

# APPENDIX 5

## Conditions for Grillbox Peri Peri

### General

CCTV, quiet notices, staff training, incident log

### Prevention of Crime and Disorder

The Premises licence Holder must ensure that:

They maintain a digital CCTV system with cameras located within the premises to cover all public areas including entrances, exits and the till area and will operate at all times the premises are open for licensable activities.

The CCTV system will record clear images allowing the identification of individuals and the equipment will have accurate and constant date and time generation. All recorded footage must be securely retained for a minimum of 31 days and will be capable of downloading recorded images onto removable media (DVD / USB) or uploading via email to a secure CCTV database, upon the request of an Officer of a Responsible Authority or Police Officer or in any case within 24 hours of that request. There will be staff on duty at all times the premises are open to be able to allow an Officer of a Responsible Authority or Police Officer to immediately view any footage requested under the Data Protection Act (or other replacement legislation) and to provide those images as stated

The Premises Holder must ensure that:

An Incident report book is maintained and available to all staff, Police and local authorities. All key staff should receive training on how to enter information into the log. Key details need to be kept. Date, Time, nature of incident, Completed By and when and action taken (URN, Police Ref Number). All entries will be written in English.

The Premises Holder must ensure that:

All staff will receive training in the following aspects of the Licensing Act; - the FOUR Licencing Objectives, Premises licence requirement's, completion of the incident log. This training will be recorded on written records. These records must be made available for inspection upon demand of an Officer of a Responsible Authority or Police Officer.

### Public safety:

### Prevention of Public Nuisance:

There will be signs placed at the exit points of the premises asking customers to leave the area quickly and quietly so not to annoy the local residents.

### The Protection of Children from Harm: