

Draft Terms of Reference for the Member Working Group for the Electoral Review

Composition

1. The Working Group shall comprise 5 Members from each of the which will be politically proportionate.

Scope

2. The Working Group is established to oversee and ensure full Member involvement in and support to officers in progressing the review of Council size and the unitary division boundaries in Buckinghamshire by the Local Government Boundary Commission for England (LGBCE).

Procedures

3. The Council Procedure Rules will apply to meetings of the Working Group insofar as is necessary to ensure the effective and efficient discharge of the functions of the Working Group, as they apply to Committees and Sub-Committees.

4. The Working Group will appoint a Chairman and Vice-Chairman from amongst its membership.

5. The Working Group has no substantive decision-making powers but will make recommendations to Standards & General Purpose Committee in respect of each stage of the Electoral Review.

6. To the extent feasible within the timescale, the Working Group will consult the Standards & General Purpose Committee in respect of its work and recommendations.

Functions

7. To provide support in the provision of information required by the LGBCE

8. To review representations made in relation to the Electoral Review to inform recommendations to be made to the Council.

9. To formulate draft recommendations to the Local Government Boundary Commission for consideration by the Standards & General Purpose Committee relating to: (i) the total number of Members of the Council (ii) the number and boundaries of electoral divisions for the purposes of the election of Councillors; (iii) the number of Councillors to be returned by any electoral division; and (iv) the name of any electoral area.

10. To provide such further advice and support as may be requested by Members related to or impacted upon by the Electoral Review.

Quorum

11. The quorum shall be three Members.