicles - one year	£606.00	£606.00
	under 10 vehicles - five year	£1,118.00	£1,118.00
	under 50 vehicles - one year	£682.00	£682.00
	under 50 vehicles - five year	£1,854.00	£1,854.00
	50+ Vehicles - One Year	£758.00	£758.00
	50+ Vehicles - Five Years	£2,914.00	£2,914.00
	Replacement Licence	£21.00	£21.00
	replacement paperwork	£110.00	£110.00
	Variation of licence	£55.00	£55.00

## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

<b>LICENSING - IF APPLICABLE FEES WILL CHANGE IN 24/25 ONCE APPROVED BY LICENSING COMMITTEE</b>			
Ref	Service	Current Fees 2023/24	Proposed Fees 2024/25
<b>Drivers' Licences</b>			
	Three Year Hackney Carriage Drivers Licence Grant	£360.00	£360.00
	Three Year Hackney Carriage Drivers Licence Renewal	£360.00	£360.00
	Three Year Private Hire Vehicle Drivers Licence Grant	£360.00	£360.00
	Three Year Private Hire Vehicle Drivers Licence Renewal	£360.00	£360.00
	Three year dual private hire/hackney carriage licence	£360.00	£360.00
	Three year renewal dual	£360.00	£360.00
	Three Year Hackney Carriage Drivers Licence Grant (safeguarding paid direct to CYP First)	£354.00	£354.00
	Three Year Hackney Carriage Drivers Licence Renewal (safeguarding paid direct to CYP First)	£354.00	£354.00
	Three Year Private Hire Vehicle Drivers Licence Grant (safeguarding paid direct to CYP First)	£354.00	£354.00
	Three Year Private Hire Vehicle Drivers Licence Renewal (safeguarding paid direct to CYP First)	£354.00	£354.00
	Three year dual private hire/hackney carriage licence (safeguarding paid direct to CYP First)	£354.00	£354.00
	Three year renewal dual (safeguarding paid direct to CYP First)	£354.00	£354.00
	Extension of licence (visa)	£77.00	£77.00
	Further Disclosure and Barring Service check and administration charge (set by the DBS)	£55.00	£55.00
	Replacement identity badge	£32.00	£32.00
	Replacement paperwork	£17.00	£17.00
	Arranger of boarding of dogs or cats	£581.00	£581.00
	Arranger - additional host	£145.00	£145.00
	Cattery	£581.00	£581.00
	Dog breeding - less than 10 dogs	£596.00	£596.00
	Dog breeding - 10 -19 dogs	£781.00	£781.00
	Dog breeding - 20 or more dogs	£846.00	£846.00
	Dog day care	£627.00	£627.00
	Dangerous wild animal (DWA) - new application	£598.00	£598.00
	Dangerous wild animal (DWA) - renewal application	£451.00	£451.00
	Keeping or training animals for exhibition	£582.00	£582.00
	Homeboarding - dog	£581.00	£581.00
	Kennel	£596.00	£596.00
	Pet Sales (one category of animal - mammals, reptiles, birds, fish)	£598.00	£598.00
	Pet Sales (per additional category of animal - mammals, reptiles, birds, fish)	£87.00	£87.00
	Hiring of horses - less than 10 horses	£574.00	£574.00
	Hiring of horses - 10-19 horses	£732.00	£732.00
	Hiring of horses - 20 or more horses	£866.00	£866.00
	hiring of horses - 40 or more horses	£1,119.00	£1,119.00
	Licence variation - paperwork only	£29.00	£29.00
	Licence variation inspection and paperwork	£145.00	£145.00
	Multiple activities (per additional licensable activity)	£251.00	£251.00
	Zoo - new application	£969.00	£969.00
	Zoo - renewal application	£991.00	£991.00
	Administration activity e.g. replacement paper licence	£29.00	£29.00

## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

<b>LICENSING - IF APPLICABLE FEES WILL CHANGE IN 24/25 ONCE APPROVED BY LICENSING COMMITTEE</b>			
Ref	Service	Current Fees 2023/24	Proposed Fees 2024/25
<b>Gambling Act fees</b>			
<b>Large Casino</b>			
	App. Fee	£9,696.00	£9,696.00
	Annual fee	£7,271.00	£7,271.00
	Transfer	£1,608.00	£1,608.00
	Variation	£3,919.00	£3,919.00
	Prov statement	£9,696.00	£9,696.00
	Re-instatement	£1,608.00	£1,608.00
	Lic app(Prov Statement)	£3,919.00	£3,919.00
	Licence copy	£15.00	£15.00
	Notice of change	£31.00	£31.00
<b>Small Casino</b>			
	App. Fee	£8,000.00	£8,000.00
	Annual fee	£5,000.00	£5,000.00
	Transfer	£1,608.00	£1,608.00
	Variation	£3,919.00	£3,919.00
	Prov statement	£8,000.00	£8,000.00
	Re-instatement	£1,608.00	£1,608.00
	Lic app(Prov Statement)	£3,000.00	£3,000.00
	Licence copy	£15.00	£15.00
	Notice of change	£31.00	£31.00
<b>Bingo Hall</b>			
	App. Fee	£2,302.00	£2,302.00
	Annual fee	£605.00	£605.00
	Transfer	£752.00	£752.00
	Variation	£1,168.00	£1,168.00
	Prov statement	£2,302.00	£2,302.00
	Re-instatement	£752.00	£752.00
	Lic app (Prov Statement)	£752.00	£752.00
	Licence copy	£15.00	£15.00
	Notice of change	£31.00	£31.00
<b>Adult Gaming Centre</b>			
	App. Fee	£1,648.00	£1,648.00
	Annual fee	£581.00	£581.00
	Transfer	£752.00	£752.00
	Variation	£765.00	£765.00
	Prov statement	£1,648.00	£1,648.00
	Re-instatement	£752.00	£752.00
	Lic app(Prov Statement)	£752.00	£752.00
	Licence copy	£15.00	£15.00
	Notice of change	£31.00	£31.00
<b>Betting premises (Track)</b>			
	App. Fee	£1,878.00	£1,878.00
	Annual fee	£666.00	£666.00
	Transfer	£752.00	£752.00
	Variation	£860.00	£860.00
	Prov statement	£1,878.00	£1,878.00
	Re-instatement	£752.00	£752.00
	Lic app(Prov Statement)	£752.00	£752.00
	Licence copy	£15.00	£15.00
	Notice of change	£31.00	£31.00

**Schedule of Fees and Charges applicable from 1 April 2024**

Fees are inclusive of VAT where applicable

<b>LICENSING - IF APPLICABLE FEES WILL CHANGE IN 24/25 ONCE APPROVED BY LICENSING COMMITTEE</b>			
<b>Ref</b>	<b>Service</b>	<b>Current Fees 2023/24</b>	<b>Proposed Fees 2024/25</b>
	<b>Family Entertainment Centre</b>		
	App. Fee	£1,648.00	£1,648.00
	Annual fee	£581.00	£581.00
	Transfer	£752.00	£752.00
	Variation	£765.00	£765.00
	Prov statement	£1,648.00	£1,648.00
	Re-instatement	£752.00	£752.00
	Lic app (Prov Statement)	£752.00	£752.00
	Licence copy	£15.00	£15.00
	Notice of change	£31.00	£31.00
	<b>Betting Premises (Other)</b>		
	App. Fee	£2,132.00	£2,132.00
	Annual fee	£452.00	£452.00
	Transfer	£752.00	£752.00
	Variation	£1,168.00	£1,168.00
	Prov statement	£2,132.00	£2,132.00
	Re-instatement	£752.00	£752.00
	Lic app (Prov Statement)	£752.00	£752.00
	Licence copy	£15.00	£15.00
	Notice of change	£31.00	£31.00
	<b>Temporary Use Notice</b>		
	Grant fee	£431.00	£431.00
	Copy of Notice	£15.00	£15.00
	Notification of Change	£31.00	£31.00
	<b>Licensed Premises Gaming Machine Permit (statutory fee)</b>		
	New Applications	£150.00	£150.00
	Variation	£100.00	£100.00
	Transfer	£25.00	£25.00
	Annual Fee	£50.00	£50.00
	Change of name	£25.00	£25.00
	Copy of Permit	£15.00	£15.00
	<b>Licensed Premises Automatic Notification Process (statutory fee)</b>		
	On notification	£50.00	£50.00
	<b>Club Gaming Permits (statutory fee)</b>		
	New Application	£200.00	£200.00
	Grant (Club Premises Certificate holder)	£100.00	£100.00
	Variation	£100.00	£100.00
	Renewal	£200.00	£200.00
	Renewal (Club Premises Certificate holder)	£100.00	£100.00
	Annual Fee	£50.00	£50.00
	Copy of Permit	£15.00	£15.00
	Renewal - Fast Track Clubs	£100.00	£100.00
	Renewal - Transitional Application Fee	£100.00	£100.00
	<b>Club Machine Permits (statutory fee)</b>		
	New Application	£200.00	£200.00
	Grant (Club Premises Certificate holder)	£100.00	£100.00
	Variation	£100.00	£100.00
	Renewal	£200.00	£200.00
	Renewal (Club Premises Certificate holder)	£100.00	£100.00
	Annual Fee	£50.00	£50.00
	Copy of Permit	£15.00	£15.00
	Renewal - Fast Track Clubs	£100.00	£100.00
	Renewal - Transitional Application Fee	£100.00	£100.00
	<b>Family Entertainment Centre Gaming Machine Permits (statutory fee)</b>		
	Grant	£300.00	£300.00
	Renewal	£300.00	£300.00
	Existing operator Grant	£100.00	£100.00
	Change of name	£25.00	£25.00
	Copy of Permit	£15.00	£15.00

## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

<b>LICENSING - IF APPLICABLE FEES WILL CHANGE IN 24/25 ONCE APPROVED BY LICENSING COMMITTEE</b>			
Ref	Service	Current Fees 2023/24	Proposed Fees 2024/25
<b>Prize Gaming Permits (statutory fee)</b>			
	Grant	£300.00	£300.00
	Renewal	£300.00	£300.00
	Existing operator Grant	£100.00	£100.00
	Change of name	£25.00	£25.00
	Copy of Permit	£15.00	£15.00
<b>Small Lotteries &amp; Amusement for Raffles (statutory fee)</b>			
	Registration	£40.00	£40.00
	Annual Fee	£20.00	£20.00
<b>L34</b>	<b>Sex Establishments/Sexual Entertainment Venues (fee set by Zone)</b>		
	Fee in respect of an application for grant, transfer or renewal of a licence for a sex establishment - Aylesbury area	£2,262.00	£2,262.00
	Fee in respect of an application for grant, transfer or renewal of a licence for a sex establishment - Chiltern & South Bucks area	£3,815.00	£3,815.00
	Fee in respect of an application for grant or transfer of a licence for a sex establishment - Wycombe area	£4,905.00	£4,905.00
	Fee in respect of an application for renewal of a licence for a sex establishment - Wycombe area	£1,308.00	£1,308.00
	Non Contested Sex Establishment licence (Renewal) Aylesbury area	£534.00	£534.00
<b>L35</b>	<b>Other Licensing - miscellaneous (fee set by Zone)</b>		
	Registration of:- Acupuncturists, Tattooists, Ear Piercing and Electrolysis Premises	£220.00	new harmonised fee from 1.12.22
	Additional Operator at New Acupuncture/ Ear Piercing/ Tattooing/ Electrolysis Business (One Operator)	£60.00	new harmonised fee from 1.12.22
	Additional Operator at Existing Acupuncture / Ear Piercing/ Tattooing/ Electrolysis Business (One Operator)	£30.00	new harmonised fee from 1.12.22
	<b>Licensing Act 2003 Fees – Statutory Fees</b>		
<b>L36</b>	<b>New Premises/Club Premises/Variation applications (NDRV)</b>		
	Band A 0 - £4,300	£100.00	£100.00
	Band B £4,300 - £33,000	£190.00	£190.00
	Band C £33,000 - £87,000	£315.00	£315.00
	Band D £87,000 - £125,000	£450.00	£450.00
	Band D* £87,000 - £125,000	£900.00	£900.00
	Band E £125,001 – and above	£635.00	£635.00
	Band E* £125,001 – and above	£1,905.00	£1,905.00
	Applications for Minor variations to Premises Licences or Club Premises Certificate	£89.00	£89.00
	Application to remove apply the alternative licence condition and removal of mandatory condition for premises licences	£23.00	£23.00
	Premises Licences sought for Community Centres and some Schools that permit Regulated Entertainment but which do not permit the sale of Alcohol and/or the provision of late night entertainment will not incur a fee.	No charge	No charge
<b>L37</b>	<b>New Premises /Club Premises Applications / Variation applications – Additional Fees (NDRV)</b>		
	Where 5000 or more people will be on the premises the following additional fees are payable:-		
	5,000 – 9,999	£1,000.00	£1,000.00
	10,000 – 14,999	£2,000.00	£2,000.00
	15,000 – 19,999	£4,000.00	£4,000.00
	20,000 – 29,999	£8,000.00	£8,000.00
	30,000 – 39,999	£16,000.00	£16,000.00
	40,000 – 49,999	£24,000.00	£24,000.00
	50,000 – 59,999	£32,000.00	£32,000.00
	60,000 – 69,999	£40,000.00	£40,000.00
	70,000 – 79,999	£48,000.00	£48,000.00
	80,000 – 89,999	£56,000.00	£56,000.00
	90,000 and over	£64,000.00	£64,000.00

## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

<b>LICENSING - IF APPLICABLE FEES WILL CHANGE IN 24/25 ONCE APPROVED BY LICENSING COMMITTEE</b>			
Ref	Service	Current Fees 2023/24	Proposed Fees 2024/25
<b>L38</b>	<b>Annual Maintenance Fees - Premises /Club Premises (NDRV)</b>		
	Band A 0 - £4, 300	£70.00	£70.00
	Band B £4,300 - £33,000	£180.00	£180.00
	Band C £33,000 - £87,000	£295.00	£295.00
	Band D £87,000 - £125,000	£320.00	£320.00
	Band D* £87,000 - £125,000	£640.00	£640.00
	Band E £125,001 – and above	£350.00	£350.00
	Band E* £125,001 – and above	£1,050.00	£1,050.00
<b>L39</b>	<b>Additional Annual Maintenance Fees (NDRV)</b>		
	Where 5000 or more people will be on the premises the following additional fees are payable:-		
	5,000 – 9,999	£500.00	£500.00
	10,000 – 14,999	£1,000.00	£1,000.00
	15,000 – 19,999	£2,000.00	£2,000.00
	20,000 – 29,999	£4,000.00	£4,000.00
	30,000 – 39,999	£8,000.00	£8,000.00
	40,000 – 49,999	£12,000.00	£12,000.00
	50,000 – 59,999	£16,000.00	£16,000.00
	60,000 – 69,999	£20,000.00	£20,000.00
	70,000 – 79,999	£24,000.00	£24,000.00
	80,000 – 89,999	£28,000.00	£28,000.00
	90,000 and over	£32,000.00	£32,000.00
<b>L40</b>	<b>Other Fees Payable</b>		
	Supply of Copies of Information Contained in Register		
	Application for Copy of Licence	£10.50	£10.50
	Provisional Statement Applications	£315.00	£315.00
	Replacement Licence after loss/theft	£10.50	£10.50
	Notification of change of name or address	£10.50	£10.50
	Application to vary a Designated Premises Supervisor	£23.00	£23.00
	Transfer of a premises licence/club premises certificate	£23.00	£23.00
	Interim Authority Notice	£23.00	£23.00
	Notification of Interest by Freeholder	£21.00	£21.00
	Temporary Event Notices	£21.00	£21.00
	Application for Notice on theft, loss etc of Temporary Event Notice	£10.50	£10.50
<b>L41</b>	<b>Public Space Protection Order</b>		
	Breach of order, Fixed Penalty Notice - paid within 10 days	£60.00	£60.00
	Breach of order, Fixed Penalty Notice - paid within 10-14 days	£100.00	£100.00

**Schedule of Fees and Charges applicable from 1 April 2024**

Ref	Service	Charge type	Current Fees 2023/24	Proposed Fees 2024/25
C1	<b>Culture, Sports &amp; Leisure</b>			
	<b>Leisure</b>			
	<b>Wycombe Park Events</b>			
	Community Events - operating day		£260.00	£278.00
	Commercial Events		By negotiation	By negotiation
	Fairs / Circus - operating day		£435.00	£465.00
	Hebborns Small Childs Fair - operating day		£88.00	£94.00
	Commercial Photography - operating day		£154.00	£165.00
	Commercial Filming - operating day		By negotiation	By negotiation
	<b>Higginson Park</b>			
	Mooring - per night		£17.00	£18.00
	Traylens		£3,681.00	£3,939.00
	<b>Regular Activities</b>			
	Tuesday Club		£8.80	£9.00
	Tuesday Club - 10 Week Booking		£79.00	£85.00
	Tuesday Club - Half Session		£4.50	£5.00
	Thursday Club		£7.20	£8.00
	Thursday Club - 10 Week Booking		£67.00	£72.00
	Thursday Club - Half Session		£4.45	£5.00
	Thursday Club - Swimming Only (10 Session Block)		£75.00	£80.00
	Doorways		£6.90	£7.00
	<b>Events on Aylesbury Vale area land - Per Week</b>			
	Regular Activity i.e. Commercial Fitness trainer / personal trainer 1 or 2 sessions per week.		£14.00	£15.00
	Regular Activity - 3 or 4 sessions per week.		£22.00	£24.00
	Regular Activity - 5 or more sessions per week.		£29.00	£31.00
	<b>Events on Aylesbury Vale area land - Per Day</b>			
	Mini Event (up to 200 people per day)		£136.00	£146.00
	Small event (i.e. expected attendance up to 400 people per day)		£290.00	£310.00
	Medium sized event (expected attendance of up to 999 per day)		£398.00	£426.00
	Fair or ticketed event and also other events with expected attendance over 1000 per day.		£579.00	£620.00
	Get in/out days (for events which require the use of the land on days either side of the event day to set up and /or clear down)		£144.00	£154.00
	Large commercial events		By negotiation	By negotiation
	<b>Filming Admin Fee</b>			
	Crew - Up to 10 People		£50.00	£50.00
	Crew - 10 to 20 People		£100.00	£100.00
	Crew - 20 to 50 People		£150.00	£150.00
	Crew - 50 to 75 People		£200.00	£200.00
	Crew - 75 to 100 People		£250.00	£250.00
	Crew - 100 to 150 People		£250.00 - £500.00	£250.00 - £500.00
	Crew - Over 150 People		By negotiation	By negotiation
	Student / Charity - up to 10 People		No fee	No fee
	Student / Charity - 10 to 20 People		£25.00	£25.00
	News Crews - Accredited		No fee	No fee
	Officer Time	Per hour	£75.00	£75.00
	Drone Permission	Per day	£150.00	£150.00

**Schedule of Fees and Charges applicable from 1 April 2024**

Ref	Service	Charge type	Current Fees 2023/24	Proposed Fees 2024/25
<b>C7</b>	<b>Country Parks - CSL</b>			
	Timber sales available on request		By negotiation	By negotiation
	<b>Car parking</b>			
	Black Park (prices are not inclusive of RingGo fee, if used)	0-2 hours	£3.90	£4.20
		2-4 hours	£4.70	£5.00
		4+ hours	£5.70	£6.10
	Black Park Early bird (before 9.00am) - (prices are not inclusive of RingGo fee, if used)	2 hours	£2.90	£3.10
	Denham & Langley Park (prices are not inclusive of RingGo fee, if used)	0-3 hours	£3.90	£4.20
		3+ hours	£4.70	£5.00
	Annual Parking Permit (Black Park, Langley Park & Denham) - 1 car	Yearly (1 veh)	£66.00	£70.60
	Filming Rights fees - available on request		By negotiation	By negotiation
	<b>Fishing permits (Black Park) - Prices not inclusive of Eventbrite fee</b>			
	Adult (age 17-64) Annual pass	annual	£64.00	£68.00
	Adult (age 17-64) Day pass	day ticket	£6.00	£6.50
	Concessionary (disabled, age 12-17 or 65+)	annual	£48.00	£51.00
	<b>Annual pass - Prices not inclusive of Eventbrite fee</b>			
	Concessionary - Day pass	day ticket	£5.00	£5.40
	<b>Room Hire</b>			
	Foxley Copse	Full day	£121.00	£129.00
	Meadow View	Full day	£121.00	£129.00
	Events - Price on event		By negotiation	By negotiation
<b>C8</b>	<b>Libraries - CSL</b>			
	<b>Membership</b>			
	Joining the library		No fee	No fee
	Replacement library card		£2.80	£3.00
	Annual subscription for Reading Groups		£25.00	£26.75
	<b>Reservations</b>			
	All reservations from Buckinghamshire libraries		£1.00	£1.00
	Books from SELMS (South East libraries consortium) libraries		£3.00	£3.00
	Books from non-SELMS (South East libraries consortium) libraries		£8.00	£9.00
	Vocal scores and orchestral sets from Buckinghamshire libraries (up to 40 copies per set)		£22.00	£24.00
	<b>Notifications</b>			
	Postal notification for reservations and overdue		£1.10	£1.10
	Email notification for reservations and overdue		No fee	No fee
	<b>Loans</b>			
	<b>Audiobooks (3 weeks)</b>			
	1 - 4 tape or CD set		£1.40	£1.50
	5 - 11 tape or CD set		£2.50	£2.70
	12+ tape or CD set		£3.50	£3.70



**Schedule of Fees and Charges applicable from 1 April 2024**

Ref	Service	Charge type	Current Fees 2023/24	Proposed Fees 2024/25
	<b>Overdue Charges - Per day</b>			
	Children's books		£0.05	£0.05
	Maximum total charge per item		£1.10	£1.05
	Adults' books		£0.30	£0.30
	Maximum total charge per item		£5.60	£6.30
	Reading Group sets		£1.10	£1.20
	Maximum total charge per item		£22.50	£25.20
	Vocal scores and orchestral sets		£1.10	£1.20
	Maximum total charge per item		£22.50	£25.20
	All other items		£0.30	£0.30
	Maximum total charge per item		£5.60	£6.30
	Lost or damaged items are charged at cost of replacing		At cost	At cost
	<b>Printing</b>			
	A4 Black and White		£0.20	£0.20
	A4 Colour		£0.50	£0.60
	A3 Black and White		£0.30	£0.30
	A3 Colour		£0.90	£1.00
	<b>Scanning</b>			
	1 page		£1.10	£1.20
	Each subsequent page		£0.30	£0.30
	<b>Meeting Rooms</b>			
	Flipboard and Pen Hire- All rooms		£4.00	£4.30
	Touchscreen - All rooms		£11.30	£12.10
	<b>Aylesbury Library</b>			
	<b>Large Meeting Room - Clipsham Room (16 seated)</b>			
	Concessionary use		£12.80	£13.70
	Standard use		£18.20	£19.50
	<b>Small Meeting Room (6 seated)</b>			
	Concessionary use		£10.70	£11.40
	Standard use		£13.90	£14.90
	<b>Beaconsfield Library</b>			
	<b>Beaconsfield Meeting Room (6 seated conference style)</b>			
	Concessionary use		£10.70	£11.40
	Standard use		£12.80	£13.70

**Schedule of Fees and Charges applicable from 1 April 2024**

Ref	Service	Charge type	Current Fees 2023/24	Proposed Fees 2024/25
	<b>Bourne End Community Library</b>			
	<b>Jackson Mill Room (35 seated conference style)</b>			
	Concessionary use		£14.30	£15.30
	Standard use		£18.70	£20.00
	<b>Soho Mill Room (35 seated conference style)</b>			
	Concessionary use		£14.30	£15.30
	Standard use		£18.70	£20.00
	<b>Charges to hire both rooms, connected (up to 100 people + garden access)</b>			
	Concessionary use		£21.00	£22.50
	Standard use		£28.70	£30.70
	<b>Lantern Room (25 seated conference style)</b>			
	Concessionary use		£11.00	£11.80
	Standard use		£14.30	£15.30
	<b>Buckingham Library</b>			
	<b>Community Room (29 chairs)</b>			
	Concessionary use		£12.10	£12.90
	Standard use		£16.60	£17.80
	<b>Meeting Room (25 seated theatre style)</b>			
	Concessionary use		£12.10	£12.90
	Standard use		£16.60	£17.80
	<b>Burnham Community Library</b>			
	<b>Large Meeting Room (60 seated theatre style)</b>			
	Concessionary use		£8.80	£9.40
	Standard use		£26.40	£28.20
	<b>Small Meeting Room (50 seated theatre style)</b>			
	Concessionary use		£8.80	£9.40
	Standard use		£23.10	£24.70
	<b>Chesham Library</b>			
	<b>Harding Room (25 seated theatre style)</b>			
	Concessionary use		£15.00	£16.10
	Standard use		£17.10	£18.30
	<b>Small Meeting Room (4-5 seated)</b>			
	Concessionary use		£7.00	£7.50
	Standard use		£10.20	£10.90
	<b>Tardis Room (8 seated)</b>			
	Concessionary use		£7.00	£7.50
	Standard use		£10.20	£10.90
	<b>High Wycombe Library</b>			
	<b>David Shakespeare Room (35-40 people)</b>			
	Concessionary use		£19.80	£21.20
	Standard use		£27.60	£29.50

**Schedule of Fees and Charges applicable from 1 April 2024**

Ref	Service	Charge type	Current Fees 2023/24	Proposed Fees 2024/25
	<b>Margaret Dewar Room (35-40 people)</b>			
	Concessionary use		£19.80	£21.20
	Standard use		£27.60	£29.50
	<b>Charges to hire both rooms, connected (80 people)</b>			
	Concessionary use		£39.70	£42.50
	Standard use		£55.10	£59.00
	<b>Wessex Room (5-6 people)</b>			
	Concessionary use		£12.10	£12.90
	Standard use		£19.80	£21.20
	<b>Marlow Library</b>			
	<b>Marlow Library Meeting Room</b>			
	Concessionary use		£10.70	£11.40
	Standard use		£13.90	£14.90
	<b>Micklefield Library</b>			
	<b>Large Meeting Room (40 theatre style)</b>			
	Concessionary use		£9.80	£10.50
	Standard use		£13.90	£14.90
	<b>Small Meeting Room (6 seated)</b>			
	Concessionary use		£7.70	£8.20
	Standard use		£10.70	£11.40
	Kitchen		£4.90	£5.20
	<b>Princes Risborough Library</b>			
	<b>Princes Risborough Library Meeting Room</b>			
	Concessionary use		£13.90	£14.90
	Standard use		£19.30	£20.70
	<b>Wendover Community Library</b>			
	<b>Meeting Room (35-40 people)</b>			
	Concessionary use		£11.60	£12.40
	Standard use		£19.50	£20.90
	<b>Small Meeting Room (8 people 1st floor)</b>			
	Concessionary use		£11.60	£12.40
	Standard use		£19.50	£20.90
	<b>Schools Library Service</b>			
	<b>Primary Schools/Academies</b>			
	Full Primary package (1 project collection per class per term)	price per pupil	£6.00	£6.24
	<b>Additional options</b>			
	Project Collections (member)		£50.00	£52.00
	Project Collections (non-member)		£65.00	£68.00
	<b>Artefact Collections</b>			
	Artefact Collection hire - members		£40.00	£42.00
	Artefact Collection hire - non-members		£50.00	£52.00
	<b>Themed Boxes and Storysacks</b>			
	Puppet-themed project box (4 week hire) - members		£40.00	£42.00
	Puppet-themed project box (4 week hire) - non-members		£50.00	£52.00
	Storysack (4 week hire) - members		£40.00	£42.00
	Storysack (4 week hire) - non-members		£50.00	£52.00

**Schedule of Fees and Charges applicable from 1 April 2024**

Ref	Service	Charge type	Current Fees 2023/24	Proposed Fees 2024/25
	<b>Secondary Schools</b>			
	Secondary schools membership		£375.00	£390.00
	Book requests		£125.00	£130.00
	<b>Other School Library Services</b>			
	Diversity collection (member)		£0.00	£60.00
	Diversity collection (non-member)		£0.00	£75.00
	1 day professional support - members		£495.00	£500.00
	1 day professional support - non-members		£550.00	£600.00
<b>C9</b>	<b>Buckinghamshire Archives</b>			
	<b>Copying</b>			
	Photocopies of items in Local Studies and Archive search-rooms		£0.20	£0.20
	Colour copy		£1.10	£1.15
	Photocopies of documents produced from the Archive strong-rooms		£1.10	£1.15
	Colour copy		£1.60	£1.70
	Photocopy of a will within 10 working days		£11.20	£12.00
	Photocopy of marriage licence records within 10 working days		£11.20	£12.00
	<b>Print-outs from microfilm</b>			
	Self-service		£0.50	£0.55
	Print-outs made by staff		£1.10	£1.20
	<b>PDF Copies Sent by E-mail</b>			
	PDF copy of a document (sent by email within 5-10 working days) per scan		£1.10	£1.20
	PDF of a microfilm printout per scan		£2.10	£2.20
	<b>Print-outs from computer</b>			
	Black and white		£0.20	£0.20
	Colour copy		£1.10	£1.20
	<b>Minimum charge for items sent by post</b>			
	Minimum charge for items sent by post		£11.00	£11.80
	<b>Certified Copies of Documents</b>			
	To certify a copy of a document in the care of Buckinghamshire Archives, or for a formal letter confirming details contained in an original document in our care. This is in addition to the fees to make the copies / locate the required information, and postage and packing.		£27.80	£29.70
	<b>Camera Permits</b>			
	Charge for using a camera per half day		£5.40	£5.80
	Charge for using a camera per day		£8.60	£9.20
	Charge for using a camera per week		£24.60	£26.30
	Charge for using a camera per year		£128.40	£137.40
	Camera charges			
	<b>Postage and packaging</b>			
	1-5 Items		£2.80	£3.30
	6-10 Items		£5.70	£6.70
	11+ Items		£11.30	£13.30
	<b>Digital copying</b>			
	<b>Colour image, up to A3, 300dpi, supplied as PDF file by email (up to 10mb)</b>			
	First Image (non commercial use)		£11.20	£12.00
	Subsequent Images from the same document (non commercial use)		£4.00	£4.30
	First Image (commercial use)		£26.80	£28.70
	Subsequent Images from the same document (commercial use)		£21.40	£22.90
	Tithe Maps and maps from the BAS collection (non commercial use)		£25.00	£26.80
	Tithe Maps and maps from the BAS collection (commercial use)		£60.00	£64.20

**Schedule of Fees and Charges applicable from 1 April 2024**

Ref	Service	Charge type	Current Fees 2023/24	Proposed Fees 2024/25
	<b>Creating digital copies of documents not held by the Archives Service</b>			
	First Image			£15.00
	Subsequent Images from the same document			£5.00
	<b>Research Service</b>			
	Research by staff / staff time to create quotes to copy between 9 and 12 documents - half hour		£21.40	£22.90
	Research by staff / staff time to create quotes to copy between 12+ documents - per hour		£40.70	£43.50
	Research fee for commercial purposes		£81.30	£87.00
	Transcriptions of documents (whole or part of a document) per hour		£48.20	£51.60
	<b>Additional Services</b>			
	Consultation fee for professional advise from a member of the Service's team - per hour		£85.60	£91.60
	Conservation: Basic treatment, per hour		£50.00	£53.50
	Conservation: Complex treatments, per hour		£70.00	£74.90
	Conservation: Condition and treatment report		£87.00	£93.10
	Priority Service, by agreement only. Fast tracked copying / research completed within two working days. In addition to standard fees to make copies or carry out the research.		£32.10	£34.30
	<b>Licensing fees (in addition to the costs to produce the images/copies)</b>			
	<b>Not for profit: Publication of documents in the care of the Service in print, online or on film, including use in free to access exhibitions.</b>			
	First Image		£10.70	£11.40
	Subsequent Images		£5.40	£5.80
	<b>Commercial: Publication in print (print run up to 1000 copies); online and use in exhibitions that charge to access.</b>			
	First Image		£42.80	£45.80
	Subsequent Images		£21.40	£22.90
	<b>Commercial: Publication in print (print run 1001+ copies); online and use in exhibitions that charge to access.</b>			
	First Image		£85.60	£91.60
	Subsequent Images		£64.20	£68.70
	<b>Commercial: TV/film company using documents in the Service's care</b>			
	First Image		£107.00	£114.50
	Subsequent Images		£85.60	£91.60
	All requests to film at the archives should be sent to the Film Office: filmoffice@buckinghamshire.gov.uk.		By negotiation	By negotiation
	Use of film held in the Service's care by agreement. The Service will check for any copyright issues and contact the owner of the film as necessary before fees are agreed.			
	<b>Certificates</b>			
	Marriage certificates (post-1837), plus postage and packing costs		£11.00	£11.00
	Baptism certificates (post-1813), plus postage and packing costs		£15.00	£16.10
	<b>Outreach</b>			
	Introductory presentation on the work of the Archives Service lasting approximately 30 minutes, during normal office hours only. FREE		£0.00	£0.00
	Tour of the Archives or presentation/classes during normal office hours		£81.30	£87.00
	Tour of the Archives or presentation/classes outside office hours		£107.00	£114.50
	Bespoke lectures / presentations		By negotiation	By negotiation
	<b>Items for sale</b>			
	Pencils		£0.30	£0.35
	USB Pen		£7.00	£7.50
	Tea & Coffee		£0.50	£0.55

## Schedule of Fees and Charges applicable from 1 April 2024

Ref	Service	Current Fees 2023/24	Proposed Fees 2024/25	
T7	<b>PUBLIC TRANSPORT</b>			
	Bucks Driving test standard	£123.00	£132.00	
	Short Notice One off standing test	£146.00	£156.00	
	Bus Stop Closure Charge	£101.00	£108.00	
	Replacement bus pass concessionary travel	£15.00	£15.00	
T8	<b>FLEET MANAGEMENT</b>			
	Leases of 16 or 17 seat mini buses (to Academy schools)	£5,000 - £8,000	£5,000 - £8,000	
	Spot Hire Charges - Daily	POA	POA	
	Spot Hire Charges - 5 Day Week	POA	POA	
	Spot Hire Charges - 7 Day Week	POA	POA	
	Cancellation charge (less than one calendar week notice)	£98.00	£105.00	
	<b>CLIENT TRANSPORT</b>			
	Charge for contractor ID Badge	£95.00	£99.00	
	<b>PAID FOR HOME TO SCHOOL TRANSPORT</b>			
	Replacement bus pass for school transport	£15.00	£15.00	
	<b>In County Resident fares</b>			
	Resides In-County (all ages)	Autumn Term	£298.00	£320.00
		Spring Term	£298.00	£320.00
		Summer Term	£298.00	£320.00
		Annual Price	£868.00	£929.00
		Monthly Direct Debit over 8 months	£111.00	£120.00
	Resides Out of County (all ages)	Autumn Term	£408.00	£438.00
		Spring Term	£408.00	£438.00
		Summer Term	£408.00	£438.00
		Annual Price	£1,200.00	£1,285.00
		Monthly Direct Debit over 8 months	£153.00	£164.00
	<b>Post-16 SEN with an Education Health &amp; Care Plan (EHCP)</b>			
	<b>Post-16 SEN - Not discounted</b>			
	No Days travel to school per week			
5		Autumn Term	£318.00	£340.00
		Spring Term	£318.00	£340.00
		Summer Term	£318.00	£340.00
		Annual Price	£954.00	£1,021.00
		Monthly Direct Debit over 8 months	£119.00	£128.00
4		Autumn Term	£255.00	£273.00
		Spring Term	£255.00	£273.00
		Summer Term	£255.00	£273.00
		Annual Price	£764.00	£817.00
		Monthly Direct Debit over 8 months	£96.00	£102.00
3		Autumn Term	£191.00	£204.00
		Spring Term	£191.00	£204.00
		Summer Term	£191.00	£204.00
		Annual Price	£572.00	£612.00
		Monthly Direct Debit over 8 months	£72.00	£77.00

Ref	Service		Current Fees 2023/24	Proposed Fees 2024/25
2		Autumn Term	£127.00	£136.00
		Spring Term	£127.00	£136.00
1		Summer Term	£127.00	£136.00
		Annual Price	£382.00	£409.00
2		Monthly Direct Debit over 8 months	£48.00	£51.00
		Autumn Term	£63.00	£67.00
1		Spring Term	£63.00	£67.00
		Summer Term	£63.00	£67.00
1		Annual Price	£190.00	£203.00
		Monthly Direct Debit over 8 months	£24.00	£25.00
<b>Post-16 SEN - Discounted (Reduced Fee)</b>				
No Days travel to school per week				
5		Autumn Term	£212.00	£227.00
		Spring Term	£212.00	£227.00
4		Summer Term	£212.00	£227.00
		Annual Price	£636.00	£681.00
4		Monthly Direct Debit over 8 months	£80.00	£85.00
		Autumn Term	£169.00	£181.00
3		Spring Term	£169.00	£181.00
		Summer Term	£169.00	£181.00
3		Annual Price	£508.00	£544.00
		Monthly Direct Debit over 8 months	£64.00	£68.00
2		Autumn Term	£127.00	£136.00
		Spring Term	£127.00	£136.00
2		Summer Term	£127.00	£136.00
		Annual Price	£382.00	£409.00
1		Monthly Direct Debit over 8 months	£48.00	£51.00
		Autumn Term	£85.00	£91.00
1		Spring Term	£85.00	£91.00
		Summer Term	£85.00	£91.00
1		Annual Price	£254.00	£272.00
		Monthly Direct Debit over 8 months	£32.00	£34.00
1		Autumn Term	£42.00	£45.00
		Spring Term	£42.00	£45.00
1		Summer Term	£42.00	£45.00
		Annual Price	£127.00	£136.00
1		Monthly Direct Debit over 8 months	£16.00	£17.00

## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

Ref	Service	Current Fees 2023/24	Proposed Fees 2024/25
<b>Transportation</b>			
<b>FILMING ON HIGHWAYS</b>	Temporary Traffic Regulation Orders	£2,043.00	£2,186.00
	Administration fixed fee for filming applications	£359.00	£384.00
	Officers to attend site meetings to discuss filming requirements (per visit)	£185.00	£198.00
	Filming Notices requiring road closures lasting no more than 24 hours	£1,224.00	£1,310.00
	Filming Orders requiring road closures lasting more than 24 hours	£3,031.00	£3,243.00
<b>ROAD SPACE MANAGEMENT</b>			
	<b>Scaffolding</b>		
	Initial application	£256.00	£274.00
	Renewal	£44.00	£47.00
	Retrospective licence	£494.00	£529.00
	<b>Hoarding</b>		
	Initial application	£247.00	£264.00
	Renewal	£44.00	£47.00
	Retrospective licence	£512.00	£548.00
	<b>Section 50 licence (excavation of Highway to install apparatus)</b>		
	Install apparatus	£719.00	£769.00
	Retrospective section 50 install apparatus	£1,426.00	£1,526.00
	Section 50 licence (excavation of Highway/ works on existing Apparatus)	£719.00	£769.00
	Retrospective section 50 working on existing apparatus	£1,426.00	£1,526.00
	Further phase of works (i.e. Remedial works) (New Service)	£123.00	£132.00
	Section 50 per additional 200 metres (New Service)	£180.00	£193.00
	Section 171 Licence	£180.00	£193.00
	Retrospective Section 171	£242.00	£259.00
	<b>Road space bookings (non excavation of Highway)</b>		
	Road space booking	£180.00	£193.00
	Retrospective Road space booking (New Service)	£359.00	£384.00
	A Boards	£56.00	£60.00
	Temp Event/AA/Development Signs	£112.00	£120.00
	<b>Skips</b>		
	Initial application	£121.00	£129.00
	Renewal	£42.00	£45.00
	Retrospective licence	£359.00	£384.00



## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

Ref	Service	Current Fees 2023/24	Proposed Fees 2024/25
	<b>Apply to put tables and chairs on public land</b>		
	Up to 5 tables including chairs	£427.00	£457.00
	Up to 5 tables including chairs - Renewal	£208.00	£223.00
	Over 5 tables including chairs	£921.00	£985.00
	Over 5 tables including chairs - Renewal	£438.00	£469.00
	Retrospective - up to 5 tables including chairs	£887.00	£949.00
	Retrospective - over 5 tables including chairs	£1,841.00	£1,970.00
	Permit - PA Major Activity - 4 to 10 days	£157.00	£168.00
	Traffic light switch off	£1,224.00	£1,310.00
	Traffic counting Equipment	£26.00	£28.00
	<b>Vehicle access/dropped kerb</b>	£331.00	£354.00
	Pre start meeting	£123.00	£132.00
	Retrospective Vehicle access (New Service)	£494.00	£529.00
	<b>Apply to put materials on the highway</b>	£123.00	£132.00
	Retrospective material of highway	£241.00	£258.00
	<b>Apply to plant shrubs on public land</b>		
	Cultivation licence	£123.00	£132.00
	Pre start meeting	£123.00	£132.00
	<b>Apply to suspend a bus stop</b>		
	Bus Stop closure	£101.00	£108.00
	<b>Apply for private access markings</b>		
	Road markings	£123.00	£132.00
<b>NETWORK SAFETY</b>			
	Road Safety Audit	£1,581.00	From £1,692.00
	Supply of Injury Collision Data	£225.00	£241.00
	Speed Limit assessment	£1,005.00	From £1,075.00
	Young driver assessments and older/mature driver assessments	£45.00	£48.00
	Driving for work assessment	£62.00	£66.00
<b>ASSET TRAFFIC DATA</b>			
	Installation of traffic monitoring equipment licence (individual installation)	£26.00	£28.00
	Supply of traffic data (single dataset)	£247.00	£264.00
	Speed survey for Parish Councils and Community Groups	£550.00	£589.00
	Vehicle activated sign	£382.00	£409.00
	Moveable vehicle activated sign	£511.00	£547.00
<b>TRANSPORT MODELLING</b>			
	Approx. charge for undertaking model run	£3,593.00	£3,845.00
	BC client charge for model admin/ access	£2,245.00	£2,402.00
	BC client charge for model maintenance (30% of sub total)	£1,740.00	£1,862.00
	Total BC charge to developer	£7,578.00	£8,108.00

## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

Ref	Service	Current Fees 2023/24	Proposed Fees 2024/25
<b>Definitive Map</b>			
	<b>Commons land and town or village greens registration</b>		
	Request a Common Land and Village Green search	£14.10	£15.00
	Request a copy of the Common Land and Village Green register	£38.00	£41.00
	Additional questions not included on the Con29 form	£9.44	£10.00
	<b>Making changes to the definitive map</b>		
	Non-refundable deposit to cover initial consultations	£360.50	£386.00
	Further payment when (and if) order is made (plus cost of newspaper advertisements)	£3,555.42	£3,804.00
	New roadside signage	£184.00	£197.00
	New waymark posts	£152.00	£163.00
	Removal of old signage	£140.00	£150.00
	Request a copy of the Definitive Map and Statement	£38.00	£41.00
	<b>Landowner Deposits</b>		
	Combined CA16 Land and Highway Statement	£369.00	£395.00
	Additional parcel of land for combined Land and Highway Statement	£36.00	£39.00
	CA16 Highway Statement only	£232.00	£248.00
	Additional parcel of land for Highway Statement only	£18.00	£19.00
	Declaration	£36.00	£39.00
	<b>Corrections under Part 1 of the Commons Act 2006 para 6-9</b>		
	Initial payment received with application	£1,824.00	£1,952.00
	Additional payment required if objections received from parties with legal interest in land	£1,415.00	£1,514.00
	Additional payment required if objections received are not from parties with a legal interest in the land	£1,491.00	£1,595.00
	<b>Temporary Traffic Order Regulations</b>		
	Application for a Temporary Traffic Regulation Order	£2,043.31	£2,186.35
	Extension for a Temporary Traffic Regulation Order	£1,466.05	£1,568.67
	Emergency Traffic Regulation Order	£1,466.05	£1,568.67
	<b>Highway Searches CON29 R and O and Highway Extents</b>		
	Question 16 Mineral consultation and safeguarding areas	£18.00	£18.00
	Question 21 Flood Defence	£18.00	£18.00
	Question 22 Common land & town or village green	£18.00	£18.00
	Question 2.1 a,b,c,d	£4.31	£4.31
	Question 2.2, 2.3, 2.4, 2.5	£19.43	£19.43
	Question 3.2	£1.61	£1.61
	Question 3.4 a,b,c,d,e,f	£4.31	£4.31
	Question 3.5 a,b	£4.31	£4.31
	Question 3.6 a,b,c,d,e,f,g,h,i,j,k,l	£4.31	£4.31
	Question 3.7 e	£2.15	£2.15
	Question 3.7 g	£2.15	£2.15
	Highway Extents Plan	£44.41	£47.52
	Per Additional Question (not Con29)	£20.81	£21.49

## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

Reference	Service	Description	Current Fees 2023/24	Proposed Fees 2024/25
<b>L1</b>	<b>Local Land Charges</b>			
		Full Official Search Fee (note: LLC1 (Non VAT) & Con29 (VAT) combined)	£121.38	£121.38
		LLC1 Form (First Parcel of Land)	£29.71	£29.71
		LLC1 Form - Search in: the whole of the register	£29.71	£29.71
		LLC1 Form - Search in: any one part of the register	£2.66	£2.66
<b>L2</b>	<b>Local Land Charges</b>			
		Con29 Standard Enquires (First Parcel of Land)	Con29 Standard En	£91.67
		Land Charge - Each Additional Parcel of Land LLC1	Land Charge - Each	£8.49
		Land Charge - Each Additional Parcel of Land CON29	Land Charge - Each	£19.74
<b>L3</b>	<b>Local Land Charges</b>	<b>CON29 – Optional enquiries</b>		
		- 4 Road proposals by private bodies	Variable	Variable
		- 5 Advertisements	£ 18.00	£ 18.00
		- 6 Completion notices	£ 18.00	£ 18.00
		- 7 Parks & countryside	£ 18.00	£ 18.00
		- 8 Pipelines	£ 18.00	£ 18.00
		- 9 Houses in multiple occupation	£ 18.00	£ 18.00
		- 10 Noise abatement	£ 18.00	£ 18.00
		- 11 Urban development areas	£ 18.00	£ 18.00
		- 12 Enterprise zones, local development order & bids	£ 18.00	£ 18.00
		- 13 Inner urban improvement areas	£ 18.00	£ 18.00
		- 14 Simplified planning zones	£ 18.00	£ 18.00
		- 15 Land maintenance notices	£ 18.00	£ 18.00
		- 17 Hazardous substance consents	£ 18.00	£ 18.00
		- 18 Environmental & pollution notices	£ 18.00	£ 18.00
		- 19 Food safety notices	£ 18.00	£ 18.00
		- 20 Hedgerow notices	£ 18.00	£ 18.00
		Planning Radius Enquiry	£ 8.00	£ 8.00
		Development in Vicinity Enquiry (Con29)	£ 21.00	£ 21.00
		Additional Enquiries (Solicitors own questions)	£ 20.00	£ 20.00
		Personal Searches (Register inspection only)	Free of Charge	Free of Charge
<b>L4</b>	<b>Local Land Charges</b>	<b>Other Services</b> <b>*These fees continue to be prescribed by the Lord Chancellor</b>		
		Registration of a charge in Part 11 of the register (light obstruction notices)	£ 71.08	£ 71.08
		Filing a definitive certificate of the Lands Tribunal under rule 10(3)	£ 2.66	£ 2.66
		Filing a judgment, order or application for the variation or cancellation of any entry in Part 11 of the register (light obstruction charges)	£ 7.43	£ 7.43
		Inspection of documents filed under rule 10 in respect of each parcel of land	£ 2.66	£ 2.66
		* Personal search in the whole or in part of the register in respect of one parcel of land	Free	Free
		* In respect of each additional parcel, subject to a maximum of £16.00 (previously £13.00)	Free	Free

## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

Reference	Service	Description	Current Fees 2023/24	Proposed Fees 2024/25	
L5	Local Land Charges	<b>Official search (including issue of official certificate of search) in respect of one parcel of land:</b>			
		(a) in any one part of the register	£ 2.66	£ 2.66	
		(b) in the whole of the register -		£ -	
		(i) where the requisition is made by electronic means in accordance with rule 16; and	£ 29.71	£ 29.71	
		(ii) in any other case	£ 29.71	£ 29.71	
		(iii) in respect of each additional parcel of land	£ 8.49	£ 8.49	
		Office copy of any entry in the register (not including a copy or extract of any plan or document filed pursuant to these Rules)	£ 0.55	£ 0.55	
		<b>Con29 Questions (Charges for Component Search Service)</b>			
		<b>Planning &amp; Building Regulations</b>			
		1.1 Planning & Building Decisions			
		Which of the following relating to the property have been granted, issued or refused or (where applicable) are the subject of pending applications or agreements:			
		(a) a planning permission	£1.09	£1.09	
		(b) a listed building consent	£1.09	£1.09	
		(c) a conservation area consent	£1.09	£1.09	
		(d) a certificate of lawfulness of existing use or development	£1.09	£1.09	
		(e) a certificate of lawfulness of proposed use or development	£1.09	£1.09	
		(f) a certificate of lawfulness of proposed works for listed buildings	£1.09	£1.09	
		(g) a heritage partnership agreement	£1.09	£1.09	
		(h) a listed building consent order	£1.09	£1.09	
		(i) a local listed building consent order	£1.09	£1.09	
		(j) building regulations approval	£1.21	£1.21	
		(k) building regulation completion certificate	£1.21	£1.21	
		(l) any building regulations certificate or notice issued in respect of work carried out under a competent person self-certification scheme	£1.21	£1.21	
		3.3 Drainage Matters (Information available on Buckinghamshire Website)			-
		3.7 Outstanding Notices			
		Do any statutory notices which relate to the following matters subsist in relation to the property other than those revealed in a response to any other enquiry in this Schedule:-			
		(a) building works	£1.09	£1.09	
		(b) environment	£1.09	£1.09	
		(c) health and safety	£1.09	£1.09	
		(d) housing	£1.09	£1.09	
(e) highways (LA fee)	£1.09	£1.09			
(f) public health	£1.09	£1.09			
3.8 Contravention of Building Regulations					
Has a local authority authorised in relation to the property any proceedings for the contravention of any provision contained in Building Regulations?		£1.21	£1.21		

## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

Reference	Service	Description	Current Fees 2023/34	Proposed Fees 2024/25
		3.9 Subsisting or Authorised Notices Orders etc Do any of the following subsist in relation to the property, or has any local authority decided to issue, serve, make or commence any of the following:-		
		(a) enforcement notice	£1.09	£1.09
		(b) stop notice	£1.09	£1.09
		(c) listed building enforcement notice	£1.09	£1.09
		(d) breach of condition notice	£1.09	£1.09
		(e) planning contravention notice	£1.09	£1.09
		(f) other notice relating to breach of planning control	£1.09	£1.09
		(g) listed building repairs notice	£1.09	£1.09
		(h) in the case of a listed building deliberately allowed to fall into disrepair; or a compulsory purchase with a direction for minimum compensation	£1.09	£1.09
		(i) building preservation notice	£1.09	£1.09
		(j) direction restricting permitted development	£1.09	£1.09
		(k) order revoking or modifying a planning permission	£1.09	£1.09
		(l) order requiring discontinuance of use or removal of building works	£1.09	£1.09
		(m) tree preservation order	£1.09	£1.09
		(n) proceedings to enforce a planning agreement or planning contribution	£1.09	£1.09
		3.10 Community Infrastructure Levy		
		(a) Is there a CIL charging schedule?	£3.45	£3.45
		(b) If yes, do any of the following subsist in relation to the property, or has a local authority decided to issue, serve, make or commence any of the following:-(i) a liability notice? (ii) a notice of chargeable development? (iii) a demand notice?(iv) a default liability notice? (v) an assumption of liability notice? (vi) a commencement notice?		£ -
		(c) Has any demand notice been suspended?		£ -
		(d) Has the Local Authority received full or part payment of any CIL liability?		£ -
		(e) Has the Local Authority received any appeal against any of the above?		£ -
		(f) Has a decision been taken to apply for a liability order?		£ -
		(g) Has a liability order been granted?		£ -
		(h) Have any other enforcement measures been taken?		£ -
		3.11 Conservation Areas Do the following apply in relation to the property:-		
		(a) the making of the area a Conservation Area before 31 August 1974	£1.00	£1.00
		(b) an unimplemented resolution to designate the area a Conservation Area	£1.16	£1.16
		3.12 Compulsory Purchase Has any enforceable order or decision been made to compulsorily purchase or acquire the property? (LA fee)	£1.16	£1.16

## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

Reference	Service	Description	Current Fees 2023/34	Proposed Fees 2024/25
		<p><b>3.13 Contaminated Land</b> Do any of the following apply (including any relating to land adjacent to or adjoining the property which has been identified as contaminated land because it is in such a condition that harm or pollution of controlled waters might be caused on the property):-</p> <p>(a) a contaminated land notice</p>	£1.16	£1.16
		<p>(b) in relation to a register maintained under section 78R of the Environmental Protection Act 1990:-</p> <p>(i) a decision to make an entry</p> <p>(ii) an entry</p>		£0.00
		<p>(c) consultation with the owner or occupier of the property conducted under section 78G(3) of the Environmental Protection Act 1990 before the service of a remediation notice?</p>		£0.00
		<p><b>3.14 Radon Gas</b> Do records indicate that the property is in a "Radon Affected Area" as identified by the Public Health England or Public Health Wales?</p>	£0.00	£0.00
		<p><b>3.15 Assets of Community Value</b> (a) Has the property been nominated as an asset of community value? If so:</p> <p>(i) Is it listed as an asset of community value?</p> <p>(ii) Was it excluded and placed on the "nominated but not listed" list?</p> <p>(iii) Has the listing expired?</p> <p>(iv) Is the Local Authority reviewing or proposing to review the listing?</p> <p>(v) Are there any subsisting appeals against the listing?</p>	£0.00	£0.00
		<p>(b) If the property is listed:</p> <p>(i) Has the Local Authority decided to apply to the Land Registry for an entry or cancellation of a restriction in respect of listed land affecting the property?</p> <p>(ii) Has the Local Authority received a notice of disposal?</p> <p>(iii) Has any community interest group requested to be treated as a bidder?</p>		

## Schedule of Fees and Charges applicable from 1 April 2024

Fees are inclusive of VAT where applicable

Reference	Service	Description	Current Fees 2023/34	Proposed Fees 2024/25
<b>Legal Services</b>				
		Planning, highways and other related agreements	£ 225.00	£ 241.00
		Legal advice and representation for third party organisations by agreement	Variable	Variable
<b>R1</b>	<b>Electoral Register</b>	<b>Electoral Register</b>		
		Paper copy of Electoral Register (per 1000 electors)	£ 5.00	£ 5.00
		Paper copy of Overseas Electoral Register - admin fee	£ 10.00	£ 10.00
		Paper copy of Overseas Register (per 100 electors)	£ 5.00	£ 5.00
		Paper copy of Electoral Register - admin fee	£ 10.00	£ 10.00
		Data copy of Electoral Register (per 1000 electors)	£ 1.50	£ 1.50
		Data copy of Overseas Electoral Register - admin fee	£ 20.00	£ 20.00
		Data copy of Overseas Register (per 100 electors)	£ 1.50	£ 1.50
		Data copy of Electoral Register - admin fee	£ 20.00	£ 20.00
		Credit Reference Agencies Monthly update of Register (per month)	£ 20.00	£ 20.00
		Marked copies of Registers – paper/data (admin fee)	£ 10.00	£ 10.00
		Marked copies of Registers - Paper (per 1000 entries)	£ 2.00	£ 2.00
		Marked copies of Registers - Data (per 1000 entries)	£ 1.00	£ 1.00
		Candidate Election Expense Returns - Copies per side	£ 0.20	£ 0.20







Location	Car park	Charging Periods	All Day	Up to 10 mins	Up to 20 mins	Up to 30 min	Over 30 min	Up to 40 mins	Up to 45 mins	Up to 50 mins	Up to 1h	Up to 2h (bought before 9am)	Up to 2h	Over 2h	Up to 3h	Over 3h	Up to 4h	Over 4h	Up to 5h	Over 5h	Up to 6h	Over 6h	Up to 8h	Over 8h	Up to 9h	Over 9h	Up to 9.5h	Up to 10h	Up to 10.5h	Up to 11h	Up to 12h	Up to 24h	Up to 48h	Up to 72h	Up to 96h	Add Charges			
	All South Bucks Car Parks	Sun & B/Hol 08:00-20:00	£1.70																																				
Beaconsfield	Altons	Mon-Sat 08:00-20:00									£1.80		£2.40		£4.00		£4.80											£6.20					£8.20						
	Penncroft	Mon-Sat 08:00-20:00									£1.80		£2.40		£4.00		£4.80											£6.20					£8.20						
	Warwick Road	Mon-Sat 08:00-20:00									£1.80		£2.40		£4.00		£4.80											£6.20					£8.20						
Burnham	Jennery Lane	Mon-Sat 08:00-20:00				£1.10					£1.60		£1.80																										
	Neville Court	Mon-Sat 08:00-20:00											£0.90				£1.10																		£1.60				
	Summers Road	Mon-Sat 08:00-20:00									£1.30		£1.50		£1.90																				£2.80				
Farnham Common	The Broadway	Mon-Sat 08:00-20:00				£1.00					£1.20				£1.60																					£2.10			
	Bulstrode Way	Mon-Sat 08:00-20:00									£1.80		£2.40		£4.00																								
Gerrards Cross	Packhorse Road	Mon-Sat 08:00-20:00									£1.80		£2.40		£4.00		£4.80											£8.20								£10.20			
	Station Road	Mon-Sat 08:00-20:00									£1.80		£2.40		£4.00		£4.80											£8.20								£10.20			
Denham	Denham Country Park	Mon-Sun 08:30-19:30													£4.20	£5.00																							
Iver	Langley Park Country Park	Mon-Sun 08:30-19:30													£4.20	£5.00																							
Wexham	Black Park Country Park	Mon-Sun 08:00-20:00										£3.10	£4.20				£5.00	£6.10																					



Buckinghamshire Council Area Car Parks - Season Tickets. All payments to be made in advance

Applicable from 1 April 2024

Fees are inclusive of VAT where applicable

Location	Car park	Permit Type	1 month	2 months	3 months	4 months	6 months	12 months	12 months Residents' permit
Aylesbury	• Coopers Yard • Friarscroft (1/2/3 floor) • Hampden House (2/3 floor) • Whitehall St • Walton Green	G1					£847.00	£1,694.00	
	• Friarscroft • Walton Green	G3					£363.00	£726.00	
	• Walton Street (Card)	G3A					£423.50	£847.00	
	• Friarscroft • Hampden House • Walton Green	G4					£423.50	£847.00	
	• Friarscroft • Hampden House • Walton Green	G5					£353.10	£706.20	
	• Hampden House • Waterside (Top Floor Only)	HW					£48.40		£96.80
	• Coopers Yard • Friarscroft • Whitehall Street • Walton Green	OA					£48.40		£96.80
	• Winslow Station • Friarscroft • Whitehall Street • Walton Green								
Wycombe	Easton Street, Swan, Railway Place, Totteridge Road, Duke Street, Desborough Street, Desborough Square, Richardson Street, Kingsmead, Riley Road, Liston Road, Dean Street, Pound Lane, West Street, Institute Road, The Mount, Wakeman Road, Handy Cross P&R	Type 1 - 5 day		£355.30		£710.60	£1,065.90	£2,131.80	
		Type 1 - 7 day		£434.50		£869.00	£1,303.50	£2,607.00	
	Railway Place, Totteridge Road, Duke Street, Desborough Street, Desborough Square, Richardson Street, Kingsmead, Riley Road, Liston Road, Dean Street, Pound Lane, West Street, Institute Road, The Mount, Wakeman Road, Handy Cross P&R	Type 2 - 5 day		£256.30		£512.60	£768.90	£1,537.80	
		Type 2 - 7 day		£315.70		£631.40	£947.10	£1,894.20	
	Desborough Street, Desborough square, Richardson Street, Kingsmead, Dean Street, Pound Lane, Institute Road, The Mount, Wakeman Road, Handy Cross P&R	Type 3 - 5 day		£237.60		£475.20	£712.80	£1,425.60	
		Type 3 - 7 day		£292.60		£585.20	£877.80	£1,755.60	
	Desborough Street, Desborough Square, Richardson Street, Kingsmead, The Mount, Wakeman Road, Handy Cross P&R	Type 4 - 5 day		£196.90		£393.80	£590.70	£1,181.40	
		Type 4 - 7 day		£245.30		£490.60	£735.90	£1,471.80	
	Kingsmead, The Mount, Wakeman Road	Type 5 - 5 day		£158.40		£316.80	£475.20	£950.40	
		Type 5 - 7 day		£196.90		£393.80	£590.70	£1,181.40	
	Kingsmead	Type 6 - 5 day		£99.00		£198.00	£297.00	£594.00	
		Type 6 - 7 day		£126.50		£253.00	£379.50	£759.00	
	WDC Offices - Rear	Staff only							
	Handy Cross			£72.60	£145.20	£217.80	£290.40	£435.60	£871.20
Amersham	Amersham Multi Storey		£118.80		£354.20		£701.80	£1,175.90	
	Sycamore Road		£118.80		£354.20		£701.80	£1,175.90	
	Sycamore Road	Business	£85.80		£255.20		£452.10	£849.20	
Amersham Old Town	Amersham Old Town		£77.00		£231.00	£429.00	£792.00		
Chalfont St Giles	Church Lane		£53.90		£165.00	£330.00	£528.00		
Chalfont St Peter	Blizzards Yard		£77.00		£231.00	£429.00	£792.00		

Location	Car park	Permit Type	1 month	2 months	3 months	4 months	6 months	12 months	12 months Residents' permit
Chesham	Albany		£85.80		£255.20		£452.10	£849.20	
	East Street		£85.80		£255.20		£452.10	£849.20	
	Star Yard		£85.80		£255.20		£452.10	£849.20	
	Water Meadow		£85.80		£255.20		£452.10	£849.20	£96.80
Great Missenden	Buryfield		£133.10		£394.90		£704.00	£1,321.10	
	Buryfield	Business	£85.80		£255.20		£452.10	£849.20	
	Link Road		£133.10		£394.90		£704.00	£1,321.10	
	Link Road	Business	£85.80		£255.20		£452.10	£849.20	
Little Chalfont	Snells Wood		£77.00		£231.00		£429.00	£792.00	
Prestwood	High Street, Prestwood		£77.00		£231.00		£429.00	£792.00	
Beaconsfield	Altons				£354.20		£667.70	£1,251.80	£332.20
	Penncroft				£389.40		£733.70	£1,376.10	£358.60
	Warwick Road				£354.20		£667.70	£1,251.80	£341.00
Burnham	Jennery Lane				£160.60		£302.50	£565.40	£202.40
	Neville Court				£86.90		£162.80	£306.90	£64.90
	Summers Road				£160.60		£302.50	£565.40	£176.00
Farnham Common	The Broadway			£113.30		£213.40	£401.50	£57.20	
Gerrards Cross	Bulstrode Way				£382.80		£722.70		£359.70
	Packhorse Road				£424.60		£800.80		£377.30
	Station Road Car Park				£382.80		£722.70		£359.70
Country Parks	Black Park Country Park							1x car £60, 2x cars £70, 3x cars £80	
	Langley Park Country Park							1x car £60, 2x cars £70, 3x cars £80	
	Denham Country Park							1x car £60, 2x cars £70, 3x cars £80	

County Wide	Permits	First	Second	Third	Book of 10
	Resident Permits	£66.00	£84.70	£108.90	
	Visitor Vouchers				£14.30
	School Permits	£31.90			

Business		6 Months	1 Year		Book of 10
	Business Permits	£154.00	£275.00		
	Business Visitor Permits				£14.30

Suspensions & Dispensations		Week 1 Per Day (1-7)	Week 2 Per Day (8-14)	Week 3 Per Day (15th day & beyond)	
		£17.60	£19.80	£22.00	On Street is per 6 meter space / Off Street is per bay
	Charge to add if P&D bay	£6.60	£6.60	£6.60	

Schedule of Fees and Charges  
applicable from 1 April 2023

Schedule of Fees and Charges  
applicable from 1 April 2024

Fees are inclusive of VAT where applicable

Ref	Service	Aylesbury Vale £	Wycombe £	Aylesbury Vale £	Wycombe £
	<b>High Wycombe Town Committee - Special Expenses - SUBJECT TO COMMITTEE RECOMMENDATION IN JANUARY 2024</b>				
<b>SE1</b>	<b>Leisure</b>				
	<b>High Wycombe Town Committee</b>				
	Football Pitch Senior		£41.00		£44.00
	Changing Room, Nets & Pegs Senior		£33.00		£35.00
	Football Pitch Junior		£21.00		£22.00
	Changing Room, Nets & Pegs Junior		£16.00		£17.00
	Football Pitch Mini		£11.00		£12.00
	Changing Room Mini		£16.00		£17.00
	Football Pitch 9v9		£21.00		£22.00
	Changing Room 9v9		£16.00		£17.00
<b>SE2</b>	<b>Allotments</b>				
	125m2		£26.00		£28.00
	250m2		£52.00		£56.00
	125m2 without water		£20.00		£21.00
	250m2 without water		£39.00		£42.00
	125m2 60+		£13.00		£14.00
	250m2 60+		£26.00		£28.00
<b>SE3</b>	<b>High Wycombe &amp; Penn Rd Cemetery*</b>				
	<b>* Fees are doubled for non-residents</b>				
	Purchase of burial rights - adult*		£895.00		£958.00
	Purchase of burial rights - child* 24 weeks and above		£420.00		£449.00
	Purchase of burial rights - cremated remains*		£545.00		£583.00
	Purchase of burial rights - Products of Conceptions or Non Viable Foetus up to 24 weeks		£0.00		£0.00
	Adult interment - new grave		£399.00		£427.00
	Child interment - new grave* 24 weeks and above		£280.00		£300.00
	Child interment - new grave - Products of Conceptions or Non Viable Foetus up to 24 weeks		£0.00		£0.00
	Cremated remains interment - new grave		£83.00		£89.00
	Reopen grave adult interment		£336.00		£360.00
	Reopen grave child interment		£252.00		£270.00
	Concrete burial chamber -new grave		£887.00		£949.00
	Burial chamber interment		£851.00		£911.00
	Burial vault interment		£1,053.00		£1,127.00
	Saturday adult interment - new grave		£596.00		£638.00
	Saturday child interment - new grave* 24 weeks and above		£347.00		£371.00
	Saturday child interment - Products of Conceptions or Non Viable Foetus up to 24 weeks		£0.00		£0.00
	Saturday cremated remains interment - new grave		£207.00		£221.00
	Saturday concrete burial chamber interment - new grave		£1,018.00		£1,089.00
	Saturday burial chamber interment		£1,049.00		£1,122.00
	Saturday burial vault interment		£1,250.00		£1,338.00
	Plaque on Communal Bench - 5 Year Lease period		£257.00		£275.00
	Memorial permit - adult*		£231.00		£247.00
	Memorial permit - child* 24 weeks and above		£113.00		£121.00
	Memorial permit - child* - Products of Conceptions or Non Viable Foetus up to 24 weeks		£0.00		£0.00
	Memorial permit - cremated remains*		£113.00		£121.00
	Right to erect kerb/headstone - adult		£231.00		£247.00
	Right to erect full size kerb set - adult		£231.00		£247.00
	Right to erect kerb/headstone - child		£0.00		£0.00
	Right to erect kerb/headstone - cremated remains		£113.00		£121.00
	Right to erect vase/tablet - cremated remains		£113.00		£121.00
	Right to add inscription after first		£44.00		£47.00
	Transfer of rights		£29.00		£31.00
	Certified copy of records		£29.00		£31.00
	Replacement deed		£29.00		£31.00
	Grave maintenance - annual		£62.00		£66.00
	Grave reservation - booking fee*		£266.00		£285.00
	Grave reservation - annual charge*		£207.00		£221.00
	Interment extra large casket/coffin additional charge		£179.00		£192.00
	Right to columbarium vault including inscription up to 150 characters - 5 years		£600.00		£642.00
	Right to columbarium vault including inscription up to 150 characters - 10 years		£950.00		£1,017.00
	Right to columbarium vault including inscription up to 150 characters - 20 years		£1,500.00		£1,605.00
	Inscriptions over 150 characters POA		POA		POA
	Inscribed motifs form		£96.00		£103.00
	Additional inscription on an existing columbarium inscribed plaque		£85.00		£91.00
	Photoplaque form		£193.00		£207.00
	Handcrafted designs		POA		POA
	Research fee - per 4 records				£20.00

Schedule of Fees and Charges  
applicable from 1 April 2023

Schedule of Fees and Charges  
applicable from 1 April 2024

Fees are inclusive of VAT where applicable

Ref	Service	Aylesbury Vale £	Wycombe £	Aylesbury Vale £	Wycombe £
<b>Aylesbury Vale - Special Expenses</b>					
<b>SE4</b>	<b>Leisure</b>				
	<b>All Weather Pitch - Meadowcroft</b>				
	Peak Time-1/3rd area per hour	£29.50		£32.00	
	Peak Time-2/3rd area per hour	£58.80		£63.00	
	Peak Time-full area per hour	£88.30		£94.00	
	Off peak time-1/3rd area per hour	£21.80		£23.00	
	Off peak time-2/3rd area per hour	£44.70		£48.00	
	Off peak time-full area per hour	£65.40		£70.00	
	Flood lights-1/3rd area per hour	£14.20		£15.00	
	Flood lights-2/3rd area per hour	£21.80		£23.00	
	Flood lights-full area per hour	£35.90		£38.00	
	<b>Football Pitches Grass</b>				
	Adult pitch - per match	£90.40		£97.00	
	Juniors aged 14 to 17 years playing on an adult pitch - per match	£63.20		£68.00	
	Juniors aged 13 years and under, playing on a junior pitch - per match	£55.50		£59.00	
	Mini-Soccer pitch - used by 10 year olds and under - per hour	£13.10		£14.00	
	Off-pitch - space adjacent to pitches and changing room facilities.	£46.90		£50.00	
	<b>Cricket Square</b>				
	Adult-afternoon-per match (14:00 - 19:00)	£107.80		£115.00	
	<b>Insurance</b>				
	Insurance for any pitch hire	£3.80		£4.00	
<b>SE5</b>	<b>Community Centres</b>				
	<b>Alfred Rose, Bedgrove, Hawkslade Farm, Prebendal Farm and Southcourt</b>				
	<b>Community Bookings</b>				
	Monday to Friday				
	8.00 - 13.00	£36.40		£39.00	
	13.30 - 17.15	£36.40		£39.00	
	17.45 - Close	£52.00		£54.00	
	Saturday and Sunday				
	8.00 - 13.00	£41.00		£44.00	
	13.30 - 17.15	£41.00		£44.00	
	17.45 - Close	£76.00		£81.00	
	<b>Private and Commercial Bookings</b>				
	Monday to Thursday				
	8.00 - 13.00	£83.30		£89.00	
	13.30 - 17.15	£83.30		£89.00	
	17.45 - Close	£173.40		£186.00	
	Friday Saturday and Sunday				
	8.00 - 13.00	£83.30		£89.00	
	13.30 - 17.15	£83.30		£89.00	
	17.45 - Close (Friday and Saturday)	£222.00		£238.00	
	17.45 - Close (Sunday Only)	£173.00		£185.00	
	Early evening finish (Friday , Saturday or Sunday )	£135.30		£145.00	
	<b>Pre-School booking (only)</b>				
	Monday to Friday				
	8.00 - 13.00			£38.00	
	13.30 - 17.15			£38.00	
	<b>Alfred Rose - Committee Room</b>				
	Monday to Friday				
	8.00 - 13.00	£26.10		£26.10	
	13.30 - 17.15	£26.10		£26.10	
	17.45 - Close	£36.40		£37.50	
	Saturday and Sunday				
	8.00 - 13.00	£26.00		£28.00	
	13.30 - 17.15	£26.00		£28.00	
	17.45 - Close	£51.00		£55.00	
	Alfred Rose Committee Room (If Main Hall is booked, hire committee room for just an additional price per session)	£11.60		£12.00	
	<b>Adhoc Prices</b>				
	2 Hour Mon - Fri 9.00-17.30 promotional rate	£24.90		£27.00	
	2 Hour Mon – Fri early evening promotional rate	£37.00		£40.00	
	New Years Eve	£337.70		£361.00	
	Public Liability Insurance for voluntary groups, individuals and private parties	£9.20		£9.75	

**FARNHAM PARK CHARITABLE TRUST - FEES & CHARGES 2024-25**

THE SOUTH BUCKINGHAMSHIRE GOLF COURSE		2023/24	2024/25
		£	£

**Green Fees – Casual Users (4)**

Weekdays	Adult 18 holes	31.00	33.00
	Adult 18 holes (After 1pm)	24.00	25.00
	Adult 9 holes (Anytime)	17.00	18.00
	Senior 18 holes	24.00	26.00
	Senior 18 holes (After 1pm)	19.00	20.00
	Senior 9 holes (Anytime)	13.00	14.00
Weekends & Bank Holidays	Adult 18 holes	36.00	38.00
	Adult 18 holes (After 1pm)	28.00	29.00
	Adult 9 holes (after 3pm)	19.00	20.00
	Senior 18 holes	36.00	38.00
	Senior 18 holes (After 1pm)	28.00	29.00
	Senior 9 holes (after 3pm)	17.00	18.00
Societies (Minimum 12 players)	18 hole weekday ( Snr and Jnr)	20.00	22.00
	18 hole weekday ( Adults)	27.00	29.00
	18 Holes Weekend (Snr and Jnr)	24.00	26.00
	18 hole weekend ( Adults)	31.00	33.00
Season Ticket	7 day Adult	1,200.00	1,300.00
	7 day Senior	1,200.00	1,300.00
	5 day Adult	925.00	1,000.00
	5 Day Senior	925.00	1,000.00
	7 Day Student	725.00	750.00
	7 Day Colt (14 to 18)	n/a	n/a

Students will be those over 18 in full time education - normally university  
Colt name is normally 14 to 18 years

**Average Green Fee Price Increase Visitors**

50 points top up	50.00	50.00
110 points top up	100.00	100.00
220 points top up	200.00	200.00
330 points top up	300.00	300.00

**Note: ALL GREEN FEES ARE VAT EXEMPT**



**FARNHAM PARK CHARITABLE TRUST - FEES & CHARGES**

THE SOUTH BUCKINGHAMSHIRE GOLF COURSE		2023/24	2024/25
		£	£

**Green Fees – Club Members (4)**

Weekdays	Adult 18 holes	27.00	29.00
	Adult 18 holes (After 1pm)	20.00	21.00
	Adult 9 holes (Anytime)	15.00	16.00
	Senior 18 holes	20.00	22.00
	Senior 18 holes (After 1pm)	15.00	16.00
	Senior 9 holes (Anytime)	11.00	12.00
Weekends & Bank Holidays	Adult 18 holes	32.00	34.00
	Adult 18 holes (After 1pm)	24.00	25.00
	Adult 9 holes (after 1pm)	17.00	18.00
	Senior 18 holes	32.00	34.00
	Senior 18 holes (After 1pm)	24.00	25.00
	Senior 9 holes (after 3pm)	12.00	13.00

**Average Green Fee Price Increase Members**

**Note: ALL GREEN FEES ARE VAT EXEMPT**

**Hire Charges (4) - Visitors**

Golf Buggy	9 holes	17.00	18.00
Golf Buggy	18 holes	27.00	28.00
Golf Trolley	18 holes	5.50	6.00

**Hire Charges - Club Members (4)**

Golf Buggy	9 holes	13.00	14.00
Golf Buggy	18 holes	23.00	24.00
Golf Trolley		4.50	5.00

Exempt charges are only applicable if paid for by individuals.

If the charge is paid for by a company then the charge will be inclusive of VAT.

Junior weekend charges only apply to juniors competing in bona fide competitions.

Junior charges relate to children 18 years and under.

Golf Shop: Prices for the goods sold in the golf shop are set by the Operations Manager to achieve a 40

**FARNHAM PARK CHARITABLE TRUST - FEES & CHARGES**

FARNHAM PARK SPORTS FIELDS	2023/24	2024/25
	£	£

**Block Booking Grass**

**Football Pitches**

Senior (4)	Every week	2,475.00	2,700.00
	Alternate weeks	1,375.00	1,500.00
Junior/Youth (4)	Every week	1,750.00	1,870.00
	Alternate weeks	970.00	1,040.00
Junior 9 v 9 (4)	Every week	1,300.00	1,390.00
	Alternate weeks	720.00	770.00
Junior 7 v 7 (4)	Every week	1,035.00	1,110.00
	Alternate weeks	575.00	620.00
Junior 5 v 5 (4)	Every week	750.00	800.00
	Alternate weeks	415.00	440.00

**Casual Football Pitch**

**Hire**

**TYPE OF PITCH**

**PER PITCH PER PITCH**

Senior	100.00	105.00 PLUS VAT
Junior/Youth	80.00	85.00 PLUS VAT
9 V 9 Pitch	60.00	65.00 PLUS VAT
7 V 7 Pitch	50.00	55.00 PLUS VAT
5 V 5 Pitch	40.00	45.00 PLUS VAT

**All casual one off pitch hires  
attract VAT**

**Grass Softball Fields**

Full size weekend Hire	270.00	290.00
Full size One day Hire	150.00	160.00

**Notes**

Exempt charges are only applicable if paid for by individuals.

If the charge is paid for by a company then the charge will be inclusive of VAT.

Junior/Youth charges are only available for children under 18 years of age.

Peak and off peak times may vary and will be displayed at all facilities.

Football pitch hires are for the season only (Every week = 32 weeks), (Alternate week = 16 weeks).

**Discounts and Promotional Offers**

The Council's Constitution (Part 3 - Delegations to Officers) provides the Director of Services with

(a) Authority to allow discounts on all sporting provision facilities for up to four weeks.

(b) Authority to make promotional offers as and when necessary.

(c) Any authorities exercised in (a) and (b) above to be reported to the Executive once results have been analysed.

Schedule of Fees and Charges applicable from April 2024

Adult Social Care	2023-24 charge	2024-25 charge *
<b>Residential Care</b>		
Deferred Payment Agreement Set Up Fee	£731.00	£770.00
Deferred Payment Agreement Annual Admin Fee	£109.00	£115.00
Short Breaks / Respite	FULL COST	FULL COST
<b>Non-Residential Care*</b>		
Home Care Single Handed Per Hour	£23.00	Amount to match the amount to be paid to Home care providers when fee uplift is agreed in February 2024
Home Care Double Handed Per Hour	£46.00	
High Dependency Day Care Per Day Exc Cost Of Meal	£97.56	£102.70
Day Care Per Day Exc Cost Of Meal	£74.42	£78.40
Transport Per Return Journey	£17.40	£18.30
Landline Telecare Weekly	£4.90	£5.16
Mobile Telecare Weekly	£8.61	£9.07
Medication Telecare Call Per Call	£2.00	£2.11
Care Package Set Up Fee Brokerage	£344.00	£362.20
Meal In A Buckinghamshire Council Day Centre	£6.57	£6.92
<b>Finance Deputy</b>		
Service Charge per week (If customer has under £1,000 capital)	no charge	no charge
Service Charge per week (If customer has more than £1,000 capital)	£3.92	£4.13
Estate Wind Up Fee	£817.50	£860.80

\* The actual amount charged for non-residential care is usually subject to a financial assessment as per the Non-Residential Charging Policy

## Schedule of Fees and Charges applicable from 1 April 2024

VAT to be applied where applicable

Service	Proposed Pricing 2024/25	
	Academies / External Customers	Maintained Schools
	2024/25 Ex VAT	2024/25 Ex VAT
<b>HR Services</b>		
<b>Employee Relations Advisory</b>		
Core package	per employee	£49.10      £49.10
Consultancy	per hour	£99.30      £99.30
Consultancy	per day	£697.60     £697.60
Senior Consultancy Support	per hour	£116.30     £116.30
Mediation	per hour	£99.30      £99.30
Independent Investigating Officer (external provider)	per day	no longer offered
Job Evaluation	per job evaluation	£204.60     £204.60
<b>HR All Services</b>		
On-line/webinar/video training	per workshop	£25-£45      £25-£45
Standard advertised training (half day)	per delegate	£125-£160    £125-£160
Standard advertised training (full day)	per delegate	£190-£250    £190-£250
Bespoke training design, co-ordination & delivery	per day	£697.60      £697.60
Consultancy (including Academisation support)	per hour	£99.30      £99.30
Consultancy (including Academisation support)	per day	£697.60      £697.60
<b>Recruitment</b>		
Charge per advertisement (PAU)	per advertisement	£163.50      £163.50
Social media posting package	per posting	£146.10      £146.10
Social media campaign (starting price)	per campaign	£426.40      £426.40
Apprenticeship recruitment package	per advertisement	£699.80      £699.80
Advert with TES or other external sites (not including TES/other advert price)	per advertisement	£58.40       £58.40
Resourcing Consultancy (including training)	per hour	£99.30      £99.30
Resourcing Consultancy (including training)	per day	£697.60      £697.60
On-line/webinar/video training	per workshop	£25-£45      £25-£45
<b>Safeguarding</b>		
DBS Checks (PAU) Admin fee only	per check	£17.60       £17.60
Consultancy - Training, Visits & Audits	per hour	£99.30      £99.30
Consultancy - Training, Visits & Audits	per day	£697.60      £697.60
On-line/webinar/video training	per workshop	£25-£45      £25-£45
Sponsorship/visa application support	per application	£40.00       £40.00
Sponsorship/visa application support (monthly admin charge)	per applicant	£20.00       £20.00
Safer Recruitment Training	per attendee	£360.00      £360.00
<b>Payroll and Transactions</b>		
Single Academy / School - 1 year annual	per employee	£77.30       £72.80
Payroll academisation support	per school	£340-1,420    £340-1,420
Issuing of employment contracts, contractual change letters	per school	£285-£850    £285-£850
Single Academy Trust - 1 year annual	per employee	£77.30
MAT - 1 year annual	per employee	£65.20
Charities - 1 year annual	per employee	£77.30
Emergency CHAPS payment (same day)		£150.00
Interim BACS payment (2 days)	per transaction	£76.00       £76.00
Consultancy	per hour	£99.30      £99.30
Overpayment Calculation/Administration Fee (prior to mid-year)	per overpayment	£150.00      £150.00
Overpayment Calculation/Administration Fee (after mid-year)	per overpayment	£300.00      £300.00
Non Standard Additional Reports	per request	£170.10      £170.10
Provision of logo'd payslips	Per school	£85.10       £0.00
Provision of ASHE return data	per request	£226.80      £0.00
On-boarding of new payroll customer	Per school	£0.00       £453.70
On-boarding of new payroll customer (maintained to free standing academy)		£525-£642
On-boarding of new payroll customer (maintained joining MAT which is already a BC payroll customer)		£353-£465
Onboarding nonBucks maintained school (new/alone)		£850-£1,414
Onboarding nonBucks maintained school to MAT on same ts and cs		£452-£566
Onboarding nonBucks maintained school to JET on different ts & cs		£794-£1,134
Termination of payroll customer	per school	£453-£624    £453.70
Access to historical data fee (6 years)		£113-£284    £113-£284
Termination of charity payroll customer		£453-£624

## Schedule of Fees and Charges applicable from 1 April 2024

VAT to be applied where applicable

Service	Proposed Pricing 2024/25		
		Academies / External Customers	Maintained Schools
<b>LGPS</b>			
LGPS on-boarding fee	Per school	£200.00	£200.00
LGPS exit fee	Per school	£453.70	£453.70
Access to historical data fee (6 years)	Per school	£113-£284	£113-£284
Annual pensions admin fee	Per school	£113.40	£113.40
Academies Annual Base rate	annual	£583.20	
Academies Annual per member	per member	£13.90	
Academies Annual Base rate (Non-Bucks)	per member	no longer offered	
Submission fee to Pensions Regulator for VA/Foundation Schools	annual	£58.90	
Adhoc reports	per report	£170.10	
Charities LGPS	annual	£292.10	
Charities Annual per member	per member	£13.90	
Charities Exit fee	one-off	£283.60	
TPP Alternative Provider Admin Fee	annual		£150.00
<b>Teachers' Pay &amp; Pensions</b>			
Academy - Annual Base rate	annual	£583.20	
Annual admin fee (non BC payroll users)	annual		£113.40
On-boarding of new academy/academisation	one-off	£113.40	
MAT - Annual Base rate (per site)	annual	no longer offered	
Annual per teacher	per teacher	£13.90	
Late or incorrect submission charge (non-BC payroll users)	one-off		£150.00
Non Standard Additional Reports	per request	£170.10	£170.10
Exit arrangement fee	one-off	£397.00	
<b>PSN Broadband</b>			
<b>Networking (PSN)</b>			
Gold Package - BASE RATE	annual	no longer offered	
Gold Package - PER PUPIL	annual	no longer offered	
Silver Package - BASE RATE	annual	no longer offered	
Silver Package - PER PUPIL	annual	no longer offered	
<b>Network Connectivity for Schools</b>			
Network Connectivity for schools	annual	POA	POA

## Schedule of Fees and Charges applicable from 1 April 2024

VAT to be applied where applicable

Service		Proposed Pricing 2024/25	
		Academies / External Customers	Maintained Schools
<b>SIMS &amp; MIS</b>			
Premium BASE rate (Primary/ PRU/ Nursery)	annual	£2,443.90	£2,443.90
Premium per pupil (Primary/ PRU/ Nursery)	annual	£4.15	£4.15
Standard BASE RATE (Primary/ PRU/ Nursery)	annual	£1,482.00	£1,482.00
Standard per pupil (Primary/ PRU/ Nursery)	annual	£3.04	£3.04
Premium Support package - Base rate (Secondary)	annual	£3,058.10	£3,058.10
Premium Support package - per pupil (Secondary)	annual	£1.17	£1.17
Standard Support package - Base rate (Secondary)	annual	£2,069.90	£2,069.90
Standard Support package - per pupil rate (Secondary)	annual	£1.02	£1.02
Bursar service	per hour	£49.20	£49.20
Admin support	per hour	£49.20	£49.20
Full day remote training course (package)		£184.00	£184.00
Full day remote training course (non-package)		£244.00	£244.00
Full day classroom training course (package)		£249.30	£249.30
Full day classroom training course (non package)		£278.20	£278.20
Half day remote training course (package)		£118.80	£118.80
Half day remote training course (non-package)		£158.40	£158.40
Half day classroom training course (package)		£162.60	£162.60
Half day classroom training course (non package)		£173.30	£173.30
1-1 remote Workshop sessions (including Census)		£72.80	£72.80
1-1 remote Workshop sessions (including Census)(non-package)		£139.10	£139.10
Workshops - in person (package)		£162.60	£162.60
Workshops - in person (non package)		£173.30	£173.30
Intro Webinar (package)		£30.00	£30.00
Intro Webinar (non-package)		£51.40	£51.40
Consultancy with core package	per hour	£73.80	£73.80
Consultancy with core package	per day	£454.80	£454.80
Consultancy without core package	per hour	£97.90	£97.90
Consultancy without core package	per day	£601.30	£601.30
Private Funds Manager (PFM) (package)	annual	£123.60	£123.60
Secondary Schools SIMS Upgrade Service (per annum)	annual	£401.30	£401.30
PS Financials Platinum - Base rate (Primary/ PRU/ Nursery)	annual	£1,172.70	£1,172.70
PS Financials Platinum - per pupil rate (Primary/ PRU/ Nursery)	per pupil	£2.00	£2.00
PS Financials Premium - Base rate (Secondary)	annual	£1,443.40	£1,443.40
PS Financials Premium - per pupil rate (Secondary)	per pupil	£0.58	£0.58
SIMS Hosted Solution - Primary Schools - Installation Charge	one off	tbc	tbc
SIMS Hosted Solution - Primary Schools - Base Price Charge	annual	tbc	tbc
SIMS Hosted Solution - Primary Schools - Per Pupil Price	annual	tbc	tbc
SIMS Hosted Solution - Secondary Schools - Installation Charge	one off	tbc	tbc
SIMS Hosted Solution - Secondary Schools - Base Price Charge	annual	tbc	tbc
SIMS Hosted Solution - Secondary Schools - Per Pupil Price	annual	tbc	tbc
MIS Consultancy package – enhanced (package schs)	one off	£1,266.90	£1,266.90
MIS Consultancy package - basic (package schs)	one off	£579.90	£579.90
MIS Consultancy package - enhanced (non package schs)	one off	£1,712.00	£1,712.00
MIS Consultancy package - basic (non package schs)	one off	£802.50	£802.50
FMS consultancy package - (package schs)	one off	£686.90	£686.90
FMS consultancy package – (non package schs)	one off	£948.00	£948.00
MIS Data Quality Service - (package schs)	one off	£409.30	£409.30
MIS Data Quality Service – (non package schs)	one off	£609.90	£609.90
MIS Statutory Data Return Packages – enhanced (package schs)	one off	£1,266.90	£1,266.90
MIS Statutory Data Return Packages – basic (package schs)	one off	£579.90	£579.90
MIS Statutory Data Return Packages – enhanced (non package schs)	one off	£1,621.10	£1,621.10
MIS Statutory Data Return Packages – basic (non package schs)	one off	£802.50	£802.50

## Schedule of Fees and Charges applicable from 1 April 2024

VAT to be applied where applicable

Service	Proposed Pricing 2024/25	
	Academies / External Customers	Maintained Schools
<b>Technical Support</b>		
Office 365 support service	annual	£500.00      £500.00
Technical Support - 15 workstations	annual	£2,166.80      £2,166.80
Technical Support - 25 workstations	annual	£3,595.20      £3,595.20
Technical Support - 50 workstations	annual	£6,691.80      £6,691.80
Technical Support - 75 workstations	annual	£9,793.70      £9,793.70
Technical Support - 100 workstations	annual	£12,646.30      £12,646.30
SIMS Technical Support for Secondary Schools	annual	£1,500.00      £1,500.00
SOPHOS Antivirus Protection	per pupil	no longer offered
Additional Remote Backup Service for Schools (RBUSS+) 50GB	annual	£397.00      £397.00
Additional Remote Backup Service for Schools (RBUSS+) 100GB	annual	£590.00      £590.00
Additional Remote Backup Service for Schools (RBUSS+) 200GB	annual	£855.00      £855.00
Additional Remote Backup Service for Schools (RBUSS+) 300GB	annual	£1,116.00      £1,116.00
Additional Remote Backup Service for Schools (RBUSS+) 400GB	annual	£1,400.00      £1,400.00
Additional Remote Backup Service for Schools (RBUSS+) 500GB	annual	£1,650.00      £1,650.00
Additional Remote Backup Service for Schools (RBUSS+) 600GB	annual	£1,905.00      £1,905.00
Additional Remote Backup Service for Schools (RBUSS+) 700GB	annual	£2,175.00      £2,175.00
Additional Remote Backup Service for Schools (RBUSS+) 800GB	annual	£2,416.00      £2,416.00
Additional Remote Backup Service for Schools (RBUSS+) 900GB	annual	£2,690.00      £2,690.00
Additional Remote Backup Service for Schools (RBUSS+) 1000GB	annual	£2,790.00      £2,790.00
Additional Remote Backup Service for Schools (RBUSS+) 2000GB	annual	£5,520.00      £5,520.00
3 x half day scheduled site visits	per package	£652.20      £652.20
Scheduled Site Visits	per hour	£73.80      £73.80
Scheduled Site Visits	per day	£454.80      £454.80
<b>Finance Services</b>		
<b>Schools Finance Packages</b>		
Platinum	1500 credits Annual	£1,268.00
Gold	1000 Credits Annual	£950.20
Silver	600 Credits Annual	£634.50
Bronze	300 Credits Annual	£345.60
Additional Credits	50 Credits	£56.70
No Package	50 Credits	£73.80
Cheque Book School Package	Annual	£1,760.20
Cheque Book School 'doing own' Package	Annual	£382.00
External Payroll for cheque book schools		£101.70
<b>Other services</b>		
Purchasing Cards	per card	£62.10
Creditor Service	Per invoice/credit note	£1.72

Charge	Charge from 01.09.2023 incl. VAT (if applicable) £	Charge from 01.09.2024 incl. VAT (if applicable) £
<b>ADULT LEARNING</b>		
English for Speakers of Other languages (ESOL)	4.30	4.30
Adults with Learning Difficulties and Disabilities (ALDD)	5.25	5.25
All other Skills Subjects	7.10	7.10
Lip-reading	5.25	5.25
Learning for Personal Development (LPD)	7.10	7.10
Small group (5-8 learners)	9.80	9.80
Workshops of six hours and less	9.80	9.80
Language - private		
Fitness - private	8.50	8.50
Other - private		8.50
Creative - private		8.50
Specialist creative non-funded	9.80	9.80
All overseas/nonfunded	12.00	12.00
Annual registration fee	10.50	10.50
<b>English Speaking Board</b>		
Ascentis Entry Level Award in ESOL Skills for Life (Speaking and Listening) (Entry 1)	35.00	35.00
Ascentis Entry Level Award in ESOL Skills for Life (Reading) (Entry 1,2 & 3)	19.00	19.00
Ascentis Entry Level Award in ESOL Skills for Life (Writing) (Entry 1, 2 & 3)	19.00	19.00
Ascentis Entry Level Award in ESOL Skills for Life (Speaking and Listening) (Entry 2)	35.00	35.00
Ascentis Entry Level Award in ESOL Skills for Life (Speaking and Listening) (Entry 3)	35.00	35.00
Re-sit - No charge is made at present	Free re-sit	Free re-sit
<b>GCSE</b>		
Pearson GCSE Maths (Exam cost only)	47.00	47.00
Re-sit	62.00	62.00
AQA GCSE English	44.00	44.00
Re-sit	59.00	59.00
<b>Signature (British Sign Language)</b>		
BSL Level 1 (BSL101)	39.00	39.00
BSL Level 1 (BSL102 & 103)	54.50	54.50
BSL Level 2 (BSL201)	57.00	57.00
BSL Level 2 (BSL202 & 203)	67.00	67.00
Re-sit - a £10 admin charge is normally added	10.00	10.00
<b>Additional costs associated with specific curriculum areas (materials, use of equipment and demonstration costs):</b>		
<b>Cake decorating</b>		
courses (charge per learner per hour)	1.30	1.30
workshops (charge per learner)	5.60	5.60
<b>Cookery</b>		
courses (charge per learner per hour)	1.20	1.30
workshops (charge per learner)	6.00	6.00
<b>Flower arranging/ floristry workshop</b>		
courses	1.30	1.30
workshops	6.20	6.20
Interior design/ upcycling	0.90	0.90



Charge	Charge from 01.09.2023 incl. VAT (if applicable) £	Charge from 01.09.2024 incl. VAT (if applicable) £
<b>Jewellery</b>		
Jewellery making workshops (charge per learner)	6.10	6.10
Jewellery making - silver (charge per learner per hour)	0.90	0.90
Jewellery making - silver, mixed metals and enamel (charge per learner per hour)	0.90	0.90
<b>Life Classes</b>		
Life classes - additional model costs	9.00	9.00
Life classes - additional model costs	1.90	1.90
<b>Lino Printing</b>		
Courses (charge per learner)	3.00	3.00
Workshops (charge per learner)	2.00	2.00
<b>Mixed Media creative Art</b>		
Course up to 5 weeks (charge per learner)	2.60	2.60
Workshops & 6 - 11 week courses (charge per learner)	5.00	5.00
<b>Painting and drawing</b>		
workshops	2.00	2.00
Charge per learner		
<b>Picture framing (Charge per learner for 10 hours)</b>	5.50	5.50
<b>Pottery - Buckingham</b>		
Supplementary costs including equipment replacement (charge per learner per hour) Materials, use of equipment and demonstration costs (charge per learner per hour)		3.40
<b>Pottery - Evreham (clay charged by weight)</b>		
Supplementary costs including equipment replacement (charge per learner per hour) Materials, use of equipment and demonstration costs (charge per learner per hour)		3.40
<b>Sewing, textiles (where machines are involved)</b>		
Workshops (charge per learner)	3.00	3.00
up to 20 hours (charge per learner)	5.00	5.00
>20 hours (charge per learner)	6.20	6.20
<b>Specialist workshops</b>	in line with costs	in line with costs
<b>Stained glass</b>		
workshops (charge per learner per workshop)	5.60	7.00
Course (charge per learner per hour)	0.70	1.50
<b>Upcycling</b>		
workshops (charge per learner)	4.00	4.00
Course (charge per learner per course)	9.00	9.00
<b>Upholstery (charge per learner per course)</b>	5.20	5.20
<b>Woodwork</b>		
Workshop (charge per learner)	1.50	1.50
Course (charge per learner for 10 week course)	5.60	5.60

Charge	Charge from 01.09.2023 incl. VAT (if applicable) £	Charge from 01.09.2024 incl. VAT (if applicable) £
<b>SCHOOLS (ACADEMIES)</b>		
<b>Administration and co-ordination of Appeal Cases</b>		
Initial appeal (charged each time appeal case is compiled for each year group)	140.00	148.00
Compilation of child case papers	25.00	26.50
<b>Provision of Local Authority Consultant</b>		
To attend appeal and support the headteacher	60.00	64.00
Visit school to discuss case prior to taking the case to the appeal panel (including attending appeal)	60.00	64.00
<b>Admissions Services to schools/academies</b>		
Direct or shortest walking distances (including any ad-hoc requests for measurements as required)	175.00	185.00
EMSAR services	58.00	61.00
Late Entry testing service (charge per school taking part in the process)	770.00	816.00
<b>Educational Visits</b>		
Academy grammar, upper and independent schools	£50 per sch + £1 per pupil	£50 per sch + £1 per pupil
Academy junior, combined and Special academies	£50 per School plus £4 per place (special academies )	£50 per School plus £4 per place (special academies )
Academy infants and PRUs	£50 per School plus £4 per place (PRU academies )	£50 per School plus £4 per place (PRU academies )
<b>Free School Meals Eligibility Checking Service</b>		
Primary/special academies - (<100 pupils on roll)	74.16	74.16
Primary/special academies - (>100 pupils)	123.60	123.60
Secondary Academies	247.20	247.20
Primary/special maintained schools - (<100 pupils on roll)	61.80	61.80
Primary/special maintained schools - (>100 pupils)	103.00	103.00
Secondary maintained schools	206.00	206.00
Core buyback package for infant academies (annual)	0.72	0.72
Core buyback package for junior academies (annual)	0.60	0.60
Core buyback package for combined academies (annual)	0.84	0.84
Core buyback package for secondary academies (annual)	810.00	810.00
Core buyback package for special academies (annual)	0.48	0.48
Core buyback package for infant maintained schools (annual)	0.60	0.60
Core buyback package for junior maintained schools (annual)	0.50	0.50
Core buyback package for combined maintained schools (annual)	0.70	0.70
Core buyback package for secondary maintained schools (annual)	675.00	675.00
Core buyback package for special maintained schools (annual)	0.40	0.40
<b>FFT subscription service</b>		
Infant academies	£68 per school + £0.87 per	£68 per school + £0.87 per
Junior and Combined academies	£86 per school + £0.87 per	£86 per school + £0.87 per
Secondary academies	£495 per school + £0.87 per	£495 per school + £0.87 per
Special and PRU academies	£86 per school + £0.87 per	£86 per school + £0.87 per
Infant maintained schools	£68 per school + £0.87 per pupil	£68 per school + £0.87 per pupil
Junior and Combined maintained schools	£86 per school + £0.87 per pupil	£86 per school + £0.87 per pupil
Secondary maintained schools	£495 per school + £0.87 per pupil	£495 per school + £0.87 per pupil
Special and PRU maintained schools	£86 per school + £0.87 per pupil	£86 per school + £0.87 per pupil

Charge	Charge from 01.09.2023 incl. VAT (if applicable) £	Charge from 01.09.2024 incl. VAT (if applicable) £
<b>County Attendance Team</b>		
Payment of a Penalty Notice within 21 days	60.00	60.00
Payment of a Penalty Notice after 21 days, but within 28 days	120.00	120.00
<b>Education Safeguarding Advisory Service</b>		
Whole School Training Independents		300.00
DSL Training - Independents		675.00
DSL Refresher Training - Independents		180.00
Healthcare Check – Bucks	300.00	300.00
Healthcare Check – Independent	375.00	375.00
Healthcare Check Boarding	555.00	555.00
Whole School Training - Bucks		250.00
DSL Training - Bucks		500.00
DSL Refresher Training - Bucks		160.00
Annual Light Safeguarding Review	300.00	300.00
<b>Assessment &amp; Moderation Training</b>		
Statutory assessment requirements and standardisation training for new teachers	85.00	95.00
Standardisation training for experienced teachers	55.00	60.00
KS2 Securing Judgement Sessions	35.00	60.00
KS2 Writing Standardisation course for senior leaders		60.00
Training for teachers in year 1, 2 and 3 for reading and writing		60.00
<b>Early Years Services</b>		
Autism Education Trust Tier 1 Making Sense of Autism	310.00	326.00
Autism Education Trust Tier 2 Good Autism Practice	620.00	651.00
Early interaction programme	310.00	310.00
ECERS	620.00	620.00
EYFS in house training	310.00	310.00
Half day EYFS consultancy	310.00	310.00
ITERS	620.00	620.00
PALS training for settings with own pack	205.00	215.00
Interaction audit	515.00	520.00