

Pension Fund Board Forward Plan

Updated	07/10/24
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15/10/2024		MS Teams	
The Paralympic Room	Agenda Item	Author	Cyclical Item?
The Gateway 10:00-12:00	Apologies/Declarations of interest/Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	Breaches of the Law	Claire Lewis-Smith	Annually
	Forward Plan	Claire Lewis-Smith	Every meeting
	Annual Benefit Statements - Administration Year End Update	Sam Price	Every meeting
	MPO registration transition statistics (Verbal update)	Sam Price	Adhoc
	Annual Accounts Audit 2023/24	James Gilliland	Annually
	Administration performance statistics	Sam Price	Every meeting
	Exclusion of Press and Public		
	Administration Performance Statistics - Contributions	Julie Edwards	Every meeting
	Confidential Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	Risk Register	Julie Edwards	Annually
	Pension Fund Performance	James Gilliland	Every meeting
	Date of next meeting/AOB	--	

10/12/2024		MS Teams	
The Oculus	Agenda Item	Author	Cyclical Item?
The Gateway 10:00-12:00	Apologies/Declarations of interest/Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	Internal Dispute Resolution Procedure	Sam Price	Annually
	Internal Administration Benchmarking/CIPFA Benchmarking	Sam Price	Annually
	Annual Accounts Audit 2022/23	Julie Edwards	Annually
	McCloud Update	Claire Lewis-Smith	Bi-annually
	Pensions Dashboards Programme (PDP)	Claire Lewis-Smith	Bi-annually
	Training Opportunities	Claire Lewis-Smith	Annually
	TPR - General Code of Practice (Verbal update)	Claire Lewis-Smith	Adhoc
	Forward Plan	Claire Lewis-Smith	Every meeting
	Administration Performance Statistics	Sam Price	Every meeting
	Exclusion of Press and Public		
	Administration Performance Statistics - Contributions	Julie Edwards	Every meeting
	Confidential Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	Pension Fund Performance	James Gilliland	Every meeting

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Date of next meeting/AOB	--
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19/03/2024		MS Teams	
The Paralympic Room	Agenda Item	Author	Cyclical Item?
The Gateway 10:00-12:00	Apologies/Declarations of interest/Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	Scheme member and employer communications	Amber Davis	Annually
	My Pension Online' Update	Sam Price	Annually
	Annual Review of Buckinghamshire Pension Board	Claire Lewis-Smith	Annually
	Governance Compliance Statement	Claire Lewis-Smith	Annually
	TPR - General Code of Practice	Claire Lewis-Smith	Adhoc
	Pensions Dashboards Programme (PDP)	Claire Lewis-Smith	Bi-annually
	Forward Plan	Claire Lewis-Smith	Every meeting
	Administration performance statistics	Sam Price	Every meeting
	Exclusion of Press and Public		
	Administration Performance Statistics - Contributions	Julie Edwards	Every meeting
	Confidential Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	CIPFA Benchmarking Update	Sam Price	Annually
	Pension Fund Performance	James Gilliland	Every meeting
	Date of next meeting/AOB	--	

July 2025		Venue TBC	
TBC	Agenda Item	Author	Cyclical Item?
The Gateway 10:00-12:00	Apologies/Declarations of interest/Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	Review of Buckinghamshire Pension Board Policies	Claire Lewis-Smith	Annually
	Pension Fund Annual Report 2024/25	Julie Edwards	Annually
	McCloud Update	Claire Lewis-Smith	Bi-annually
	Forward Plan	Claire Lewis-Smith	Every meeting
	Annual Benefit Statements - Administration Year End Update	Sam Price	Every meeting
	Administration performance statistics	Sam Price	Every meeting
	Exclusion of Press and Public		
	Administration Performance Statistics - Contributions	Julie Edwards	Every meeting
	Confidential Minutes	Chairman	Every meeting

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Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
Pension Fund Performance	James Gilliland	Every meeting
Date of next meeting/AOB	--	