

**Shadow Authority
For delivering the Buckinghamshire Council**

**THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (MEETINGS AND ACCESS TO INFORMATION) (ENGLAND)
REGULATIONS 2012**

**SHADOW EXECUTIVE
28 Day Notice**

This is a notice of an intention to make a key decision on behalf of the Shadow Authority for the Buckinghamshire Council (Regulation 9) and an intention to meet in private to consider those items marked as 'private reports' (Regulation 5).

A further notice (the 'agenda') will be published no less than 5 working-days before the date of the Shadow Executive meeting and will be available via the [Shadow Authority website](#)

Y = key decision *All reports will be open unless specified otherwise

Report title & summary	Key	Decision maker	*Private report (Y/N) and reason private	Lead Member / Officer(s) & Contact Officer(s)
TUESDAY 31 MARCH 2020				
Financial Strategy To consider the financial strategy	Y	Shadow Executive		Lead Member / Officer(s): Councillor Katrina Wood Richard Ambrose Contact Officer(s): Richard Ambrose

<p>Finance Policies To consider a report on finance policies</p>	Y	Shadow Executive		<p>Lead Member / Officer(s): Councillor Katrina Wood Richard Ambrose</p> <p>Contact Officer(s): Elspeth O'Neill</p>
<p>Risk Strategy To consider a report on the risk strategy</p>	Y	Shadow Executive		<p>Lead Member / Officer(s): Councillor Katrina Wood Maggie Gibb</p> <p>Contact Officer(s): Maggie Gibb</p>
<p>Regulatory Services Enforcement Policy To consider a report on the regulatory services enforcement policy</p>	Y	Shadow Executive		<p>Lead Member / Officer(s): Councillor Isobel Darby Nigel Dicker</p> <p>Contact Officer(s): Nigel Dicker</p>
<p>Regulation of Investigatory Powers Act 2000 (RIPA) – Policy and Procedural Guidance A report seeking approval for Buckinghamshire Council's policy and procedural guidance on the Regulation of Investigatory Powers Act 2000 to ensure compliance with legal requirements when carrying out any covert surveillance</p>	Y	Shadow Executive		<p>Lead Member / Officer(s): Councillor Martin Tett Joanna Swift</p> <p>Contact Officer(s): Joanna Swift</p>

<p>Overarching Health & Safety Policy To consider the Health and Safety policy</p>	Y	Shadow Executive		<p>Lead Member / Officer(s): Councillor Katrina Wood John Reed</p> <p>Contact Officer(s): John Reed</p>
<p>Equalities Approach and Policy To consider a report on equalities approach and policy</p>	Y	Shadow Executive		<p>Lead Member / Officer(s): Councillor Martin Tett Catherine Whitehead</p> <p>Contact Officer(s): Natalie Donhou-Morley</p>
<p>Buckinghamshire Permit Scheme Following public consultation, this report is to agree an amendment to the Buckinghamshire Permit Scheme in order that it will apply to all adopted roads throughout the Buckinghamshire highways network</p>	Y	Shadow Executive		<p>Lead Member / Officer(s): Councillor Mark Shaw Rob Smith</p> <p>Contact Officer(s): Syed Hussain</p>
<p>Prevention and Befriending Grants To consider a report on Prevention Grants</p>	Y	Shadow Executive	Part exempt (para 3)	<p>Lead Member / Officer(s): Councillor Angela Macpherson Jane Bowie</p> <p>Contact Officer(s): Marie-Claire Mickiewicz</p>
<p>Spending Protocol Items referred to the s151 officer from the five existing councils under the Spending Protocol and referred to the Shadow Executive in accordance with the protocol.</p>	Y	Shadow Executive	Part exempt (para 3)	<p>Lead Member / Officer(s): Richard Ambrose</p> <p>Contact Officer(s): Richard Ambrose</p>

TUESDAY 21 APRIL 2020 CABINET

<p>Internal Audit Plan To consider a report on the internal audit plan</p>	<p align="center">Y</p>	<p>Shadow Executive</p>		<p>Lead Member / Officer(s): Councillor Katrina Wood Maggie Gibb</p> <p>Contact Officer(s): Maggie Gibb</p>
<p>Fly Tipping Enforcement Policy To consider a report on the fly tipping enforcement policy</p>	<p align="center">Y</p>	<p>Shadow Executive</p>		<p>Lead Member / Officer(s): Councillor Bill Chapple OBE Martin Dickman</p> <p>Contact Officer(s): Gary Slee</p>
<p>Planning Enforcement To consider a report for a single planning enforcement and monitoring policy for Buckinghamshire Council</p>	<p align="center">Y</p>	<p>Shadow Executive</p>		<p>Lead Member / Officer(s): Councillor Nick Naylor Steve Bambrick</p> <p>Contact Officer(s): Darran Eggleton</p>
<p>Tatling End Housing Development, Denham To consider a report on Tatling End housing development, Denham</p>	<p align="center">Y</p>	<p>Shadow Executive</p>	<p>Part exempt (para 3)</p>	<p>Lead Member / Officer(s): Councillor Katrina Wood John Reed</p> <p>Contact Officer(s): Chris Marchant</p>

<p>Waste procurement strategy update - HRCs Contracts To consider a report on the waste procurement strategy update - HRCs Contracts</p>	Y	Shadow Executive	Part exempt (para 3)	<p>Lead Member / Officer(s): Councillor Clive Harriss Steve Bambrick</p> <p>Contact Officer(s): Darran Eggleton</p>
APRIL 2020 CABINET MEMBER DECISIONS				
<p>Adult Social Care Supervision Policy To agree a supervision policy for adult social care practitioners</p>	Y	Cabinet Member for Adult Social Care		<p>Lead Member / Officer(s): Councillor Angela Macpherson</p> <p>Contact Officer(s): Jennifer McAteer</p>
<p>Allocation of Grants for Children's Social Care purposes The government has provided grant funding for specific purposes to the Council but these were not ring-fenced grants. This decision report is to ring-fence these grants for the Children's Social Care Portfolio to use in the intended way.</p>	Y	Cabinet Member for Children		<p>Lead Member / Officer(s): Councillor Warren Whyte</p> <p>Contact Officer(s): Liz Williams</p>
<p>Allocation of Grants for Education purposes The government has provided grant funding for specific purposes to the Council but these were not ring-fenced grants. This decision report is to ring-fence these grants for the Education Portfolio to use in the intended way.</p>	Y	Cabinet Member for Education		<p>Lead Member / Officer(s): Councillor Anita Cranmer</p> <p>Contact Officer(s): Liz Williams</p>

<p>Buckinghamshire Network Tender Award contract for implementing a new data network for Buckinghamshire, in partnership with the Buckinghamshire NHS Trust and the CCG.</p>	Y	Deputy Leader & Cabinet Member for Resources	Part exempt (para 3)	<p>Lead Member / Officer(s): Councillor Katrina Wood</p> <p>Contact Officer(s): Prod Sarigianis</p>
<p>Budget Adjustments to the Approved Capital Programme To approve amendments to the approved budgets within the Capital Programme</p>	Y	Deputy Leader & Cabinet Member for Resources		<p>Lead Member / Officer(s): Councillor Katrina Wood</p> <p>Contact Officer(s): Sue Palmer</p>
<p>A412 Uxbridge Road junction with Black Park Road - Traffic Regulation Order (TRO) This is a Decision Report that highlights the recommendation to turn the current ETRO to a permanent TRO, which prohibits a 'right turn' manoeuvre from Black Park Road onto the A412 Uxbridge Road, and prohibit a 'U' turn on the A412 Uxbridge Road at the junction with Black Park Road</p>	Y	Cabinet Member for Transport		<p>Lead Member / Officer(s): Councillor Mark Shaw</p> <p>Contact Officer(s): Kirk Adams</p>
<p>Aston Clinton - Traffic Calming Vertical traffic calming and speed limit reduction</p>	Y	Cabinet Member for Transport		<p>Lead Member / Officer(s): Councillor Mark Shaw</p> <p>Contact Officer(s): Zunara Aslam</p>

<p>Court Lane and Marsh Lane, Dorney, Proposed Waiting and Loading Restrictions (Amendment 1030) This report summarises the results of the statutory consultation for formalising the “No Waiting at any time” restrictions on Court Lane and Marsh Lane, Dorney.</p>	Y	Cabinet Member for Transport		<p>Lead Member / Officer(s): Councillor Mark Shaw</p> <p>Contact Officer(s): Ryan Curtis</p>
<p>Dollicot Road, Haddenham - Proposed 20mph Speed Limit S106 Scheme for the provision of a speed limit TRO in Dollicott, Haddenham, and its adjoining roads. This is to mitigate concerns relating to road safety as a result of increased vehicular and pedestrian traffic, following residential development in the immediate vicinity. The proposal relates to an area wide 20mph speed limit being introduced in the residential streets.</p>	Y	Cabinet Member for Transport		<p>Lead Member / Officer(s): Councillor Mark Shaw</p> <p>Contact Officer(s): Tom McCarthy</p>
<p>Grafton Street, High Wycombe, Proposed Waiting Restrictions (Amendment 1041) Results of statutory consultation exercise on proposals to introduce 'no waiting at any time' double yellow line restrictions at a number of places on Grafton Road to secure access to off-street parking and ensure visibility for traffic leaving the off-street parking to avoiding danger to persons or other traffic using the highway.</p>	Y	Cabinet Member for Transport		<p>Lead Member / Officer(s): Councillor Mark Shaw</p> <p>Contact Officer(s): Ian Thomas</p>

<p>Knights Templar Way, Daws Hill - No Waiting and No Loading Parking Restrictions S106 Scheme for the provision of a parking TRO in Knights Templar Way / Daws Hill Lane in mitigation of parking related concerns as a result of residential development in the nearby vicinity. The proposal relates to the introduction of waiting and loading restrictions.</p>	Y	Cabinet Member for Transport		<p>Lead Member / Officer(s): Councillor Mark Shaw</p> <p>Contact Officer(s): Tom McCarthy</p>
<p>Long Crendon - Traffic Calming Vertical traffic calming, Increase of a speed limit</p>	Y	Cabinet Member for Transport		<p>Lead Member / Officer(s): Councillor Mark Shaw</p> <p>Contact Officer(s): Zunara Aslam</p>
<p>Malthouse Way/Barley, Marlow - Waiting Parking Restrictions S106 Scheme for the provision of a parking TRO in Malthouse Way / Barley in mitigation of parking related concerns as a result of residential development in the immediate vicinity. The proposal relates to the introduction of waiting restrictions.</p>	Y	Cabinet Member for Transport		<p>Lead Member / Officer(s): Councillor Mark Shaw</p> <p>Contact Officer(s): Tom McCarthy</p>
<p>Mary Macmanus Drive, Buckingham, Proposed Parking Restrictions Mary Macmanus Drive, Buckingham, Proposed Parking Restrictions</p>	Y	Cabinet Member for Transport		<p>Lead Member / Officer(s): Councillor Mark Shaw</p> <p>Contact Officer(s): Ian Thomas</p>

<p>New Road, Weston Turville - Proposed extension of 40mph Speed Limit S106 Scheme for the provision of a speed limit TRO on New Road, Weston Turville. This is to mitigate concerns relating to road safety following the development of new residential premises adjacent to New Road. The proposal relates to an extension of the existing 40mph speed limit covering the extent of the new residential development.</p>	Y	Cabinet Member for Transport		<p>Lead Member / Officer(s): Cabinet Member for Transport</p> <p>Contact Officer(s): Tom McCarthy</p>
<p>Park Parade in Hazlemere, High Wycombe, Proposed Waiting & Parking Restrictions Park Parade in Hazlemere, High Wycombe, Proposed Waiting & Parking Restrictions</p>	Y	Cabinet Member for Transport		<p>Lead Member / Officer(s): Councillor Mark Shaw</p> <p>Contact Officer(s): Ian Thomas</p>
<p>Parkway, Marlow - Waiting Restrictions Introduction of waiting restrictions along Parkway, Marlow.</p>	Y	Cabinet Member for Transport		<p>Lead Member / Officer(s): Councillor Mark Shaw</p> <p>Contact Officer(s): Daniel Pearson</p>
<p>Proposed 40 mph Speed Limit - A418 Scotsgrove Hill / Aylesbury Road Proposed 40 mph Speed Limit for A418 Scotsgrove Hill / Aylesbury Road, C70 Thame Road & Mill Lane, Haddenham.</p>	Y	Cabinet Member for Transport		<p>Lead Member / Officer(s): Councillor Mark Shaw</p> <p>Contact Officer(s): Shane Thomas</p>

<p>Proposed Traffic Calming Scheme - Dadford Village, Buckinghamshire The developer of land at Silverstone Park, Dadford Road, Biddlesden, Buckinghamshire proposes to construct a raised Zebra Crossing, raised Table Junction, Gateways and a Road Narrowing in the publicly maintained section of Dadford Road, Dadford</p>	Y	Cabinet Member for Transport		<p>Lead Member / Officer(s): Councillor Mark Shaw</p> <p>Contact Officer(s): Christine Urry</p>
<p>Reclassification Order, Bellingdon Road and Townsend Road, Chesham A short section of Bellingdon Road and Townsend Road in Chesham are classified as B Roads. It seems that this is a historic issue which was not correctly dealt with at the time the A416 St Marys Way was constructed. This order resolves this historic issue</p>	Y	Cabinet Member for Transport		<p>Lead Member / Officer(s): Councillor Mark Shaw</p> <p>Contact Officer(s): Keith Carpenter</p>
<p>Sandelswood Waiting Restrictions Cabinet Member Decision for Sandelswood Waiting Restrictions, following Statutory Consultation and the objections received.</p>	Y	Cabinet Member for Transport		<p>Lead Member / Officer(s): Councillor Mark Shaw</p> <p>Contact Officer(s): Shane Thomas</p>
<p>Stanbridge Road, Haddenham - Proposed extension of 30mph Speed Limit S106 Scheme for the provision of a speed limit TRO on Stanbridge Road, Haddenham. This is to mitigate concerns relating to road safety as a result of increased vehicular and pedestrian traffic, following residential development in the immediate vicinity. The proposal relates to an extension of the existing 30mph speed limit covering the extent of the new residential development.</p>	Y	Cabinet Member for Transport		<p>Lead Member / Officer(s): Councillor Mark Shaw</p> <p>Contact Officer(s): Tom McCarthy</p>

<p>The Broadway, Amersham, Proposed Waiting and Loading Restrictions (Amendment 1028) Proposed Waiting and Loading Restrictions out side the retirement development on The Broadway, Amersham</p>	Y	Cabinet Member for Transport		<p>Lead Member / Officer(s): Councillor Mark Shaw</p> <p>Contact Officer(s): Ian Thomas</p>
<p>Willow Road, Aylesbury, Proposed Waiting and Parking Restrictions Willow Road, Aylesbury, Proposed Waiting and Parking Restrictions</p>	Y	Cabinet Member for Transport		<p>Lead Member / Officer(s): Councillor Mark Shaw</p> <p>Contact Officer(s): Ian Thomas</p>
MAY 2020 CABINET MEMBER DECISIONS				
<p>Rights of Way Enforcement Policy To review and update the existing Rights of Way Enforcement Policy The document will outline the legislative powers available to the authority regarding enforcement, give details of what action our customers may expect the authority to take on illegalities found on the rights of way network.</p>	Y	Cabinet Member for Environment		<p>Lead Member / Officer(s): Councillor Bill Chapple OBE</p> <p>Contact Officer(s): David Sutherland</p>

JUNE 2020 CABINET MEMBER DECISIONS

<p>A4157 Douglas Road, Aylesbury - No Right Turn into Stocklake (Urban) Traffic Regulation Order Buckinghamshire Council as traffic authority intends to make the above ETRO. This will prohibit any vehicle (other than a vehicle in emergency use for police, fire brigade or ambulance purposes) proceeding in a south-easterly direction in A4157 Douglas Road to turn right into Stocklake (Urban)</p>	Y	Cabinet Member for Transport		<p>Lead Member / Officer(s): Councillor Mark Shaw</p> <p>Contact Officer(s): David Cairney</p>
<p>Aylesbury National Productivity Investment Fund Implementation (Phase 2) Junction Improvements</p>	Y	Cabinet Member for Transport		<p>Lead Member / Officer(s): Cabinet Member for Transport</p> <p>Contact Officer(s): Ian McGowan</p>
<p>Westhorpe Interchange - Globe Park access Decision to progress the Westhorpe junction improvement project from feasibility through to detailed design and construction. Purchase land required for the scheme.</p>	Y	Cabinet Member for Transport, Deputy Leader & Cabinet Member for Resources	Part exempt (para 3)	<p>Lead Member / Officer(s): Councillor Mark Shaw</p> <p>Contact Officer(s): Ian McGowan</p>

The Shadow Authority Constitution defines a 'key' decision as any decision taken in relation to a function that is the responsibility of the Shadow Executive and which is likely to:-

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates; or

- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.”

In determining the meaning of “significant” for these purposes the Shadow Authority will have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the Local Government Act 2000 Act and the value of any decision under consideration (e.g. £1 million or above could be regarded as significant but this has to be considered in the context of the particular decision).

As a matter of good practice, this notice may also include other items, in addition to key decisions, that are to be considered by the Shadow Executive.

Each item considered will have a report; appendices will be included (as appropriate). Regulation 9(1g) allows that other documents relevant to the item may be submitted to the decision-maker. Subject to prohibition or restriction on their disclosure, this information will be published on the website usually 5 working-days before the date of the meeting. Paper copies may be requested using the contact details below.

*The public can be excluded for an item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act 1972. The relevant paragraph numbers and descriptions are as follows:

Paragraph 1	Information relating to any individual
Paragraph 2	Information which is likely to reveal the identity of an individual
Paragraph 3	Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Paragraph 4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
Paragraph 5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
Paragraph 6	Information which reveals that the authority proposes: (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment
Paragraph 7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

Part II of Schedule 12A of the Local Government Act 1972 requires that information falling into paragraphs 1 - 7 above is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Nothing in the Regulations authorises or requires a local authority to disclose to the public or make available for public inspection any document or part of a document if, in the opinion of the proper officer, that document or part of a

document contains or may contain confidential information. Should you wish to make any representations in relation to any of the items being considered in private, you can do so – in writing – using the contact details below.

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